

WAYZATA CITY COUNCIL MEETING AGENDA
 Wayzata City Hall Community Room, 600 Rice Street
 Tuesday, February 2, 2016

WORKSHOP TOPICS FOR DISCUSSION:

1. Update on Accounting Systems and Inventory Controls for Purchases at Wayzata Wine & Spirits and Bar & Grill (5:45 pm)
2. Update from Lake Minnetonka Trolley Program (6:15 PM or immediately following)
3. New Fire Department 1500 Gallon Tanker Truck on Display in City Hall Parking Lot (6:45 PM)

7:00 PM - CITY COUNCIL MEETING

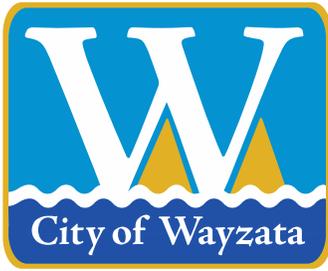
| ITEM | DESCRIPTION | PRESENTER | JM | AM | KW | BA | ST | VOTE | PAGE # |
|------|--|-----------|----|----|----|----|----|------|--------|
| 1 | Roll Call | | | | | | | | |
| 2 | Approve Agenda | | | | | | | | |
| 3 | Public Forum - 15 Minutes (3 min/person) | | | | | | | | |
| a. | Planning Commission, Heritage Preservation Board and Charter Commission Service Awards | Willcox | | | | | | | 2 |
| 4 | New Agenda Items (3 min/councilmember) - 1. Councilmember suggest item to add; 2. Must be seconded by another Councilmember; 3. Determine staff resources, scheduling & timeframe; 4. Discuss & vote to add to future agenda | | | | | | | | |
| a. | | | | | | | | | |
| 5 | Consent Agenda | | | | | | | | 3 |
| a. | Approval of City Council Workshop Meeting Minutes of December 15, 2015 & January 19, 2016 and City Council Regular Meeting Minutes of January 5, 2016 | | | | | | | | |
| b. | Approval of Check Register | | | | | | | | |
| c. | Municipal Licenses Which Received Administrative Approval (Informational Only) | | | | | | | | |
| d. | Approval of Sharon Lim as a Lake Effect Conservancy Founding Board Designee | | | | | | | | |
| e. | Approval of Mandatory State of MN Pay Equity Submission Report | | | | | | | | |
| 6 | New Business | | | | | | | | |
| a. | Review of House Plans for New Home at 152 Circle A Dr. | Thomson | | | | | | | |
| b. | 2015 City of Wayzata Annual Report | Reeder | | | | | | | |
| 7 | City Manager's Report and Discussion Items | | | | | | | | |
| 8 | Public Forum (as necessary) | | | | | | | | |
| 9 | Adjournment | | | | | | | | |

Meeting Rules of Conduct:

- Turn in white card for public forum and blue card for agenda item
- Give name and address
- Indicate if representing a group
- Limit remarks to 3 minutes

Upcoming Meetings:

- City Council - February 16 & WEDNESDAY March 2, 2016
- Planning Commission - February 22 & March 7, 2016



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

MEMORANDUM

DATE: January 28, 2016

TO: The Honorable Mayor and Members of the City Council

FROM: Becky Malone, Deputy City Clerk

RE: Planning Commission, Heritage Preservation Board and Charter
Commission Service Awards

The following Service Awards will be presented at the February 2, 2016 City Council Meeting:

| <u>Name</u> | <u>Board/Commission</u> | <u>Years of Service</u> |
|------------------|-----------------------------|--|
| Michael Ramy Jr | Planning Commission | 2013-2015 |
| Tom Vanderheyden | Planning Commission | Chair 2015; Planning Commission 2013-2015 |
| Sue Sorrentino | Heritage Preservation Board | 2012-2015 |
| Todd Pearson | Charter Commission | 2012-2015 |

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WAYZATA CITY COUNCIL
DRAFT-WORKSHOP MEETING MINUTES
December 15, 2015

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5:00 PM DISCUSS PARKING RAMP DESIGN & FINANCING OPTIONS

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Mayor Willcox called the workshop meeting to order at 5:00 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: City Manager Nelson, Interim City Manager Reeder, Director of Planning & Building Thomson, City Attorney Schelzel, and City Consultant Stacie Kvilvang with Ehlers and Associates.

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Ms. Nelson stated that at the November 17th City Council meeting, Council voted to finalize the Programming and Pre-Design for the Mill Street Ramp and directed staff to proceed with Architectural and Engineering services for a Grade + 2 level ramp. The motion made by Council included direction for staff to explore design options to address scale/massing of the structure, as well as for a roof and amenities that would screen the ramp from a visual and security perspective as viewed from the neighborhood to the north. Council further directed staff to reach out to potential design firms to see if they would be willing to put forth design concepts on a pro-bono basis.

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Ms. Nelson introduced Terry Hakkola from Walker Parking Consultants, and Victor Pechaty and Jonah Ritter from HGA architects. She explained that they have agreed to provide the City with some design concepts on a pro-bono basis, and will outline their experience and proposal.

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Mr. Hakkola, Mr. Pechaty and Mr. Ritter reviewed a PowerPoint presentation which illustrated several concept designs for the Mill Street parking ramp.

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Ms. Nelson informed the Council that staff has continued to explore financing options for the ramp as well, with the City's financial advisors and legal counsel. She said that staff has determined that a TIF Revenue Bond, issued by the HRA (Housing and Redevelopment Authority) could be utilized to fund the ramp project. The bond would not need to be backed by the general obligation (GO) of the City, but only by the TIF revenue stream from the Wayzata Bay Center Redevelopment and the potential use of the Widsten TIF district funds. This bond would be issued under the authority of the HRA. She said the costs of issuance are greater (higher rate, debt coverage, and reserve requirements) in a non-GO backed bond and would need to be weighed in considering the use of the HRA for issuance.

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5:45 PM WAYZATA COUNTRY CLUB GUN RANGE

Mayor Willcox called the workshop meeting to order at 5:45 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: City Manager Nelson, Interim City Manager Reeder, Director of Planning & Building Thomson, Police Chief Risvold, and City Attorney Schelzel.

Chief Risvold provided the Council with some background information regarding the Wayzata Country Club Gun Range. He stated that the Wayzata Country Club ("WCC") has operated a trap/skeet shooting range on Wayzata Country Club property since obtaining permission from the City in 1956. The permission was granted by City Council action on October 2, 1956. The only parameters addressed in granting this permission was the location of the range and the types of firearms allowed.

Chief Risvold stated that over the years, the City and police department have received complaints about the gun range from time to time, mostly involving the noise from guns firing on the range. Complaints to the police department in 1999 resulted in Wayzata Police conducting decibel reading tests surrounding firearm discharge at the range. In late 2014/early, 2015, Wayzata Police again received complaints relative to noise and the operation of the gun range at WCC. Areas of concern brought up by neighbors at

1 the time included noise, potential use of lead ammunition in and around a wetland, increased use of the
2 range as a selling point for WCC membership, and range operations every weekend, diminishing the
3 neighborhood's quality of life and potentially affecting property values.
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5 City staff spoke with the neighbors voicing the complaints and listened to their concerns. Staff also met
6 with representatives of WCC. It was hoped through those meetings that the two sides would get together
7 and come to some type of compromise resolution to the concerns. In July, 2015, Chief Risvold received a
8 copy of a letter drafted by an attorney on behalf of the Myrtlewood neighborhood to the WCC demanding
9 that the gun range be shut down. Chief Risvold said that it was his understanding that no meeting
10 between the two sides ever took place. Since the range has opened up again in the fall of 2015, Chief
11 Risvold stated that he has received another complaint. Based on this information, staff felt a City Council
12 workshop was appropriate.
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14 After discussion, the Council made two recommendations for following up on the issue: 1) Staff should
15 ask the neighborhood to get back in contact with the Country Club and for both to try to reach an
16 accommodation on the issue; and 2) If that fails, it would come back to the City Council for possible
17 updates to the permitting process for the gun range.
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19 **6:30 PM REVIEW 529 INDIAN MOUND E. REDEVELOPMENT CONCEPT PLAN**

20 Mayor Willcox called the workshop meeting to order at 6:30 pm in the Community Room at Wayzata
21 City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: City
22 Manager Nelson, Interim City Manager Reeder, Director of Planning & Building Thomson, and City
23 Attorney Schelzel.
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25 Mr. Thomson stated that Ron Clark Construction & Design is proposing to develop the vacant property at
26 529 Indian Mound East. The proposed concept consists of a three-story condominium building with one
27 level of indoor parking on the basement level. The building would contain five (5) condominium units
28 and shared common space.
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30 The Council reviewed the concept plans and provided feedback on the proposed concept as it would relate
31 to the City's Comprehensive Plan, zoning and land use designations, density, building height, stormwater
32 management, and design standards.
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34 The workshop meetings were adjourned at 6:55 pm.
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36 Respectfully submitted,
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39 Becky Malone
40 Deputy City Clerk

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WAYZATA CITY COUNCIL
DRAFT-WORKSHOP MEETING MINUTES
January 19, 2016

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5:15 PM MILL STREET PARKING RAMP PRE-DESIGN WITH HGA/WALKER

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Mayor Willcox called the workshop meeting to order at 5:15 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Reeder, and Director of Planning & Building Thomson.

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Also Present: Mill Street Parking Ramp Steering Committee Members Jack Amdal and Steve Fox, and Consultants Mia Blanchett, Victor Pechaty, and Jonah Ritter with HGA and Terry Hakkola with Walker Parking Consultants.

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Mr. Thomson stated that at its meeting on January 5, 2016, the City Council approved the Contract with HGA for pre-design services for the Mill Street parking ramp and street improvements. The Council also approved a Steering Committee to direct and manage the pre-design work with HGA. Mr. Thomson stated that tonight's workshop meeting is the first Steering Committee workshop meeting with the full City Council.

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The Council, staff, committee members, and city consultants reviewed a Steering Committee schedule for meetings to be held from January through April 2016.

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The representatives from HGA and Walker Parking Consultants presented goals for the project and design options for the parking ramp. The City Council and the Steering Committee discussed the project goals and design options, and provided direction on refining the project program, concept for Mill Street Commons, scale and architectural character, project budget, and project schedule.

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6:15 PM DISCUSS LAKE EFFECT PROJECT TIMELINE

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Mayor Willcox called the workshop meeting to order at 6:15 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Reeder, and Director of Planning & Building Thomson.

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City Consultant Mary deLaittre updated the City Council on the next phases for the Lake Effect Signature Project. She stated that to date, the project is on track and seven of the priority projects have been completed or initiated. She stated that the Signature Project draft schematic design will be delivered in February 2016 with the final schematic design package is to be delivered in April.

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Ms. deLaittre stated that timely preparation for, and implementation of, the next phase of the Lake Effect Signature Project, contingent up the Council approval of the schematic design package, is imperative to maintain the momentum of the project and its successful completion. She presented and reviewed a timeline, and explained the various components and points of Council action.

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The workshop meetings were adjourned at 6:50 pm.

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Respectfully submitted,

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Becky Malone
Deputy City Clerk

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WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
January 5, 2016

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Reeder, Director of Planning & Building Thomson, Public Services Director Dudinsky, and City Attorney Schelzel.

AGENDA ITEM 2. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. Presentation of Chamber Exceptional Service Award

Ms. Sarah Kaelberer, Business and Estate Advisors, presented the Chamber Exceptional Service Award to Mike, Jason, and Mark from the David Lee Funeral Home.

b. Update on The Landing

Mr. Steve Bohl, Bohland Development, 825 Wayzata Boulevard, gave an update on construction at The Landing development project at 901 Lake Street East. He reported the tree removal associated with the project is not complete, but everything is on schedule for the project and in compliance with the plan that was approved by the City Council.

Mr. Jeff Shore, 1030 Circle Drive E, expressed concern that the trees marked for removal over the recent weekend are not consistent with the approved tree removal plan.

Mr. Dan Gustafson, 1040 Circle Drive E, expressed disapproval on the number of trees being removed, the excessive construction, and the way his complaints were handled.

Director of Public Service Dudinsky presented a map of the trees to be removed under the approved plan. There are a total of 18 trees to be removed and they have been marked on the site with a yellow ribbon. City staff visited the site and validated that the trees marked to be removed are consistent with the plan that was approved in October 2015. He stated that staff will be on site with the contractor to identify the trees to be removed.

Mr. Tyacke asked what work will be done now with the frozen ground and what will be done in the spring. Mr. Dudinsky stated work around the swampy areas will be done because they are frozen.

Mrs. Anderson stated the map is a little deceiving because it does not show the trees that were already removed in Phase One. She noted that the footprint of the hotel is larger than the original concept and asked if more trees were required to be planted to make up for the additional loss of trees. She suggested having City Arborist Manuel Jordan look at the area for ideas.

Mr. Bohl stated he is sympathetic to the issues, but it is important to keep moving forward and keep the project on schedule. The trees to the north can be looked at again, but the trees at the corner with the storm water pond need to be removed right now to keep the project on schedule.

Mr. Dudinsky stated Presbyterian Homes has provided money for landscaping to fill in the buffer as needed.

Mr. Mullin asked how much of the right-of-way near the edge of the road is going to be cut down and what the solar panel charging stations are for in the middle of the buffer. Mr. Dudinsky stated the charging stations were there temporarily for Christmas lights in the nearby roundabout circle.

Mr. Mullin stated in addition to the money given by Presbyterian Homes for landscaping in the buffer, the Council approved up to \$300,000 of other City funds to improve the buffer. He suggested the City and contractor commit to more proactive communication with the residents.

1 Mrs. McCarthy stated she went to the site and it looked like every tree was marked to come
2 down. She indicated the Council remains committed to the neighborhood and supported better
3 planning in relation to communication with the neighborhood about the project.

4 Mr. Dudinsky stated staff will meet with the contractor tomorrow to identify the trees to
5 be removed, but he did not find it necessary to have City Arborist Jordan present. Mrs. Anderson
6 suggested waiting on removing the trees to the north so residents have more time to participate in
7 the discussions about that area of the buffer.

8 The Council advised staff to move ahead as planned, see if anything can be done to improve
9 the north area of the buffer, look into the possibility of adding temporary fencing, and work on
10 improving future communications with the neighborhood.

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12 **c. Mill Street Parking Ramp**

13 Ms. Cathy Iverson, 220 Central Avenue South, stated she does not think the City currently has a
14 parking problem and is concerned about who is going to pay for a new parking ramp.

15 Mr. Willcox requested that the parking summary presented at the previous Council meeting
16 be posted on the City’s website.

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18 **AGENDA ITEM 4. New Agenda Items.**

19 Mr. Tyacke requested the Financial Manager or General Manager of the Muni present the Council
20 with a report on the accounting systems and inventory controls relating to the purchase of liquor
21 for the Muni. Mr. Tyacke’s request was seconded by Mrs. Anderson, and approved by Council for
22 a future Council meeting agenda item.

23 Mrs. Anderson requested future discussion on a policy for restaurant owners offering valet
24 parking and requested each Councilmember provide an update on the projects on which they are
25 working. Mrs. Anderson’s requests were seconded by Mrs. McCarthy, and approved by Council
26 for future Council meeting agenda items.

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28 **AGENDA ITEM 5. Consent Agenda.**

29 Mr. Mullin made a motion, seconded by Mr. Tyacke, to approve the following consent agenda:

- 30 a. City Council Workshop Meeting Minutes of December 15, 2015 and City Council Regular
- 31 Meeting Minutes of December 15, 2015
- 32 b. Approval of Check Register
- 33 c. Municipal Licenses Which Received Administrative Approval (Informational Only)
- 34 d. Approval of Municipal Licenses
- 35 e. Consider Second reading of Ordinance No. 756 – Telecommunications
- 36 f. Consider 5:30 p.m. on April 5, 2016 Date for Local Board of Appeal and Equalization
- 37 Meeting
- 38 g. Approval of Resolution No. 02-2016 Adopting the 2016 City Council Meeting Schedule

39 The motion carried 5/0.

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41 **AGENDA ITEM 6. New Business.**

42 **a. Consider Resolution No. 01-2016 Designating Appointments and Assignments for 2016**
43 Interim City Manager Reeder reported on the 2016 Appointments and Assignments. They are as
44 follows: Andrew Mullin - Mayor Pro Tem; Daniel Baasen - LMCD Board of Directors; Johanna
45 McCarthy - Suburban Rate Authority Representative; Best & Flanagan (David Schelzel) - City
46 Attorney; Jeffrey W. Lambert, PA - Prosecuting Attorney; Hennepin County (City of Minnetonka)
47 - Health Officer; Sun-Sailor - Official Newspaper; Kurt Klapprich - Assistant Weed Inspector;
48 Becky Malone - Responsible Authority; Dan Distel - Residential Property Assessor; Hennepin
49 County Assessor’s Office - Assessor for Commercial, Industrial, Utility and Apartment and the
50 “Promenade of Wayzata” Properties; Anchor Bank, UBS Financial Service, Morgan Stanley Smith
51 Barney, League of MN Cities 4M Fund and 4M Plus, and Wells Fargo Bank – Official Depositories.

1 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve Resolution No. 01-
2 2016 Designating Appointments and Assignments for 2016. The motion carried 5/0.

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4 **b. Consider Approval of Contract with Minnetonka Community Education for Summer**
5 **2016 Recreation Programs for Various Activities**

6 Director of Public Service Dudinsky reported on the 2016 Wayzata Summer Recreational Program
7 classes offered to residents by Minnetonka Community Education (MCE) under the approved one-
8 year pilot program with a budget of \$20,000. City staff recommends approval of the MCE
9 Programming Agreement.

10 Ms. Jenny Bodurka, MCE, stated they are excited to have this program in the City of
11 Wayzata.

12 Mrs. McCarthy stated she has concerns with the limited classes offered for 12-18 year olds
13 and requested more options be looked at. Ms. Bodurka stated typically people in that age range do
14 not participate as much because they have their own sports teams during the summer months, but
15 they can look at adding more options.

16 Mr. Mullin referred to pages 70 and 71 in the meeting packet and requested the language
17 be changed to make it clear what criteria needs to be met to receive the incentive. He also referred
18 to Item No. 3 on page 71 and asked if \$4,000 was enough to be use for staffing and equipment
19 purchases.

20 Mrs. Anderson acknowledged the Parks and Trails Board for their work. She commended
21 them for thinking outside of the box and stated they are going to pull off a very positive thing for
22 the community in a very short amount of time.

23 Mr. Dan Baasen, Parks and Trails Board Chair, thanked the Council for their support and
24 stated there will be a meeting on January 9 at 6:00 p.m. to review the final programming pieces.

25 Mr. Tyacke asked in reference to the compensation, where the registration fees go. Ms.
26 Bodurka stated the fees will go to Community Education and used to cover expenses of the classes.

27 Mrs. McCarthy requested a report at the end of the season showing how many people
28 signed up and what classes were successful to help tailor future programs.

29 Mrs. Anderson made a motion, seconded by Mrs. McCarthy, to approve MCE Recreation
30 Programming Agreement to provide summer 2016 Recreation Classes and Programs to the City of
31 Wayzata. The motion carried 5/0.

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33 **c. Consider Resolution No. 03-2016 Approving a Fence Height Variance at 324**
34 **Bushaway Road**

35 Director of Planning and Building Thomson reported the applicant, Jyland Homes, is requesting a
36 variance to construct a five-foot tall fence in the front yard of the property at 324 Bushaway Road.
37 The Planning Commission recommends approval of the application, with certain conditions.

38 Mr. Tyacke and Mrs. Anderson asked about the historical fence on the property. Mr.
39 Thomson stated the fence is in disrepair and would not meet the City's requirements for a
40 swimming pool enclosure. Mrs. Anderson suggested contacting the Historical Society or Heritage
41 Preservation Board (HPB) to see if someone may have a use for it.

42 The majority of the Council expressed support for the variance request and requested the
43 applicant look into preserving the historical fence on the property.

44 Mr. Bob Carlson, Jyland Homes, stated he would be willing to talk with someone about
45 preserving the historical fence.

46 Mr. Willcox noted there was a typo in the Planning Report on page 88 of the meeting
47 packet, under Zoning Ordinance Variance Standards, which references that a "setback", rather than
48 "height" variance is being requested. In the second sentence it should read: "The Variance
49 requested in the Application is a Height Variance."

50 Mrs. Anderson made a motion, seconded by Mr. Mullin, to approve Resolution No. 03-
51 2016 Approving a Fence Height Variance at 324 Bushaway Road, as presented.

1 Mr. Willcox stated the record shows the applicant has practical difficulties due to the
2 orientation of the house to Bushaway Road, and a conflict between the City’s fence code and pool
3 fence requirements.

4 Mrs. Anderson amended the original motion to include a condition that the applicant work
5 with the City to figure out a solution for the historical fence on the property. Mr. Mullin seconded
6 the amendment. The amended motion carried 5/0.

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8 **d. Consider Resolution No. 04-2016 Related to the Issuance of Tax Exempt Bonds for**
9 **Reimbursement of Mill Street Ramp Expenditures**

10 Director of Planning and Building Thomson reported the Resolution is for possible future financing
11 of the Mill Street Parking Ramp. If the City issues tax exempt bonds for financing of the project in
12 the future, the IRS requires the City adopt a resolution prior to the project being constructed that
13 expresses the City’s intent to reimburse project expenditures from the bond proceeds. The
14 Resolution does not issue the bonds and does not obligate or authorize the City to issue bonds for
15 the project.

16 City Attorney Schelzel reviewed a few clarifications made to the Resolution in copies that
17 were given to Council prior to the meeting.

18 Mr. Tyacke asked if the Resolution was broad enough to encompass a situation where the
19 Council directed the HRA to issue revenue bonds. Mr. Schelzel stated he discussed that with the
20 City’s bond counsel, and understood it could if the City was incurring the expenses.

21 Mrs. McCarthy asked for clarification on what qualified as an eligible expense. Mr.
22 Schelzel stated they are expenses related to the capital expenditures for the project but would
23 include architectural design expenses with HGA and related legal expenses.

24 Mrs. Anderson stated a lot of expenses have already incurred. She asked why this was not
25 looked at sooner and why is it based off \$9.7 million. Mr. Thomson stated the \$9.7 million figure
26 was based on the programming study that SRF did and the Council decision at the November 4,
27 2015, meeting for proceeding with a grade plus two ramp. It does not reflect the exact amount of
28 the bonds, but is an estimated amount based on the project cost estimate.

29 Mr. Schelzel stated the \$9.7 million refers to the maximum amount of bonds and not any
30 other funds the City may have available and choose to spend on the project.

31 Mrs. Anderson referred to page 2 of the revised draft, Item No. 3, Budgetary Matters, and
32 asked if funds have already been allocated specific to parking. Interim City Manager Reeder stated
33 there have been but it does not have any impact on this Resolution.

34 Mr. Schelzel stated the \$9.7 million is a good faith estimate and not ‘set in stone’ forever.
35 Mr. Reeder stated the City is not required to know the exact amount. Mr. Schelzel stated this is a
36 Resolution to declare the intent of Council to meet IRS regulations. The Resolution can be
37 amended if the final number exceeds the estimate.

38 Mr. Tyacke made a motion, seconded by Mr. Mullin, to approve Resolution No. 04-2016
39 Reimbursement for the Issuance of Tax Exempt Bonds for the Mill Street Ramp, as presented at
40 the meeting. The motion carried 5/0.

41
42 **e. Consider Approval of Agreement with HGA/Walker for Architectural and**
43 **Engineering Services**

44 Director of Planning and Building Thomson reported on the contract with HGA for Pre-Design
45 Services for the Mill Street parking ramp, including the background summary, project schedule,
46 and design process. The three main elements included as part of pre-design work are: the
47 north/south orientation of the ramp or recession into the hill, the design material of the ramp, and
48 the possible roof structure. There is also included a recommended structure for a Steering
49 Committee.

50 Mr. Thomson stated one of the terms on page 119, under Terms and Conditions, will be
51 changed. In the paragraph stating: “HGA shall retain all intellectual property rights to the

1 drawings...,” the City wants to ensure they will have necessary rights to the plans if the City does
 2 not proceed with HGA for Phase 2 of the project. The City Attorney will review the revision to this
 3 term provided by HGA before the final contract is signed.

4 Mrs. Anderson stated she would like the background summary in the staff memo to show
 5 that while a grade plus two ramp was approved by a majority vote of Council, the supermajority
 6 vote to get the funding was not approved, and it was suggested by staff to get additional design
 7 options.

8 Mr. Tyacke supported the HGA agreement as presented.

9 Mr. Willcox stated there needs to be some flexibility in the HGA contract with the project
 10 description and the number of spaces required.

11 Mr. Mullin stated he would support a change to the language in the staff memo stating the
 12 most preferred method of finance was not supported, but it was not the only method of finance.

13 Mrs. McCarthy stated the proposed schedule in the contract should have the meetings open
 14 to anyone who would like to be part of the design process. She also suggested looking at the City’s
 15 road construction schedules and closures as a whole to make sure it is known what that schedule
 16 looks like. She clarified that staff representatives on the proposed Steering Committee were there
 17 in a supportive role and not part of the voting or design capacity.

18 Mrs. Anderson stated she would like to see more residents involved in the Steering
 19 Committee and to have HGA look at the traffic study and see if more needs to be done.

20 Victor Pechaty with HGA stated in order to be judicious, they will review the available site
 21 data and respond to staff whether they need more information.

22 Mrs. Chris Morrison, 728 Widsten Circle, stated she would be willing to be considered to
 23 serve on the Steering Committee.

24 Mr. Thomson stated that he and Mr. Reeder would be the staff representatives on the
 25 Steering Committee.

26 Mr. Willcox recommended Mr. Tyacke and Mrs. McCarthy serve as Council
 27 representatives on the Steering Committee.

28 Mr. Tyacke suggested having Mr. Jack Amdal serve on the Steering Committee in addition
 29 to a resident of Wayzata.

30 After Council discussion, Mr. Willcox proposed that the Council representatives would be
 31 Mr. Tyacke and Mrs. McCarthy, the staff representatives would be Mr. Thomson and Mr. Reeder,
 32 and the resident representatives would be Mr. Amdal and someone from the Widsten neighborhood
 33 that the neighborhood would designate.

34 Mrs. Anderson a motion, seconded by Mr. Tyacke, to approve the Steering Committee
 35 representatives proposed by Mr. Willcox. The motion carried 5/0.

36 Mr. Schelzel summarized the proposed changes to the HGA Agreement presented that had
 37 been discussed by Council: 1) modify the language as needed to ensure that the City has the
 38 necessary license to use the HGA pre-design deliverables without restrictions going forward for
 39 the project, whether or not HGA is engaged for the remainder of the project; and, 2) modify the
 40 language on the details of the project elements to allow flexibility in reaching the design
 41 compromise goal.

42 Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to approve the Agreement with
 43 HGA/Walker for Architectural and Engineering Services, with the changes noted by the City
 44 Attorney and subject to final City Attorney approval. The motion carried 5/0.

45 **Transcribed verbatim at Mrs. Anderson’s request:**

46 Anderson: “Can I ask a couple of other things that were on the table but not related to the
 47 contract? One, staff, we will be making available and aware to the public they could sit in on these
 48 meetings. Are we going to open them up so other Boards and Commissions can attend and will we
 49 somehow let them know when they are going to be? In case we do get multiple Councilmembers
 50 or Planning Commission or whatever. So just put that on the radar. The second item was my request
 51 for the additional language in the staff report or going forward staff reports in the background in

1 how this came to be. So that people truly understand why we are spending this money. Some may
2 think of it as again, for design work that some may see already took place, related to concept designs
3 and things. So, if we need to kind of go down and say yea or nay, I think it would be beneficial and
4 helpful for the public to have a full understanding of how this came to be.”

5 Reeder: “Mr. Mayor, let me make sure I understand that direction. We would notify the
6 public we are having these meetings, but they would not necessarily be part of that discussion.”

7 Willcox: “They could listen. They could be in the room and monitor it. That’s all.”

8 Tyacke: “Even though there is two Councilmembers there, we are going to have it posted
9 as an open meeting?”

10 Mullin: “If a third person shows up, it’s a public meeting.”

11 Anderson: “If I want to show up and just monitor, you would have to?”

12 Willcox: “If we make the revision, where would the revision appear?”

13 Anderson: “Well, I don’t want know if we can add this for public record that’s in there to
14 make a revision, or going forward on the backgrounds and things we’d have that type of information
15 in here, Jeff, on how this came to be. I’d like to personally just see you edit, add a couple lines of
16 those additional components in this background section that would be posted for public record and
17 then an understanding moving forward that component is also part of how these next phases came
18 to be, if you are writing it. I don’t know what you choose to put in them or not, but it is a component
19 of why we are doing what we are doing in this process.”

20 Willcox: “Do you understand what we are getting at? The reason that we are embarking on
21 this HGA at all is to try to come up with a compromise with the Council. So, Councilmember
22 Anderson is just asking for a little more descriptive in your memo, basically, in that second
23 paragraph, somewhere in there.”

24 Anderson: “Page 113 of the whole packet.”

25 Tyacke: “Isn’t that stated in the minutes from the November 15 meeting though?”

26 Anderson: “Well no, because it is not going to be referenced here and so people are looking
27 at this whole line item, contract with HGA. They may be questioning why are you doing this now,
28 spending \$70,000 versus you already spent \$100,000 with LSA in doing the same type of
29 component. I think it just spells it out a little bit to have that component in here.”

30 Willcox: “You know it will be in the minutes of this meeting.”

31 Anderson: “Well, those aren’t attached to this document. You are asking people to have to
32 look back and forth. I mean it’s a one or two sentence. I don’t think it’s that big of a deal.”

33 Reeder: “Mr. Mayor, I don’t know how to revise a staff thing that has already been
34 published on the web and everything. It’s history. The minutes do reflect exactly what the
35 discussion was and staff clearly understands what you are telling us.”

36 Mullin: “I may have a suggestion. When you hold the first meeting, have a little narrative
37 for the first meeting that documents it for the record and then you have it solved. If you include
38 what Councilmember Anderson is offering for context. So, the first meeting the Design Committee
39 has convened can have a little narrative that says why are we here, what are we going to accomplish.
40 Is that acceptable?”

41 Anderson: “Well are those records public record? I don’t know to what extent you are
42 going to have from a Steering Committee meeting anything. I don’t think it will be on public record
43 and it needs to be a part of public record.”

44 Willcox: “I think the minutes can handle it.”

45 Reeder: “We could put something on the web shortly and tell them why we are doing the
46 Committee.”

47 Willcox: “That would help too.”

48 Schelzel: “If you want to make it part of the record, as the Mayor and City Manager pointed
49 out, it will be part of the minutes. So when you review the minutes at your next meeting, make sure
50 that’s clearly articulated to your satisfaction. The only other thing I can think of in addition to staff
51 is staff can present an updated memo as part of the consent agenda at the next meeting. That will

1 be part of the record but it will be part of the record for the next meeting, not this meeting because
2 that packet is out there and we can't go back and revise it at this point. It is what it is. Practically
3 speaking, the suggestion that makes the most sense, is that it's part of materials available on this
4 topic on the City website.”

5 Mrs. Anderson requested staff make these Steering Committee meeting dates known to the
6 public so they could be present, but not participate. She also requested the background summary of
7 the staff memo include more information on how the decision was made to pursue additional design
8 options at this point in the process. Interim City Manager Reeder stated a summary to include those
9 details could be put on the website. City Attorney Schelzel stated it will be part of the record in the
10 minutes for this meeting as well.

11
12 **AGENDA ITEM 7. City Manager's Report and Discussion Items.**

13 **a. Other**

14 Mr. Mullin acknowledged that Commissioner Callison was reappointed as Chair of the Hennepin
15 County Board of Commissioners.

16
17 Mr. Mullin announced the grant application in connection with the Wayzata Sailing Center was
18 approved and Hennepin County is going to fund \$10,000.

19
20 Mr. Willcox referred to the Workshop minutes of December 15, 2015, and stated under the Wayzata
21 Country Club Gun Range discussion, the minutes did not accurately reflect that there were two
22 recommendations made by Council for following up on the issue: 1) Staff should ask the
23 neighborhood to get back in contact with the Country Club and for both to try to reach an
24 accommodation on the issue; and, 2) If that fails, it would come back to the City Council for
25 possible updates to the permitting process for the gun range. Mr. Reeder stated they will change
26 the minutes to reflect these recommendations and bring them back for Council review and approval.

27
28 Mrs. McCarthy requested brief updates from other City Boards and Commissions be added to future
29 agendas.

30
31 **AGENDA ITEM 8. Public Forum Continued (if necessary).**

32 There were no comments.

33
34 **AGENDA ITEM 9. Adjournment.**

35 Mrs. McCarthy made a motion, seconded by Mr. Tyacke to adjourn. There being no further
36 business, Mr. Willcox adjourned the meeting at 9:54 p.m.

37
38 Respectfully submitted,

39
40
41
42 Becky Malone
43 Deputy City Clerk

44
45 Drafted by Shannon Schmidt
46 *TimeSaver Off Site Secretarial, Inc.*

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|--|---------------------------------------|-----------|----------------------------|------------|------------|
| 10100 Anchor Bank | | | | | |
| Paid Chk# | 101260 | 1/21/2016 | ARCTIC GLACIER INC. | | |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$180.63 | 463600904 | ICE |
| | Total ARCTIC GLACIER INC. | | \$180.63 | | |
| Paid Chk# 101261 1/21/2016 ARTISAN BEER COMPANY | | | | | |
| E 640-47000-253 | Beer For Resale | | \$299.35 | 3076142 | BEER |
| E 640-47000-253 | Beer For Resale | | (\$27.80) | 333886 | BEER |
| | Total ARTISAN BEER COMPANY | | \$271.55 | | |
| Paid Chk# 101262 1/21/2016 BELLBOY BAR SUPPLY CORP. | | | | | |
| E 640-47000-259 | Freight | | \$15.13 | 51751600 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | | \$1,510.85 | 51751600 | LIQUOR |
| E 640-47000-259 | Freight | | \$13.51 | 51852400 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | | \$1,354.95 | 51852400 | LIQUOR |
| E 640-47000-251 | Liquor For Resale | | \$604.80 | 51852500 | LIQUOR |
| E 640-47000-259 | Freight | | \$7.75 | 51852500 | FREIGHT |
| E 640-47000-259 | Freight | | \$3.10 | 51852600 | FREIGHT |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$70.00 | 51852600 | MISC.BEV. |
| E 640-47000-259 | Freight | | \$12.40 | 51860600 | FREIGHT |
| E 640-47000-252 | Wine For Resale | | \$1,102.00 | 51860600 | WINE |
| E 640-47000-259 | Freight | | \$7.93 | 93283700 | FREIGHT |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$156.98 | 93283700 | MISC.MDSE |
| E 640-47000-251 | Liquor For Resale | | \$98.00 | 93283700 | LIQUOR |
| E 640-47000-210 | Operating Supplies (GENERAL) | | \$595.70 | 93283700 | SUPPLIES |
| | Total BELLBOY BAR SUPPLY CORP. | | \$5,553.10 | | |
| Paid Chk# 101263 1/21/2016 BERNICK'S WINE | | | | | |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$265.95 | 272806 | MISC.BEV. |
| E 640-47000-253 | Beer For Resale | | \$72.50 | 272807 | BEER |
| | Total BERNICK'S WINE | | \$338.45 | | |
| Paid Chk# 101264 1/21/2016 BOURGET IMPORTS | | | | | |
| E 640-47000-259 | Freight | | \$42.00 | 131267 | FREIGHT |
| E 640-47000-252 | Wine For Resale | | \$3,400.00 | 131267 | WINE |
| E 640-47000-259 | Freight | | \$4.50 | 131396 | FREIGHT |
| E 640-47000-252 | Wine For Resale | | \$612.86 | 131396 | WINE |
| | Total BOURGET IMPORTS | | \$4,059.36 | | |
| Paid Chk# 101265 1/21/2016 BREAKTHRU BEVERAGE | | | | | |
| E 640-47000-251 | Liquor For Resale | | \$161.14 | 1080392279 | LIQUOR |
| E 640-47000-259 | Freight | | \$81.20 | 1080419304 | FREIGHT |
| E 640-47000-252 | Wine For Resale | | \$7,876.62 | 1080419304 | WINE |
| E 640-47000-259 | Freight | | \$72.74 | 1080419305 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | | \$9,157.78 | 1080419305 | LIQUOR |
| E 640-47000-259 | Freight | | \$7.25 | 1080419306 | FREIGHT |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$242.34 | 1080419306 | MISC.MIXES |
| E 640-47000-251 | Liquor For Resale | | \$53.99 | 1080419306 | LIQUOR |
| E 640-47000-259 | Freight | | \$2.90 | 1080422441 | FREIGHT |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$88.00 | 1080422441 | MISC.BEV. |
| E 640-47000-252 | Wine For Resale | | \$1,894.66 | 1080422442 | WINE |
| E 640-47000-259 | Freight | | \$21.75 | 1080422442 | FREIGHT |
| E 640-47000-259 | Freight | | \$27.23 | 1080422443 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | | \$3,061.16 | 1080422443 | LIQUOR |
| | Total BREAKTHRU BEVERAGE | | \$22,748.76 | | |
| Paid Chk# 101266 1/21/2016 BREAKTHRY BEVERAGE BEER | | | | | |
| E 640-47000-253 | Beer For Resale | | \$71.40 | 1090510800 | BEER |

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| E 640-47000-253 | Beer For Resale | | \$1,091.40 | 1090510831 | BEER |
| E 640-48000-253 | Beer For Resale | | \$302.00 | 1090511271 | BEER |
| E 640-48000-253 | Beer For Resale | | \$391.00 | 1090513620 | BEER |
| E 640-47000-253 | Beer For Resale | | \$123.25 | 1090513745 | BEER |
| E 640-47000-253 | Beer For Resale | | \$1,666.90 | 1090513746 | BEER |
| Total | BREAKTHRY BEVERAGE BEER | | \$3,645.95 | | |
| Paid Chk# | 101267 | 1/21/2016 | CANNON RIVER WINERY | | |
| E 640-47000-252 | Wine For Resale | | \$432.00 | 8497 | WINE |
| Total | CANNON RIVER WINERY | | \$432.00 | | |
| Paid Chk# | 101268 | 1/21/2016 | CASTLE DANGER BREWING | | |
| E 640-47000-253 | Beer For Resale | | \$296.00 | 4964 | BEER |
| Total | CASTLE DANGER BREWING | | \$296.00 | | |
| Paid Chk# | 101269 | 1/21/2016 | CLEAR RIVER BEVERAGE CO. | | |
| E 640-47000-253 | Beer For Resale | | \$317.20 | 237315 | BEER |
| Total | CLEAR RIVER BEVERAGE CO. | | \$317.20 | | |
| Paid Chk# | 101270 | 1/21/2016 | COCA-COLA | | |
| E 640-47000-254 | Soft Drinks/Mix For Resale | | \$156.56 | 0108056520 | MISC.BEV. |
| Total | COCA-COLA | | \$156.56 | | |
| Paid Chk# | 101271 | 1/21/2016 | COZZINI BROS., INC. | | |
| E 640-48500-415 | Other Equipment Rentals | | \$52.03 | C2309950 | KNIFE EXCHANGE |
| E 640-48500-415 | Other Equipment Rentals | | \$52.03 | C2343439 | KNIFE EXCHANGE |
| Total | COZZINI BROS., INC. | | \$104.06 | | |
| Paid Chk# | 101272 | 1/21/2016 | DAHLHEIMER DISTRIBUTING CO. | | |
| E 640-47000-253 | Beer For Resale | | \$412.60 | 1186827 | BEER |
| E 640-48000-253 | Beer For Resale | | \$811.00 | 1186828 | BEER |
| E 640-47000-253 | Beer For Resale | | \$786.30 | 1186882 | BEER |
| E 640-48000-253 | Beer For Resale | | \$300.00 | 1186883 | BEER |
| Total | DAHLHEIMER DISTRIBUTING CO. | | \$2,309.90 | | |
| Paid Chk# | 101273 | 1/21/2016 | DENNYS 5TH AVENUE BAKERY | | |
| E 640-48500-255 | FOODIngredients For Resale | | (\$3.35) | 588484 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$133.08 | 590131 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$89.46 | 590324 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$118.66 | 590629 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$55.24 | 591034 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$105.72 | 591149 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$113.59 | 591191 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$54.42 | 591461 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$85.09 | 591590 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$113.48 | 591947 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | | \$123.52 | 592103 | FOOD |
| Total | DENNYS 5TH AVENUE BAKERY | | \$988.91 | | |
| Paid Chk# | 101274 | 1/21/2016 | ENKI BREWING COMPANY | | |
| E 640-47000-253 | Beer For Resale | | \$165.87 | 5011 | BEER |
| Total | ENKI BREWING COMPANY | | \$165.87 | | |
| Paid Chk# | 101275 | 1/21/2016 | FORESTEDGE WINERY | | |
| E 640-47000-252 | Wine For Resale | | \$234.00 | 1600 | WINE |
| Total | FORESTEDGE WINERY | | \$234.00 | | |
| Paid Chk# | 101276 | 1/21/2016 | G & K SERVICES | | |
| E 640-48500-217 | Uniforms | | \$75.30 | 1013482081 | KITCHEN UNIFORMS & SUPPLIES |

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| | | Check Amt | Invoice | Comment |
|---|------------------------------|-------------------------------------|------------|-----------------------------|
| E 640-48500-210 | Operating Supplies (GENERAL) | \$55.10 | 1013482081 | KITCHEN UNIFORMS & SUPPLIES |
| E 640-48000-210 | Operating Supplies (GENERAL) | \$66.07 | 1013482081 | KITCHEN UNIFORMS & SUPPLIES |
| E 640-48500-217 | Uniforms | \$75.30 | 1013493570 | KITCHEN UNIFORMS & SUPPLIES |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$51.44 | 1013493570 | KITCHEN UNIFORMS & SUPPLIES |
| E 640-48000-210 | Operating Supplies (GENERAL) | \$66.41 | 1013493570 | KITCHEN UNIFORMS & SUPPLIES |
| Total G & K SERVICES | | \$389.62 | | |
| <hr/> | | | | |
| Paid Chk# 101277 | 1/21/2016 | GRAPE BEGINNINGS, INC. | | |
| E 640-47000-252 | Wine For Resale | \$1,950.00 | 191579 | WINE |
| E 640-47000-259 | Freight | \$22.50 | 191579 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$588.00 | 191837 | WINE |
| E 640-47000-259 | Freight | \$13.50 | 191837 | FREIGHT |
| Total GRAPE BEGINNINGS, INC. | | \$2,574.00 | | |
| <hr/> | | | | |
| Paid Chk# 101278 | 1/21/2016 | HOHENSTEINS INC. | | |
| E 640-47000-253 | Beer For Resale | \$535.50 | 804124 | BEER |
| Total HOHENSTEINS INC. | | \$535.50 | | |
| <hr/> | | | | |
| Paid Chk# 101279 | 1/21/2016 | JJ TAYLOR DISTRIBUTING OF MN | | |
| E 640-47000-253 | Beer For Resale | \$3,469.75 | 2454546 | BEER |
| E 640-47000-253 | Beer For Resale | \$2,715.10 | 2454589 | BEER |
| E 640-48000-253 | Beer For Resale | \$896.00 | 2473268 | BEER |
| E 640-48000-253 | Beer For Resale | \$133.60 | 2473269 | BEER |
| E 640-48000-253 | Beer For Resale | \$628.00 | 2473330 | BEER |
| E 640-48000-253 | Beer For Resale | \$83.55 | 2473331 | BEER |
| Total JJ TAYLOR DISTRIBUTING OF MN | | \$7,926.00 | | |
| <hr/> | | | | |
| Paid Chk# 101280 | 1/21/2016 | JOHNSON BROS.-ST.PAUL | | |
| E 640-47000-251 | Liquor For Resale | \$2,306.25 | 5339972 | LIQUOR |
| E 640-47000-252 | Wine For Resale | \$584.00 | 5339973 | WINE |
| E 640-47000-251 | Liquor For Resale | \$2,210.50 | 5342472 | LIQUOR |
| E 640-47000-259 | Freight | \$32.94 | 5342472 | FREIGHT |
| E 640-47000-259 | Freight | \$40.26 | 5342473 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$3,239.70 | 5342473 | WINE |
| E 640-47000-252 | Wine For Resale | \$1,453.75 | 5342474 | WINE |
| E 640-47000-259 | Freight | \$36.60 | 5342474 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$2,601.32 | 5342475 | LIQUOR |
| E 640-47000-259 | Freight | \$37.82 | 5342475 | FREIGHT |
| E 640-47000-259 | Freight | \$35.38 | 5342476 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$2,398.75 | 5342476 | WINE |
| E 640-47000-259 | Freight | \$9.76 | 5342477 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$720.44 | 5342477 | LIQUOR |
| E 640-47000-252 | Wine For Resale | \$912.75 | 5342478 | WINE |
| E 640-47000-259 | Freight | \$18.30 | 5342478 | FREIGHT |
| E 640-47000-259 | Freight | \$31.72 | 5344922 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$1,865.00 | 5344922 | WINE |
| E 640-47000-259 | Freight | \$27.44 | 5344923 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$4,874.55 | 5344923 | LIQUOR |
| E 640-47000-252 | Wine For Resale | \$2,184.00 | 5347180 | WINE |
| E 640-47000-259 | Freight | \$15.86 | 5347180 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$635.62 | 5348454 | LIQUOR |
| E 640-47000-259 | Freight | \$7.32 | 5348454 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$1,769.16 | 5348455 | WINE |
| E 640-47000-259 | Freight | \$21.96 | 5348455 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$918.82 | 5348456 | LIQUOR |
| E 640-47000-259 | Freight | \$7.14 | 5348456 | FREIGHT |
| Total JOHNSON BROS.-ST.PAUL | | \$28,997.11 | | |

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| Paid Chk# | 101281 | 1/21/2016 | KARLSBURGER FOODS, INC. | | |
| | E 640-48500-255 | FOODIngredients For Resale | \$336.80 | 000398767 | FOOD |
| | Total KARLSBURGER FOODS, INC. | | \$336.80 | | |
| Paid Chk# | 101282 | 1/21/2016 | LIBATION PROJECT | | |
| | E 640-47000-252 | Wine For Resale | \$1,400.00 | 2819 | WINE |
| | E 640-47000-259 | Freight | \$16.50 | 2819 | FREIGHT |
| | E 640-47000-252 | Wine For Resale | \$240.00 | 2878 | WINE |
| | E 640-47000-259 | Freight | \$3.00 | 2878 | FREIGHT |
| | Total LIBATION PROJECT | | \$1,659.50 | | |
| Paid Chk# | 101283 | 1/21/2016 | LUPINE BREWING COMPANY | | |
| | E 640-48000-253 | Beer For Resale | \$35.00 | LBC000543 | BEER |
| | Total LUPINE BREWING COMPANY | | \$35.00 | | |
| Paid Chk# | 101284 | 1/21/2016 | M.AMUNDSON LLP | | |
| | E 640-47000-256 | MISC.MDSE.RESALE | \$812.00 | 209341 | CIGARS & CIGARETTES |
| | E 640-47000-256 | MISC.MDSE.RESALE | \$794.89 | 209717 | CIGARS & CIGARETTES |
| | Total M.AMUNDSON LLP | | \$1,606.89 | | |
| Paid Chk# | 101285 | 1/21/2016 | MARGRON SKOGLUND WINE IMPORTS | | |
| | E 640-47000-252 | Wine For Resale | \$1,551.94 | 20019330 | WINE |
| | E 640-47000-259 | Freight | \$19.50 | 20019330 | FREIGHT |
| | Total MARGRON SKOGLUND WINE IMPORTS | | \$1,571.44 | | |
| Paid Chk# | 101286 | 1/21/2016 | NETWORK BUSINESS SUPPLIES | | |
| | E 640-47000-210 | Operating Supplies (GENERAL) | \$103.12 | 00101230 | SUPPLIES |
| | E 640-48000-210 | Operating Supplies (GENERAL) | \$291.90 | 00101291 | SUPPLIES |
| | Total NETWORK BUSINESS SUPPLIES | | \$395.02 | | |
| Paid Chk# | 101287 | 1/21/2016 | NEW FRANCE WINE COMPANY | | |
| | E 640-47000-252 | Wine For Resale | \$1,468.00 | 106532 | WINE |
| | E 640-47000-259 | Freight | \$24.00 | 106532 | FREIGHT |
| | Total NEW FRANCE WINE COMPANY | | \$1,492.00 | | |
| Paid Chk# | 101288 | 1/21/2016 | NORTHWESTERN FRUIT COMPANY | | |
| | E 640-48500-255 | FOODIngredients For Resale | (\$38.80) | 829375 | FOOD |
| | E 640-48500-255 | FOODIngredients For Resale | \$32.80 | 829654 | FOOD |
| | E 640-48500-255 | FOODIngredients For Resale | \$502.85 | 830037 | FOOD |
| | E 640-48500-255 | FOODIngredients For Resale | \$250.50 | 830171 | FOOD |
| | E 640-48000-251 | Liquor For Resale | \$44.60 | 830171 | LIQUOR |
| | E 640-48500-255 | FOODIngredients For Resale | \$453.60 | 830316 | FOOD |
| | E 640-48500-255 | FOODIngredients For Resale | \$517.80 | 830453 | FOOD |
| | E 640-48000-253 | Beer For Resale | \$21.70 | 830591 | BEER |
| | E 640-48500-255 | FOODIngredients For Resale | \$191.00 | 830591 | FOOD |
| | E 640-48000-251 | Liquor For Resale | \$13.10 | 830730 | LIQUOR |
| | E 640-48000-253 | Beer For Resale | \$20.70 | 830730 | BEER |
| | E 640-48500-255 | FOODIngredients For Resale | \$653.15 | 830730 | FOOD |
| | E 640-48000-253 | Beer For Resale | \$13.10 | 830890 | BEER |
| | E 640-48500-255 | FOODIngredients For Resale | \$577.85 | 830890 | FOOD |
| | E 640-48000-251 | Liquor For Resale | \$13.10 | 830890 | LIQUOR |
| | Total NORTHWESTERN FRUIT COMPANY | | \$3,267.05 | | |
| Paid Chk# | 101289 | 1/21/2016 | PARLEY LAKE WINERY | | |
| | E 640-47000-252 | Wine For Resale | \$214.00 | 15168 | WINE |
| | Total PARLEY LAKE WINERY | | \$214.00 | | |
| Paid Chk# | 101290 | 1/21/2016 | PAUSTIS & SONS | | |

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| E 640-47000-259 | Freight | \$55.00 | 8531181 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$5,243.48 | 8531181 | WINE |
| E 640-48000-252 | Wine For Resale | \$611.25 | 8532011 | WINE |
| E 640-47000-259 | Freight | \$5.25 | 8532014 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$461.00 | 8532014 | WINE |
| Total PAUSTIS & SONS | | \$6,375.98 | | |
| <hr/> | | | | |
| Paid Chk# 101291 | 1/21/2016 | PHILLIPS WINES & SPIRITS | | |
| E 640-47000-252 | Wine For Resale | \$225.22 | 228535 | WINE |
| E 640-47000-251 | Liquor For Resale | (\$61.28) | 229323 | LIQUOR |
| E 640-47000-252 | Wine For Resale | \$824.00 | 2909116 | WINE |
| E 640-47000-259 | Freight | \$18.30 | 2909116 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$4,024.50 | 2909117 | WINE |
| E 640-47000-259 | Freight | \$54.50 | 2909117 | FREIGHT |
| E 640-47000-252 | Wine For Resale | (\$24.00) | 2909117 | WINE |
| E 640-47000-251 | Liquor For Resale | \$2,656.65 | 2909118 | LIQUOR |
| E 640-47000-259 | Freight | \$24.40 | 2909118 | FREIGHT |
| E 640-47000-259 | Freight | \$3.66 | 2913311 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$273.75 | 2913311 | LIQUOR |
| E 640-47000-259 | Freight | \$9.97 | 2913312 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$638.90 | 2913312 | WINE |
| Total PHILLIPS WINES & SPIRITS | | \$8,668.57 | | |
| <hr/> | | | | |
| Paid Chk# 101292 | 1/21/2016 | PLUNKETT S PEST CONTROL | | |
| E 640-48000-409 | Maint services & Improv | \$80.33 | 4466521 | SERVICE |
| Total PLUNKETT S PEST CONTROL | | \$80.33 | | |
| <hr/> | | | | |
| Paid Chk# 101293 | 1/21/2016 | RESTAURANT NEWS | | |
| E 640-48000-433 | Dues, Licensing & Seminars | \$49.95 | 309030 | SUBSCRIPTION RENEWAL |
| Total RESTAURANT NEWS | | \$49.95 | | |
| <hr/> | | | | |
| Paid Chk# 101294 | 1/21/2016 | RITE | | |
| E 640-47000-433 | Dues, Licensing & Seminars | \$1,067.68 | 11766 | STORE POS SUPPORT |
| Total RITE | | \$1,067.68 | | |
| <hr/> | | | | |
| Paid Chk# 101295 | 1/21/2016 | ROOTSTOCK WINE COMPANY | | |
| E 640-47000-252 | Wine For Resale | \$208.00 | 15-3330 | WINE |
| E 640-47000-259 | Freight | \$1.50 | 15-3330 | FREIGHT |
| Total ROOTSTOCK WINE COMPANY | | \$209.50 | | |
| <hr/> | | | | |
| Paid Chk# 101296 | 1/21/2016 | SOCIABLE CIDER WERKS | | |
| E 640-47000-253 | Beer For Resale | \$250.00 | 2698 | BEER |
| Total SOCIABLE CIDER WERKS | | \$250.00 | | |
| <hr/> | | | | |
| Paid Chk# 101297 | 1/21/2016 | SOUTHERN WINE & SPIRITS OF MN | | |
| E 640-47000-252 | Wine For Resale | \$6,629.62 | 1365518 | WINE |
| E 640-47000-259 | Freight | \$55.68 | 1365518 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$6,891.76 | 1365519 | LIQUOR |
| E 640-47000-259 | Freight | \$58.65 | 1365519 | FREIGHT |
| E 640-47000-254 | Soft Drinks/Mix For Resale | \$81.00 | 1365520 | MISC.BEV. |
| E 640-47000-259 | Freight | \$3.84 | 1365520 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$232.05 | 1367656 | LIQUOR |
| E 640-47000-259 | Freight | \$1.28 | 1367656 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$1,568.00 | 1367657 | WINE |
| E 640-47000-259 | Freight | \$23.04 | 1367657 | FREIGHT |
| E 640-47000-259 | Freight | \$5.12 | 1367658 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$914.00 | 1367658 | WINE |
| E 640-47000-251 | Liquor For Resale | \$1,843.00 | 1367659 | LIQUOR |

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| E 640-47000-259 | Freight | \$15.66 | 1367659 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$5,800.00 | 5013976 | WINE |
| E 640-47000-259 | Freight | \$80.64 | 5013976 | FREIGHT |
| Total SOUTHERN WINE & SPIRITS OF MN | | \$24,203.34 | | |
| <hr/> | | | | |
| Paid Chk# | 101298 | 1/21/2016 | STRATEGIC EQUIPMENT AND | |
| E 640-48000-210 | Operating Supplies (GENERAL) | \$197.56 | 2561326 | SUPPLIES |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$494.25 | 2561326 | SUPPLIES |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$113.48 | 2561327 | SUPPLIES |
| E 640-48000-341 | General Promotions | \$45.80 | 2565311 | PROMO SUPPLIES |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$612.05 | 2565311 | SUPPLIES |
| Total STRATEGIC EQUIPMENT AND | | \$1,463.14 | | |
| <hr/> | | | | |
| Paid Chk# | 101299 | 1/21/2016 | T.D. ANDERSON INC. | |
| E 640-48000-409 | Maint services & Improv | \$115.00 | 458505 | BEER LINES CLEANED |
| Total T.D. ANDERSON INC. | | \$115.00 | | |
| <hr/> | | | | |
| Paid Chk# | 101300 | 1/21/2016 | THORPE DISTRIBUTING CO. | |
| E 640-47000-253 | Beer For Resale | (\$20.00) | 00010071 | BEER |
| E 640-47000-253 | Beer For Resale | \$33.00 | 0010080 | BEER |
| E 640-47000-253 | Beer For Resale | \$1,396.55 | 1017082 | BEER |
| E 640-47000-253 | Beer For Resale | \$18.00 | 1020563 | BEER |
| E 640-48000-253 | Beer For Resale | \$472.00 | 1020665 | BEER |
| E 640-47000-253 | Beer For Resale | \$1,303.35 | 1020668 | BEER |
| E 640-47000-254 | Soft Drinks/Mix For Resale | \$55.00 | 1024047 | MISC.BEV. |
| Total THORPE DISTRIBUTING CO. | | \$3,257.90 | | |
| <hr/> | | | | |
| Paid Chk# | 101301 | 1/21/2016 | TKO WINES, INC. | |
| E 640-47000-252 | Wine For Resale | \$2,160.00 | 2608 | WINE |
| Total TKO WINES, INC. | | \$2,160.00 | | |
| <hr/> | | | | |
| Paid Chk# | 101302 | 1/21/2016 | TRADITION WINE & SPIRITS | |
| E 640-47000-259 | Freight | \$6.00 | 8241 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$560.00 | 8241 | WINE |
| Total TRADITION WINE & SPIRITS | | \$566.00 | | |
| <hr/> | | | | |
| Paid Chk# | 101303 | 1/21/2016 | ULINE | |
| E 640-47000-200 | Office Supplies (GENERAL) | \$196.50 | 73449395 | STORE SUPPLIES |
| Total ULINE | | \$196.50 | | |
| <hr/> | | | | |
| Paid Chk# | 101304 | 1/21/2016 | UPS STORE | |
| E 640-47000-210 | Operating Supplies (GENERAL) | \$188.68 | 4116 | STORE SUPPLIES |
| Total UPS STORE | | \$188.68 | | |
| <hr/> | | | | |
| Paid Chk# | 101305 | 1/21/2016 | US FOODS | |
| E 640-48500-255 | FOODIngredients For Resale | \$41.43 | 4643837 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | \$1,767.84 | 4643838 | FOOD |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$48.04 | 4678956 | SUPPLIES |
| E 640-48500-255 | FOODIngredients For Resale | \$328.17 | 4687384 | FOOD |
| E 640-48000-251 | Liquor For Resale | \$12.42 | 4687386 | LIQUOR |
| E 640-48000-254 | Soft Drinks/Mix For Resale | \$230.01 | 4687386 | MISC.BEV. |
| E 640-48500-255 | FOODIngredients For Resale | \$1,670.59 | 4687386 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | \$4,098.99 | 4733354 | FOOD |
| E 640-48000-251 | Liquor For Resale | \$60.88 | 4733354 | LIQUOR |
| E 640-48000-253 | Beer For Resale | \$37.97 | 4733354 | BEER |
| E 640-48000-254 | Soft Drinks/Mix For Resale | \$448.64 | 4733354 | MISC.BEV. |
| E 640-48000-342 | Promotions - Food/Drinks | \$63.81 | 4733354 | PROMO FOOD |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$33.50 | 4733354 | SUPPLIES |

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| E 640-48500-255 | FOODIngredients For Resale | \$471.80 | 4737176 | FOOD |
| E 640-48000-251 | Liquor For Resale | \$125.34 | 4737176 | LIQUOR |
| E 640-48000-210 | Operating Supplies (GENERAL) | \$56.13 | 4768558 | SUPPLIES |
| E 640-48000-251 | Liquor For Resale | \$52.11 | 4768558 | LIQUOR |
| E 640-48500-255 | FOODIngredients For Resale | \$1,698.86 | 4768558 | FOOD |
| E 640-48000-251 | Liquor For Resale | \$18.46 | 4813305 | LIQUOR |
| E 640-48000-253 | Beer For Resale | \$7.84 | 4813305 | BEER |
| E 640-48000-254 | Soft Drinks/Mix For Resale | \$40.64 | 4813305 | MISC.BEV. |
| E 640-48000-342 | Promotions - Food/Drinks | \$23.47 | 4813305 | PROMO FOOD |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$41.43 | 4813305 | SUPPLIES |
| E 640-48500-255 | FOODIngredients For Resale | \$1,542.95 | 4813305 | FOOD |
| E 640-48500-255 | FOODIngredients For Resale | \$120.56 | 4858371 | FOOD |
| E 640-48000-341 | General Promotions | \$35.12 | 4858373 | PROMO |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$165.26 | 4858373 | SUPPLIES |
| E 640-48000-342 | Promotions - Food/Drinks | \$40.34 | 4858373 | PROMO FOOD |
| E 640-48000-251 | Liquor For Resale | \$97.40 | 4858373 | LIQUOR |
| E 640-48500-255 | FOODIngredients For Resale | \$3,699.20 | 4858373 | FOOD |
| E 640-48000-254 | Soft Drinks/Mix For Resale | \$312.90 | 4858373 | MISC.BEV. |
| E 640-48500-255 | FOODIngredients For Resale | \$1,426.38 | 4863065 | FOOD |
| E 640-48000-253 | Beer For Resale | \$44.13 | 4863065 | BEER |
| E 640-48500-210 | Operating Supplies (GENERAL) | \$66.39 | 4863065 | SUPPLIES |
| E 640-48000-342 | Promotions - Food/Drinks | \$40.47 | 4863065 | PROMO FOOD |
| Total US FOODS | | \$18,969.47 | | |

| Paid Chk# | 1/21/2016 | VINOCOPIA | | |
|------------------------|----------------------------|-------------------|---------|-----------|
| E 640-47000-259 | Freight | \$11.25 | 0142470 | FREIGHT |
| E 640-47000-251 | Liquor For Resale | \$1,955.68 | 0142470 | LIQUOR |
| E 640-47000-254 | Soft Drinks/Mix For Resale | \$120.00 | 0142471 | MISC.BEV. |
| E 640-47000-259 | Freight | \$7.50 | 0142471 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$1,176.00 | 0142472 | WINE |
| E 640-47000-259 | Freight | \$15.00 | 0142472 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$224.00 | 0142966 | WINE |
| E 640-47000-259 | Freight | \$5.00 | 0142966 | FREIGHT |
| Total VINOCOPIA | | \$3,514.43 | | |

| Paid Chk# | 1/21/2016 | WINE COMPANY | | |
|---------------------------|-----------------|---------------------|--------|---------|
| E 640-47000-252 | Wine For Resale | \$6,007.33 | 414346 | WINE |
| E 640-47000-259 | Freight | \$52.80 | 414346 | FREIGHT |
| E 640-47000-259 | Freight | \$16.50 | 414914 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$1,641.33 | 414914 | WINE |
| Total WINE COMPANY | | \$7,717.96 | | |

| Paid Chk# | 1/21/2016 | WINE MERCHANT | | |
|----------------------------|-----------------|----------------------|---------|---------|
| E 640-47000-252 | Wine For Resale | (\$50.00) | 706207 | WINE |
| E 640-47000-259 | Freight | \$47.79 | 7063565 | FREIGHT |
| E 640-47000-252 | Wine For Resale | \$7,437.42 | 7063565 | WINE |
| E 640-48000-252 | Wine For Resale | \$168.44 | 7063743 | WINE |
| E 640-47000-259 | Freight | \$0.40 | 7064410 | FREIGHT |
| E 640-48000-252 | Wine For Resale | \$440.98 | 7064585 | WINE |
| E 640-47000-252 | Wine For Resale | \$3,512.00 | 7064631 | WINE |
| E 640-47000-259 | Freight | \$24.40 | 7064631 | FREIGHT |
| Total WINE MERCHANT | | \$11,581.43 | | |

| Paid Chk# | 1/21/2016 | Z WINES USA LLC | | |
|------------------------------|-----------------|------------------------|-------|---------|
| E 640-47000-252 | Wine For Resale | \$300.00 | 16491 | WINE |
| E 640-47000-259 | Freight | \$7.50 | 16491 | FREIGHT |
| Total Z WINES USA LLC | | \$307.50 | | |

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| Paid Chk# | 101310 | 1/27/2016 | AM.WATER WORKS ASSOC. | | |
| E 610-40000-433 | Dues, Licensing & Seminars | | \$39.50 | 7001132222 | MEMBERSHIP RENEWAL |
| E 620-40000-433 | Dues, Licensing & Seminars | | \$39.50 | 7001132222 | MEMBERSHIP RENEWAL |
| Total AM.WATER WORKS ASSOC. | | | \$79.00 | | |
| Paid Chk# | 101311 | 1/27/2016 | ANCHOR SCIENTIFIC INC. | | |
| E 620-40000-225 | Repair & Maint - System | | \$102.00 | 219300 | PARTS |
| Total ANCHOR SCIENTIFIC INC. | | | \$102.00 | | |
| Paid Chk# | 101312 | 1/27/2016 | AT&T MOBILITY | | |
| E 101-41940-321 | Telephone | | \$250.25 | 287250190047 | SERVICE |
| Total AT&T MOBILITY | | | \$250.25 | | |
| Paid Chk# | 101313 | 1/27/2016 | AT&T MOBILITY | | |
| E 101-41940-321 | Telephone | | \$119.21 | 287250008232 | SERVICE |
| Total AT&T MOBILITY | | | \$119.21 | | |
| Paid Chk# | 101314 | 1/27/2016 | BLUE CROSS AND BLUE SHIELD | | |
| G 101-21706 | Health Insurance | | \$42,111.02 | | FEB.2016 HEALTH INS. |
| Total BLUE CROSS AND BLUE SHIELD | | | \$42,111.02 | | |
| Paid Chk# | 101315 | 1/27/2016 | BROYLES, PAT | | |
| E 101-41100-493 | Volunteer program | | \$11.76 | REIMB. | VOLUNTEER EXPENSES-2016 DIG IT |
| Total BROYLES, PAT | | | \$11.76 | | |
| Paid Chk# | 101316 | 1/27/2016 | BUDGET PRINTING & AWARDS | | |
| E 404-40000-499 | Miscellaneous | | \$19.35 | 9458 | BENCH PLAQUE |
| Total BUDGET PRINTING & AWARDS | | | \$19.35 | | |
| Paid Chk# | 101317 | 1/27/2016 | CES IMAGING | | |
| E 101-42400-499 | Miscellaneous | | \$495.00 | INV031709 | BLDG.PLANS COPIER RENTAL |
| Total CES IMAGING | | | \$495.00 | | |
| Paid Chk# | 101318 | 1/27/2016 | CONSTRUCTION MIDWEST, INC. | | |
| E 101-45200-210 | Operating Supplies (GENERAL) | | \$38.87 | 569397 | SUPPLIES |
| Total CONSTRUCTION MIDWEST, INC. | | | \$38.87 | | |
| Paid Chk# | 101319 | 1/27/2016 | CROWN MARKING, INC. | | |
| E 630-40000-210 | Operating Supplies (GENERAL) | | \$176.28 | OE-36362 | SUPPLIES |
| Total CROWN MARKING, INC. | | | \$176.28 | | |
| Paid Chk# | 101320 | 1/27/2016 | DELTA DENTAL OF MINNESOTA | | |
| G 101-21717 | Dental Insurance | | \$1,724.20 | 6341068 | DENTAL INS.FEB.2016 |
| Total DELTA DENTAL OF MINNESOTA | | | \$1,724.20 | | |
| Paid Chk# | 101321 | 1/27/2016 | ECM PUBLISHERS, INC. | | |
| E 101-41500-306 | Personnel Expense | | \$274.00 | 295356 | EMPLOYMENT AD |
| E 101-41500-306 | Personnel Expense | | \$274.00 | 299123 | EMPLOYMENT AD |
| Total ECM PUBLISHERS, INC. | | | \$548.00 | | |
| Paid Chk# | 101322 | 1/27/2016 | EXCEL DOCUMENT MGMT. | | |
| E 101-41500-200 | Office Supplies (GENERAL) | | \$712.00 | 42269 | ENVELOPES |
| Total EXCEL DOCUMENT MGMT. | | | \$712.00 | | |
| Paid Chk# | 101323 | 1/27/2016 | FILTRATION SYSTEMS, INC. | | |
| E 610-40000-242 | Well & F.P. Equipment | | \$79.94 | 70520 | PARTS |
| Total FILTRATION SYSTEMS, INC. | | | \$79.94 | | |
| Paid Chk# | 101324 | 1/27/2016 | FLOYD TOTAL SECURITY | | |

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| E 101-41940-404 | Repairs/Maint - Machin/Equip | \$84.21 | 1107829 | DUPLICATE KEYS |
| Total FLOYD TOTAL SECURITY | | \$84.21 | | |
| <hr/> | | | | |
| Paid Chk# 101325 | 1/27/2016 | GALLS | | |
| E 101-42100-540 | Equipment | \$611.96 | 004725175 | PD EQUIPMENT |
| Total GALLS | | \$611.96 | | |
| <hr/> | | | | |
| Paid Chk# 101326 | 1/27/2016 | GOPHER STATE ONE CALL | | |
| E 610-40000-313 | Permit Fees/Gopher State | \$50.00 | 6000793 | UTILITY LOCATES |
| E 620-40000-313 | Permit Fees/Gopher State | \$50.00 | 6000793 | UTILITY LOCATES |
| Total GOPHER STATE ONE CALL | | \$100.00 | | |
| <hr/> | | | | |
| Paid Chk# 101327 | 1/27/2016 | GRAINGER, INC. | | |
| E 610-40000-210 | Operating Supplies (GENERAL) | \$33.16 | 9936947846 | SUPPLIES |
| E 610-40000-242 | Well & F.P. Equipment | \$126.63 | 9937293596 | SUPPLIES |
| E 610-40000-242 | Well & F.P. Equipment | \$27.85 | 9938002178 | SUPPLIES |
| E 610-40000-210 | Operating Supplies (GENERAL) | \$4.44 | 9938178168 | SUPPLIES |
| E 620-40000-225 | Repair & Maint - System | \$451.52 | 9940690374 | SUPPLIES |
| Total GRAINGER, INC. | | \$643.60 | | |
| <hr/> | | | | |
| Paid Chk# 101328 | 1/27/2016 | H&L MESABI | | |
| E 101-43100-220 | Repair/Maint Supply (GENERAL) | \$400.55 | 95080 | PARTS |
| Total H&L MESABI | | \$400.55 | | |
| <hr/> | | | | |
| Paid Chk# 101329 | 1/27/2016 | HD SUPPLY WATERWORKS, LTD | | |
| E 610-40000-225 | Repair & Maint - System | \$48.18 | E956996 | HYDRANT PARTS |
| Total HD SUPPLY WATERWORKS, LTD | | \$48.18 | | |
| <hr/> | | | | |
| Paid Chk# 101330 | 1/27/2016 | HENN.CNTY.ATTORNEY S OFFICE | | |
| G 101-20300 | Deposits Payable | \$2,192.78 | FORFEITURE | FORFEITURE SOLD |
| Total HENN.CNTY.ATTORNEY S OFFICE | | \$2,192.78 | | |
| <hr/> | | | | |
| Paid Chk# 101331 | 1/27/2016 | IMPACT MAILING & FULFILLMENT | | |
| E 610-40000-322 | Postage | \$3,000.00 | ON ACCT. | UTILITY BILLING MAILING SERVICE |
| E 620-40000-322 | Postage | \$3,000.00 | ON ACCT. | UTILITY BILLING MAILING SERVICE |
| Total IMPACT MAILING & FULFILLMENT | | \$6,000.00 | | |
| <hr/> | | | | |
| Paid Chk# 101332 | 1/27/2016 | INDELCO PLASTICS CORP. | | |
| E 610-40000-242 | Well & F.P. Equipment | \$206.25 | 976210-C | PARTS |
| Total INDELCO PLASTICS CORP. | | \$206.25 | | |
| <hr/> | | | | |
| Paid Chk# 101333 | 1/27/2016 | INGERSOLL RAND INDUSTRIAL TECH | | |
| E 610-40000-242 | Well & F.P. Equipment | \$322.33 | 23391264 | PARTS |
| Total INGERSOLL RAND INDUSTRIAL TECH | | \$322.33 | | |
| <hr/> | | | | |
| Paid Chk# 101334 | 1/27/2016 | ITRON, INC. | | |
| E 610-40000-433 | Dues, Licensing & Seminars | \$1,062.33 | 401391 | METER READER MAINT./SUPPORT |
| E 620-40000-433 | Dues, Licensing & Seminars | \$1,062.32 | 401391 | METER READER MAINT./SUPPORT |
| Total ITRON, INC. | | \$2,124.65 | | |
| <hr/> | | | | |
| Paid Chk# 101335 | 1/27/2016 | J.H. LARSON COMPANY | | |
| E 101-45203-220 | Repair/Maint Supply (GENERAL) | \$383.61 | S101115287.0 | SUPPLIES |
| Total J.H. LARSON COMPANY | | \$383.61 | | |
| <hr/> | | | | |
| Paid Chk# 101336 | 1/27/2016 | JOHN S AUTO ELECTRIC & REPAIR | | |
| E 620-40000-404 | Repairs/Maint - Machin/Equip | \$105.00 | 1/13/16 | PARTS/REPAIRS |
| Total JOHN S AUTO ELECTRIC & REPAIR | | \$105.00 | | |
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| Paid Chk# 101337 | 1/27/2016 | JONES, REBECCA | | |

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| E 610-40000-499 | Miscellaneous | | \$30.34 | REIMB. | SUPPLIES |
| | Total JONES, REBECCA | | \$30.34 | | |
| Paid Chk# 101338 | 1/27/2016 | KEEPRS | | | |
| E 101-42100-217 | Uniforms | | \$861.38 | 297904 | PD UNIFORMS |
| | Total KEEPRS | | \$861.38 | | |
| Paid Chk# 101339 | 1/27/2016 | LAKE MINNETONKA ERU | | | |
| E 101-42100-433 | Dues, Licensing & Seminars | | \$500.00 | | 2016 PD MEMBERSHIP |
| | Total LAKE MINNETONKA ERU | | \$500.00 | | |
| Paid Chk# 101340 | 1/27/2016 | LAMBERT, JEFFREY W. | | | |
| E 101-42120-304 | Legal Fees | | \$3,719.00 | 1/26/16 | LEGAL SERVICES |
| | Total LAMBERT, JEFFREY W. | | \$3,719.00 | | |
| Paid Chk# 101341 | 1/27/2016 | LANO EQUIPMENT, INC. | | | |
| E 101-45200-222 | Repair & Maint - Equip | | \$129.98 | 03-349885 | PARTS |
| | Total LANO EQUIPMENT, INC. | | \$129.98 | | |
| Paid Chk# 101342 | 1/27/2016 | LAW ENFORCEMENT LABOR SERVICES | | | |
| G 101-21707 | Police union dues | | \$441.00 | JAN.2016 | JAN.2016 DUES |
| | Total LAW ENFORCEMENT LABOR SERVICES | | \$441.00 | | |
| Paid Chk# 101343 | 1/27/2016 | LEAGUE OF MN CITIES INS.TRUST | | | |
| E 640-48000-365 | Workers Comp Ins | | \$34,000.00 | 31308 | WORKERS COMPENSATION INSURANCE |
| E 610-40000-365 | Workers Comp Ins | | \$6,693.50 | 31308 | WORKERS COMPENSATION INSURANCE |
| E 620-40000-365 | Workers Comp Ins | | \$6,693.50 | 31308 | WORKERS COMPENSATION INSURANCE |
| E 101-49200-365 | Workers Comp Ins | | \$57,910.00 | 31308 | WORKERS COMPENSATION INSURANCE |
| E 630-40000-365 | Workers Comp Ins | | \$500.00 | 31308 | WORKERS COMPENSATION INSURANCE |
| E 640-47000-365 | Workers Comp Ins | | \$8,000.00 | 31308 | WORKERS COMPENSATION INSURANCE |
| | Total LEAGUE OF MN CITIES INS.TRUST | | \$113,797.00 | | |
| Paid Chk# 101344 | 1/27/2016 | LEVERING, BILL | | | |
| R 610-00000-37110 | W/S/Storm Sales | | \$131.07 | REFUND | OVERPAYMENT ON FINAL UTILITY BILL |
| | Total LEVERING, BILL | | \$131.07 | | |
| Paid Chk# 101345 | 1/27/2016 | LINDAHL PROPERTIES | | | |
| R 101-00000-32180 | Rental License | | \$117.00 | REFUND | OVERPAYMENT ON RENTAL LICENSE |
| | Total LINDAHL PROPERTIES | | \$117.00 | | |
| Paid Chk# 101346 | 1/27/2016 | MACQUEEN EQUIPMENT, INC. | | | |
| E 101-43100-220 | Repair/Maint Supply (GENERAL) | | \$66.52 | 2161006 | PARTS |
| | Total MACQUEEN EQUIPMENT, INC. | | \$66.52 | | |
| Paid Chk# 101347 | 1/27/2016 | MANSFIELD OIL COMPANY | | | |
| E 101-49200-212 | Motor Fuels | | \$1,917.39 | 104536 | FUEL |
| | Total MANSFIELD OIL COMPANY | | \$1,917.39 | | |
| Paid Chk# 101348 | 1/27/2016 | MEDIACOM | | | |
| E 101-41940-321 | Telephone | | \$309.95 | | SERVICE |
| | Total MEDIACOM | | \$309.95 | | |
| Paid Chk# 101349 | 1/27/2016 | METRO CITIES | | | |
| E 101-41500-433 | Dues, Licensing & Seminars | | \$1,907.00 | 85 | 2016 MEMBERSHIP |
| | Total METRO CITIES | | \$1,907.00 | | |
| Paid Chk# 101350 | 1/27/2016 | METRO SALES INC. | | | |
| E 101-42100-350 | Printing & Publishing | | \$286.00 | INV443497 | PD CONTRACT |
| | Total METRO SALES INC. | | \$286.00 | | |

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January 2016

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| Paid Chk# 101351 | 1/27/2016 | MICRO CENTER | | | |
| E 610-49100-499 | Miscellaneous | | \$99.99 | 5941001 | WTP#2 PARTS |
| | | Total MICRO CENTER | \$99.99 | | |
| Paid Chk# 101352 | 1/27/2016 | MILLER, FRED | | | |
| E 235-40000-302 | Consultants | | \$1,600.00 | 118 | WCTV |
| | | Total MILLER, FRED | \$1,600.00 | | |
| Paid Chk# 101353 | 1/27/2016 | MINNETONKA SPORTSMEN, INC. | | | |
| E 101-42100-433 | Dues, Licensing & Seminars | | \$219.55 | 329 | PD MEMBERSHIP |
| | | Total MINNETONKA SPORTSMEN, INC. | \$219.55 | | |
| Paid Chk# 101354 | 1/27/2016 | MN AWWA | | | |
| E 610-40000-433 | Dues, Licensing & Seminars | | \$175.00 | | REGISTRATIO CLASS REGISTRATION |
| | | Total MN AWWA | \$175.00 | | |
| Paid Chk# 101355 | 1/27/2016 | MN BATTERY LLC | | | |
| E 101-45200-210 | Operating Supplies (GENERAL) | | \$140.67 | 15463 | SUPPLIES |
| E 101-43100-210 | Operating Supplies (GENERAL) | | \$140.67 | 15463 | SUPPLIES |
| E 610-40000-210 | Operating Supplies (GENERAL) | | \$140.68 | 15463 | SUPPLIES |
| E 620-40000-210 | Operating Supplies (GENERAL) | | \$140.68 | 15463 | SUPPLIES |
| | | Total MN BATTERY LLC | \$562.70 | | |
| Paid Chk# 101356 | 1/27/2016 | MN CHILD SUPPORT PAYMENT CENTE | | | |
| G 101-21710 | County WH | | \$235.00 | 0015104841 | WITHHOLDING ORDER |
| | | Total MN CHILD SUPPORT PAYMENT CENTE | \$235.00 | | |
| Paid Chk# 101357 | 1/27/2016 | MN POLLUTION CONTROL AGENCY | | | |
| E 620-40000-433 | Dues, Licensing & Seminars | | \$600.00 | | REGISTRATIO CONFERENCE REGISTRATION |
| | | Total MN POLLUTION CONTROL AGENCY | \$600.00 | | |
| Paid Chk# 101358 | 1/27/2016 | MN RURAL WATER ASSOCIATION | | | |
| E 610-40000-433 | Dues, Licensing & Seminars | | \$450.00 | | REGISTRATIO CONFERENCE REGISTRATION |
| | | Total MN RURAL WATER ASSOCIATION | \$450.00 | | |
| Paid Chk# 101359 | 1/27/2016 | MORRIE S MINNETONKA FORD | | | |
| E 101-42100-404 | Repairs/Maint - Machin/Equip | | \$57.96 | 538550 | SQUAD REPAIRS |
| | | Total MORRIE S MINNETONKA FORD | \$57.96 | | |
| Paid Chk# 101360 | 1/27/2016 | NAPA AUTO PARTS-LONG LAKE | | | |
| E 101-43100-210 | Operating Supplies (GENERAL) | | \$22.41 | 303723 | PARTS |
| | | Total NAPA AUTO PARTS-LONG LAKE | \$22.41 | | |
| Paid Chk# 101361 | 1/27/2016 | NAPA AUTO PARTS-WATERTOWN | | | |
| E 101-42100-404 | Repairs/Maint - Machin/Equip | | \$14.96 | 451162 | PARTS |
| E 101-43100-220 | Repair/Maint Supply (GENERAL) | | \$31.08 | 451175 | PARTS |
| | | Total NAPA AUTO PARTS-WATERTOWN | \$46.04 | | |
| Paid Chk# 101362 | 1/27/2016 | NEWMAN TRAFFIC SIGNS | | | |
| E 101-43100-226 | Sign Repair Materials | | \$70.37 | 0293983 | STREET SIGNS |
| | | Total NEWMAN TRAFFIC SIGNS | \$70.37 | | |
| Paid Chk# 101363 | 1/27/2016 | NORTH EMS EDUCATION | | | |
| E 101-42100-434 | Training and schools | | \$239.00 | LHS1604 | PD TRAINING |
| | | Total NORTH EMS EDUCATION | \$239.00 | | |
| Paid Chk# 101364 | 1/27/2016 | NORTH MEMORIAL OCCUPATIONAL | | | |
| E 101-41500-306 | Personnel Expense | | \$49.00 | 8744-00 | NEW HIRE TESTING |

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January 2016

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| Total NORTH MEMORIAL OCCUPATIONAL | | | \$49.00 | | |
| Paid Chk# | 101365 | 1/27/2016 | OFFICE DEPOT | | |
| E 101-41500-200 | Office Supplies (GENERAL) | | \$209.85 | 815562879001 | SUPPLIES |
| E 101-42100-200 | Office Supplies (GENERAL) | | \$32.76 | 815562879001 | SUPPLIES |
| E 630-40000-200 | Office Supplies (GENERAL) | | \$34.99 | 815562879001 | SUPPLIES |
| E 101-42100-200 | Office Supplies (GENERAL) | | \$13.99 | 815563152001 | SUPPLIES |
| E 630-40000-200 | Office Supplies (GENERAL) | | \$34.98 | 815563152002 | SUPPLIES |
| E 101-41500-200 | Office Supplies (GENERAL) | | \$161.72 | 817894129001 | SUPPLIES |
| E 101-41500-200 | Office Supplies (GENERAL) | | \$51.47 | 818226057001 | SUPPLIES |
| Total OFFICE DEPOT | | | \$539.76 | | |
| Paid Chk# | 101366 | 1/27/2016 | OFFICE OF MN IT SERVICES | | |
| E 101-42100-309 | Contractual Services | | \$9.38 | W15120737 | PD SERVICE |
| Total OFFICE OF MN IT SERVICES | | | \$9.38 | | |
| Paid Chk# | 101367 | 1/27/2016 | PHILIPS MEDICAL SYSTEMS | | |
| E 101-42100-210 | Operating Supplies (GENERAL) | | \$210.60 | 932228799 | PD SUPPLIES |
| Total PHILIPS MEDICAL SYSTEMS | | | \$210.60 | | |
| Paid Chk# | 101368 | 1/27/2016 | PITNEY BOWES | | |
| E 101-49200-322 | Postage | | \$211.61 | 758184 | POSTAGE METER SUPPLIES |
| Total PITNEY BOWES | | | \$211.61 | | |
| Paid Chk# | 101369 | 1/27/2016 | POPP TELECOM | | |
| E 620-40000-323 | Radio Units | | \$32.94 | | SERVICE |
| E 101-42100-309 | Contractual Services | | \$28.85 | | SERVICE |
| E 610-40000-323 | Radio Units | | \$90.26 | | SERVICE |
| E 101-41940-321 | Telephone | | \$310.22 | | SERVICE |
| E 640-47000-321 | Telephone | | \$100.00 | | SERVICE |
| E 640-48000-321 | Telephone | | \$100.00 | | SERVICE |
| Total POPP TELECOM | | | \$662.27 | | |
| Paid Chk# | 101370 | 1/27/2016 | PURCHASE POWER | | |
| E 101-49200-322 | Postage | | \$7,979.00 | 27990878 | POSTAGE |
| Total PURCHASE POWER | | | \$7,979.00 | | |
| Paid Chk# | 101371 | 1/27/2016 | RANDY S SANITATION | | |
| E 650-47600-309 | Contractual Services | | \$3,913.74 | | RECYCLING |
| E 640-47000-384 | Refuse/Garbage Disposal | | \$150.00 | | STORE |
| E 640-48000-384 | Refuse/Garbage Disposal | | \$424.28 | | BAR |
| E 650-47800-386 | Other Utilities | | \$42.00 | | ORGANICS DISPOSAL |
| E 650-47800-384 | Refuse/Garbage Disposal | | \$6,479.48 | | ORGANICS PROGRAM |
| E 650-47500-386 | Other Utilities | | \$3,156.58 | | DISPOSAL |
| E 650-47500-384 | Refuse/Garbage Disposal | | \$937.02 | | DRIVE UP |
| E 650-47500-384 | Refuse/Garbage Disposal | | \$1,279.23 | | KARTS |
| E 650-47500-384 | Refuse/Garbage Disposal | | \$8,618.91 | | LABOR |
| E 650-47500-384 | Refuse/Garbage Disposal | | \$54.60 | | STICKERS |
| E 101-41940-386 | Other Utilities | | \$66.96 | | CH & PW SERVICE |
| Total RANDY S SANITATION | | | \$25,122.80 | | |
| Paid Chk# | 101372 | 1/27/2016 | RENOVO PROPERTIES LLC | | |
| R 610-00000-37110 | W/S/Storm Sales | | \$36.76 | REFUND | OVERPAYMENT ON FINAL UTILITY BILL |
| Total RENOVO PROPERTIES LLC | | | \$36.76 | | |
| Paid Chk# | 101373 | 1/27/2016 | RISVOLD, MICHAEL | | |
| E 101-42100-433 | Dues, Licensing & Seminars | | \$150.00 | REIMB. | IACP MEMBERSHIP DUES |
| Total RISVOLD, MICHAEL | | | \$150.00 | | |

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January 2016

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| Paid Chk# 101374 | 1/27/2016 | SOJOURNER | | | |
| E 101-42100-309 | Contractual Services | | \$2,000.00 | 2016 | 2016 SUPPORT |
| | Total SOJOURNER | | \$2,000.00 | | |
| Paid Chk# 101375 | 1/27/2016 | SPRINT | | | |
| E 101-42100-323 | Radio Units | | \$129.95 | 134573312-17 | PD SERVICE |
| | Total SPRINT | | \$129.95 | | |
| Paid Chk# 101376 | 1/27/2016 | STONEBROOKE | | | |
| E 409-45200-540 | Equipment | | \$28,529.45 | 38044 | SNOW PLOW & SANDER FOR 1 TON |
| | Total STONEBROOKE | | \$28,529.45 | | |
| Paid Chk# 101377 | 1/27/2016 | THERMA-STOR | | | |
| E 610-40000-242 | Well & F.P. Equipment | | \$188.84 | 2796779 | PARTS |
| | Total THERMA-STOR | | \$188.84 | | |
| Paid Chk# 101378 | 1/27/2016 | TIME SAVER | | | |
| E 101-41100-302 | Consultants | | \$270.00 | M21866 | MTG.MINUTES |
| | Total TIME SAVER | | \$270.00 | | |
| Paid Chk# 101379 | 1/27/2016 | TITAN MACHINERY | | | |
| E 101-43100-220 | Repair/Maint Supply (GENERAL) | | \$223.00 | 7215154 | SUPPLIES |
| | Total TITAN MACHINERY | | \$223.00 | | |
| Paid Chk# 101380 | 1/27/2016 | VERIZON WIRELESS | | | |
| E 101-42100-323 | Radio Units | | \$200.05 | 9758748644 | PD SERVICE |
| | Total VERIZON WIRELESS | | \$200.05 | | |
| Paid Chk# 101381 | 1/27/2016 | WAYZATA CHAMBER OF COMMERCE | | | |
| E 101-41500-433 | Dues, Licensing & Seminars | | \$425.00 | 6951 | 2016 MEMBERSHIP |
| | Total WAYZATA CHAMBER OF COMMERCE | | \$425.00 | | |
| Paid Chk# 101382 | 1/27/2016 | WBC HOLDINGS, INC. | | | |
| E 101-42100-404 | Repairs/Maint - Machin/Equip | | \$1,160.66 | 12858 | PD SQUAD MAINT. |
| | Total WBC HOLDINGS, INC. | | \$1,160.66 | | |
| Paid Chk# 101383 | 1/27/2016 | ZERO WASTE USA | | | |
| E 101-45200-210 | Operating Supplies (GENERAL) | | \$198.00 | 96034 | SUPPLIES |
| | Total ZERO WASTE USA | | \$198.00 | | |
| | 10100 Anchor Bank | | \$440,323.37 | | |

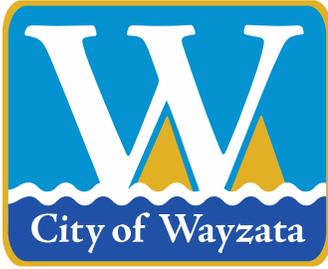
Fund Summary

| 10100 Anchor Bank | |
|--------------------------|--------------|
| 101 GENERAL FUND | \$133,112.38 |
| 235 CABLE TV | \$1,600.00 |
| 404 PARK AND TRAIL CIP | \$19.35 |
| 409 EQUIP REVOLVING | \$28,529.45 |
| 610 WATER FUND | \$13,037.05 |
| 620 SEWER FUND | \$12,277.46 |
| 630 MOTOR VEHICLE | \$746.25 |
| 640 LIQUOR | \$226,519.87 |
| 650 SOLID WASTE | \$24,481.56 |
| | <hr/> |
| | \$440,323.37 |

2/2/2016

THE FOLLOWING 2016 MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

| 2016 Tree Removal & Treatment License | |
|--|-------------------|
| Central MN Tree Service | Fridley, MN |
| Meridian Tree, Inc. | New Hope, MN |
| Nature's Trees, Inc. DBA "SavATree" | Hopkins, MN |
| Rainbow Treecare | Minnetonka, MN |
| Special Event/Itinerant Food License - Wayzata Chilly Open - 02/06/16 | |
| Wells Fargo Bank NA | Wayzata, MN |
| 2016 Gas Fitters License | |
| Air-It Indoor Comfort | Brooklyn Park, MN |
| CenterPoint Energy Minnesota Gas | Coon Rapids, MN |
| Ray N. Welter Heating Company | Minneapolis, MN |



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

Date: January 28, 2016

To: Mayor Willcox and Councilmembers

From: Jeff Thomson, Director of Planning and Building

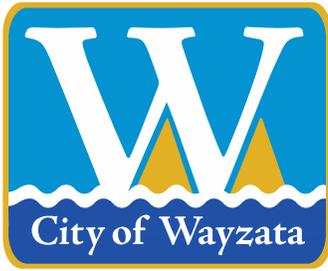
Subject: Lake Effect Founding Board

On December 15, 2015, the City Council approved in concept the Lake Effect Conservancy structure, mission, role and partnership agreement philosophy, and approved the following Board Designees for the Conservancy: Rick Born, Mick Johnson, Dan Koch, Andrew Mullin, and Tyler Purdy. It was anticipated that there would be additional Board Designees approved by the Council at a later date.

At the Council meeting on January 19, 2016, the City Council discussed approving Sharon Lim as a Board Designee for the Lake Effect Conservancy. However, no official action was taken by the City Council.

Action Steps

1. Approve the Sharon Lim as a Board Designees for the future Lake Effect Conservancy Founding Board.



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
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Steven Tyacke

**Interim City
Manager:**
Doug Reeder

DATE: February 2, 2016
TO: Mayor Willcox and Councilmembers
FROM: Doug Reeder, Interim City Manager
SUBJECT: Pay Equity Report

Every three years the City is required to submit a Pay Equity report to the State of Minnesota which is in a state format and shows how the City of Wayzata is complying with the requirements of state law to provide fair pay for both male and female employees. The report is attached to this memo and shows that the City of Wayzata, with the pay plan recently implemented, appears to be in compliance with the law.

State law requires that the City Council approve submission of this report. The state will review the report and will request adjustments as needed or approve the report. The state response will typically take several months.

Compliance Report

Jurisdiction: Wayzata
600 Rice Street East

Report Year: 2016
Case: 1 - 2016 DATA (Submitted)

Wayzata MN 55391

Contact: Kathy Ovshak

Phone: (952) 404-5304

E-Mail: kathy@wayzata.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

| | Male Classes | Female Classes | Balanced Classes | All Job Classes |
|--------------------------------------|-------------------------|---------------------------|-----------------------------|----------------------------|
| # Job Classes | 19 | 11 | 3 | 33 |
| # Employees | 45 | 36 | 17 | 98 |
| Avg. Max Monthly Pay per employee | 5,260.38 | 2,721.81 | | 3,790.62 |

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 57.89 *

| | Male Classes | Female Classes |
|--|-------------------------|---------------------------|
| a. # At or above Predicted Pay | 10 | 2 |
| b. # Below Predicted Pay | 9 | 9 |
| c. TOTAL | 19 | 11 |
| d. % Below Predicted Pay (b divided by c = d) | 47.37 | 81.82 |

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

| | |
|------------------------------|--------------------|
| Degrees of Freedom (DF) = 79 | Value of T = 9.548 |
|------------------------------|--------------------|

- a. Avg. diff. in pay from predicted pay for male jobs = \$6
- b. Avg. diff. in pay from predicted pay for female jobs = (\$860)

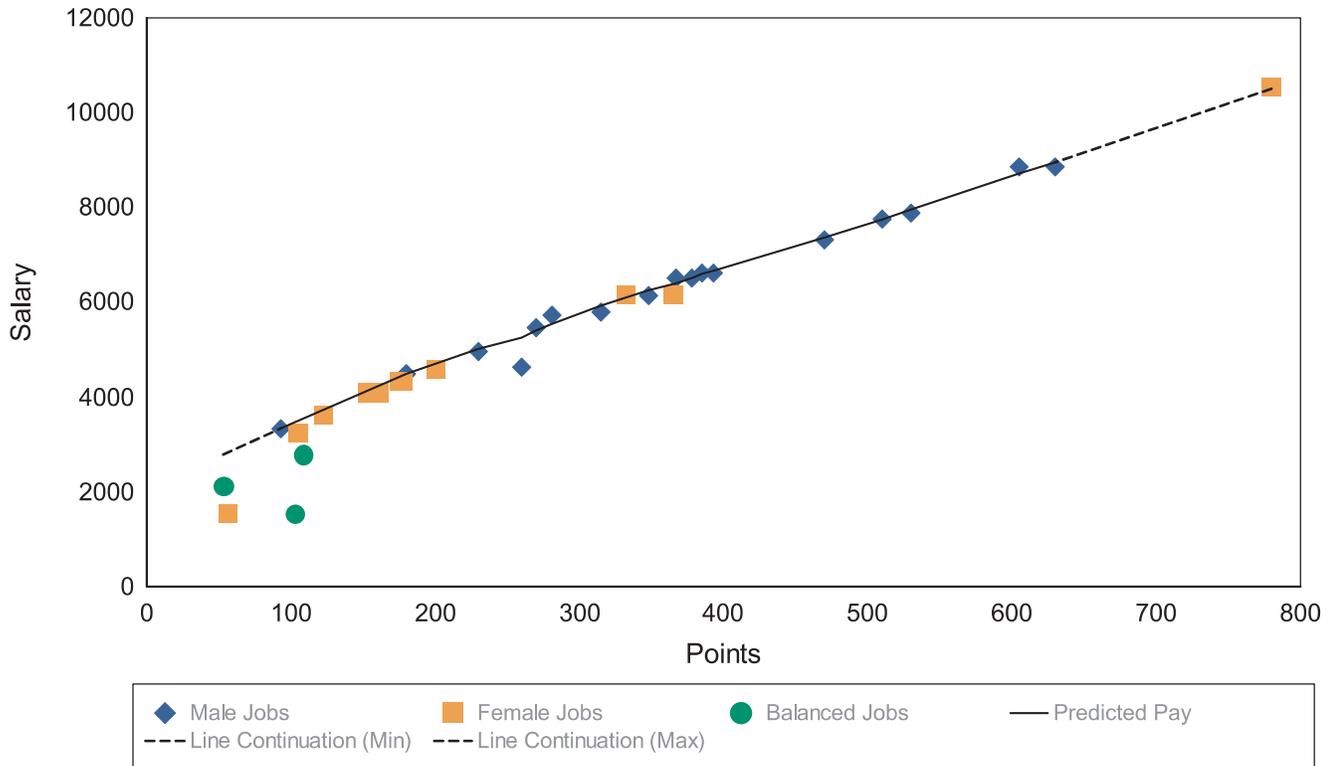
III. SALARY RANGE TEST = 94.44 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 5.67
- B. Avg. # of years to max salary for female jobs = 6.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

- A. % of male classes receiving ESP 0.00 *
- B. % of female classes receiving ESP 0.00

*(If 20% or less, test result will be 0.00)

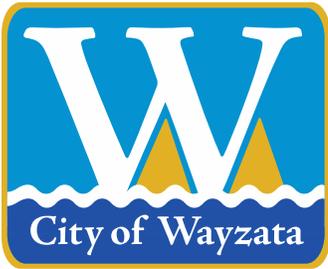


Predicted Pay Report for Wayzata
Case : 2016 DATA

1/26/2016

| Job Nbr | Job Title | Nbr Males | Nbr Females | Total Nbr | Job Type | Job Points | Max Mo Salary | Predicted Pay | Pay Difference |
|---------|--------------------------------|-----------|-------------|-----------|----------|------------|---------------|---------------|----------------|
| 2 | Dishwasher | 3 | 2 | 5 | Balanced | 53 | \$2,125.00 | \$2,810.08 | (\$685.08) |
| 1 | Food Servers | 3 | 20 | 23 | Female | 56 | \$1,560.00 | \$2,849.65 | (\$1,289.65) |
| 3 | Cook | 8 | 0 | 8 | Male | 93 | \$3,341.00 | \$3,341.00 | \$0.00 |
| 14 | Bartenders | 3 | 3 | 6 | Balanced | 103 | \$1,560.00 | \$3,473.73 | (\$1,913.73) |
| 35 | Receptionist/Admin.Asst. PT | 0 | 1 | 1 | Female | 105 | \$3,240.00 | \$3,500.28 | (\$260.28) |
| 9 | Liquor Store Clerks | 3 | 3 | 6 | Balanced | 108 | \$2,799.00 | \$3,540.34 | (\$741.34) |
| 5 | Motor Vehicle Clerks | 0 | 4 | 4 | Female | 123 | \$3,640.00 | \$3,739.19 | (\$99.19) |
| 8 | Public Works Secretary | 0 | 1 | 1 | Female | 153 | \$4,090.00 | \$4,137.87 | (\$47.87) |
| 34 | Lead Motor Vehicle Clerk | 0 | 1 | 1 | Female | 161 | \$4,090.00 | \$4,230.74 | (\$140.74) |
| 11 | Administrative Assistant | 0 | 1 | 1 | Female | 175 | \$4,336.00 | \$4,448.91 | (\$112.91) |
| 7 | Police Secretary | 0 | 1 | 1 | Female | 178 | \$4,336.00 | \$4,477.09 | (\$141.09) |
| 4 | Street Department Workers | 4 | 0 | 4 | Male | 180 | \$4,496.00 | \$4,496.00 | \$0.00 |
| 10 | Parks Department Workers | 4 | 0 | 4 | Male | 180 | \$4,496.00 | \$4,496.00 | \$0.00 |
| 13 | Utilities Maint. Workers | 4 | 0 | 4 | Male | 180 | \$4,496.00 | \$4,496.00 | \$0.00 |
| 31 | Communications Specialist | 0 | 1 | 1 | Female | 201 | \$4,596.00 | \$4,617.66 | (\$21.66) |
| 36 | Engineering Technician | 1 | 0 | 1 | Male | 230 | \$4,969.00 | \$5,035.93 | (\$66.93) |
| 18 | Municipal Bar & Grill Managers | 2 | 0 | 2 | Male | 260 | \$4,640.00 | \$5,247.62 | (\$607.62) |
| 32 | Building Inspector | 1 | 0 | 1 | Male | 270 | \$5,474.00 | \$5,418.12 | \$55.88 |
| 16 | Police Officers | 9 | 1 | 10 | Male | 281 | \$5,737.00 | \$5,567.74 | \$169.26 |
| 12 | Motor Vehicle Office Manager | 1 | 0 | 1 | Male | 315 | \$5,802.00 | \$5,930.79 | (\$128.79) |
| 22 | Office Manager/Dep.City Clerk | 0 | 1 | 1 | Female | 333 | \$6,150.00 | \$6,139.31 | \$10.69 |
| 23 | Utilities Superintendent | 1 | 0 | 1 | Male | 348 | \$6,150.00 | \$6,266.05 | (\$116.05) |
| 20 | Senior Accountant | 0 | 1 | 1 | Female | 365 | \$6,150.00 | \$6,380.63 | (\$230.63) |
| 26 | Building Official | 1 | 0 | 1 | Male | 367 | \$6,519.00 | \$6,403.10 | \$115.90 |
| 24 | Police Sergeant | 1 | 0 | 1 | Male | 378 | \$6,519.00 | \$6,526.51 | (\$7.51) |
| 17 | Liquor Store Gen. Manager | 1 | 0 | 1 | Male | 385 | \$6,624.00 | \$6,605.37 | \$18.63 |
| 33 | Municipal Bar & Grill Gen. Mgr | 1 | 0 | 1 | Male | 393 | \$6,624.00 | \$6,683.65 | (\$59.65) |
| 27 | Police Lieutenant | 1 | 0 | 1 | Male | 470 | \$7,325.00 | \$7,363.29 | (\$38.29) |
| 30 | Engineer | 1 | 0 | 1 | Male | 510 | \$7,764.00 | \$7,746.55 | \$17.45 |
| 19 | Planner | 1 | 0 | 1 | Male | 530 | \$7,889.00 | \$7,946.11 | (\$57.11) |
| 28 | Director of Public Service | 1 | 0 | 1 | Male | 605 | \$8,864.00 | \$8,715.71 | \$148.29 |
| 25 | Police Chief | 1 | 0 | 1 | Male | 630 | \$8,864.00 | \$8,971.36 | (\$107.36) |
| 29 | City Manager | 0 | 1 | 1 | Female | 780 | \$10,557.00 | \$10,504.86 | \$52.14 |

Job Number Count: 33



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

Date: January 29, 2016
To: Mayor Willcox and Councilmembers
From: Jeff Thomson, Director of Planning and Building
Subject: Review of house plans for new home at 152 Circle A Dr

Background Information

On February 12, 2008, the City Council approved the Maple Crest Subdivision on Circle A Drive. The subdivision application included combining three lots and subdividing them into four single-family residential lots. The applicant for the 2008 subdivision provided concept house designs that were included in the application submittal documents. The application and staff report stated that the homes would be 1 to 1 ½ stories, designed in a “lake cottage” style. The concept house designs are included on Attachment C.

The resolution approving the subdivision (Resolution No. 21-2007) does not include any specific conditions of approval related to the height or design of the homes. However, the concept house designs were part of the application materials that are approved by the City Council. Therefore, as building permits have been submitted for each of the individual lots, city staff reviews the house plans to confirm that they are in general conformance with the concept house designs that were approved by the City Council. The building permits that have been issued for the homes in the subdivision have all been one story homes that were similar in design to the concept house designs.

Proposed House Design

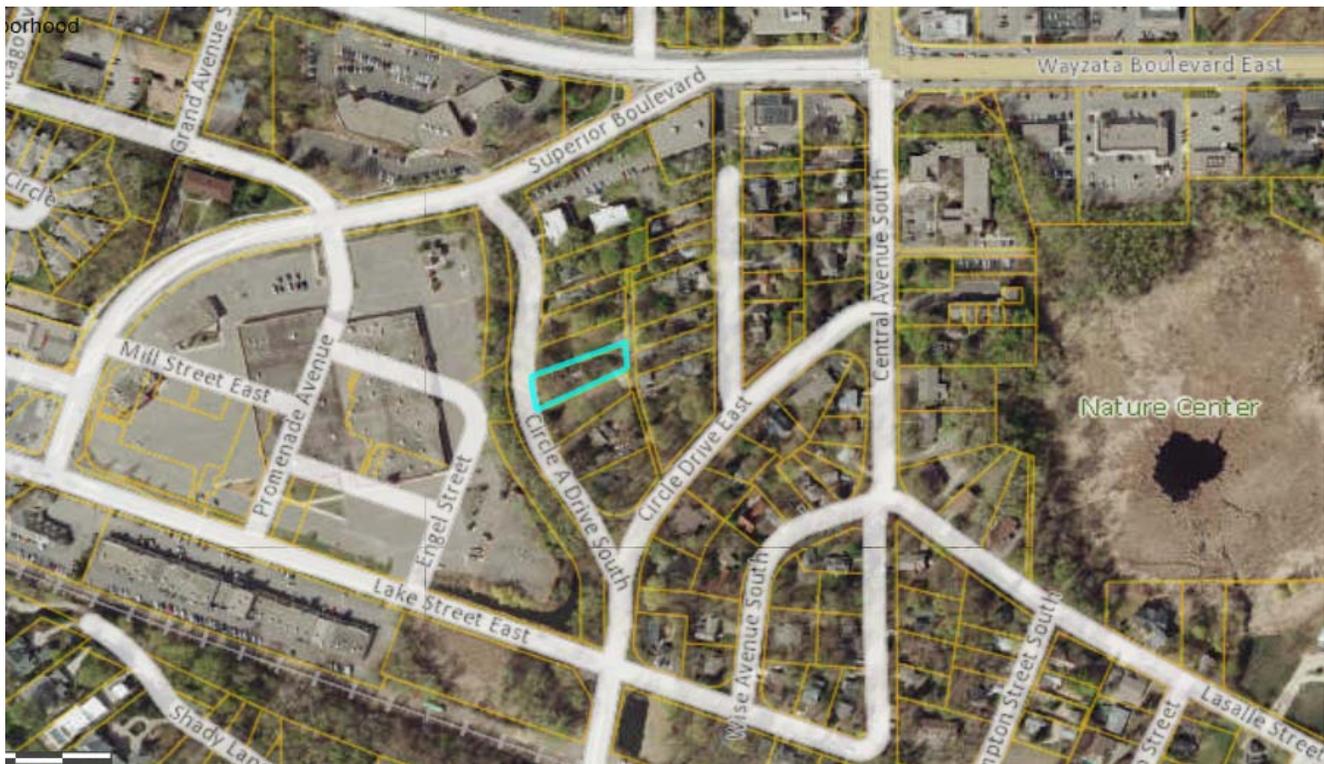
In August 2015, Chris and Delphine Kahler purchased Lot 3 of the subdivision. Prior to purchasing the lot, they inquired with the City regarding the requirements for constructing a home on the property. Given the significant amount of time that had passed since the 2008 Council approval, and that there are not any specific conditions of approval related to the house size or design in the City Council resolution, city staff did not communicate the design requirements to the Kahlers. The Kahlers subsequently purchased the lot have been working with a builder to design their new home.

When the building permit application was submitted to the City, staff reviewed the proposed house plans for conformance with the concept house designs that were approved by the Council. The proposed house would be a full two story design, and would not be consistent with the 1 to 1 ½ story design as approved. City staff communicated this to the builder and to the property owners.

Property Owners' Request

The property owners, Chris and Delphine Kahler, have requested that the City Council review the proposed house plans. The owners believe that the proposed house would be consistent with the character of the existing neighborhood. The owners have submitted two documents which they believe show that the proposed two-story home design is consistent with the area: (1) the original house that occupied the lot was a full two-story home, and (2) there are a mix of types and styles of residences in the neighborhood. The applicant has submitted photos to show these conditions.

Aerial Photo



Subdivision Standard

The City's Subdivision Ordinance includes the following standard related to the design of buildings within a subdivision (City Code Section 805.14.E.8):

The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.

Action Step

If the City Council finds that the proposed home is consistent with the characteristics of existing development in the City and neighborhood, and would meet the subdivision standards, the City Council should approve the house plans included as Attachment E for construction of a new home at 152 Circle A Drive.

Attachments:

- Attachment A: City Council Resolution No. 21-2007
- Attachment B: City Council meeting minutes of February 12, 2008
- Attachment C: Concept house plans for Maple Crest Subdivision (2008)
- Attachment D: Photos submitted by the property owners
- Attachment E: Proposed house plans for 152 Circle A Drive

RESOLUTION NO. 21-2007

RESOLUTION APPROVING SUBDIVISION AND FINAL PLAT
AT 138, 152 & 162 CIRCLE A DRIVE

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

1.1 Project. Steven Fox (the "Applicant") has submitted a development application (the "Application") for 138, 152, 162 Circle A Drive, Wayzata, MN (collectively, the "Property") requesting final plat approval of a lot combination and subdivision of three (3) lots into four (4) lots (the "Subdivision" and "Final Plat"). Pursuant to 805.14(e) and 805.15(a) of the Subdivision Ordinance¹, the Applicant has submitted a concurrent preliminary and final plat depicting the requested lot combination and subdivision.

1.2 Legal Description. The legal description for the Property is Lot 5 and NWLY 1/s of lot 4; Lot 6 and 7; Lot 8 and that part of Lot 9 lying South of a line running from a point on the Easterly line of said Lot distant 3 feet Southerly from the Northeasterly corner thereof to a point in the Westerly line of said lot distant 4 6/10 feet Southerly along same from the Northwesterly corner thereof, Maple Crest Wayzata Addition, Hennepin County, Minnesota.

The PID numbers for the properties are:

| | |
|------------------|-------------------------|
| 138 Circle A Dr. | (PID 08-117-22-41-0008) |
| 152 Circle A Dr. | (PID 08-117-22-41-0007) |
| 162 Circle A Dr. | (PID 08-117-22-41-0006) |

1.3 Land Use. The Property is designated as Low Density Single Family Residential by the Comprehensive Plan Land Use Map and falls within the R-3 Single and Two Family Residential District, as defined in Section 801.56 of the Wayzata Zoning Ordinance.

1.4 Notice. Notice of a public hearing on the Application was published in the Lakeshore Weekly News on August 28, 2007. A copy of the notice was mailed to all property owners located within 350 feet of the Property on August 23, 2007.

1.5 Planning Commission Action. The Planning Commission held a public hearing on the Application on September 11, 2007 and reviewed the request for the subdivision approval in the Application. The Planning Commission voted five (5)

¹ all references to the Subdivision Ordinance In this Resolution are to ch. 805 of the Wayzata City Code

in favor and one (1) against to adopt findings and a recommendation of approval of the Application by City Council.

Section 2. STANDARDS

2.1 Subdivision Approval Required. Chapter 805 of the Wayzata City Code, (the "Subdivision Ordinance") sets forth the procedure and substantive review criteria for applications for a subdivision. A subdivision is defined in the Subdivision Ordinance as (i) the division of land into two or more lots or (ii) the combination of two or more lots. Section 805.08.yy. Before any plat can be recorded or of any validity, it must be referred to the City Planning Commission and approved by the City Council as having fulfilled the requirements of the Subdivision Ordinance. Section 805.03.

A. Goals. Under Section 805.2.b of the Subdivision Ordinance, Subdivisions approved under the Subdivision Ordinance must be guided by the following:

1. Preserve and enhance Wayzata's "small town" character (Comprehensive Plan).
2. Respect the existing scale, character and pattern of the City, recognizing existing neighborhoods and commercial areas (Wayzata Physical Plan).
3. Provide a balanced housing supply available for all people no matter their income, age, race or ethnicity (Comprehensive Plan).
4. Support a pedestrian environment at a human, not automotive scale (Wayzata Physical Plan).
5. Relate development/redevelopment to the natural characteristics of the land to enhance the development through the preservation of attractive natural amenities (i.e., lakes, wetlands, creeks, wooded areas, slopes, etc.) (Comprehensive Plan).

B. Criteria for Approval. Under Section 805.14.e of the Subdivision Ordinance, the Planning Commission must consider the possible adverse effects of a preliminary plat and report its findings and recommendation to City Council. Its judgment must be based upon, but not limited to, the following factors:

1. The proposed subdivision or lot combination shall be consistent with the Wayzata Comprehensive Plan.
2. Building pads that result from a subdivision or lot combination shall preserve sensitive areas such as lakes, streams, wetlands, wildlife

- habitat, trees and vegetation, scenic points, historical locations, or similar community assets.
3. Building pads that result from subdivision or lot combination shall be selected and located with respect to natural topography to minimize filling or grading.
 4. Existing stands of significant trees shall be retained where possible. Building pads that result from a subdivision or lot combination shall be sensitively integrated into existing trees.
 5. The creation of a lot or lots shall not adversely impact the scale, pattern or character of the City, its neighborhoods, or its commercial areas.
 6. The design of a lot, the building pad, and the site layout shall respond to and be reflective of the surrounding lots and neighborhood character.
 7. The lot size that results from a subdivision or lot combination shall not be dissimilar from adjacent lots or lots found in the surrounding neighborhood or commercial area.
 8. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.
 9. The design, scale and massing of buildings proposed on a subdivided or combined lot shall be subject to the architectural guidelines and criteria for the Downtown Architectural District, Commercial and Institutional Architectural Districts, and Residential Architectural Districts and the Design Review Board/City Council review process outline in Section 9 of the Wayzata Zoning Ordinance.
 10. The proposed lot layout and building pads shall conform with all relevant performance standards.
 11. The proposed subdivision or lot combination shall not tend to or actually depreciate the values of neighboring properties in the area in which the subdivision or lot combination is proposed.
 12. The proposed subdivision or lot combination shall be accommodated with existing public services, primarily related to

transportation and utility systems, and will not overburden the City's service capacity.

- 2.2 Parkland Dedication. Section 805.37 of the Subdivision Ordinance requires that all newly created lots dedicate land, or fees in lieu of land, for public park and recreation purposes. Under this section, the City, upon consideration of the particular type of development, may require larger or lesser parcels of land to be dedicated if the City determines that present or future residents would require greater or lesser land for park and playground purposes. If an applicant is unable to make a commitment to the City as to the type of building that will be constructed on lots in the proposed plat, then the land and cash contribution requirement will be a reasonable amount as determined by the City Council.
- 2.3 Simultaneous Review of Preliminary and Final Plat. Section 805.15 of the Subdivision Ordinance allows the City to review the preliminary and final plat simultaneously.

Section 3. FINDINGS OF FACT

- 3.1 The City Council of the City of Wayzata hereby confirms and memorializes that the Application, and the Subdivision requested therein, meets all of the requirements of the Subdivision Ordinance, based upon the following findings of fact (as well as others in the record, including Staff reports, the Application and related materials, the Planning Commission Report and Recommendation, and public comment presented at the public hearing, which are all incorporated herein by reference):
- A. Goals. The Subdivision is consistent with the goals of the Subdivision Ordinance.
- B. Criteria for Approval.
1. The Subdivision would be consistent with the Wayzata Comprehensive Plan.
 2. Building pads that result from the Subdivision would preserve or not impact sensitive areas.
 3. Building pads that result from the Subdivision would be selected and located with respect to natural topography to minimize filling or grading.
 4. Existing stands of significant trees would be retained where possible on the Property and the building pads that result from the Subdivision would be sensitively integrated into existing trees.

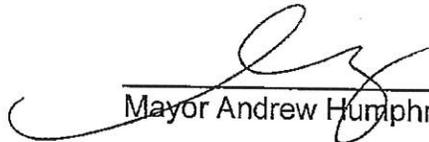
5. The Subdivision would not adversely impact the scale, pattern or character of the City, its neighborhoods, or its commercial areas.
 6. The design of lots, building pads, and the site layout of the Final Plat responds to and is reflective of the surrounding lots and neighborhood character.
 7. The lot sizes that result from the Subdivision would not be dissimilar from adjacent lots or lots found in the surrounding neighborhood or commercial area.
 8. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the buildings proposed on the Final Plat would be similar to or positively exceed the characteristics and quality of existing development in the City and neighborhood.
 9. The proposed lot layout and building pads of the Subdivision would conform with all relevant performance standards.
 11. The Subdivision would not tend to or actually depreciate the values of neighboring properties in the area in which the Subdivision is proposed.
 12. The Subdivision would be accommodated with existing public services, primarily related to transportation and utility systems, and will not overburden the City's service capacity.
- 3.2 Parkland Dedication. The Applicant shall be required to pay a minimum of two thousand five hundred dollars (\$2,500.00) for Parkland Dedication fees, as required under Section 805.37(i)(1) of the Subdivision Ordinance for the creation of a new single-family lot.

Section 4. CITY COUNCIL ACTION

- 4.1 Final Plat Approval. Subject to and conditioned upon the Applicant complying with all relevant provisions of State law and City Code, including the filing and other requirements of Section 805.15 (Final Plat) of the Subdivision Ordinance; the Parkland Dedication described in this Resolution; and the conditions listed in Section 4.2 of this Resolution, the Final Plat, as included with the Application, is hereby APPROVED.
- 4.2 Additional Conditions of Approval. The approval granted in this Resolution is contingent upon compliance with all of the following conditions:

1. The Applicant must develop and follow a schedule that meets with the approval of City staff for the removal of the non-conforming structures on the Property that result from the Subdivision.
2. The Applicant must submit an application for a tree removal and preservation permit for each lot for review and approval by the City Forester prior to any construction activity on the Property.
3. The Applicant must dedicate four (4) feet of land at the rear of the property line of each lot, as out-lots, to allow for future upgrades to the alleyway at the rear of the Property.
4. The Applicant must submit a storm-water management plan (drainage/erosion control) to the City Engineer for review and approval prior to the issuance of a building permit.
5. The Applicant must reimburse the City for all legal, engineering, parkland dedication, and planning costs incurred in the review and approval of the Subdivision and Final Plat.

Adopted by the Wayzata City Council this 12th day of February, 2008.



Mayor Andrew Humphrey

ATTEST:



City Manager Allan Orsen

ACTION ON THIS RESOLUTION:

Motion for adoption: Bader

Seconded by: Willcox

Voted in favor of: Amdal, Bader, Bangert, Humphrey, Willcox

Voted against: None

Abstained: None

Absent: None

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on Feb. 12, 2008.

Sandy Langley
Sandy Langley, City Clerk

SEAL

000043/203879/631144_1

**WAYZATA CITY COUNCIL
MEETING MINUTES
February 12, 2008**

AGENDA ITEM 1. Call to Order and Roll Call.

Mr. Humphrey called the meeting to order at 7:00 p.m. Council Members present: Amdal, Bader, Bangert, and Willcox. Absent or excused: None. Also present: City Manager Orsen and City Planner Gordon.

AGENDA ITEM 2. Public Forum – 15 Minutes (3 minutes per person).

There were no comments.

AGENDA ITEM 3. Approve Minutes of January 29, 2008.

The minutes of the January 29, 2008 Council meeting were tabled.

AGENDA ITEM 4. New Business.

a. Maple Crest Subdivision – Circle A Drive

Mr. Gordon reviewed the application for a concurrent preliminary and final plat for 138, 152 and 162 Circle A Drive. He added the applicants are Steven Fox and Terrance Rybarczyk and the project is being designed, managed and constructed by Keith Waters.

Mr. Gordon stated a property boundary discrepancy brought to the City's attention by a neighbor was remedied and all parties are now in agreement. He added the plat would combine three lots into one property to be divided into four new lots, which meet minimum R-3 lot size standards at 9,000 square feet each. He noted the proposed homes will meet the moratorium height requirement of 30 feet with all accesses and garages off the alley to rear of the properties.

Mr. Gordon stated staff recommends approval of the plat request with conditions.

Ms. Bangert asked whether photos or drawings of the proposed home were available for review. She stated many questions remain unanswered, and should be addressed before a concurrent preliminary and final plat is reviewed by the Council. Mr. Gordon stated the plat is allowed by code and homes currently exist on the three properties. He added no public improvements will be required with this project. He noted there are assumptions regarding lot development and size and hardcover to which the applicant must adhere.

Ms. Bangert asked whether runoff from the proposed sites will affect the tree buffer on Circle A Drive, which has been the subject of much concern as it relates to the Bay Center redevelopment. Mr. Orsen stated runoff will flow toward a pond to the southeast. He added there is a possibility that Circle A Drive will be redone at which point storm sewers can be added. He noted the tree buffer will not be affected.

Mr. Willcox asked what natural topography will be altered on the site due to filling and grading as referenced in the staff memo. Mr. Gordon stated some alteration of the grade will take place around the proposed homes and in the side yards, but this will not constitute a significant earth moving project.

Ms. Bangert asked whether construction and related traffic will access the site from the alley. Mr. Waters confirmed this.

Mr. Amdal asked whether a final land value had been made available to the City to assist in calculating the park dedication fee. Mr. Gordon stated the value is not available yet as the City assessor needs to assign it. He added the Code gives the option for park dedication for either \$2,500 or 10%, whichever is greater.

Mr. Willcox stated the pad square footage is considerably larger than other homes in the neighborhood. He stressed the importance of new home layouts being reflective of surrounding homes. Mr. Orsen stated the plat includes building pad boundaries and not an actual footprint of

the house. Mr. Waters stated the homes will be less than 30 feet to the peak per the moratorium with 2100-2500 square feet of space, excluding garage.

Ms. Bangert stated the Staff memo refers to the fact that the proposed homes will “likely” meet hard cover requirements. She asked whether the applicant’s figures are accurate. Mr. Waters stated the applicant must meet the City’s building coverage requirements.

Ms. Bangert stated the proposed homes are charming and attractive in the sketches, and reflective of the character of the neighborhood. She asked whether individual buyers will be able to change the appearance of the homes. Mr. Waters stated the home sizes and styles are accurate but he can not predict specifics, such as house color and window styles.

Ms. Bangert asked whether trees along Circle A Drive will be affected by construction. Mr. Waters stated they are the best trees on the site and will not be disturbed as construction traffic will use the alley to the rear. He added a common sidewalk with stairs will be used to access all the properties from Circle A Drive. He noted each home will have sewer water connections into the street through an individual house line done with directional borings.

Mr. Amdal asked whether it was difficult to stay within the 30-foot moratorium guidelines. Mr. Waters stated the slope on the properties is steep but there is a flat portion at the top so no compromise was necessary. He added the homes are 6 inches above ground for drainage by code, the main floor is 9 or 10 feet high and the upper floor is 8.5 feet high.

Mr. Willcox asked what the purpose of the association is, how it will function and whether it will have an impact on the neighborhood. Mr. Waters stated the association will maintain the central stairway and sidewalk and ensure overall landscaping continuity along the slope. He added residents can do their own landscaping around their homes.

Ms. Bangert asked whether swing sets and other recreation equipment will be allowed. She added she hopes young families will be encouraged to buy the homes. Mr. Fox stated there will be no restrictions on what residents can put in their yards.

Mr. Willcox asked whether other restrictions will be imposed through the association. Mr. Fox stated the association would be a benign entity precipitated by the desire to avoid multiple stairways down to Circle A Drive, which would create different landscape environments. He added by having one staircase, integrity of the trees and landscaping across all the properties will be maintained.

Ms. Bader asked whether the association will require voting, and whether it will be restrictive. Mr. Fox stated there will be no voting and it will not be restrictive.

Ms. Bangert stated the project is attractive and she likes the proposed homes. Mr. Fox stated the homes have architectural design compliance with relatively similar size and scale, and have a lake cottage look. He added he intends to live in the first finished home, and he hopes to set the standard for the other 3 homes.

Ms. Bader stated she appreciates the way the project was brought forward, the applicant having settled the boundary issue with a neighbor before bringing the project to the Council. She expressed concern regarding the loss of the old homes currently on the site, however, the new homes will be a nice addition to the City.

Mr. Humphrey stated the proposed homes are attractive in design and will fit the neighborhood. He added he has some questions regarding the single common stairway as it is not an intuitive layout and visitors to the homes might be confused. He noted the project has significant benefits.

Rory Synstelein, 132 Circle A Drive, stated his home is located to the north of the proposed development, which he supports and thinks will be a nice addition to the neighborhood. He asked whether Staff’s presentation materials had been updated with the newly approved boundary line. Mr. Gordon confirmed the approval document has been updated.

Mr. Synstelein stated the north property line on Lot 1 has a swale and an old retaining wall. He asked how that area would be accessed from the alley. Mr. Gordon stated detailed

grading plans will include drainage and shoring up of existing berms. Mr. Waters stated a gutter will be installed along the north side of the home on that lot to handle runoff.

Mr. Synstelein expressed his support for the development. He questioned the need for an association, which will cause exclusivity from surrounding neighbors. He asked where visitors will park to access the stairwell.

Ms. Bader stated the language in the approval regarding park dedication fees might be changed to reflect that it is 10% of the land value. Mr. Gordon stated the fee is assessed after construction. Mr. Orsen stated that will be referred to the assessor.

Ms. Bangert stated the Council should require that the project meets all the requirements of the subdivision ordinance. She expressed concern that the completed project might differ from what is approved, specifically related to fill and grading. She added the impact on sensitive areas of the site is unclear. She noted the lots will be significantly changed.

Mr. Willcox stated the grading and topography alterations will occur on the flat area above the slope. He added he is not concerned because the location of the pads and the size of the lots limit the amount of grading that can be done. Mr. Orsen stated the City is not allowed to put any more restrictions on the proposal by State statute. He added the City is already imposing the zoning overlay and height moratorium limits, as well as building and hard cover limitations.

Ms. Bader stated the applicant could be required to come back for further approval if the future homes look different from what is proposed. Mr. Willcox stated it is important to avoid micromanaging home design and he would be hesitant to do so with this project. He added the applicant meets all zoning requirements.

Ms. Bader stated she is reassured by the reputation of the architect and the applicant, as well as the fact that the owner will be living in one of the homes. She added she is also reassured by the process used by the applicant to resolve the boundary issue. She noted she is comfortable supporting the project.

Mr. Amdal stated he supports the project but expressed disappointment that some of the history of Wayzata will be lost. He added the homes will be attractive and he is not worried about the proposed association.

Ms. Bader made a motion, seconded by Mr. Willcox, to approve Resolution 21-07 approving subdivision and final plat at 138, 152 and 162 Circle A Drive with conditions. The motion carried 5/0. (Resolution attached.)

b. Municipal License Approval

Ms. Bangert made a motion, seconded by Mr. Willcox, to approve the following Municipal Licenses: Itinerant Food license for Wayzata Boys Basketball Association for 2/22-2/24/08, Plymouth, MN; Therapeutic Massage license for Juut SalonSpa, Minneapolis, MN; Tree Removal and Treatment license for Schmidt's 4 Season Service, Inc., Excelsior, MN; and Gas Fitter's license for Eagle Mechanical Ltd., Bloomington, MN. The motion carried 5/0.

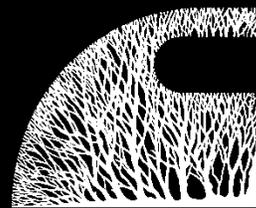
AGENDA ITEM 5. City Manager's Report and Discussion Items.

a. City Manager's Report

Mr. Orsen stated the IOCP tax abatement for the project on Gleason Lake Road can be given now as a lump sum, as requested by IOCP, or over a period of 15 years, as is more typical, and is what staff had expected when they put the approval resolution together. The City does not have the \$14,400 lump sum amount in its current budget. All members of the Council agreed that the logical solution is annual payments and that seemed to be the original intention of the resolution. Mr. Humphrey asked that Staff convey the Council's apology to the IOCP.

**Subdivision Application for Maple Crest
(138, 152 & 162 Circle A Drive)**

Applicant: Steven Fox



**KEITH WATERS
& ASSOCIATES, INC.**
DESIGNERS & BUILDERS

Zoning: R-3
 Building Setbacks: Front 20'
 Rear 20'
 Sides 10'
 Minimum Lot Area: 9,000 sq. ft.
 Hardsurface Allowed: 30% Building, 35% including all impervious
 Allowable Building Ht: 30' at highest point, per moratorium

Lot 1

Lot Square Footage: 11,574.26
 Building Footprint/Hardsurface: 30%
 Floor Area Ratio: 23%

Lot 2

Lot Square Footage: 12,513.4
 Building Footprint/Hardsurface: 22%
 Floor Area Ratio: 27%

Lot 3

Lot Square Footage: 13,774.07
 Building Footprint/Hardsurface: 22%
 Floor Area Ratio: 21%

Lot 4

Lot Square Footage: 13,130.88
 Building Footprint/Hardsurface: 28%
 Floor Area Ratio: 21%

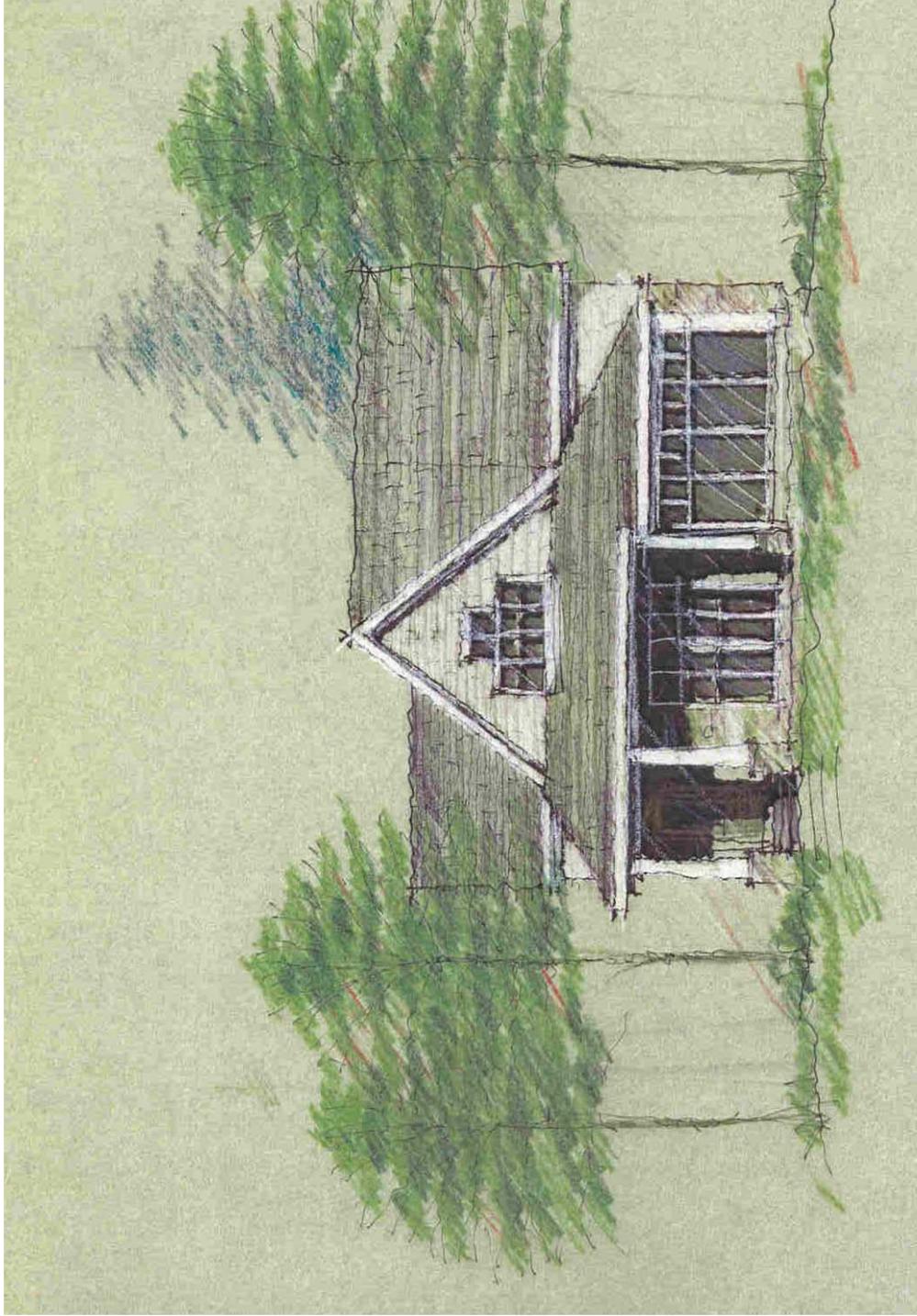




Lot 1 – Color Elevation

Maple Crest, Wayzata, Minnesota

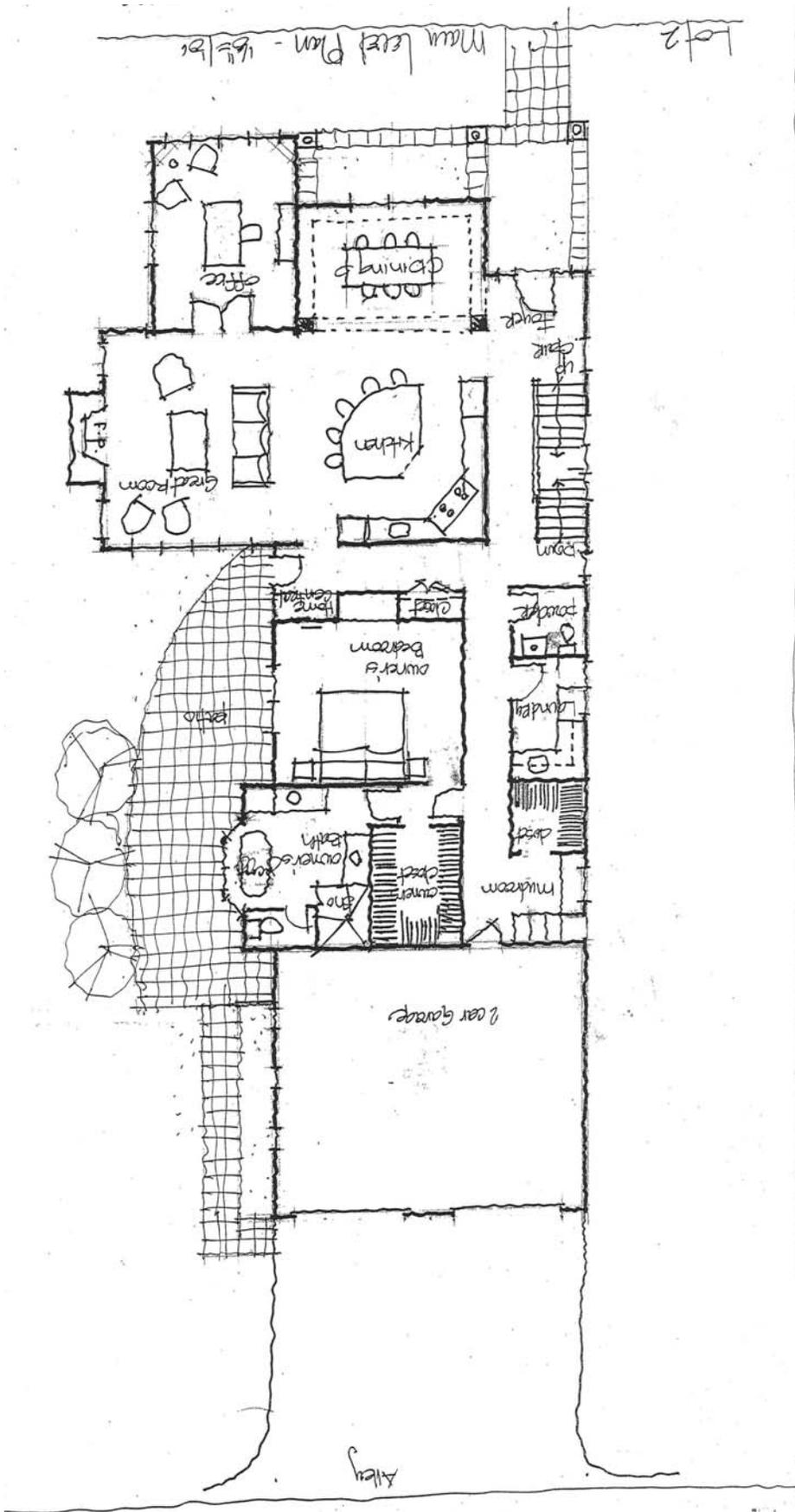




Lot 2 – Color Elevation

Maple Crest, Wayzata, Minnesota

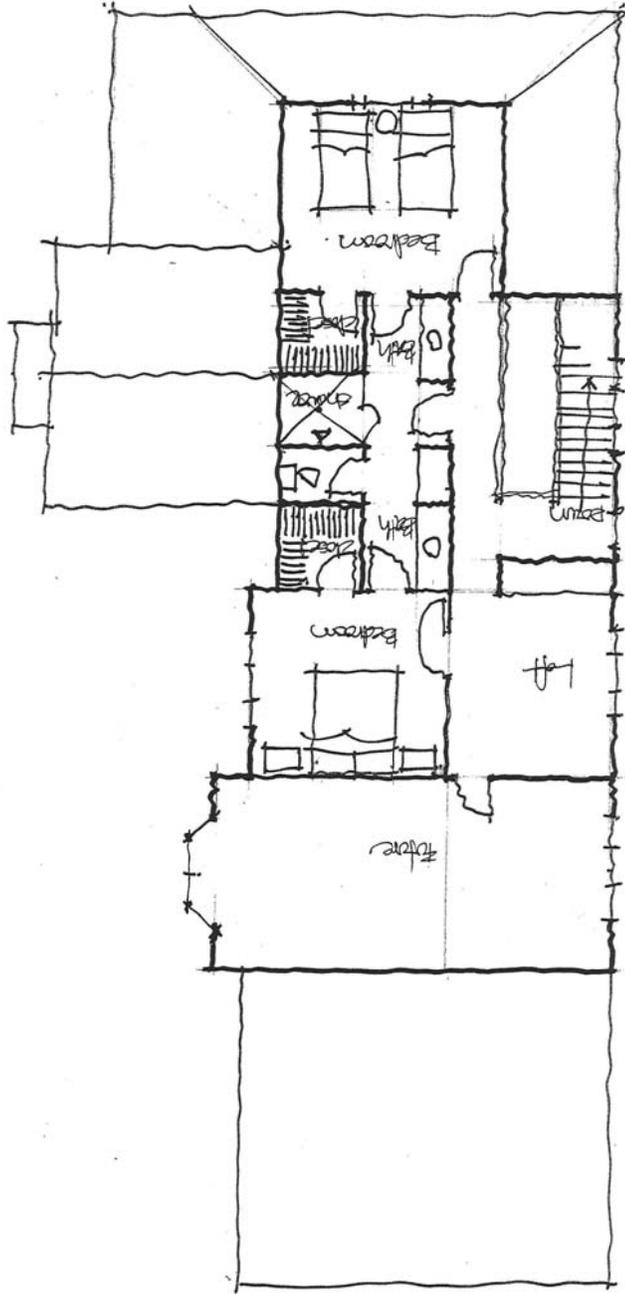




Lot 2 - Main Level Plan

Maple Crest, Wayzata, Minnesota

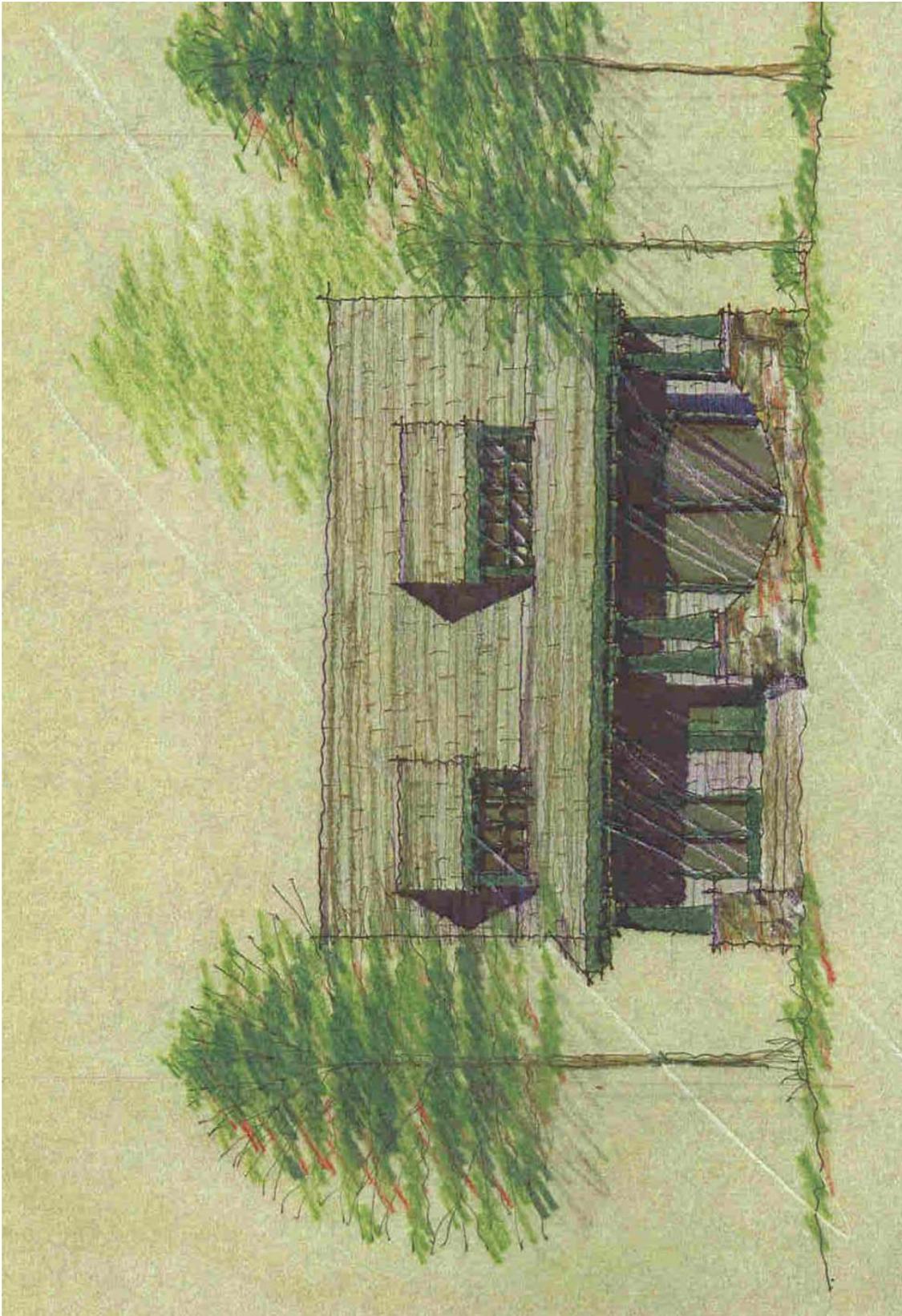




Lot 2 – Upper Level Plan

Maple Crest, Wayzata, Minnesota

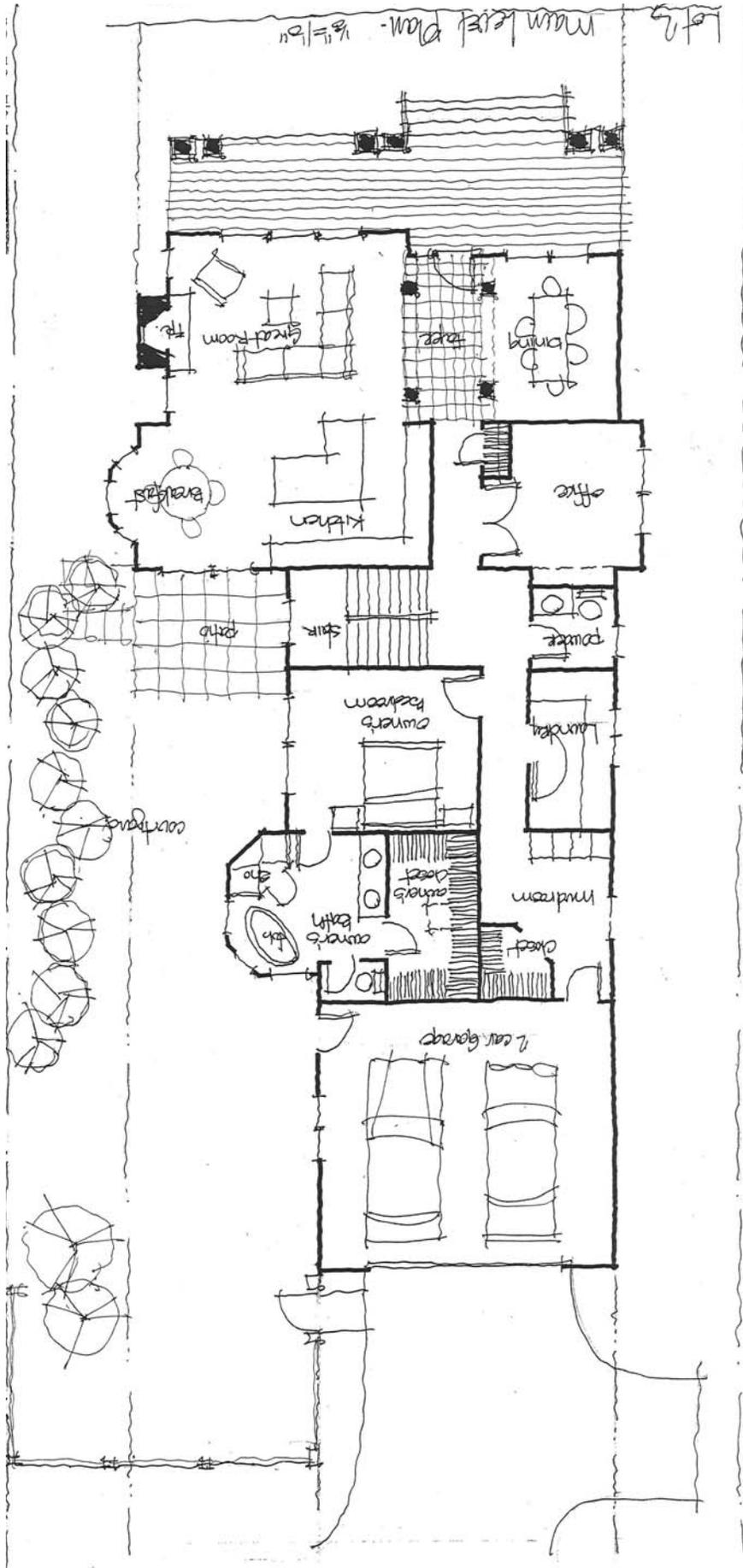




Lot 3 – Color Elevation

Maple Crest, Wayzata, Minnesota



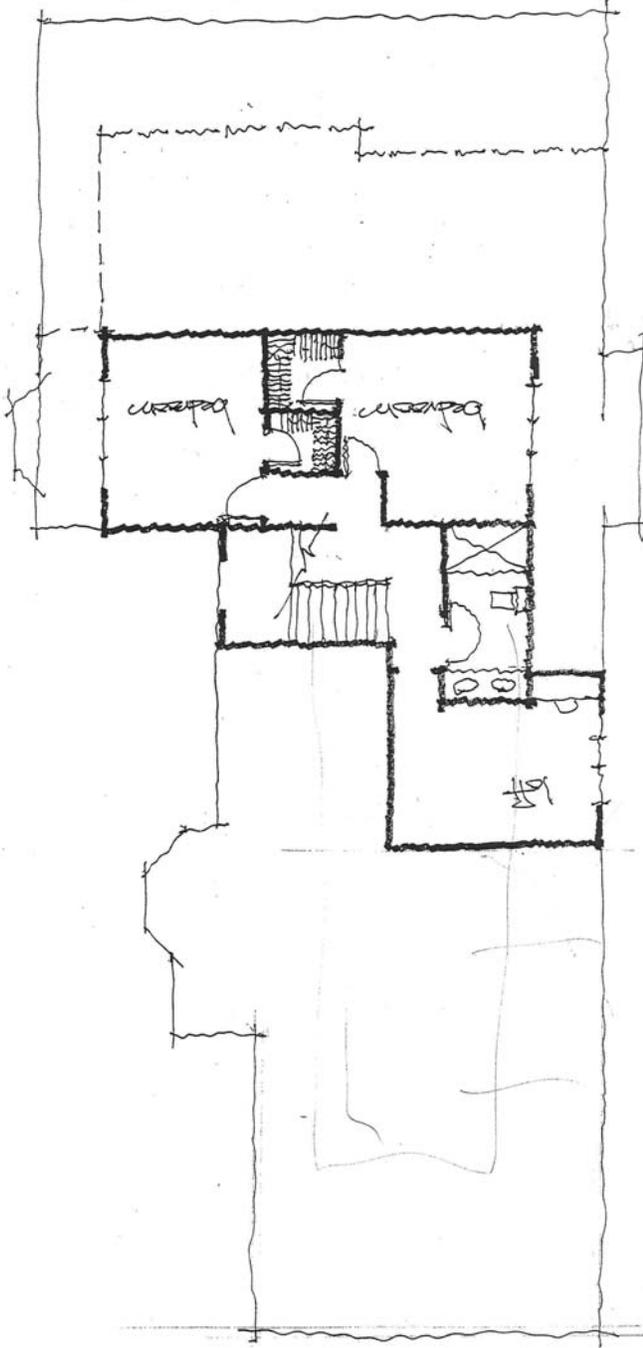


Lot 3 - Main Level Plan

Maple Crest, Wayzata, Minnesota



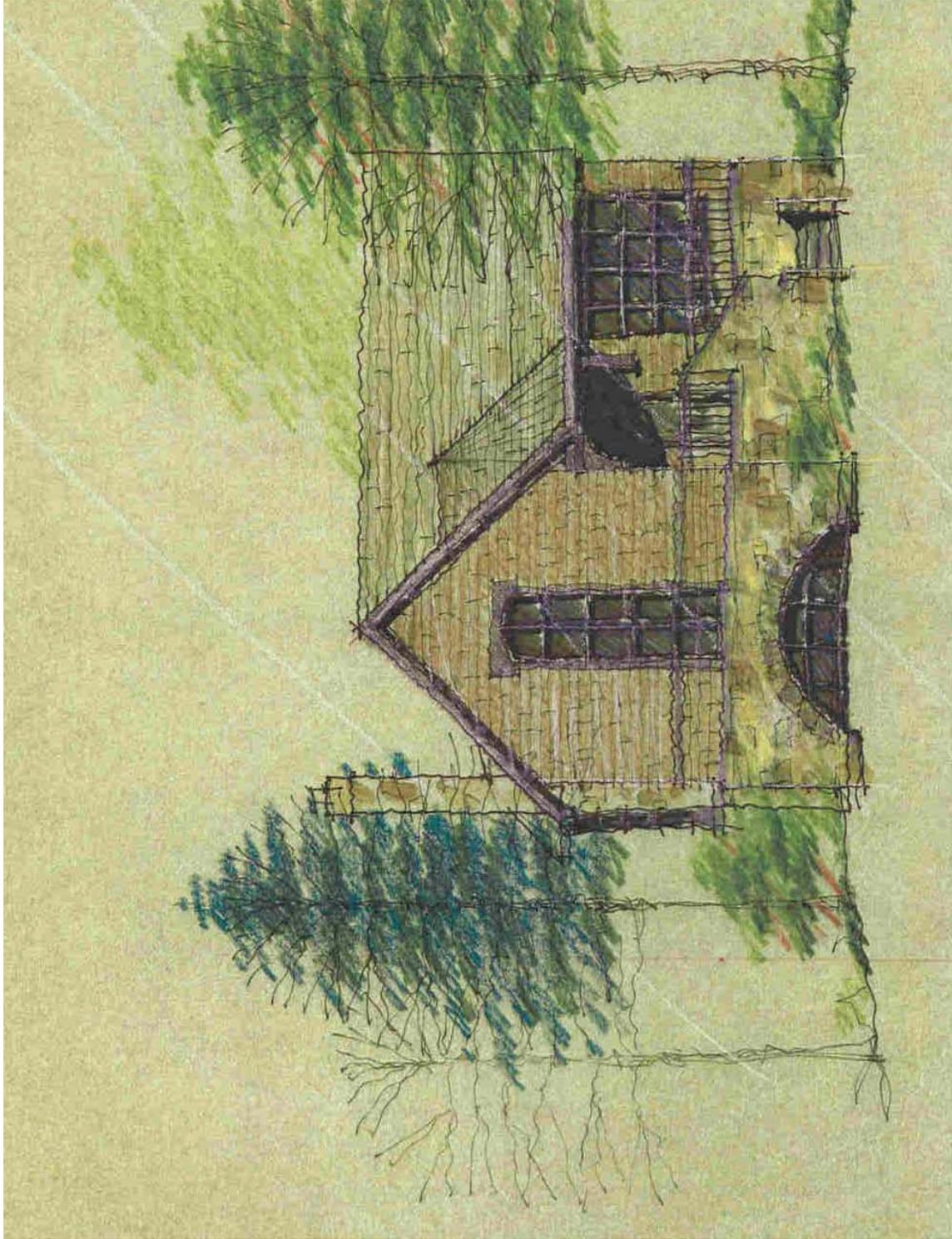
KEITH WATERS
& ASSOCIATES, INC.
DESIGNERS & BUILDERS



Lot 3 – Upper Level Plan

Maple Crest, Wayzata, Minnesota

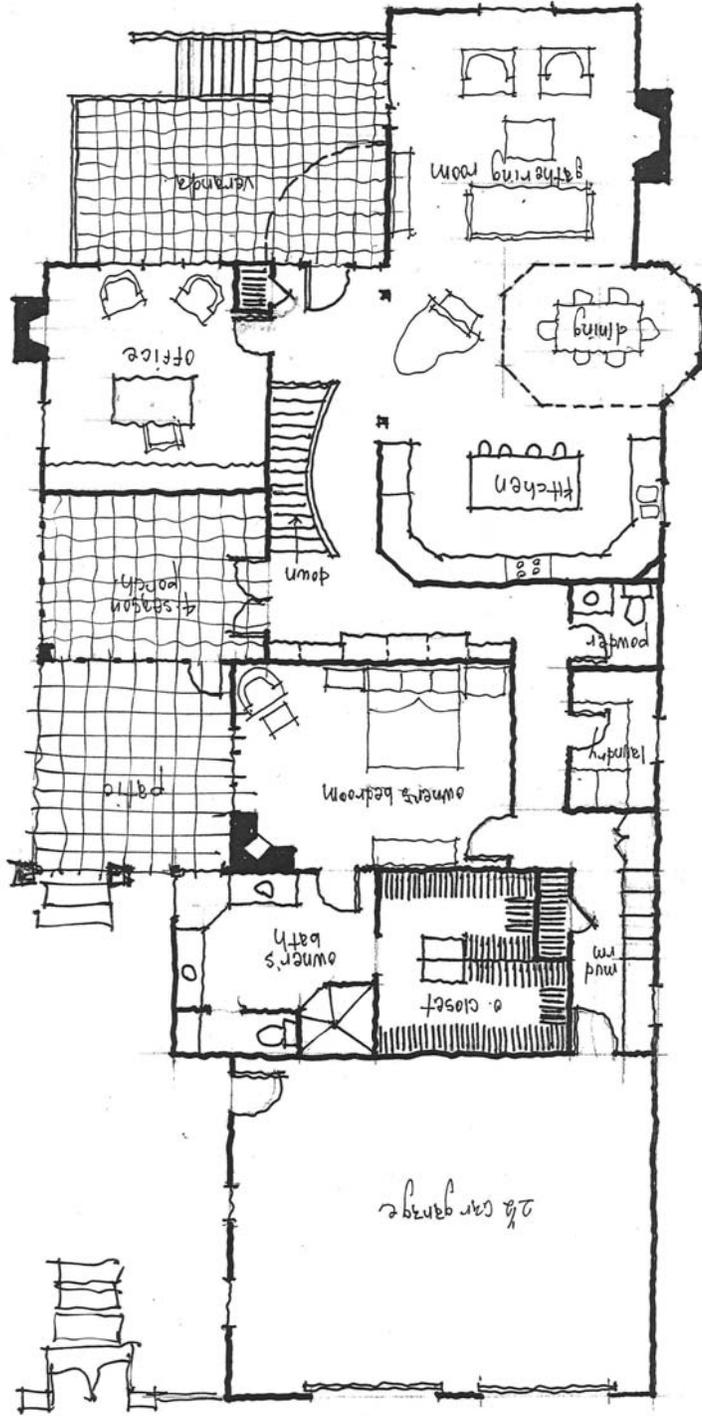




Lot 4 – Color Elevation

Maple Crest, Wayzata, Minnesota





Lot 4 – Main Level Plan

Maple Crest, Wayzata, Minnesota





162 CIRCLE A DRIVE - 1895

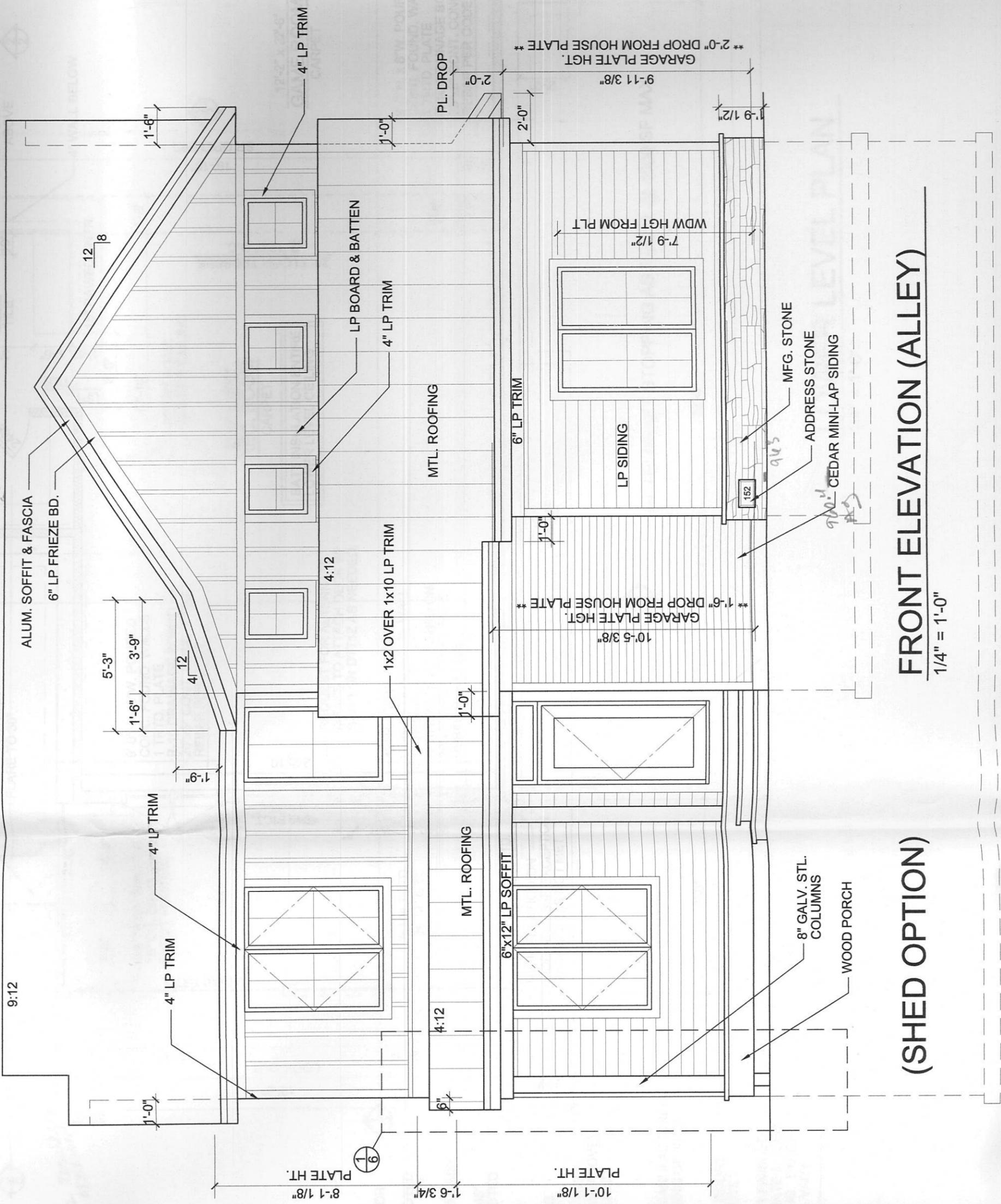
Built for the Bleakleys and forever known as “The Bleakley House,” this Gothic Revival style suburban cottage has had only three owners. The present owner says she was told that Lake Minnetonka came up to the front yard in years past. That portion of the Bay was later a cattail marsh and is now the Bay Center. Although the house has been slightly altered, originally may not have had the present style porch, it contributes much to the historic “Old Holdridge” district.

Copyright © 2010 Wayzata Historical Society

original house



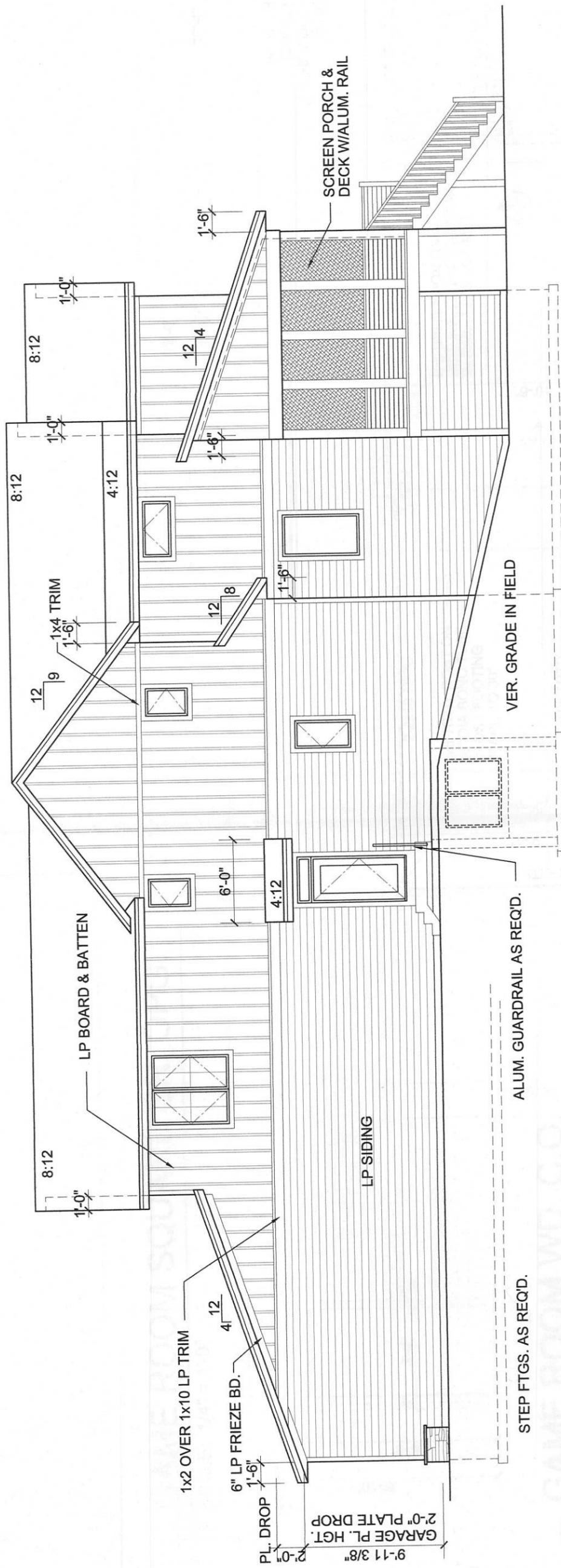
Attachment E



(SHED OPTION)

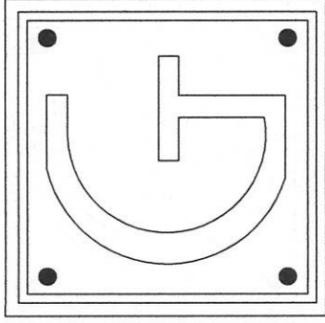
FRONT ELEVATION (ALLEY)

1/4" = 1'-0"



RIGHT SIDE ELEVATION

1/8" = 1'-0"



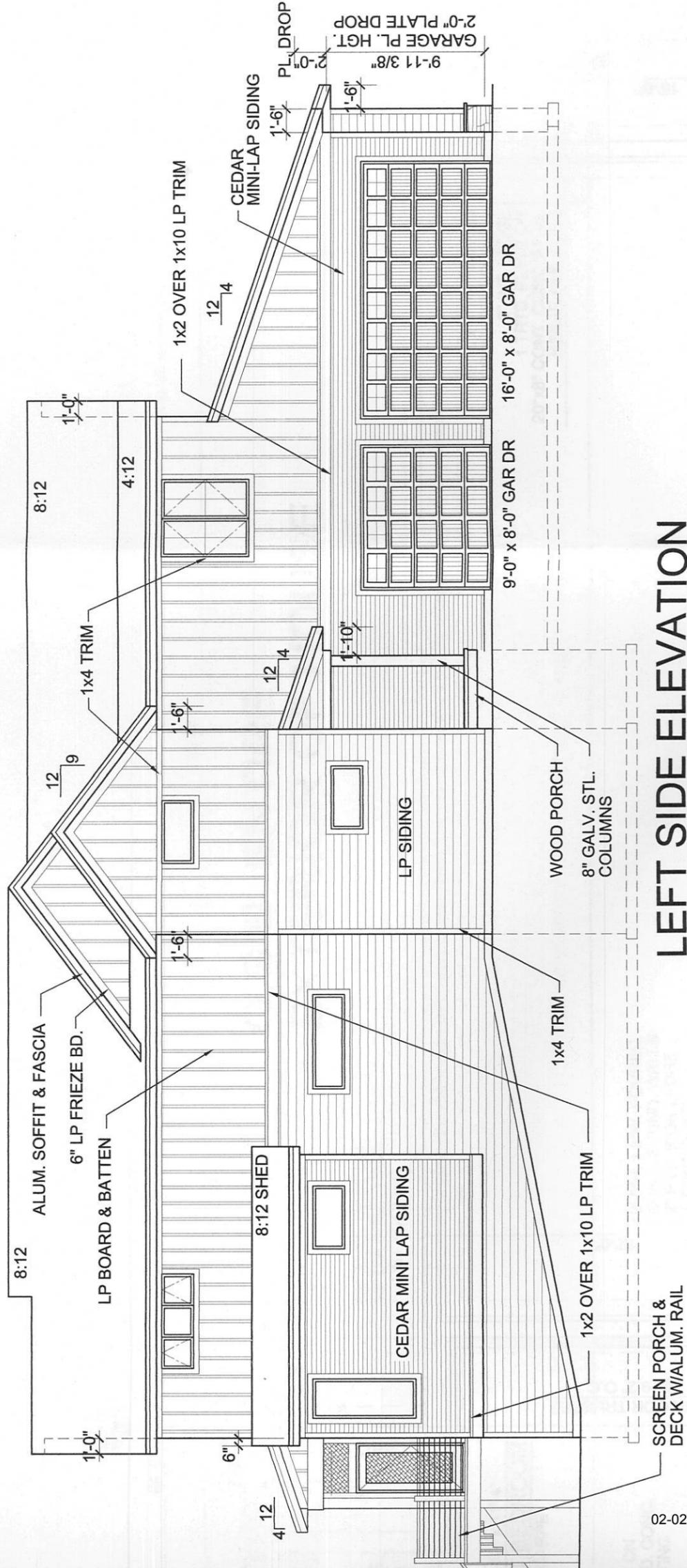
GONYEA HOMES

6102 OLSON MEMORIAL HWY.
GOLDEN VALLEY, MN 55422
OFFICE: 763-432-4500
FAX: 763-432-4501

BUILDER LICENSE #2459

REVISION RECORD

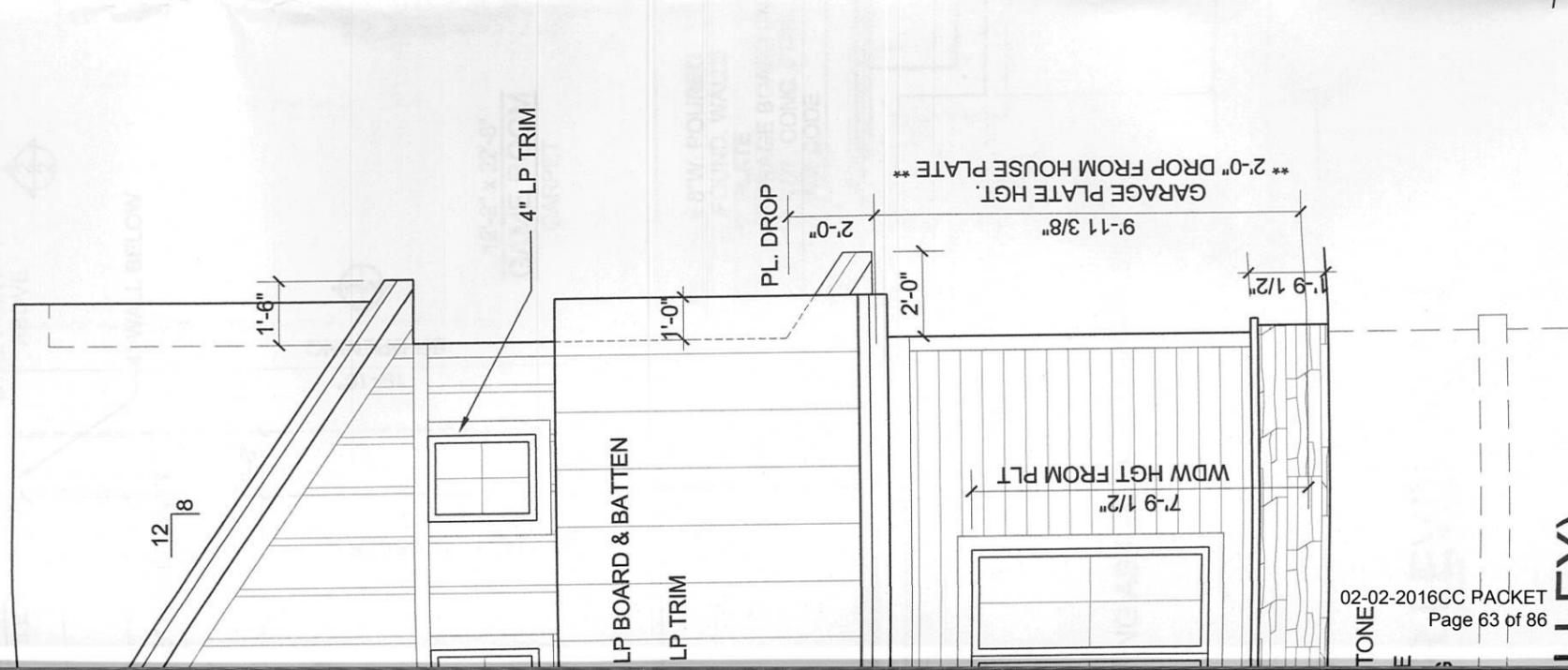
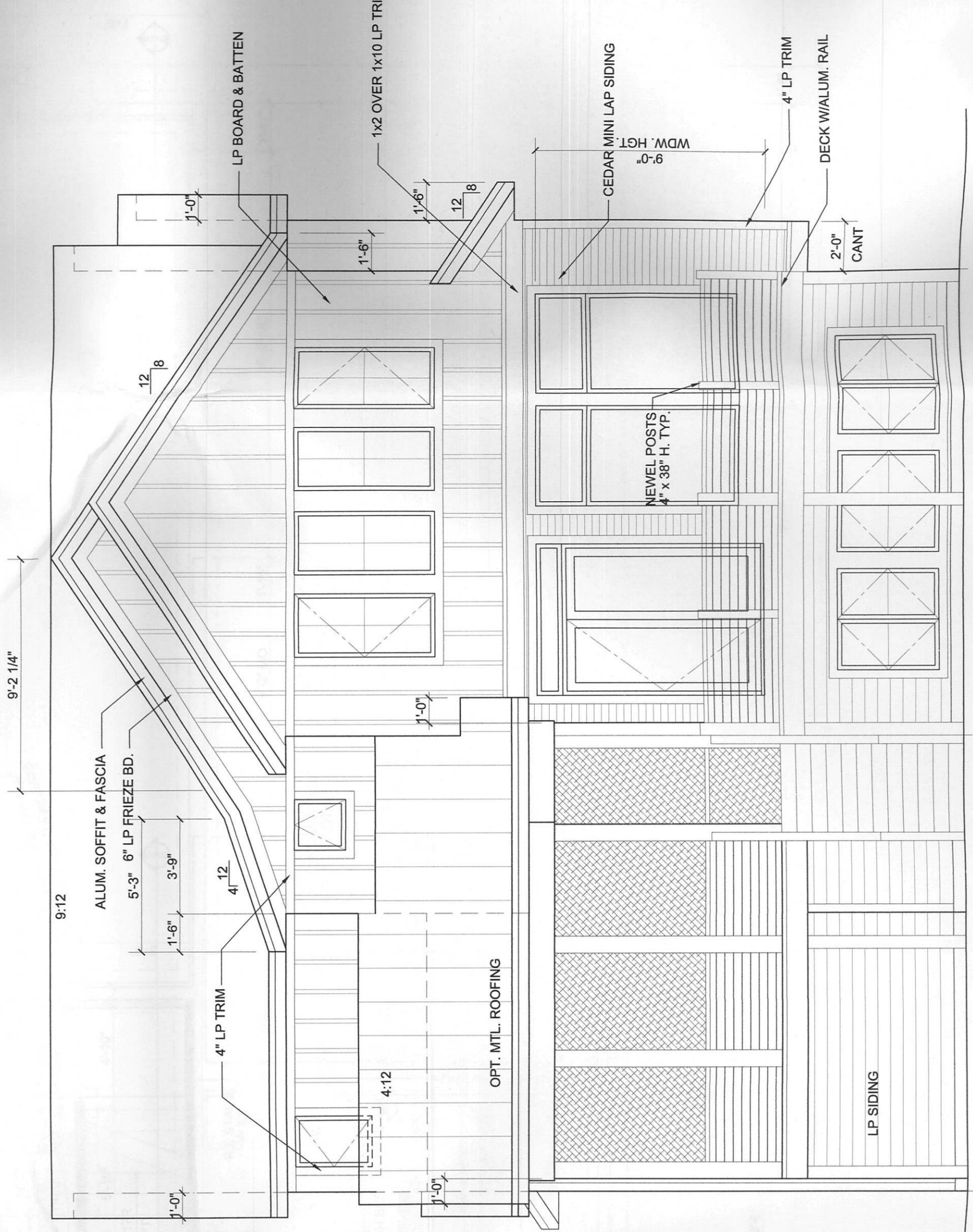
| | |
|---|-----------------|
| 1 | 9-18-15 |
| 2 | 10-2-15 |
| 3 | 10-6-15 |
| 4 | 10-22-15 |
| 5 | 10-28-15 |
| 6 | 11-17-15 |
| 7 | 11-20-15 |
| 8 | 12-16-15 PERMIT |
| 9 | |



LEFT SIDE ELEVATION

1/8" = 1'-0"

9'-2 1/4"

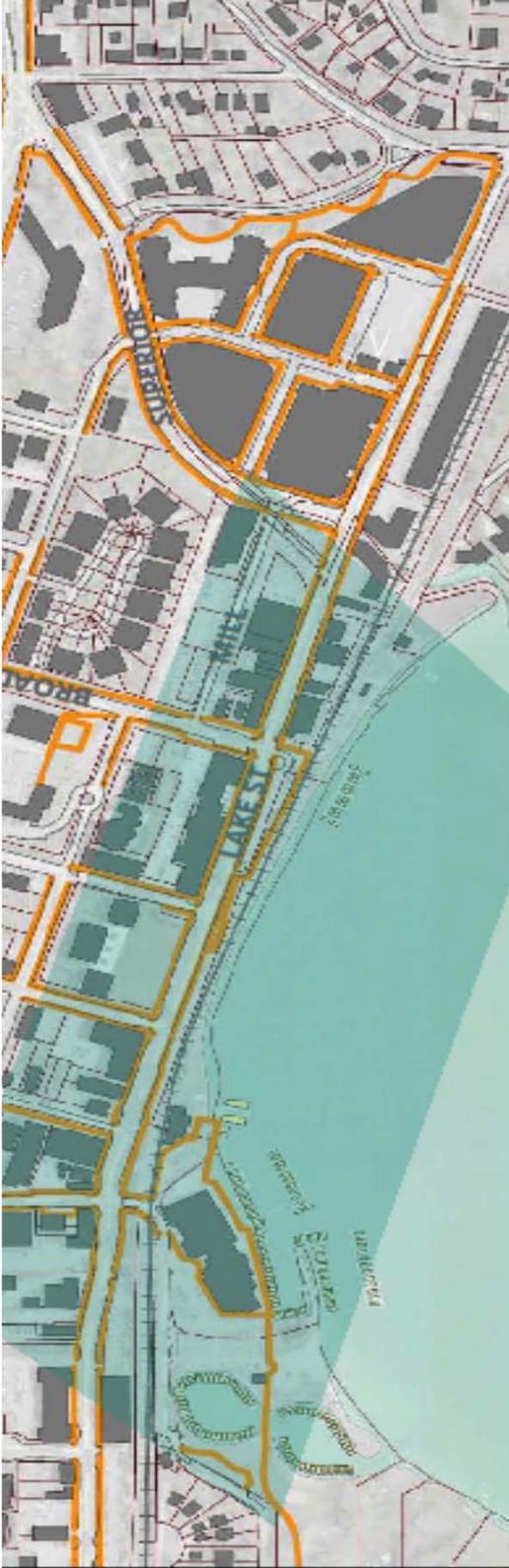


VER. GRADE IN FIELD

City of Wayzata

2015 in Review





LAKE EFFECT 2015 MILESTONES

- Completed majority of Priority Project and hosted Lake Effect annual report to the community
- Appointed Designer Selection Committee and selected Civitas as the Signature Project design team
- Launched schematic design process
- Created Steering and Technical Committees and hosted two Community meetings
- Approved in concept the Lake Effect Conservancy and Founding Board

Downtown Parking

Scope of Work for Downtown Parking Improvements:

- Accepted the Downtown Parking Project final report
- Started Pre-Design process with HGA/Walker Parking Consultants to design new Mill Street parking ramp and established a Steering Committee to direct the Pre-Design work
- Developed plan of finance for downtown parking ramp
- Initiated the amendment to City's parking regulations and establishment of the Mobility Management District
- Initiated zoning amendment for Mill Street parking ramp entitlement process
- Pilot projects such as public valet parking, two hour parking enforcement, employee parking, and transient dock staff valet parking rules/regulations, directing employee parking, and shuttle/transit options to address current parking issues

Administration

- Efforts to encourage residents to enroll in our utility bill direct payment program have been very successful. This effort has reduced staff time required to manually process utility bill payments, and has allowed us to electronically “pull” payments from customers bank accounts. At the beginning of 2015, 410 utility billing customers were enrolled in our direct payment program. At the end of 2015, 534 customers were enrolled in our direct payment program. Over 1/3 of our customers have now signed up for this timesaving option.
- 236 business license applications were processed in 2015. These included licenses for the following business types: Car Wash, Food, Gasfitters, Gasoline Filling Station, Kennel, Lodging, Liquor, Massage, Public Pool, Sidewalk Café, Tobacco, and Tree Removal and Treatment.

Communications

| City Social Media | 2013 | 2014 | 2015 |
|---|------|------|------|
| Facebook Likes  | 212 | 331 | 576 |
| Twitter Followers  | 161 | 325 | 602 |

- February 2015, we launched the new website design of the website using the new Content Management System (CivicPlus CMS) for wayzata.org
- May 2015, a communications policy was approved by council
- September 2015, the city’s first Picture Wayzata Photo Contest (Summer/Fall) was held with 84 entries.
 - We will accept entries April 15-May 31, 2016 for the Winter/Spring Picture Wayzata Photo contest and August-September 2016 (Summer/Fall).

Fire

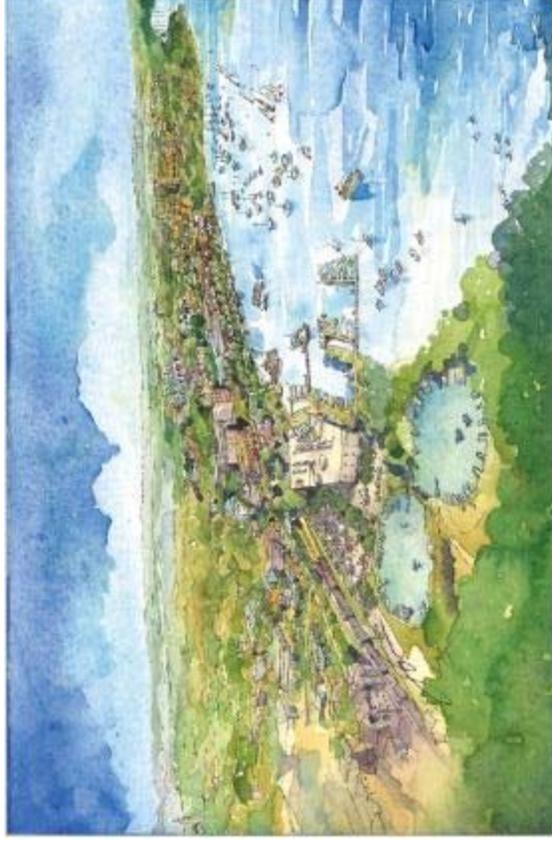
- 285 Calls for Service in 2015; compared to 299 calls in 2014
- 36 Calls for Service in just the Month of May
- Replaced our 1996 Pickup Truck with a 2015 Pickup Truck
- Replaced our 1989 Mini-Pumper with a 2015 Mini-Pumper
- Purchased a Lucas C.P.R. Machine using Second Call Dollars
- One Member of the Department earned 35 Years of Service
- Staffing level at the Department is at 25 of 30 Members

Building & Inspections

- Total number of permits is 825; the 5 year average is 603.
- 16 permits were issued for new Single--family dwellings (27 permits in 2014)
- 12 permits were issued for demolitions of single--family structures (20 permits in 2014)
- Total residential project value (single family, multi--family, condo and townhouse) of \$33,063,269.
- Total commercial project value of \$24,171,575.
- We performed 2,216 building, plumbing and HVAC. inspections. The average number of inspections over the prior 5 years is 1,668.
- 2015 Rental License Season
 - 110 Rental Licenses issued (101 Rental Licenses issued in 2014)
 - 125 Rental Inspections completed (119 Rental Inspections completed in 2014)

Planning

- Development Applications Reviewed: 24
 - PUD/Amendments: 3
 - Subdivision/Platting: 5
 - Design Review: 1
 - Variances: 5
- Adopted City Ordinance on Micro-production Facilities
- Adopted new Telecommunications Ordinance
- Drafted new Tree Preservation Ordinance, reviewed by Planning Commission and City Council
- Lake Effect Project Coordination and Downtown Parking Project



Police

| | 2011 | 2012 | 2013 | 2014 | 2015 |
|--------------------------------|-------------|-------------|-------------|-------------|-------------|
| Citations | 1701 | 1090 | 1225 | 1717 | 1963 |
| Warnings | 490 | 661 | 795 | 929 | 1019 |
| DWI | 85 | 84 | 43 | 33 | 30 |
| Accidents | 234 | 236 | 272 | 265 | 263 |
| Burglary | 16 | 17 | 19 | 23 | 12 |
| Firearm Permits | 45 | 86 | 54 | 39 | 46 |
| Death Investigation | 10 | 9 | 3 | 9 | 12 |
| Crime Sex Conduct | 3 | 4 | 4 | 4 | 2 |
| Assault | 29 | 34 | 31 | 20 | 40 |
| Theft/Forgery | 134 | 144 | 111 | 114 | 172 |
| Medicals | 587 | 687 | 593 | 757 | 851 |
| Alarms | 328 | 354 | 426 | 548 | 516 |
| Total Activities | 6976 | 6524 | 6621 | 7697 | 8565 |
| Total Excluding Traffic | 4785 | 4773 | 4601 | 5051 | 5583 |

Police

- Burglaries decreased from 23 to 12. A single suspect can have a significant impact on this number from year to year.
- The department executed 20 search warrants and approximately 30 administrative subpoenas.
- The department investigated and referred 30 felony cases to the Hennepin County Attorney's Office for prosecution in 2015, the most in the history of the department.
- Part 1 and Part 2 crimes increased by 23% over 2014. This followed significant decreases in crime in both 2013 and 2014 and is still below 2012 numbers. This also follows a trend of increased reported crime in suburbs countywide.

Police

- Wayzata PD Facebook followers reached 1370. The most viewed post to date was seen more than 80,000 times.
- Participated in the Lake Minnetonka Emergency Response Unit (SWAT) with one officer who is trained as a sniper.
- Responded to 223 calls for service at 100 and 101 Promenade Avenue (Folkstone) compared with 153 in 2014. Activities and calls for service in this developing area will continue to increase as additional blocks in the development are constructed and occupied.
- Adult Protection/Vulnerable Adult cases increased from 13 in 2013 to 48 and 54 in 2014 and 2015 respectively.
- The city of Wayzata has provided law enforcement services to Long Lake on a three year rolling contract for the past five years. The two cities negotiated a new contract that begins on January 1, 2016. The term of the contract was extended to five years. The longer contract is more desirable for capital expenditure planning and will provide for more stability within the police department.

Public Works - Engineering

- **Met Council Environmental Sewer Project**
 - Completed Phase 4 (Eastman Lane and Bushaway Road)
 - Completed L26 Rehabilitation at marina
 - Completed emergency repair of forcemain at Grove Lane Ct.
- **Bushaway Road (CSAH 101)**
 - Construction began in September 2014
 - Completed installation of new city watermain
 - Began installation of natural stone retaining walls
 - Began Landscape Committee for 2017 landscaping project
- **Mn/DOT – Highway 12**
 - Constructed new auxiliary lane from Wayzata Blvd to Carlson Pkwy
- Reconstructed Peavey Bridge, Ferndale Rd South & West, Bovey Rd, Ferndale Woods Rd, Beaver Dam St, & Gardner St E
- Landscaped the roundabout on East Lake Street
- Hired Engineering Technician/Construction Inspector

Public Works - Utilities

- **Gopher State One Call**
 - Completed 1,830 utility locate requests for underground excavation in 2015, compared to 1500 in 2014
- **Water System**
 - Completed 151 work orders to replace or repair failed water meters
 - Inspected construction of new watermain on Bushaway Road
 - Wayzata’s Municipal Yearly Total Water Pumpage for 2015 from three municipal wells was 263 million gallons. Six year average daily water consumption is 747,000 per day.
- **Sanitary Sewer System**
 - Inspected 10 new sewer and water services for residential homes
 - Completed the televising & inspection of 8,850 lineal feet of sanitary sewer lines
 - Completed the jetting and cleaning of 10,000 lineal feet of sanitary sewer lines
 - Lined 8,300 lineal feet of sanitary sewer main
 - Lift Stations (City has 26 stations)
 - Completed/assisted in the rehabilitation of four (4) sanitary sewer lift stations #1, #5, #9, 14
 - Reconstructed Lift Station #5 on Grove Lane
 - Installed SCADA monitoring equipment at six (6) city sewer lift stations.

Public Works – Streets

- Prepared streets for seal coating in 2015, which includes roadside tree trimming, crack sealing, manhole inspection within roadways, etc.
- Sealcoated 6.6 miles of city streets
- Completed inspection of all city owned sidewalks
- Oversaw replacement of approximately 2,100 square feet of sidewalk due to deterioration, trip hazards, etc.
- Completed yearly inspection and cleaning of 50 storm water sump manholes to prevent sediment from entering Lake Minnetonka.
- Installed electronic pedestrian crossing signs on Superior Blvd by the Muni and on Wayzata Blvd at Barry Ave.

Public Works – Parks

- Hired one (1) new employee to replace staff member who sought employment elsewhere.
- Emerald Ash Borer (EAB)
 - Completed 50% of public ash tree inventory with volunteer group (approx. 250 trees)
 - Constructed a 20' x 50' gravel bed nursery for 2016 tree replacement program
 - Ordered 75 trees to be installed in 2016 for city tree replacement program
- Pruned and removed median plantings on Wayzata Blvd & Superior Blvd to improve sightlines
- Implemented initiatives recommended by Parks and Trail Board
 - Added Adirondack chairs at the Depot and at Wayzata Beach
 - Implemented a full season of Doggie Park inside the hockey boards at Klapprich Field
 - Designed, built, and installed poles for Australian Sail at the Doggie Park
 - Added 32 transient boat slips to the Broadway (17) and Depot Docks (15)
 - Added an “H” Dock in the swimming area at the Beach
 - Added a drinking fountain next to the Beach House
 - Repaired walkway at the Post Office Pocket Park
 - Prepared room in the beach house for food vendor opening around Memorial Day - Labor Day 2016

Finance

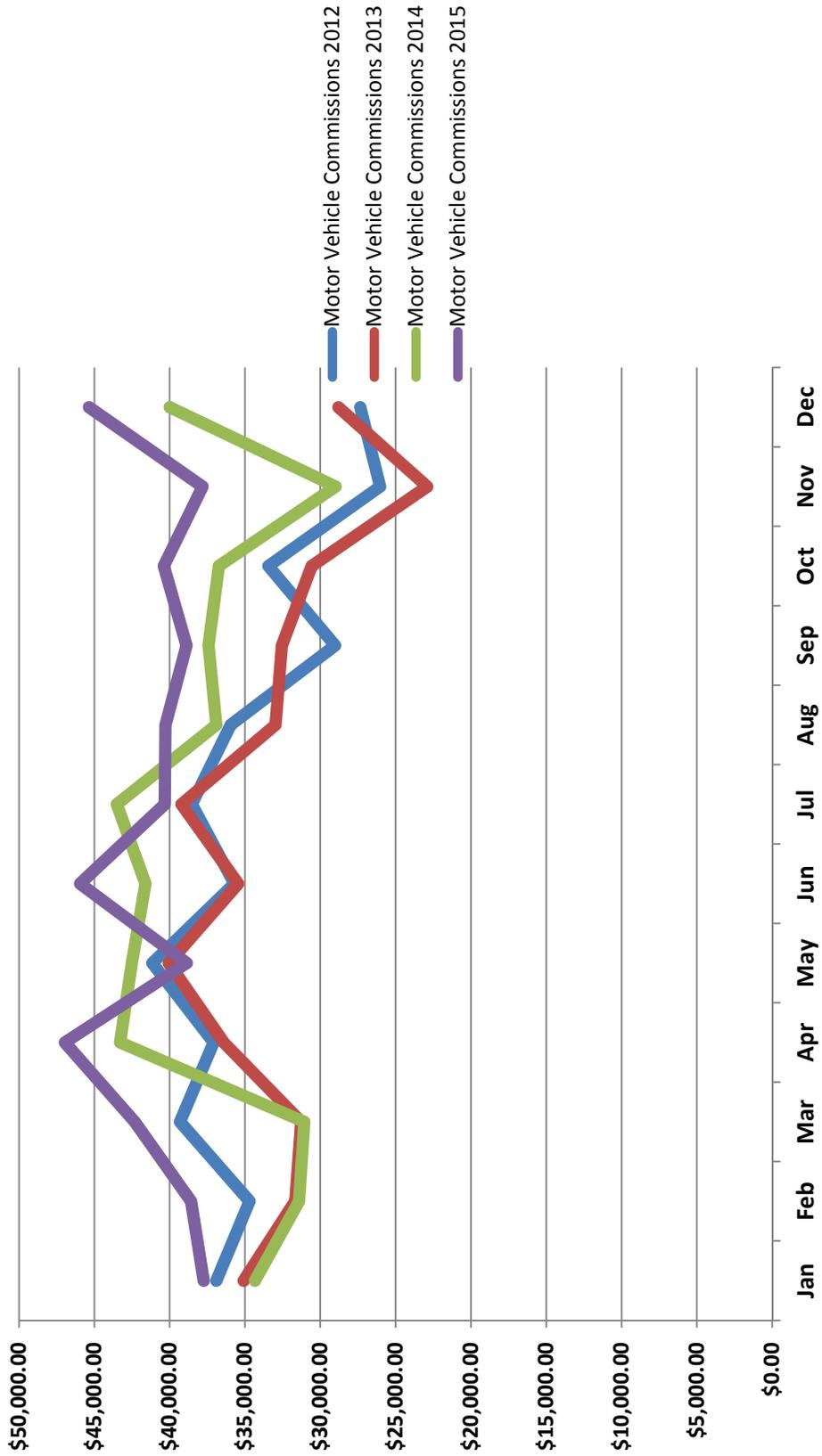
- 2015 is estimated to end with revenues in excess of expenditures of approximately \$500,000, due mainly to permit and inspection revenue in excess of budget.
- These Excess funds will be allocated to the CIP's based on Council priorities and projected expenditures.
- Long term financial plan was updated and presented to Finance Task Force.
- Municipal Liquor Operation's Business Plan was completed with the intent to improve service, operations and financial results.
- Tax rate decreased from 26.83% in 2014 to 25.71% in 2015 and forecasted to continue to decline to 24.72% in 2016.

Motor Vehicle

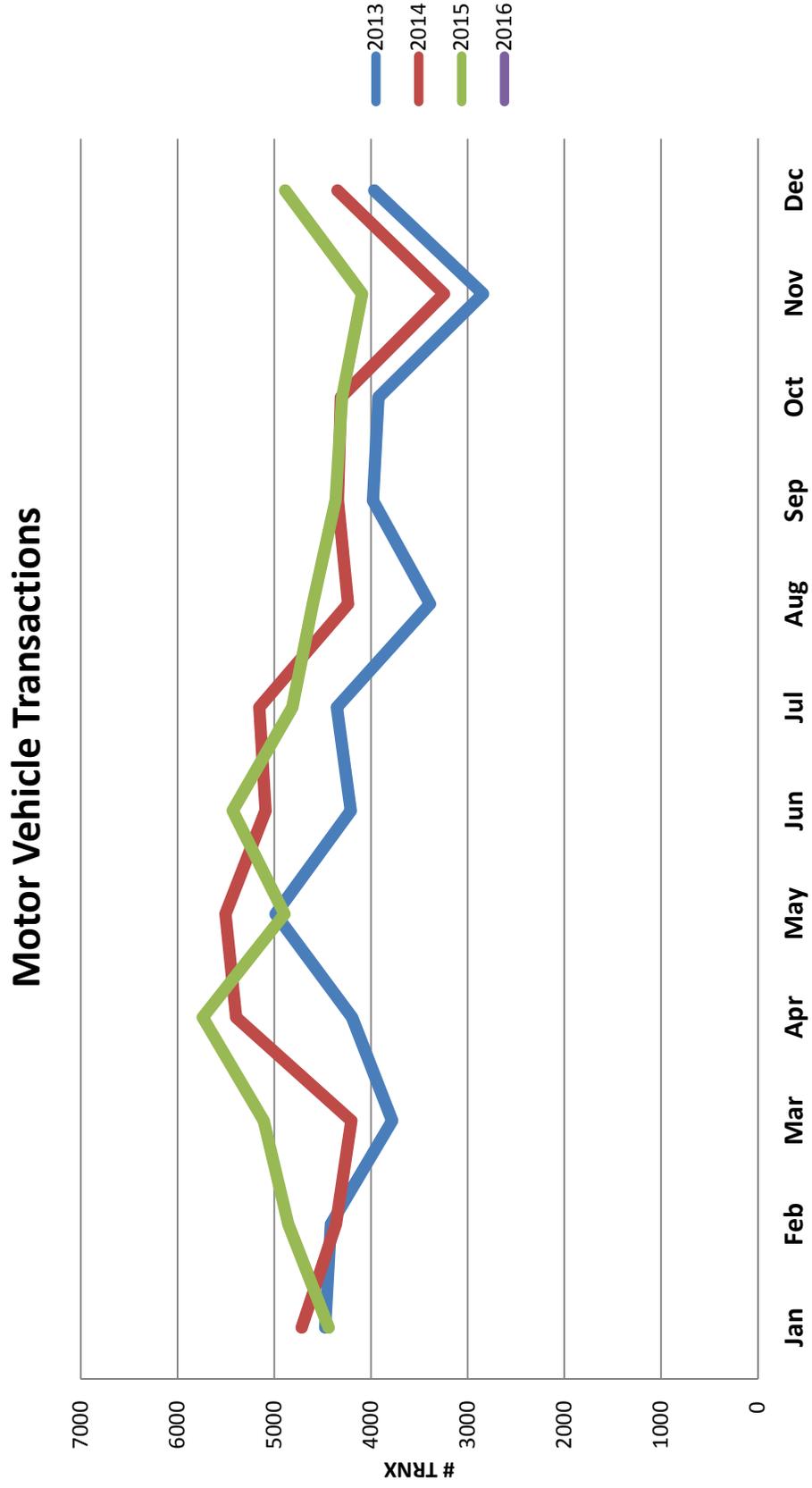
| | 2014 Actual | 2015 Preliminary |
|------------------------------|------------------|------------------|
| Revenue | \$449,016 | \$490,868 |
| Expenses | <u>\$253,630</u> | <u>\$299,197</u> |
| Net Income | \$179,106 | \$176,907 |
| Contribution to General Fund | \$50,000 | \$50,000 |

- 2015 operating revenue continues to grow in Motor Vehicle, increasing almost \$42k over 2014.
- Provided an important public service by processing over 57,500 dealer and customer transactions (1,816 Passports).
- Continued to add dealerships including Sears Imported Autos (became fulltime) and Midwest Auto Sales.
- Implemented new receipt printing systems that improved efficiency at the counter and saved paper.

Motor Vehicle Commissions



Motor Vehicle Transactions





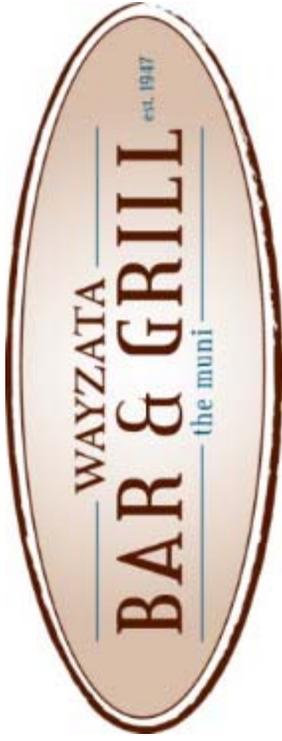
| | 2014 Actual | 2015 Preliminary |
|------------------------------|-------------|------------------|
| Sales | \$2,452,482 | \$2,634,124 |
| Gross Profit | \$647,873 | \$649,704 |
| Net Income | \$166,292 | \$151,258 |
| Contribution to General Fund | \$15,000 | \$15,000 |

- Improved wine sales account for the bulk of our sales increase. Wine sales were up \$146,000 over 2014. Continued focus on wine sales as this is our highest margin sales category.
- Beer sales up over 2014, continued focus on the craft beer segment
- Liquor sales relatively flat with 2014
- Cigar/cigarette sales continue to grow
- Focus areas for 2015 were to closely monitor our traffic/customer counts, and the average transaction
- Average transaction +\$1.52, or +4.5% (\$31.89 in 2014 to \$33.41 in 2015)
- Traffic counts now showing improvement, up 900 customers in December alone



2015 Highlights and Events:

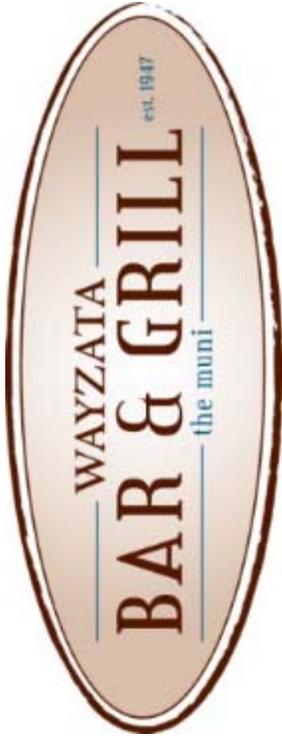
- Implemented direct mail advertising to thousands of homes with features and a focus on wine sales. Great results, we are continuing and increasing frequency in 2016. This will be the focus of our advertising budget.
- Created reporting to identify and eliminate aged inventory in all categories. Very successful, but took a toll on our cost of goods, and gross profit and net income lines. High personnel costs as well
- Continue to eliminate aged inventory, and reduce to clearance pricing to make space for higher turning items.
- Delivery policy implemented, formal policy on store website
- Introduction of product education program, added to employee handbook
- Winesday events monthly in cross promotion with bar and grill.



| | 2014 | 2015 |
|------------------------------|-------------|-------------|
| Sales | \$3,167,750 | \$2,978,651 |
| Gross Profit | \$2,134,151 | \$2,026,789 |
| Net Income | \$558,938 | \$429,380 |
| Contribution to General Fund | \$15,000 | \$15,000 |

2015 Financial Highlights:

- Sales originally projected down 10-12% due to mitigating circumstances including the opening of a new restaurant. Only a 5% decline happened
- Staffing has stabilized due to the hiring of industry professionals who are paid a competitive rate.
- Food cost has improved from 40% to 38%. Food quality has been a source of positive feedback from guests over the last quarter of the year.
- Operating costs have elevated due to minimum wage increase, competitive wage increase and equipment maintenance costs. We spent \$6,000.00 more on equipment repair in 2015 (\$31,000) than we did in 2014 (\$24,300). We also paid out \$3,800 in unemployment benefits in 2015 compared to \$591.00 in 2014. \$26,000 was paid in workman’s comp in 2015 compared to \$15,000 in 2014.



Community Involvement

- We were the sole provider of beer and wine at JJ Hill Days. \$32,380.00 in gross sales. The goal for JJ Hill Days in 2016 is \$40,000.00 in gross sales
- \$675.00 was raised in donation for Be Pink Wayzata. \$1000.00 is the 2016 goal
- We began a sponsorship of Wayzata Youth Hockey. \$875.00 was donated to buy jerseys for the team. The Wayzata Muni was the wording on the jerseys to avoid promoting a bar and grill on youth apparel.
- We feel we have the winning recipe for the chili open this year. Time to bring the trophy home. Spresso Red Chili is made with a touch of Excelsior Brewing Spresso Milk Stout and is truly delicious.
- From the volunteer dinner, the police/fire softball game, the tree lighting, local author book signing to the hosting of local business' holiday parties, we continue to be Your Hometown Gathering Place.