

WAYZATA CITY COUNCIL MEETING AGENDA
 Wayzata City Hall Community Room, 600 Rice Street
 Tuesday, April 5, 2016

4:30 PM Dinner Available for Wayzata City Council - Conference Rm.

WORKSHOP TOPICS FOR DISCUSSION:

- 1. Discuss Concept Plans for Redevelopment of 201-259 Lake Street E. (5:00 PM)**

5:30 PM - LOCAL BOARD OF APPEAL & EQUALIZATION MEETING
7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	JM	AM	KW	BA	ST	VOTE	PAGE #
1	Public Meeting								
a.	Open Local Board of Appeal & Equalization Meeting								
b.	Hear Appeal(s)								
c.	Reconvene and/or Continue to April 19, 2016 (if necessary)								
d.	Adjourn								
2	City Council Meeting								
3	Roll Call								
4	Approve Agenda								
5	Public Forum - 15 Minutes (3 min/person)								
a.	Introduction of Bennett Myhran, New Parks Department Employee	Dudinsky							
6	New Agenda Items (3 min/councilmember) - 1. Councilmember suggest item to add; 2. Must be seconded by another Councilmember; 3. Determine staff resources, scheduling & timeframe; 4. Discuss & vote to add to future agenda								
a.									
7	Consent Agenda								2
a.	Approval of City Council Workshop Meeting Minutes of March 15, 21 & 29, 2016 and City Council Regular Meeting Minutes of March 15, 2016								
b.	Approval of Check Register								
c.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
d.	Approval of Municipal Licenses								
e.	Approval of Amendment to Food License, On-Sale Wine License & On-Sale 3.2% Malt Liquor License - Addition to Outdoor Patio at D'Amico & Sons								
f.	Appoint Public Art Selection Committee								
8	New Business								
a.	Consider Resolution No. 07-2016 Approving 2015 Year End Transfers	Reeder							47
b.	Appeal of Tree Removal Permit Denial at 559 Harrington	Thomson							49
c.	Update on Process for Use of City Property for Valet Parking	Dudinsky							56
d.	Consider First Reading of Ordinance No. XXX - Parking Ordinance	Thomson							91
9	City Manager's Report and Discussion Items								
10	Public Forum (as necessary)								
11	Adjournment								

Meeting Rules of Conduct:

- Turn in white card for public forum and blue card for agenda item
- Give name and address
- Indicate if representing a group
- Limit remarks to 3 minutes

Upcoming Meetings:

- City Council - April 19 & May 3, 2016
- Planning Commission - April 18 & May 2, 2016

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WAYZATA CITY COUNCIL
DRAFT-WORKSHOP MEETING MINUTES
March 15, 2016

5:00 PM MILL STREET PARKING RAMP STEERING COMMITTEE MEETING WITH CITY COUNCIL

Mayor Willcox called the workshop meeting to order at 5:00 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Mill Street Parking Ramp Steering Committee Members present: Jack Amdal, Chris Morrison, and Steve Fox. Also present: Interim City Manager Reeder, Director of Planning & Building Thomson, City Engineer Mike Kelly, City Consultants Mia Blanchett, Victor Pechaty and Jonah Ritter from HGA, and City Consultant Scott Froemming from Walker Parking Consultants.

Mr. Thomson stated that the City Council approved a contract with HGA on January 5, 2016 for pre-design services for the Mill Street parking ramp. He said the Council also appointed a steering committee to direct and manage the pre-design process. The steering committee consists of Councilmembers McCarthy and Tyacke, and two Wayzata residents, Chris Morrison and Jack Amdal, with Steve Fox as an alternate. Mr. Thomson informed the group that the steering committee, consultants, and city staff have met three times since the joint steering committee and City Council workshop held on January 19th.

Victor Pechaty with HGA provided a presentation outlining the results of the steering committee's work and the design options for the project. The project schedule including future meetings scheduled for the pre-design process were reviewed.

The City Council and the Steering Committee discussed the roof and exterior cladding options, and provided feedback on the design.

The workshop meeting was adjourned at 6:50 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

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WAYZATA CITY COUNCIL
DRAFT-WORKSHOP MEETING MINUTES
March 21, 2016

4:00 PM DISCUSS MILL STREET RAMP FUNDING & 5:00 PM DISCUSS ALLOCATION OF THE 2015 GENERAL FUND EXCESS REVENUE

Mayor Willcox called the workshop meeting to order at 4:10 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Reeder, Senior Accountant Ovshak, Director of Public Service Dudinsky, and Financial Consultant Steve McDonald with AEM.

Mr. McDonald led the discussion on the parking ramp funding and outlined the funding sources previously provided to the Council, as well as the updated available funding sources.

The Council asked what transpired to have caused the funding source numbers to change so dramatically. The group discussed how laws change and therefore different rules and pooling limits apply to TIF districts when they are created. The Council understood that the previously reported cash available in the Widsten TIF fund was overstated because it did not take into consideration the actual pooling limits. The Council accepted this explanation of the cash shortfall in the Widsten TIF District, and agreed to the revised funding sources for the \$1,680,000 cash need for funding the ramp.

Mr. Reeder summarized that the CIP funds going out 5 years will be healthy and excess revenue transfers will not be needed for any of the CIP projects previously discussed in the 2016 budget process. The parking ramp and cell tower projects are not currently funded in the CIP.

Mr. Dudinsky informed the Council that he had received requests from both the Parks & Trails Board and the Bushaway Landscape Committee that the Council consider that some of the 2015 General Fund excess revenue be made available to their groups. The Parks and Trails Board asked for \$3,500 for a 20th anniversary celebration of the Post Office Pocket Park, and also asked for \$4,500 for summer music on Sunday's in Klapprich Park. Mr. Dudinsky stated the Bushaway Landscape Committee also asked for \$40,000 for hardscape improvements along Bushaway Road.

With these requests, the Council discussed the budget process and stated they do not wish to provide for these types of funding requests outside of the regular budget process.

The Council discussed their individual priorities for the general fund excess revenue. The group consensus was that \$320,000 be allocated to funding the parking ramp, \$200,000 be allocated for the cell tower relocation project, \$20,000 will be transferred to the Parks CIP for funding trails, and \$191,500 to be earmarked as "contingency" for funding the parking ramp. The Council also agreed that \$158,500 should be paid towards the muni's interfund loan which will then contribute towards the \$1,680,000 needed to fund the parking ramp.

The workshop meeting was adjourned at 5:45 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

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WAYZATA CITY COUNCIL
Draft-WORKSHOP MEETING MINUTES
March 29, 2016

The Wayzata City Council assembled at 10:30 a.m. in the Community Room at Wayzata City Hall to interview candidates for the City Manager position. Present: Mayor Willcox, Council members Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Doug Reeder, and City Consultant Sharon Klumpp with Waters & Company Executive Recruitment/A Springsted Company.

The Council conducted interviews with the following candidates: Jeffrey Dahl, Christopher Heineman, and Aaron Reeves.

After the Council completed their interviews of the candidates, the Council met for a debriefing regarding the candidates. Comments and insights regarding the candidates were received from the citizen group and the department heads.

The workshop meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

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WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
March 15, 2016

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Reeder and Director of Planning and Building Thomson.

Mayor Willcox reported that Council met in Workshop prior to the meeting to discuss the new design options for the Mill Street Parking Ramp. There will be an open house in Council Chambers on Wednesday, March 16, at 6:30 p.m. beginning with a short presentation and a time for the public to provide feedback on the design options.

AGENDA ITEM 2. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 16 Minutes (3 minutes per person).

a. State Senator David Osmek – Update on the Legislative Session/Offering Assistance to Wayzata

Senator Osmek was not present at the meeting.

b. Presentation of Proclamation to the Wayzata High School Boys' Hockey Team State Champions

Mayor Willcox introduced the Wayzata High School Boys' Hockey Team and congratulated them on their state championship title. After team members shared about the season, Mayor Willcox read and presented a proclamation to the team.

c. Bushaway Project Update – Jack Amdal

Jack Amdal provided an update on the Bushaway Project landscaping. He stated the Eastern Gateway intersection is where Bushaway Road, McGinty Road, and Eastman Lane intersect. The goals of the Eastern Gateway are to support new walking and biking trails, feature a multimodal mobility connection hub, provide amenities at the new Crossroad's Trailside Rest Area, and bring in visitors to Wayzata's business center. They are in discussion with Cargill Corporation and Great River Greening in partnering with Wayzata to kick off planting on Earth Day 2017.

Mr. Amdal stated in order to meet the goals of the Lake Effect values, Wayzata Comprehensive Plan, and Strategic Plan of Wayzata, some hardscape features are needed at the Eastern Gateway, which total about \$40,000.

Mr. Tyacke asked if there is any funding from Three Rivers Park District. Mr. Amdahl stated they met with them but they could not provide any funding for at least five years. They are able to possibly help with funding for trees, but not hardscape.

Mr. Mullin thanked Mr. Amdal for his leadership.

Mrs. Anderson stated the group has worked hard and their work supports the City's initiatives to make an unbelievable first impression into Wayzata. Additional funding help is needed to complete this project and the City may need to look at using some of it surplus.

Interim City Manager Reeder stated this funding request could be considered in the meeting next Monday when considering the 2015 budget surplus.

d. Presentation of 2015 Fire Department Annual Report and Update on Second Call Fire Department

1 Fire Chief Kevin Klapprich reported in 2015 the Wayzata Fire Department had 285 calls for
2 Service. The Department currently has 25 members with 8 eligible for retirement. Due to the
3 purchase of additional equipment, and upgraded water mains and fire hydrants, the City moved up
4 from a Class 5 to a Class 4, which should be reflected on homeowner’s insurance rates.

5 Mrs. McCarthy asked what efforts have been made to recruit additional firefighters. Fire
6 Chief Klapprich stated an announcement has gone out and they are in the process of putting together
7 a recruitment video.

8 By request of Mrs. Anderson, Fire Chief Klapprich explained there are 25 firefighters and
9 the Department can have up to 30 firefighters. They are looking for people who can respond during
10 the day. Chief Klapprich stated that the fire department will provide the training and the gear.

11 Fire Chief Klapprich reported on Second Call. The funds from this organization are raised
12 through membership dues and donations, and are used primarily for unbudgeted fire equipment.
13 The Annual Meeting will be held on May 16 at 6:45 p.m. at the Fire Station.

14 Mayor Willcox thanked Fire Chief Klapprich and the Fire Department for all their work.

15 Interim City Manager Reeder stated it costs a city the same for a full-time fire fighter as it
16 would for a police officer. The amount that Wayzata is saving by having a volunteer fire department
17 is huge.

18
19 **e. Roundabout Traffic Concerns - Lisa Penningroth**

20 Lisa Penningroth, 1030 Lake Street East, stated there are a lot of issues with drivers racing through
21 the neighborhood and going through the stop sign. In April, she will be presenting the Council
22 with a petition for speed humps, in an attempt to slow down the traffic. Online maps such as Google
23 also need to be updated as they are directing people to go illegally through the roundabout and
24 better signage is needed directing people to downtown Wayzata from Wayzata Boulevard.

25 Mrs. McCarthy thanked Ms. Penningroth and agreed something needs to be implemented
26 to fix to problem. She has spoken with staff and they have been trying to get through to Google to
27 address the map problem. She apologized to Ms. Penningroth for the treatment she has received by
28 people violating the traffic laws.

29 Mrs. Anderson stated additional signage does need to be placed and asked staff to look into
30 it.

31
32 **f. Lake Effect Concerns – Gretchen Piper and Kimberly Walsh**

33 Gretchen Piper, 463 Highcroft Road, and Kimberly Walsh, 495 Highcroft Road, stated they have
34 concerns with the pace and price of Lake Effect as well as the resulting ongoing operation and
35 maintenance that would be required. They have started a petition to scale down the design, include
36 specific development restrictions, and possibly bring Lake Effect to a referendum vote.

37 By the request of Mrs. Anderson, Interim City Manager Doug Reeder reported the schedule
38 for receiving the final schematic drawings is early April. The Council will vote to accept the Lake
39 Effect plan; however, additional Council action will need to take place before any plans are
40 implemented.

41 Mayor Willcox stated nothing in the plan will be done until there is funding in place, and
42 that funding will not be a burden of the taxpayer. The purpose of the conservancy that is in the
43 process of being set up is to help fundraise to fund the development of these plans.

44 Ms. Piper clarified they are not happy with the magnitude of the plan that is being
45 worked on, as it is too big for a small town like Wayzata. Ms. Piper stated that Phase 1 and Phase
46 1A are in line with the original intent of Lake Effect, but Phase 2 is not.

47 Mrs. Anderson suggested at the April meeting staff present the schematics of each phase
48 of the plan, but have Council hold off on voting on the plan until a later date to allow the public to
49 voice their concerns on it.

1 Mayor Willcox stated the Council has had a great amount of input from residents on the
2 Lake Effect and it has been driven by the community. The design presented reflects what the
3 community had told the committees that were working on the plan.

4 Mr. Mullin stated it needs to be clear in the resolution that by accepting the work of Civitas,
5 the City is not endorsing every element of the project.

6 Mrs. Anderson suggested staff provide people ample opportunity to respond to the final
7 design plan and how they want the City to move forward.

8
9 **g. Mill Street Parking Ramp – Cathy Iverson**

10 Cathy Iverson, 220 Central Avenue S., stated Central Avenue and Circle A Drive will also be
11 coming with a signed petition for speed humps in their neighborhood. She thanked the Council for
12 the actions they have taken so far to help with the traffic problem.

13 Ms. Iverson stated she cannot see where there is a parking problem and asked the Council
14 to slow the project down. She asked how many stalls will be reserved for valet parking and who
15 will pay for them. Mayor Willcox stated it will operate the same as Edina does with 50th and
16 France. Mr. Mullin explained the rules and criteria for who pays for what has not yet been
17 established. Ms. Iverson stated she has concern that the cost of the parking will get passed on to
18 the person leasing the retail space, which will drive up retail costs and negatively impact businesses.

19 Mrs. McCarthy stated one of the concerns the Council has discussed is what will the end
20 cost be to the business owner who is part of the mobility district. Mrs. McCarthy stated it is a very
21 complicated system that is still being worked out.

22
23 **AGENDA ITEM 4. New Agenda Items.**

24 Mrs. Anderson suggested at the second meeting in April when Civitas presents the Lake Effect
25 plans, there be a public forum to allow the public to give feedback and ask questions, before any
26 action is taken on the plans.

27 Mr. Mullin suggested having a Workshop where the Council is allowed to comment and
28 give staff input on what the resolution would look like and what specifically the Council should
29 take action on. Mr. Tyacke agreed. Mrs. Anderson stated this discussion needs to happen in a
30 public meeting where it is recorded, not in a Workshop. Mayor Willcox stated a Workshop is the
31 best way to wrestle through what the resolution might say. Mrs. McCarthy stated whatever
32 direction is decided, she would like the chance to study what is being presented.

33 Mayor Willcox suggested they schedule a Workshop to discuss what a resolution would
34 look like. After that, Civitas can make a presentation at a Council meeting and the Council would
35 open up that meeting to allow the public to give feedback, and then the Council could take action
36 on a resolution at the following Council meeting in May. The Council agreed.

37
38 **AGENDA ITEM 5. Consent Agenda.**

39 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the consent agenda:

- 40 a. Approval of City Council Workshop Minutes of February 22 and March 2, 2016 and City
- 41 Council Regular Meeting Minutes of March 2, 2016
- 42 b. Approval of Check Register
- 43 c. Municipal licenses which received administrative approval (informational only)
- 44 d. Police Activity Report
- 45 e. Building Activity Report

46 The motion carried 5/0.

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48 **AGENDA ITEM 6. New Business.**

49 None.

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51 **AGENDA ITEM 7. City Manager's Report and Discussion Items.**

1 **a. Other**

2 Council will meet on March 16, 2016, at 4:00 p.m. to discuss the City Manager candidates.

3 There will be a Public Hearing on the proposed Mill Street Parking Ramp Design on March
4 16 at 6:30 p.m.

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6 **AGENDA ITEM 8. Public Forum Continued (as necessary).**

7 There were no comments.

8
9 **AGENDA ITEM 9. Adjournment.**

10 Mr. Mullin made a motion, seconded by Mr. Tyacke to adjourn. There being no further business,
11 Mayor Willcox adjourned the meeting at 8:53 p.m.

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13 Respectfully submitted,

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17 Becky Malone
18 Deputy City Clerk

19
20 Drafted by Shannon Schmidt
21 *TimeSaver Off Site Secretarial, Inc.*

DRAFT

***Check Detail Register©**

March 2016

			Check Amt	Invoice	Comment
10100 Anchor Bank					
Paid Chk#	101822	3/15/2016	ADVANCED IMAGING SOLUTIONS		
E 640-48000-200	Office Supplies (GENERAL)		\$48.00	INV95728	SUPPLIES
	Total ADVANCED IMAGING SOLUTIONS		\$48.00		
Paid Chk#	101823	3/15/2016	ALEX AIR APPARATUS, INC.		
E 101-42200-241	Safety equip/testings		\$757.50	29248	COMPRESSOR
	Total ALEX AIR APPARATUS, INC.		\$757.50		
Paid Chk#	101824	3/15/2016	ALPINE		
E 640-48000-401	Repairs/Maint Buildings		\$992.29	17564	EXHAUST CLEANING
	Total ALPINE		\$992.29		
Paid Chk#	101825	3/15/2016	AMERICAN PLANNING ASSOCIATION		
E 101-41910-433	Dues, Licensing & Seminars		\$345.00	240806-1613	DUES
	Total AMERICAN PLANNING ASSOCIATION		\$345.00		
Paid Chk#	101826	3/15/2016	ANCHOR BANK-CARDMEMBER SERV.		
E 640-48000-340	Advertising		\$307.76		BAR ADS
E 235-40000-210	Operating Supplies (GENERAL)		\$10.00		WCTV SUPPLIES
E 101-42400-433	Dues, Licensing & Seminars		\$264.93		BLDG.CLASSES
E 101-45200-433	Dues, Licensing & Seminars		\$585.00		PARKS CLASSES
E 101-45200-499	Miscellaneous		\$45.40		PARKS SUPPLIES
E 404-40000-499	Miscellaneous		\$800.00		ADIRONDACK CHAIRS
E 630-40000-210	Operating Supplies (GENERAL)		\$118.95		MV SUPPLIES
E 233-40000-540	Equipment		\$714.35		DE-ICER FOR DOCKS
E 101-41500-200	Office Supplies (GENERAL)		\$719.47		SUPPLIES
E 640-47000-340	Advertising		\$235.00		STORE ADS
	Total ANCHOR BANK-CARDMEMBER SERV.		\$3,800.86		
Paid Chk#	101827	3/15/2016	ARTISAN BEER COMPANY		
E 640-47000-253	Beer For Resale		\$237.25	3084918	BEER
E 640-48000-253	Beer For Resale		\$270.00	3085762	BEER
E 640-47000-253	Beer For Resale		\$834.45	3086250	BEER
E 640-48000-253	Beer For Resale		\$30.00	336745	BEER
E 640-48000-253	Beer For Resale		(\$30.00)	338082	BEER
	Total ARTISAN BEER COMPANY		\$1,341.70		
Paid Chk#	101828	3/15/2016	AUSTIN, ANDY		
E 640-48000-341	General Promotions		\$200.00	3/31/16	BAR MUSIC 3/31/16
	Total AUSTIN, ANDY		\$200.00		
Paid Chk#	101829	3/15/2016	BAGY JO, INC.		
E 640-47000-306	Personnel Expense		\$65.56	DRV16019	STORE SHIRTS
	Total BAGY JO, INC.		\$65.56		
Paid Chk#	101830	3/15/2016	BELLBOY BAR SUPPLY CORP.		
E 640-47000-259	Freight		\$5.10	52532900	FREIGHT
E 640-47000-251	Liquor For Resale		\$173.35	52532900	LIQUOR
E 640-47000-256	MISC.MDSE.RESALE		\$688.04	6634000	CIGARS
E 640-47000-210	Operating Supplies (GENERAL)		\$164.60	93557000	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$17.00	93557000	MISC.MIX
E 640-47000-259	Freight		\$4.85	93557000	FREIGHT
	Total BELLBOY BAR SUPPLY CORP.		\$1,052.94		
Paid Chk#	101831	3/15/2016	BERRY COFFEE COMPANY		
E 101-42200-499	Miscellaneous		\$90.11	RENT31898	SUPPLIES
	Total BERRY COFFEE COMPANY		\$90.11		

***Check Detail Register©**

March 2016

			Check Amt	Invoice	Comment
Paid Chk# 101832	3/15/2016	BETH, GERALD O			
E 640-48000-341	General Promotions		\$175.00	3/22/16	BAR MUSIC 3/22/16
	Total BETH, GERALD O		\$175.00		
Paid Chk# 101833	3/15/2016	BETH, GERALD O			
E 640-48000-341	General Promotions		\$175.00	3/29/16	BAR MUSIC 3/29/16
	Total BETH, GERALD O		\$175.00		
Paid Chk# 101834	3/15/2016	BLUE CROSS AND BLUE SHIELD			
G 101-21706	Health Insurance		\$48,601.50		HEALTH INS.
	Total BLUE CROSS AND BLUE SHIELD		\$48,601.50		
Paid Chk# 101835	3/15/2016	BOURGET IMPORTS			
E 640-47000-252	Wine For Resale		\$216.00	132365	WINE
E 640-47000-259	Freight		\$3.00	132365	FREIGHT
	Total BOURGET IMPORTS		\$219.00		
Paid Chk# 101836	3/15/2016	BREAKTHRU BEVERAGE			
E 640-47000-251	Liquor For Resale		\$1,995.00	1080441269	LIQUOR
E 640-47000-259	Freight		\$46.88	1080441269	FREIGHT
E 640-47000-259	Freight		\$47.85	1080441270	FREIGHT
E 640-47000-252	Wine For Resale		\$5,381.32	1080441270	WINE
E 640-47000-259	Freight		\$158.29	1080441271	FREIGHT
E 640-47000-251	Liquor For Resale		\$16,340.78	1080441271	LIQUOR
E 640-48000-251	Liquor For Resale		\$252.50	1080443800	LIQUOR
	Total BREAKTHRU BEVERAGE		\$24,222.62		
Paid Chk# 101837	3/15/2016	BREAKTHRY BEVERAGE BEER			
E 640-47000-253	Beer For Resale		\$198.25	1090529155	BEER
E 640-47000-253	Beer For Resale		\$1,248.50	1090529156	BEER
E 640-48000-253	Beer For Resale		\$421.00	1090529619	BEER
E 640-47000-253	Beer For Resale		\$1,103.20	1090531879	BEER
E 640-47000-253	Beer For Resale		\$75.30	1090531880	BEER
E 640-48000-253	Beer For Resale		\$480.00	1090532475	BEER
E 640-48000-253	Beer For Resale		\$361.00	1090534492	BEER
E 640-47000-253	Beer For Resale		(\$26.10)	R09107321	BEER
E 640-47000-253	Beer For Resale		(\$64.50)	R09118501	BEER
E 640-47000-253	Beer For Resale		(\$24.70)	R09119331	BEER
E 640-47000-253	Beer For Resale		(\$42.65)	R09123920	BEER
E 640-47000-253	Beer For Resale		(\$130.95)	R09126415	BEER
E 640-47000-253	Beer For Resale		(\$74.25)	R09127207	BEER
	Total BREAKTHRY BEVERAGE BEER		\$3,524.10		
Paid Chk# 101838	3/15/2016	CLASSIC CLEANING COMPANY			
E 101-41940-409	Maint services & Improv		\$1,345.00	23443	MONTHLY CLEANING
E 101-41940-409	Maint services & Improv		\$617.00	23444	MONTHLY CLEANING
	Total CLASSIC CLEANING COMPANY		\$1,962.00		
Paid Chk# 101839	3/15/2016	COZZINI BROS., INC.			
E 640-48500-210	Operating Supplies (GENERAL)		\$66.02	C2502608	SUPPLIES
E 640-48500-415	Other Equipment Rentals		\$52.52	C2502608	KNIFE EXCHANGE
	Total COZZINI BROS., INC.		\$118.54		
Paid Chk# 101840	3/15/2016	CULLIGAN-METRO			
E 640-48500-210	Operating Supplies (GENERAL)		\$106.74	101X28700402	SUPPLIES
	Total CULLIGAN-METRO		\$106.74		
Paid Chk# 101841	3/15/2016	DAHLHEIMER DISTRIBUTING CO.			

***Check Detail Register©**

March 2016

			Check Amt	Invoice	Comment
E 640-47000-253	Beer For Resale		\$516.20	1192232	BEER
E 640-47000-253	Beer For Resale		\$924.20	1192288	BEER
E 640-48000-253	Beer For Resale		\$859.00	1192289	BEER
Total DAHLHEIMER DISTRIBUTING CO.			\$2,299.40		
Paid Chk#	101842	3/15/2016	DENNYS 5TH AVENUE BAKERY		
E 640-48500-255	FOODIngredients For Resale		\$72.76	598119	FOOD
E 640-48500-255	FOODIngredients For Resale		\$67.56	598359	FOOD
E 640-48500-255	FOODIngredients For Resale		\$138.67	598528	FOOD
E 640-48500-255	FOODIngredients For Resale		\$127.95	598637	FOOD
E 640-48500-255	FOODIngredients For Resale		\$57.61	598693	FOOD
E 640-48500-255	FOODIngredients For Resale		\$66.30	599067	FOOD
E 640-48500-255	FOODIngredients For Resale		\$61.60	599302	FOOD
E 640-48500-255	FOODIngredients For Resale		\$143.86	599685	FOOD
Total DENNYS 5TH AVENUE BAKERY			\$736.31		
Paid Chk#	101843	3/15/2016	EHLERS		
E 314-40000-309	Contractual Services		\$115.00	69894	DOWNTOWN PARKING
E 316-40000-309	Contractual Services		\$225.00	69895	BAY CENTER TIF
Total EHLERS			\$340.00		
Paid Chk#	101844	3/15/2016	ENKI BREWING COMPANY		
E 640-47000-253	Beer For Resale		\$165.87	5271	BEER
E 640-48000-253	Beer For Resale		\$155.00	5272	BEER
Total ENKI BREWING COMPANY			\$320.87		
Paid Chk#	101845	3/15/2016	FIRE EQUIPMENT SPECIALTIES INC		
E 101-42200-240	Small Tools and Minor Equip		\$99.89	9191	TOOLS
Total FIRE EQUIPMENT SPECIALTIES INC			\$99.89		
Paid Chk#	101846	3/15/2016	G & K SERVICES		
E 640-48000-210	Operating Supplies (GENERAL)		\$71.06	1013574059	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$61.40	1013574059	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms		\$79.92	1013574059	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$116.75	1013585530	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$67.87	1013585530	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms		\$82.61	1013585530	KITCHEN UNIFORMS & SUPPLIES
Total G & K SERVICES			\$479.61		
Paid Chk#	101847	3/15/2016	GRAPE BEGINNINGS, INC.		
E 640-47000-252	Wine For Resale		\$1,280.00	MN00001309	WINE
E 640-47000-259	Freight		\$9.00	MN00001501	FREIGHT
E 640-47000-252	Wine For Resale		\$586.00	MN00001501	WINE
Total GRAPE BEGINNINGS, INC.			\$1,875.00		
Paid Chk#	101848	3/15/2016	HOHENSTEINS INC.		
E 640-47000-253	Beer For Resale		\$488.00	813533	BEER
Total HOHENSTEINS INC.			\$488.00		
Paid Chk#	101849	3/15/2016	JJ TAYLOR DISTRIBUTING OF MN		
E 640-47000-253	Beer For Resale		\$27.69	2450174	BEER
E 640-48000-253	Beer For Resale		\$778.00	2463539	BEER
E 640-48000-253	Beer For Resale		\$115.50	2463540	BEER
E 640-47000-253	Beer For Resale		\$1,453.74	2489600	BEER
E 640-47000-253	Beer For Resale		\$1,294.30	2489642	BEER
E 640-48000-253	Beer For Resale		\$365.00	2500423	BEER
E 640-48000-253	Beer For Resale		\$168.10	2500424	BEER
Total JJ TAYLOR DISTRIBUTING OF MN			\$4,202.33		

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Paid Chk#	101850	3/15/2016	JOHNSON BROS.-ST.PAUL		
E 640-47000-252	Wine For Resale		\$768.60	5383213	WINE
E 640-47000-259	Freight		\$6.10	5383213	FREIGHT
E 640-47000-251	Liquor For Resale		\$4,712.82	5384282	LIQUOR
E 640-47000-259	Freight		\$68.32	5384282	FREIGHT
E 640-47000-259	Freight		\$48.80	5384283	FREIGHT
E 640-47000-252	Wine For Resale		\$3,929.80	5384283	WINE
E 640-47000-259	Freight		\$35.38	5384284	FREIGHT
E 640-47000-252	Wine For Resale		\$4,550.00	5384284	WINE
E 640-47000-251	Liquor For Resale		\$2,615.75	5384285	LIQUOR
E 640-47000-259	Freight		\$36.60	5384285	FREIGHT
E 640-47000-252	Wine For Resale		\$916.00	5384286	WINE
E 640-47000-259	Freight		\$15.86	5384286	FREIGHT
E 640-47000-251	Liquor For Resale		\$239.68	5384287	LIQUOR
E 640-47000-259	Freight		\$2.44	5384287	FREIGHT
E 640-47000-259	Freight		\$9.76	5384288	FREIGHT
E 640-47000-252	Wine For Resale		\$376.10	5384288	WINE
E 640-47000-251	Liquor For Resale		\$4,816.18	5385551	LIQUOR
E 640-47000-259	Freight		\$32.94	5385551	FREIGHT
E 640-47000-251	Liquor For Resale		(\$7.68)	565347	LIQUOR
E 640-47000-252	Wine For Resale		(\$13.15)	565348	WINE
Total JOHNSON BROS.-ST.PAUL			\$23,160.30		
Paid Chk#	101851	3/15/2016	JORGENSEN, KURT		
E 640-48000-341	General Promotions		\$250.00	3/30/16	BAR MUSIC 3/30/16
Total JORGENSEN, KURT			\$250.00		
Paid Chk#	101852	3/15/2016	KARLSBURGER FOODS, INC.		
E 640-48500-255	FOODIngredients For Resale		\$348.80	000403466	FOOD
Total KARLSBURGER FOODS, INC.			\$348.80		
Paid Chk#	101853	3/15/2016	LIBATION PROJECT		
E 640-47000-252	Wine For Resale		\$760.01	3420	WINE
E 640-47000-259	Freight		\$6.00	3420	FREIGHT
Total LIBATION PROJECT			\$766.01		
Paid Chk#	101854	3/15/2016	LOCHER BROS., INC.		
E 640-48000-253	Beer For Resale		\$165.00	1760	BEER
Total LOCHER BROS., INC.			\$165.00		
Paid Chk#	101855	3/15/2016	LOFFLER COMPANIES, INC.		
E 101-41500-311	Data Processing		\$2,870.00	2186331	NETWORK SUPPORT
Total LOFFLER COMPANIES, INC.			\$2,870.00		
Paid Chk#	101856	3/15/2016	LTD BREWING, LLC		
E 640-47000-253	Beer For Resale		\$96.00	651	BEER
Total LTD BREWING, LLC			\$96.00		
Paid Chk#	101857	3/15/2016	LUPINE BREWING COMPANY		
E 640-48000-253	Beer For Resale		\$160.00	LBC000670	BEER
Total LUPINE BREWING COMPANY			\$160.00		
Paid Chk#	101858	3/15/2016	M.AMUNDSON LLP		
E 640-47000-256	MISC.MDSE.RESALE		\$835.89	212527	CIGARETTES
Total M.AMUNDSON LLP			\$835.89		
Paid Chk#	101859	3/15/2016	MARCO		
E 101-41500-404	Repairs/Maint - Machin/Equip		\$387.94	INV3177604	REPAIRS

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E 101-41500-404	Repairs/Maint - Machin/Equip	\$33.75	INV3177605	REPAIRS
Total MARCO		\$421.69		
Paid Chk# 101860	3/15/2016	MARGRON SKOGLUND WINE IMPORTS		
E 640-47000-252	Wine For Resale	\$370.00	20019489	WINE
E 640-47000-259	Freight	\$5.00	20019489	FREIGHT
tal MARGRON SKOGLUND WINE IMPORTS		\$375.00		
Paid Chk# 101861	3/15/2016	MEDIACOM		
E 101-41940-321	Telephone	\$309.95		SERVICE
Total MEDIACOM		\$309.95		
Paid Chk# 101862	3/15/2016	MN CHILD SUPPORT PAYMENT CENTE		
G 101-21710	County WH	\$235.00	0015104841	WITHHOLDING ORDER
tal MN CHILD SUPPORT PAYMENT CENTE		\$235.00		
Paid Chk# 101863	3/15/2016	NETWORK BUSINESS SUPPLIES		
E 640-47000-200	Office Supplies (GENERAL)	\$103.12	00101820	SUPPLIES
Total NETWORK BUSINESS SUPPLIES		\$103.12		
Paid Chk# 101864	3/15/2016	NORTHWESTERN FRUIT COMPANY		
E 640-48500-255	FOODIngredients For Resale	(\$28.20)	833286	FOOD
E 640-48500-255	FOODIngredients For Resale	\$237.00	833762	FOOD
E 640-48500-255	FOODIngredients For Resale	\$417.95	833928	FOOD
E 640-48500-255	FOODIngredients For Resale	\$702.45	834087	FOOD
E 640-48500-255	FOODIngredients For Resale	\$414.90	834212	FOOD
E 640-48500-255	FOODIngredients For Resale	\$510.75	834380	FOOD
Total NORTHWESTERN FRUIT COMPANY		\$2,254.85		
Paid Chk# 101865	3/15/2016	OLSON, CHRISTOPHER		
E 640-48000-341	General Promotions	\$1,000.00	ELVIS 2016	ELVIS ACT 9/10/16 DOWNPAYMENT
Total OLSON, CHRISTOPHER		\$1,000.00		
Paid Chk# 101866	3/15/2016	PAUSTIS & SONS		
E 640-47000-252	Wine For Resale	\$1,230.00	8537995	WINE
E 640-47000-259	Freight	\$2.25	8537995	FREIGHT
E 640-48000-252	Wine For Resale	\$387.96	8538318	WINE
E 640-47000-259	Freight	\$28.75	8538320	FREIGHT
E 640-47000-252	Wine For Resale	\$2,073.02	8538320	WINE
E 640-48000-252	Wine For Resale	\$260.75	8539247	WINE
Total PAUSTIS & SONS		\$3,982.73		
Paid Chk# 101867	3/15/2016	PHILLIPS WINES & SPIRITS		
E 640-48000-251	Liquor For Resale	\$421.36	2937204	LIQUOR
E 640-47000-259	Freight	\$48.19	2937349	FREIGHT
E 640-47000-252	Wine For Resale	\$4,496.00	2937349	WINE
E 640-47000-251	Liquor For Resale	\$291.50	2937350	LIQUOR
E 640-47000-259	Freight	\$3.66	2937350	FREIGHT
E 640-47000-251	Liquor For Resale	\$70.65	2938287	LIQUOR
E 640-47000-259	Freight	\$1.22	2938287	FREIGHT
Total PHILLIPS WINES & SPIRITS		\$5,332.58		
Paid Chk# 101868	3/15/2016	PLUNKETT S PEST CONTROL		
E 640-48000-409	Maint services & Improv	\$80.33	5379490	SERVICE
Total PLUNKETT S PEST CONTROL		\$80.33		
Paid Chk# 101869	3/15/2016	QUALITY SERVICE, INC.		
E 640-48500-404	Repairs/Maint - Machin/Equip	\$808.42	31469	FOOD WARMER REPAIRS
E 640-48000-404	Repairs/Maint - Machin/Equip	\$477.70	31500	BEER COOLER REPAIRS

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Total QUALITY SERVICE, INC.			\$1,286.12		
Paid Chk# 101870	3/15/2016	RED DOT GARAGE, LLC			
E 640-48000-341	General Promotions		\$300.00	3/17/16	BAR MUSIC 3/17/16
Total RED DOT GARAGE, LLC			\$300.00		
Paid Chk# 101871	3/15/2016	SOUTHERN WINE & SPIRITS OF MN			
E 640-47000-252	Wine For Resale		\$1,324.00	1383228	WINE
E 640-47000-259	Freight		\$6.40	1383228	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		\$216.00	1383229	MISC.BEV.
E 640-47000-259	Freight		\$10.24	1383229	FREIGHT
E 640-47000-252	Wine For Resale		\$674.00	1383230	WINE
E 640-47000-259	Freight		\$15.36	1383230	FREIGHT
E 640-47000-259	Freight		\$12.80	1383231	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,327.04	1383231	LIQUOR
Total SOUTHERN WINE & SPIRITS OF MN			\$3,585.84		
Paid Chk# 101872	3/15/2016	SPRINT			
E 101-42200-323	Radio Units		\$297.62	523093316-17	SERVICE
Total SPRINT			\$297.62		
Paid Chk# 101873	3/15/2016	STARY, MARK			
E 640-48000-341	General Promotions		\$300.00	3/24/16	BAR MUSIC 3/24/16
Total STARY, MARK			\$300.00		
Paid Chk# 101874	3/15/2016	STRATEGIC EQUIPMENT AND			
E 640-48500-210	Operating Supplies (GENERAL)		\$8.30	2584162	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$512.82	2593044	KITCHEN SUPPLIES
E 640-48000-341	General Promotions		\$45.29	2593044	PROMO SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$106.54	2594063	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$63.74	2597602	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$56.74	2597603	KITCHEN SUPPLIES
E 640-48000-341	General Promotions		\$70.11	2597604	PROMO SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$625.94	2597604	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$97.06	2597604	BAR SUPPLIES
Total STRATEGIC EQUIPMENT AND			\$1,586.54		
Paid Chk# 101875	3/15/2016	T.D. ANDERSON INC.			
E 640-48000-409	Maint services & Improv		\$115.00	259610	BEER LINES CLEANED
Total T.D. ANDERSON INC.			\$115.00		
Paid Chk# 101876	3/15/2016	THORPE DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$1,606.15	1041364	BEER
E 640-47000-253	Beer For Resale		\$101.00	1041811	BEER
E 640-47000-252	Wine For Resale		\$109.35	1044706	BEER
E 640-48000-253	Beer For Resale		\$978.00	1044804	BEER
E 640-47000-253	Beer For Resale		\$2,698.75	1044808	BEER
E 640-47000-253	Beer For Resale		\$69.50	1048020	BEER
E 640-48000-253	Beer For Resale		\$610.00	1048570	BEER
Total THORPE DISTRIBUTING CO.			\$6,172.75		
Paid Chk# 101877	3/15/2016	TOLL GAS & WELDING SUPPLY			
E 640-48000-210	Operating Supplies (GENERAL)		\$134.44	00225851	SUPPLIES
Total TOLL GAS & WELDING SUPPLY			\$134.44		
Paid Chk# 101878	3/15/2016	TRUE			
E 640-47000-254	Soft Drinks/Mix For Resale		\$445.02	178616	MISC.MDSE
Total TRUE			\$445.02		

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Paid Chk#	101879	3/15/2016	US FOODS		
E 640-48500-255	FOODIngredients For Resale		\$56.97	5497301	FOOD
E 640-48000-251	Liquor For Resale		\$23.40	5665873	LIQUOR
E 640-48000-253	Beer For Resale		\$8.47	5665873	BEER
E 640-48000-342	Promotions - Food/Drinks		\$73.92	5665873	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$38.14	5665873	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$3,096.79	5665873	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$95.56	5712972	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$3,974.23	5712972	FOOD
E 640-48000-210	Operating Supplies (GENERAL)		\$29.30	5712972	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$21.34	5712972	PROMO FOOD
E 640-48000-251	Liquor For Resale		\$15.66	5712972	LIQUOR
E 640-48000-254	Soft Drinks/Mix For Resale		\$77.40	5712972	MISC.BEV.
E 640-48500-210	Operating Supplies (GENERAL)		\$36.31	5756486	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$484.00	5759439	FOOD
E 640-48000-251	Liquor For Resale		\$27.71	5759440	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$2,872.47	5759440	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$156.82	5759440	KITCHEN SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$41.47	5759440	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$266.16	5759440	MISC.BEV.
E 640-48000-253	Beer For Resale		\$10.76	5759440	BEER
E 640-48500-255	FOODIngredients For Resale		\$2,142.26	5795545	FOOD
E 640-48500-255	FOODIngredients For Resale		\$152.00	5811945	FOOD
E 640-48000-251	Liquor For Resale		\$129.31	5843117	LIQUOR
E 640-48000-342	Promotions - Food/Drinks		\$79.76	5843117	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$79.45	5843117	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$3,540.26	5843117	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$72.92	5901312	PROMO FOOD
	Total US FOODS		\$17,602.84		
Paid Chk#	101880	3/15/2016	VERIZON WIRELESS		
E 101-42200-323	Radio Units		\$25.60	9760790755	SERVICE
	Total VERIZON WIRELESS		\$25.60		
Paid Chk#	101881	3/15/2016	WAYZATA CHAMBER OF COMMERCE		
E 235-40000-331	Mileage & Expense Account		\$50.00	7105	STATE OF CITY LUNCHEON
E 101-42100-331	Mileage & Expense Account		\$25.00	7105	STATE OF CITY LUNCHEON
E 101-43100-331	Mileage & Expense Account		\$25.00	7105	STATE OF CITY LUNCHEON
E 101-41100-331	Mileage & Expense Account		\$75.00	7105	STATE OF CITY LUNCHEON
E 101-41500-331	Mileage & Expense Account		\$25.00	7105	STATE OF CITY LUNCHEON
E 101-41910-331	Mileage & Expense Account		\$25.00	7105	STATE OF CITY LUNCHEON
E 101-42200-331	Mileage & Expense Account		\$25.00	7105	STATE OF CITY LUNCHEON
	Total WAYZATA CHAMBER OF COMMERCE		\$250.00		
Paid Chk#	101882	3/15/2016	WINE COMPANY		
E 640-47000-252	Wine For Resale		\$3,425.33	418970	WINE
E 640-47000-259	Freight		\$31.35	418970	FREIGHT
	Total WINE COMPANY		\$3,456.68		
Paid Chk#	101883	3/15/2016	WINE MERCHANT		
E 640-48000-252	Wine For Resale		\$362.88	7071173	WINE
E 640-47000-252	Wine For Resale		\$3,509.01	7071218	WINE
E 640-47000-259	Freight		\$23.18	7071218	FREIGHT
E 640-48000-252	Wine For Resale		\$404.88	7072112	WINE
	Total WINE MERCHANT		\$4,299.95		
Paid Chk#	101884	3/15/2016	XCEL ENERGY		
E 101-45203-381	Electric Utilities		\$4,685.90		SERVICE

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Total XCEL ENERGY			\$4,685.90		
Paid Chk#	101885	3/24/2016	AMARA		
E 640-47000-259	Freight		\$3.00	9930	FREIGHT
E 640-47000-252	Wine For Resale		\$120.00	9930	WINE
Total AMARA			\$123.00		
Paid Chk#	101886	3/24/2016	ARTISAN BEER COMPANY		
E 640-47000-253	Beer For Resale		\$81.50	3087579	BEER
Total ARTISAN BEER COMPANY			\$81.50		
Paid Chk#	101887	3/24/2016	BAGY JO, INC.		
E 640-47000-306	Personnel Expense		\$64.01	16059	LIQ.STORE UNIFORM SHIRTS
E 640-47000-306	Personnel Expense		\$55.96	60197	LIQ.STORE UNIFORM SHIRTS
Total BAGY JO, INC.			\$119.97		
Paid Chk#	101888	3/24/2016	BANK OF AMERICA		
E 101-42200-240	Small Tools and Minor Equip		\$278.87		TOOLS
E 101-42200-210	Operating Supplies (GENERAL)		\$658.50		SUPPLIES
Total BANK OF AMERICA			\$937.37		
Paid Chk#	101889	3/24/2016	BAUHAUS BREW LABS		
E 640-47000-253	Beer For Resale		\$297.50	6587	BEER
Total BAUHAUS BREW LABS			\$297.50		
Paid Chk#	101890	3/24/2016	BELLBOY BAR SUPPLY CORP.		
E 640-47000-251	Liquor For Resale		\$240.00	52630900	LIQUOR
E 640-47000-210	Operating Supplies (GENERAL)		\$154.30	93613100	SUPPLIES
Total BELLBOY BAR SUPPLY CORP.			\$394.30		
Paid Chk#	101891	3/24/2016	BERNICK'S WINE		
E 640-47000-254	Soft Drinks/Mix For Resale		\$55.60	284226	MISC.BEV.
E 640-47000-253	Beer For Resale		\$421.92	284227	BEER
Total BERNICK'S WINE			\$477.52		
Paid Chk#	101892	3/24/2016	BOURGET IMPORTS		
E 640-47000-259	Freight		\$4.50	132505	FREIGHT
E 640-47000-252	Wine For Resale		\$268.00	132505	WINE
E 640-47000-252	Wine For Resale		\$184.00	132640	WINE
E 640-47000-259	Freight		\$1.50	132640	FREIGHT
Total BOURGET IMPORTS			\$458.00		
Paid Chk#	101893	3/24/2016	BREAKTHRU BEVERAGE		
E 640-47000-251	Liquor For Resale		\$261.80	1080443805	LIQUOR
E 640-47000-259	Freight		\$2.90	1080443805	FREIGHT
E 640-47000-259	Freight		\$4.35	1080443806	FREIGHT
E 640-47000-252	Wine For Resale		\$382.00	1080443806	WINE
E 640-47000-259	Freight		\$3.62	1080443807	FREIGHT
E 640-47000-251	Liquor For Resale		\$421.48	1080443807	LIQUOR
E 640-47000-259	Freight		\$11.35	1080446437	LIQUOR
E 640-47000-252	Wine For Resale		\$850.00	1080446437	WINE
E 640-47000-251	Liquor For Resale		\$1,475.76	1080446438	LIQUOR
E 640-47000-259	Freight		\$9.66	1080446438	FREIGHT
Total BREAKTHRU BEVERAGE			\$3,422.92		
Paid Chk#	101894	3/24/2016	BREAKTHRY BEVERAGE BEER		
E 640-47000-253	Beer For Resale		\$522.15	1090534529	BEER
E 640-48000-253	Beer For Resale		\$272.00	1090537363	BEER
E 640-47000-253	Beer For Resale		\$428.20	1090537458	BEER

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E 640-47000-253	Beer For Resale	\$23.80	1090537459	BEER
E 640-47000-253	Beer For Resale	\$2,355.20	1090537460	BEER
Total	BREAKTHRY BEVERAGE BEER	\$3,601.35		
<hr/>				
Paid Chk#	101895	3/24/2016	CLEAR RIVER BEVERAGE CO.	
E 640-47000-253	Beer For Resale	\$184.00	252083	BEER
Total	CLEAR RIVER BEVERAGE CO.	\$184.00		
<hr/>				
Paid Chk#	101896	3/24/2016	COCA-COLA	
E 640-47000-254	Soft Drinks/Mix For Resale	\$236.56	0178136332	MISC.BEV.
Total	COCA-COLA	\$236.56		
<hr/>				
Paid Chk#	101897	3/24/2016	DAHLHEIMER DISTRIBUTING CO.	
E 640-47000-253	Beer For Resale	\$998.98	1192336	BEER
E 640-47000-253	Beer For Resale	\$449.60	1195004	BEER
E 640-48000-253	Beer For Resale	\$673.00	1195005	BEER
Total	DAHLHEIMER DISTRIBUTING CO.	\$2,121.58		
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Paid Chk#	101898	3/24/2016	DENNYS 5TH AVENUE BAKERY	
E 640-48500-255	FOODIngredients For Resale	\$103.54	599821	FOOD
E 640-48500-255	FOODIngredients For Resale	\$88.86	600053	FOOD
E 640-48500-255	FOODIngredients For Resale	\$80.26	600216	FOOD
E 640-48500-255	FOODIngredients For Resale	\$72.18	600318	FOOD
E 640-48500-255	FOODIngredients For Resale	\$158.22	600689	FOOD
Total	DENNYS 5TH AVENUE BAKERY	\$503.06		
<hr/>				
Paid Chk#	101899	3/24/2016	ENKI BREWING COMPANY	
E 640-48000-253	Beer For Resale	\$105.00	5324	BEER
Total	ENKI BREWING COMPANY	\$105.00		
<hr/>				
Paid Chk#	101900	3/24/2016	G & K SERVICES	
E 640-48500-217	Uniforms	\$84.44	1013596975	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$61.66	1013596975	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$71.32	1013596975	KITCHEN UNIFORMS & SUPPLIES
Total	G & K SERVICES	\$217.42		
<hr/>				
Paid Chk#	101901	3/24/2016	HOHENSTEINS INC.	
E 640-47000-253	Beer For Resale	\$376.00	816053	BEER
Total	HOHENSTEINS INC.	\$376.00		
<hr/>				
Paid Chk#	101902	3/24/2016	JJ TAYLOR DISTRIBUTING OF MN	
E 640-47000-253	Beer For Resale	\$1,926.12	2489680	BEER
E 640-47000-253	Beer For Resale	\$4,167.65	2489719	BEER
E 640-48000-253	Beer For Resale	\$801.45	2507613	BEER
Total	JJ TAYLOR DISTRIBUTING OF MN	\$6,895.22		
<hr/>				
Paid Chk#	101903	3/24/2016	JOHNSON BROS.-ST.PAUL	
E 640-47000-252	Wine For Resale	\$297.80	5389320	WINE
E 640-47000-259	Freight	\$2.44	5389320	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,338.00	5389477	LIQUOR
E 640-47000-259	Freight	\$25.62	5389477	FREIGHT
E 640-47000-259	Freight	\$253.76	5389478	FREIGHT
E 640-47000-252	Wine For Resale	\$19,675.98	5389478	WINE
E 640-47000-252	Wine For Resale	\$1,460.76	5389479	WINE
E 640-47000-259	Freight	\$1.22	5389479	FREIGHT
E 640-47000-251	Liquor For Resale	\$398.67	5390570	LIQUOR
E 640-47000-259	Freight	\$4.88	5390570	FREIGHT
E 640-47000-259	Freight	\$13.42	5390571	FREIGHT
E 640-47000-252	Wine For Resale	\$676.50	5390571	WINE

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E 640-47000-259	Freight		\$14.85	5390572	FREIGHT
E 640-47000-251	Liquor For Resale		\$2,987.20	5390572	LIQUOR
E 640-47000-259	Freight		\$1.22	5391624	FREIGHT
E 640-47000-251	Liquor For Resale		\$172.16	5391624	LIQUOR
E 640-47000-251	Liquor For Resale		\$1,045.35	5394439	LIQUOR
E 640-47000-259	Freight		\$5.09	5394439	FREIGHT
E 640-47000-252	Wine For Resale		\$1,363.10	5394440	WINE
E 640-47000-259	Freight		\$31.72	5394440	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,475.23	5395738	LIQUOR
E 640-47000-259	Freight		\$9.15	5395738	FREIGHT
E 640-47000-252	Wine For Resale		(\$113.22)	565918	WINE
E 640-47000-252	Wine For Resale		(\$12.41)	566315	WINE
Total JOHNSON BROS.-ST.PAUL			\$32,128.49		
Paid Chk#	101904	3/24/2016	M.AMUNDSON LLP		
E 640-47000-256	MISC.MDSE.RESALE		\$874.64	212973	CIGARETTES
Total M.AMUNDSON LLP			\$874.64		
Paid Chk#	101905	3/24/2016	MENARD S		
E 101-45200-240	Small Tools and Minor Equip		\$911.47		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$44.71		SUPPLIES
Total MENARD S			\$956.18		
Paid Chk#	101906	3/24/2016	MN CHIEFS OF POLICE ASSOC.		
E 101-42100-434	Training and schools		\$725.00	CONF.REG.	CONFERENCE REGISTRATION
Total MN CHIEFS OF POLICE ASSOC.			\$725.00		
Paid Chk#	101907	3/24/2016	NORTHWESTERN FRUIT COMPANY		
E 640-48500-255	FOODIngredients For Resale		(\$63.40)	834179	FOOD
E 640-48500-255	FOODIngredients For Resale		\$15.95	834214	FOOD
E 640-48500-255	FOODIngredients For Resale		\$749.50	834523	FOOD
E 640-48500-255	FOODIngredients For Resale		(\$8.10)	834635	FOOD
E 640-48000-253	Beer For Resale		\$21.70	834714	BEER
E 640-48500-255	FOODIngredients For Resale		\$219.25	834714	FOOD
E 640-48000-251	Liquor For Resale		\$15.70	834848	LIQUOR
E 640-48000-253	Beer For Resale		\$21.60	834848	BEER
E 640-48500-255	FOODIngredients For Resale		\$619.45	834848	FOOD
Total NORTHWESTERN FRUIT COMPANY			\$1,591.65		
Paid Chk#	101908	3/24/2016	OENO DISTRIBUTION, LLC		
E 640-47000-252	Wine For Resale		\$228.00	4522	WINE
E 640-47000-259	Freight		\$3.00	4522	FREIGHT
Total OENO DISTRIBUTION, LLC			\$231.00		
Paid Chk#	101909	3/24/2016	PAUSTIS & SONS		
E 640-47000-252	Wine For Resale		\$270.00	8538558	WINE
E 640-47000-259	Freight		\$4.50	8538558	FREIGHT
E 640-47000-259	Freight		\$11.25	8539248	FREIGHT
E 640-47000-252	Wine For Resale		\$1,112.57	8539248	WINE
E 640-47000-252	Wine For Resale		\$254.00	8539404	WINE
E 640-47000-259	Freight		\$4.50	8539404	FREIGHT
E 640-48000-252	Wine For Resale		\$482.14	8540035	WINE
E 640-47000-252	Wine For Resale		\$1,030.00	8540074	WINE
E 640-47000-259	Freight		\$12.50	8540074	FREIGHT
Total PAUSTIS & SONS			\$3,181.46		
Paid Chk#	101910	3/24/2016	PEPSI -COLA		
E 640-47000-254	Soft Drinks/Mix For Resale		\$254.90	51105326	MISC.BEV.

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Total PEPSI -COLA		\$254.90		
Paid Chk#	101911	3/24/2016	PHILLIPS WINES & SPIRITS	
E 640-47000-259	Freight	\$2.44	2940878	FREIGHT
E 640-47000-251	Liquor For Resale	\$216.25	2940878	LIQUOR
E 640-47000-252	Wine For Resale	\$1,707.90	2940879	WINE
E 640-47000-259	Freight	\$14.85	2940879	FREIGHT
E 640-47000-252	Wine For Resale	\$498.85	2944512	WINE
E 640-47000-259	Freight	\$13.42	2944512	FREIGHT
E 640-47000-251	Liquor For Resale	\$473.25	2944513	LIQUOR
E 640-47000-259	Freight	\$3.66	2944513	FREIGHT
Total PHILLIPS WINES & SPIRITS		\$2,930.62		
Paid Chk#	101912	3/24/2016	SIGNS NOW	
E 640-47000-210	Operating Supplies (GENERAL)	\$71.98	28955	STORE SIGNS
Total SIGNS NOW		\$71.98		
Paid Chk#	101913	3/24/2016	SOUTHERN WINE & SPIRITS OF MN	
E 640-47000-252	Wine For Resale	\$244.00	1385443	WINE
E 640-47000-259	Freight	\$2.56	1385443	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,587.32	1385444	LIQUOR
E 640-47000-259	Freight	\$18.13	1385444	FREIGHT
E 640-47000-252	Wine For Resale	\$1,314.00	1385445	WINE
E 640-47000-259	Freight	\$19.20	1385445	FREIGHT
E 640-47000-251	Liquor For Resale	\$687.65	1387725	LIQUOR
E 640-47000-259	Freight	\$6.40	1387725	FREIGHT
E 640-47000-252	Wine For Resale	\$480.00	1387726	WINE
E 640-47000-259	Freight	\$1.28	1387726	FREIGHT
E 640-47000-259	Freight	\$51.63	1387727	FREIGHT
E 640-47000-252	Wine For Resale	\$3,441.42	1387727	WINE
Total SOUTHERN WINE & SPIRITS OF MN		\$8,853.59		
Paid Chk#	101914	3/24/2016	SPENCER JANITORIAL	
E 640-48000-409	Maint services & Improv	\$2,435.25	10394	MONTHLY CLEANING
Total SPENCER JANITORIAL		\$2,435.25		
Paid Chk#	101915	3/24/2016	SPOK, INC.	
E 101-43100-323	Radio Units	\$14.73	Z0318102C	SERVICE
Total SPOK, INC.		\$14.73		
Paid Chk#	101916	3/24/2016	STRATEGIC EQUIPMENT AND	
E 640-48500-210	Operating Supplies (GENERAL)	\$56.74	2601488	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$522.81	2601494	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$72.41	2601494	BAR SUPPLIES
Total STRATEGIC EQUIPMENT AND		\$651.96		
Paid Chk#	101917	3/24/2016	SUNBURST CHEMICALS, INC.	
E 640-48500-415	Other Equipment Rentals	\$92.37	0008148	SUPPLIES
Total SUNBURST CHEMICALS, INC.		\$92.37		
Paid Chk#	101918	3/24/2016	SUSA	
E 101-43100-433	Dues, Licensing & Seminars	\$100.00	TRAINING	TRAINING REGISTRATION
E 620-40000-433	Dues, Licensing & Seminars	\$50.00	TRAINING	TRAINING REGISTRATION
E 610-40000-433	Dues, Licensing & Seminars	\$50.00	TRAINING	TRAINING REGISTRATION
Total SUSA		\$200.00		
Paid Chk#	101919	3/24/2016	T.D. ANDERSON INC.	
E 640-48000-409	Maint services & Improv	\$115.00	259647	BEER LINES CLEANED04-05-2016CC PACKET

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Total T.D. ANDERSON INC.		\$115.00		
Paid Chk# 101920	3/24/2016	THORPE DISTRIBUTING CO.		
E 640-47000-253	Beer For Resale	(\$25.00)	00010130	BEER
E 640-48000-253	Beer For Resale	\$532.00	00150507	BEER
E 640-47000-253	Beer For Resale	\$4,523.84	1048127	BEER
E 640-47000-253	Beer For Resale	\$39.00	1051429	BEER
E 640-47000-253	Beer For Resale	\$848.00	1051552	BEER
E 640-47000-253	Beer For Resale	\$53.00	1054892	BEER
Total THORPE DISTRIBUTING CO.		\$5,970.84		
Paid Chk# 101921	3/24/2016	TRADITION WINE & SPIRITS		
E 640-47000-252	Wine For Resale	\$146.67	8940	WINE
E 640-47000-259	Freight	\$2.00	8940	FREIGHT
Total TRADITION WINE & SPIRITS		\$148.67		
Paid Chk# 101922	3/24/2016	TRUE		
E 640-47000-254	Soft Drinks/Mix For Resale	\$16.08	182144	MISC.MDSE.
Total TRUE		\$16.08		
Paid Chk# 101923	3/24/2016	US FOODS		
E 640-48000-253	Beer For Resale	\$11.02	3025978	BEER
E 640-48000-254	Soft Drinks/Mix For Resale	\$123.33	3025978	MISC.BEV.
E 640-48500-210	Operating Supplies (GENERAL)	\$24.84	3025978	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$1,884.15	3025978	FOOD
E 640-48500-255	FOODIngredients For Resale	\$134.46	3042164	FOOD
E 640-48500-255	FOODIngredients For Resale	\$229.67	3042165	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$177.94	3071633	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$3,492.40	3071633	FOOD
E 640-48000-342	Promotions - Food/Drinks	\$25.58	3071633	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$125.08	3071633	MISC.BEV.
E 640-48000-251	Liquor For Resale	\$85.07	3071633	LIQUOR
E 640-48500-255	FOODIngredients For Resale	\$289.99	3087077	FOOD
E 640-48500-255	FOODIngredients For Resale	\$33.13	5887176	FOOD
E 640-48500-255	FOODIngredients For Resale	\$855.36	5891009	FOOD
E 640-48500-255	FOODIngredients For Resale	\$2,824.54	5891010	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$51.56	5891010	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	\$25.30	5891010	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$265.15	5891010	MISC.BEV.
E 640-48000-251	Liquor For Resale	\$38.59	5891010	LIQUOR
Total US FOODS		\$10,697.16		
Paid Chk# 101924	3/24/2016	VINOCOPIA		
E 640-47000-252	Wine For Resale	\$240.00	0146765	WINE
E 640-47000-259	Freight	\$5.00	0146765	FREIGHT
E 640-47000-252	Wine For Resale	\$88.00	0147285	WINE
E 640-47000-259	Freight	\$12.50	0147285	FREIGHT
E 640-47000-251	Liquor For Resale	\$662.71	0147285	LIQUOR
Total VINOCOPIA		\$1,008.21		
Paid Chk# 101925	3/24/2016	WINE COMPANY		
E 640-47000-252	Wine For Resale	\$1,109.33	420140	WINE
E 640-47000-259	Freight	\$14.85	420140	FREIGHT
Total WINE COMPANY		\$1,124.18		
Paid Chk# 101926	3/24/2016	WINE MERCHANT		
E 640-47000-259	Freight	\$7.32	7072141	FREIGHT
E 640-47000-252	Wine For Resale	\$1,044.00	7072141	WINE

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E 640-47000-252	Wine For Resale	\$200.00	7072931	WINE
E 640-47000-259	Freight	\$1.22	7072931	FREIGHT
E 640-48000-252	Wine For Resale	\$281.66	7073079	WINE
E 640-47000-252	Wine For Resale	\$1,996.48	7073117	WINE
E 640-47000-259	Freight	\$12.51	7073117	FREIGHT
Total WINE MERCHANT		\$3,543.19		
Paid Chk# 101927	3/30/2016	AIRTECH		
E 437-40000-404	Repairs/Maint - Machin/Equip	\$270.00	25368	LIBRARY MAINT.
Total AIRTECH		\$270.00		
Paid Chk# 101928	3/30/2016	AT&T MOBILITY		
E 101-41940-321	Telephone	\$249.18	287250190047	SERVICE
Total AT&T MOBILITY		\$249.18		
Paid Chk# 101929	3/30/2016	AT&T MOBILITY		
E 101-41940-321	Telephone	\$119.21	287250008232	SERVICE
Total AT&T MOBILITY		\$119.21		
Paid Chk# 101930	3/30/2016	ATLAS BUSINESS SOLUTIONS, INC.		
E 101-42100-309	Contractual Services	\$450.00	IVC092256	PD SERVICE
Total ATLAS BUSINESS SOLUTIONS, INC.		\$450.00		
Paid Chk# 101931	3/30/2016	BEST & FLANAGAN		
G 802-20323	1405/1407 HOLD.TERRACE	\$412.50	456800	1405 & 1407 HOLD TER.ESCROW PROJECT
E 233-40000-304	Legal Fees	\$975.00	456801	LAKE EFFECT
E 316-40000-304	Legal Fees	\$412.50	456802	DOWNTOWN PARKING
E 101-41500-304	Legal Fees	\$135.00	457106	CHARLES SCHOEN & BURLINGTON NORTHERN
E 101-41500-304	Legal Fees	\$1,537.50	457107	CITY COUNCIL
E 101-41500-304	Legal Fees	\$525.00	457108	ORDINANCES
E 101-41500-304	Legal Fees	\$75.00	457109	GLEASON LAKE ROAD/AFFORDABLE HOUSING
G 802-20313	UUCM	\$300.00	457110	UNITARIAN CHURCH DEVELOPMENT APPLICATION
E 407-40000-304	Legal Fees	\$337.50	457111	CELL TOWER
E 101-41500-304	Legal Fees	\$337.50	457113	CONTRACT REVIEW
E 101-41500-304	Legal Fees	\$300.00	457114	BREW WORKS LLC
E 101-41500-304	Legal Fees	\$1,576.20	457115	BRAD HOYT PROPERTY TAX APPEAL
E 101-41500-304	Legal Fees	\$2,212.50	457116	BLDG.PERMITS & CODE ENFORCEMENT
E 233-40000-304	Legal Fees	\$487.50	457117	LAKE EFFECT
E 101-41500-304	Legal Fees	\$1,237.50	457118	PLANNING COMMISSION MTGS
G 802-20329	173 HUNTINGTON	\$787.50	457119	172 HUNTINGTON ESCROW PROJECT
E 101-41500-304	Legal Fees	\$225.00	457120	RETAINER
E 101-41500-304	Legal Fees	\$37.50	457122	253/259 LAKE STREET
Total BEST & FLANAGAN		\$11,911.20		
Paid Chk# 101932	3/30/2016	BIWER, MICHAEL		
R 610-00000-37110	W/S/Storm Sales	\$82.06	REFUND	OVERPAYMENT ON FINAL UTILITY BILL
Total BIWER, MICHAEL		\$82.06		
Paid Chk# 101933	3/30/2016	BOTHAM, BRIAN		
E 101-42200-499	Miscellaneous	\$51.00	790	FD MTG.MEALS
Total BOTHAM, BRIAN		\$51.00		
Paid Chk# 101934	3/30/2016	CARQUEST OF WAYZATA		
E 101-42100-404	Repairs/Maint - Machin/Equip	\$191.97	6976-325048	PARTS
Total CARQUEST OF WAYZATA		\$191.97		
Paid Chk# 101935	3/30/2016	CINTAS CORPORATION		
E 101-41940-210	Operating Supplies (GENERAL)	\$153.10	5004706973	FIRST AID SUPPLIES 04-05-2016CC PACKET

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Total CINTAS CORPORATION			\$153.10		
Paid Chk#	101936	3/30/2016	CITY VIEW PLUMBING & HEATING		
	R 101-00000-32160	Trade License	\$63.00	REFUND	GAS FITTERS LICENSE REFUND
Total CITY VIEW PLUMBING & HEATING			\$63.00		
Paid Chk#	101937	3/30/2016	CITY VIEW PLUMBING & HEATING		
	E 101-41940-401	Repairs/Maint Buildings	\$3,940.58	44349	PW BLDG.REPAIRS
Total CITY VIEW PLUMBING & HEATING			\$3,940.58		
Paid Chk#	101938	3/30/2016	CLASSEY, KRISTIN		
	G 101-21721	Flex Plan	\$83.60	FLEX REIMB.	FLEX REIMB.
Total CLASSEY, KRISTIN			\$83.60		
Paid Chk#	101939	3/30/2016	CMP ATTACHMENTS LLC		
	E 101-45200-222	Repair & Maint - Equip	\$173.99	1302	PARTS
Total CMP ATTACHMENTS LLC			\$173.99		
Paid Chk#	101940	3/30/2016	CRETEX SPECIALTY PRODUCTS		
	E 620-40000-225	Repair & Maint - System	\$783.19	023436	MANHOLE RINGS
Total CRETEX SPECIALTY PRODUCTS			\$783.19		
Paid Chk#	101941	3/30/2016	DELTA DENTAL OF MINNESOTA		
	G 101-21717	Dental Insurance	\$1,612.95	6426009	DENTAL INS.
Total DELTA DENTAL OF MINNESOTA			\$1,612.95		
Paid Chk#	101942	3/30/2016	DEPUTY REGISTRAR 126		
	E 640-47000-404	Repairs/Maint - Machin/Equip	\$26.00	TABS	TABS FOR LIQ.OP.VEHICLE
	E 640-48000-404	Repairs/Maint - Machin/Equip	\$26.00	TABS	TABS FOR LIQ.OP.VEHICLE
Total DEPUTY REGISTRAR 126			\$52.00		
Paid Chk#	101943	3/30/2016	DIRECTV		
	E 640-48000-415	Other Equipment Rentals	\$360.14	28133017895	SERVICE
Total DIRECTV			\$360.14		
Paid Chk#	101944	3/30/2016	DLT SOLUTIONS INC.		
	E 101-43300-433	Dues, Licensing & Seminars	\$975.03	SI317177	AUTOCAD SOFTWARE
	E 101-41910-433	Dues, Licensing & Seminars	\$975.03	SI317177	AUTOCAD SOFTWARE
Total DLT SOLUTIONS INC.			\$1,950.06		
Paid Chk#	101945	3/30/2016	DMX MUSIC - MINNEAPOLIS		
	E 640-48000-415	Other Equipment Rentals	\$103.67	52346834	BAR MUSIC
Total DMX MUSIC - MINNEAPOLIS			\$103.67		
Paid Chk#	101946	3/30/2016	DUDINSKY, DAVID		
	E 409-40000-540	Equipment	\$2,248.95	REIMB.	COMPUTER & BACKUP DRIVE FOR A/V ROOM
Total DUDINSKY, DAVID			\$2,248.95		
Paid Chk#	101947	3/30/2016	ECM PUBLISHERS, INC.		
	E 640-48000-340	Advertising	\$60.00	325811	BAR AD
	E 101-41500-350	Printing & Publishing	\$46.00	327618	BOR MTG. NOTICE
Total ECM PUBLISHERS, INC.			\$106.00		
Paid Chk#	101948	3/30/2016	EHLERS		
	E 316-40000-309	Contractual Services	\$225.00	70046	BAY CENTER TIF
Total EHLERS			\$225.00		
Paid Chk#	101949	3/30/2016	EIBENSTEINER, JIM		
	E 610-40000-241	Safety equip/testings	\$72.50	REIMB.	SAFETY SHOES
04-05-2016CC PACKET					
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E 620-40000-241	Safety equip/testings		\$72.50	REIMB.	SAFETY SHOES
Total EIBENSTEINER, JIM			\$145.00		
Paid Chk# 101950	3/30/2016	EXCEL DOCUMENT MGMT.			
E 101-42100-350	Printing & Publishing		\$205.73	42394	PD BUS.CARDS
E 101-42100-350	Printing & Publishing		\$51.96	42429	PD BUS.CARDS
E 101-43100-210	Operating Supplies (GENERAL)		\$38.26	42451	BUS.CARDS - BART
E 101-45200-210	Operating Supplies (GENERAL)		\$38.26	42451	BUS.CARDS - KURT
E 610-40000-210	Operating Supplies (GENERAL)		\$38.27	42451	BUS.CARDS - BERNIE
Total EXCEL DOCUMENT MGMT.			\$372.48		
Paid Chk# 101951	3/30/2016	FASTENAL			
E 101-45200-210	Operating Supplies (GENERAL)		\$14.19	MNPLY83833	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$14.50	MNPLY83833	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$15.00	MNPLY83833	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$14.50	MNPLY83833	SUPPLIES
Total FASTENAL			\$58.19		
Paid Chk# 101952	3/30/2016	FERGUSON ENTERPRISES, INC.			
E 620-40000-225	Repair & Maint - System		\$214.20	3858858	PARTS
Total FERGUSON ENTERPRISES, INC.			\$214.20		
Paid Chk# 101953	3/30/2016	FERGUSON WATERWORKS			
E 610-40000-225	Repair & Maint - System		\$1,057.35	0181839	PARTS
E 610-40000-225	Repair & Maint - System		\$578.69	0181845	PARTS
Total FERGUSON WATERWORKS			\$1,636.04		
Paid Chk# 101954	3/30/2016	FISHER, CHERYL			
E 630-40000-331	Mileage & Expense Account		\$49.91	MILEAGE	MILEAGE
Total FISHER, CHERYL			\$49.91		
Paid Chk# 101955	3/30/2016	FOREMOST BUSINESS SYSTEMS INC.			
E 640-48000-433	Dues, Licensing & Seminars		\$1,050.00	29574	PHONE SUPPORT FOR ALOHA
Total FOREMOST BUSINESS SYSTEMS INC.			\$1,050.00		
Paid Chk# 101956	3/30/2016	FORTERRA BUILDING PRODUCTS			
E 670-40000-409	Maint services & Improv		\$356.32	SH00006123	STORMWATER CB
Total FORTERRA BUILDING PRODUCTS			\$356.32		
Paid Chk# 101957	3/30/2016	GOLDEN VALLEY TCA A LLC			
G 630-20300	Deposits Payable		\$2,299.89	CVR REFUND	CVR REFUND
Total GOLDEN VALLEY TCA A LLC			\$2,299.89		
Paid Chk# 101958	3/30/2016	GRAINGER, INC.			
E 101-43100-210	Operating Supplies (GENERAL)		\$29.74	9054668679	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$86.87	9054668687	SUPPLIES
Total GRAINGER, INC.			\$116.61		
Paid Chk# 101959	3/30/2016	HATZ, KIM			
E 630-40000-331	Mileage & Expense Account		\$99.82	MILEAGE	MILEAGE
Total HATZ, KIM			\$99.82		
Paid Chk# 101960	3/30/2016	HEIDER, NICK			
E 630-40000-331	Mileage & Expense Account		\$85.56	MILEAGE	MILEAGE
Total HEIDER, NICK			\$85.56		
Paid Chk# 101961	3/30/2016	HENN.CNTY.ACCTG.SERVICES			
E 101-42120-308	Prisoner Care		\$300.00	1000073844	PRISONER PROCESSING
Total HENN.CNTY.ACCTG.SERVICES			\$300.00		

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Paid Chk#	101962	3/30/2016	HENN.CNTY.INFO.TECH.DEPT.		
E 101-42200-323	Radio Units		\$1,063.50	1000073977	RADIO CONNECTION
E 101-42100-323	Radio Units		\$900.97	1000073978	RADIO CONNECTION
E 101-42100-240	Small Tools and Minor Equip		\$680.63	1000073978	PD RADIO
E 101-45200-323	Radio Units		\$153.41	1000074043	RADIO CONNECTION
E 101-43100-323	Radio Units		\$153.41	1000074043	RADIO CONNECTION
E 610-40000-323	Radio Units		\$116.00	1000074043	RADIO CONNECTION
E 620-40000-323	Radio Units		\$116.00	1000074043	RADIO CONNECTION
Total	HENN.CNTY.INFO.TECH.DEPT.		\$3,183.92		
Paid Chk#	101963	3/30/2016	HOLIDAY		
E 101-42100-212	Motor Fuels		\$49.27		PD FUEL
Total	HOLIDAY		\$49.27		
Paid Chk#	101964	3/30/2016	HOME DEPOT		
E 101-45200-240	Small Tools and Minor Equip		\$31.97		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$64.65		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$88.08		SUPPLIES
Total	HOME DEPOT		\$184.70		
Paid Chk#	101965	3/30/2016	INTEGRATED FIRE & SECURITY		
E 610-40000-242	Well & F.P. Equipment		\$263.40	65008	WTP#3 MONITORING
Total	INTEGRATED FIRE & SECURITY		\$263.40		
Paid Chk#	101966	3/30/2016	ISC COMPANIES INC.		
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$74.64	1396244	PARTS
Total	ISC COMPANIES INC.		\$74.64		
Paid Chk#	101967	3/30/2016	J. P. COOKE CO.		
E 101-42120-309	Contractual Services		\$97.07	885800	PD SUPPLIES
Total	J. P. COOKE CO.		\$97.07		
Paid Chk#	101968	3/30/2016	J.H. LARSON COMPANY		
E 437-40000-404	Repairs/Maint - Machin/Equip		\$85.68	S101162056.0	LIBRARY REPAIRS
Total	J.H. LARSON COMPANY		\$85.68		
Paid Chk#	101969	3/30/2016	KEEPRS		
E 101-42100-217	Uniforms		\$230.96	298111-02	PD UNIFORM
Total	KEEPRS		\$230.96		
Paid Chk#	101970	3/30/2016	KLAPPRICH, KURT		
E 101-45200-331	Mileage & Expense Account		\$56.16	MILEAGE	MILEAGE
Total	KLAPPRICH, KURT		\$56.16		
Paid Chk#	101971	3/30/2016	KOTTKE, DAVID		
E 640-48000-341	General Promotions		\$300.00	3/30/16	BAR MUSIC 3/30/16
Total	KOTTKE, DAVID		\$300.00		
Paid Chk#	101972	3/30/2016	LAMBERT, JEFFREY W.		
E 101-42120-304	Legal Fees		\$2,688.50	MARCH 2016	LEGAL SERVICES
Total	LAMBERT, JEFFREY W.		\$2,688.50		
Paid Chk#	101973	3/30/2016	LANO EQUIPMENT, INC.		
E 101-45200-240	Small Tools and Minor Equip		\$399.95	03-356100	BACK PACK BLOWER
E 409-45200-540	Equipment		\$46,397.60	03-356511	BOBCAT
E 101-45200-222	Repair & Maint - Equip		\$21.90	03-356876	PARTS
E 101-45200-222	Repair & Maint - Equip		\$109.38	03-357866	PARTS
Total	LANO EQUIPMENT, INC.		\$46,928.83		

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Paid Chk#	101974	3/30/2016	LAW ENFORCEMENT LABOR SERVICES		
	G 101-21707	Police union dues	\$490.00	PD DUES MA	PD DUES MARCH 2016
	al	LAW ENFORCEMENT LABOR SERVICES	\$490.00		
Paid Chk#	101975	3/30/2016	LEXISNEXIS RISK DATA		
	E 101-42100-309	Contractual Services	\$66.00	121455020160	PD SERVICE
		Total LEXISNEXIS RISK DATA	\$66.00		
Paid Chk#	101976	3/30/2016	LIND, JODI		
	E 630-40000-331	Mileage & Expense Account	\$14.26	MILEAGE	MILEAGE
		Total LIND, JODI	\$14.26		
Paid Chk#	101977	3/30/2016	LOFFLER COMPANIES, INC.		
	E 101-41500-404	Repairs/Maint - Machin/Equip	\$45.00	CW53046	SUPPORT
		Total LOFFLER COMPANIES, INC.	\$45.00		
Paid Chk#	101978	3/30/2016	LONG LAKE VETERINARY CLINIC		
	E 101-42120-309	Contractual Services	\$300.00	228189	PD SERVICE
		Total LONG LAKE VETERINARY CLINIC	\$300.00		
Paid Chk#	101979	3/30/2016	MACQUEEN EQUIPMENT, INC.		
	E 101-43100-220	Repair/Maint Supply (GENERAL)	\$204.86	2162271	PARTS
		Total MACQUEEN EQUIPMENT, INC.	\$204.86		
Paid Chk#	101980	3/30/2016	MANSFIELD OIL COMPANY		
	E 101-49200-212	Motor Fuels	\$1,504.37	245753	FUEL
	E 101-49200-212	Motor Fuels	\$454.44	283729	FUEL
	E 101-49200-212	Motor Fuels	\$647.76	283735	FUEL
		Total MANSFIELD OIL COMPANY	\$2,606.57		
Paid Chk#	101981	3/30/2016	MEDIACOM		
	E 101-41940-321	Telephone	\$592.00		SERVICE
		Total MEDIACOM	\$592.00		
Paid Chk#	101982	3/30/2016	METERING & TECHNOLOGY SOLUTION		
	G 610-14100	Inventory of Material/Supply	\$1,746.00	5862	WATER METERS
	G 620-14100	Inventory of Material/Supply	\$1,746.00	5862	WATER METERS
		tal METERING & TECHNOLOGY SOLUTION	\$3,492.00		
Paid Chk#	101983	3/30/2016	METROPOLITAN COUNCIL		
	E 610-40000-310	Plan Review	\$440.80	0001053130	DISCHARGE FEE WTP#2
	E 610-40000-310	Plan Review	\$115.71	0001053131	DISCHARGE FEE WTP#1
		Total METROPOLITAN COUNCIL	\$556.51		
Paid Chk#	101984	3/30/2016	MICRO CENTER		
	E 101-41500-404	Repairs/Maint - Machin/Equip	\$27.99	6016574	SUPPLIES
		Total MICRO CENTER	\$27.99		
Paid Chk#	101985	3/30/2016	MIKE IVERSON SIGNS		
	E 101-43100-226	Sign Repair Materials	\$150.00	34962	DECALS
		Total MIKE IVERSON SIGNS	\$150.00		
Paid Chk#	101986	3/30/2016	MN CHIEFS OF POLICE ASSOC.		
	E 101-42100-306	Personnel Expense	\$533.00	4756	PD TESTING
	E 101-42100-499	Miscellaneous	\$100.00	4789	PD CERTIFICATION APPLICATION
		Total MN CHIEFS OF POLICE ASSOC.	\$633.00		
Paid Chk#	101987	3/30/2016	MN CHILD SUPPORT PAYMENT CENTE		
	G 101-21710	County WH	\$235.00	0015104841	WITHHOLDING ORDER

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total	MN CHILD SUPPORT PAYMENT CENTE		\$235.00		
Paid Chk#	101988	3/30/2016	MN DEPT.OF TRANSPORTATION		
E	408-40000-309	Contractual Services	\$412.96	P00005565	PEAVEY BRIDGE TESTING
Total	MN DEPT.OF TRANSPORTATION		\$412.96		
Paid Chk#	101989	3/30/2016	MN NCPERS LIFE INSURANCE		
G	101-21715	PERA Term Life	\$48.00	4/2016	LIFE INS.
Total	MN NCPERS LIFE INSURANCE		\$48.00		
Paid Chk#	101990	3/30/2016	MN STATE FIRE CHIEFS ASSOC.		
E	101-42200-433	Dues, Licensing & Seminars	\$460.00	2016 DUES	FD 2016 DUES
Total	MN STATE FIRE CHIEFS ASSOC.		\$460.00		
Paid Chk#	101991	3/30/2016	MN STATE FIRE DEPT.ASSOC.		
E	101-42200-433	Dues, Licensing & Seminars	\$7.00	2016 SUBSCR	2016 SUBSCRIPTION RENEWAL
Total	MN STATE FIRE DEPT.ASSOC.		\$7.00		
Paid Chk#	101992	3/30/2016	MUNSON LAKES NUTRITION		
E	610-40000-217	Uniforms	\$160.16	0435083CP	PW UNIFORMS
E	620-40000-217	Uniforms	\$160.16	0435083CP	PW UNIFORMS
E	620-40000-217	Uniforms	\$28.00	0435365CP	PW UNIFORMS
E	610-40000-217	Uniforms	\$28.00	0435365CP	PW UNIFORMS
E	101-43100-217	Uniforms	\$56.00	0435369CP	PW UNIFORMS
E	101-45200-217	Uniforms	\$56.00	0435370CP	PW UNIFORMS
Total	MUNSON LAKES NUTRITION		\$488.32		
Paid Chk#	101993	3/30/2016	NAPA AUTO PARTS-WATERTOWN		
E	610-40000-404	Repairs/Maint - Machin/Equip	\$15.00	453898	PARTS
E	620-40000-404	Repairs/Maint - Machin/Equip	\$16.46	453898	PARTS
Total	NAPA AUTO PARTS-WATERTOWN		\$31.46		
Paid Chk#	101994	3/30/2016	NORTH EMS EDUCATION		
E	101-42200-434	Training and schools	\$200.00	PSA842	FD TRAINING
E	101-42100-434	Training and schools	\$200.00	PSA843	PD TRAINING
E	101-42200-434	Training and schools	\$825.00	PSA844	FD TRAINING
Total	NORTH EMS EDUCATION		\$1,225.00		
Paid Chk#	101995	3/30/2016	NORTHERN TOOL & EQUIPMENT		
E	101-45200-210	Operating Supplies (GENERAL)	\$83.94	4062031578	SUPPLIES
Total	NORTHERN TOOL & EQUIPMENT		\$83.94		
Paid Chk#	101996	3/30/2016	NUSS TRUCK & EQUIPMENT		
E	101-43100-404	Repairs/Maint - Machin/Equip	\$354.16	490798	TRUCK REPAIRS
Total	NUSS TRUCK & EQUIPMENT		\$354.16		
Paid Chk#	101997	3/30/2016	OFFICE DEPOT		
E	101-41500-200	Office Supplies (GENERAL)	\$101.03	828910969001	SUPPLIES
E	630-40000-200	Office Supplies (GENERAL)	\$17.19	828910969001	SUPPLIES
E	101-42100-200	Office Supplies (GENERAL)	\$27.79	828910969001	SUPPLIES
E	101-41500-200	Office Supplies (GENERAL)	\$43.99	828911114001	SUPPLIES
Total	OFFICE DEPOT		\$190.00		
Paid Chk#	101998	3/30/2016	OUTREACH DEVELOPMENT CORP.		
E	101-41500-499	Miscellaneous	\$1,793.19	TAX ABATEM	2016 TAX ABATEMENT
Total	OUTREACH DEVELOPMENT CORP.		\$1,793.19		
Paid Chk#	101999	3/30/2016	OVSHAK, KATHY		
E	101-41500-331	Mileage & Expense Account	\$61.00	MILEAGE	1ST QTR.2016 MILEAGE

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Total OVSHAK, KATHY			\$61.00		
Paid Chk#	102000	3/30/2016	PHILIPS MEDICAL SYSTEMS		
E	101-42100-210	Operating Supplies (GENERAL)	\$106.60	929613567	PD SUPPLIES
Total PHILIPS MEDICAL SYSTEMS			\$106.60		
Paid Chk#	102001	3/30/2016	POIRIER, BERNARD		
E	620-40000-331	Mileage & Expense Account	\$81.00	MILEAGE	MILEAGE
Total POIRIER, BERNARD			\$81.00		
Paid Chk#	102002	3/30/2016	POPP TELECOM		
E	101-41940-321	Telephone	\$304.54		SERVICE
E	101-42100-309	Contractual Services	\$33.57		SERVICE
E	610-40000-323	Radio Units	\$90.26		SERVICE
E	640-48000-321	Telephone	\$100.00		SERVICE
E	640-47000-321	Telephone	\$100.00		SERVICE
E	620-40000-323	Radio Units	\$32.94		SERVICE
Total POPP TELECOM			\$661.31		
Paid Chk#	102003	3/30/2016	POTTERS INDUSTRIES INC.		
E	101-43100-226	Sign Repair Materials	\$1,470.00	91027099	SAFETY MARKING BEADS
Total POTTERS INDUSTRIES INC.			\$1,470.00		
Paid Chk#	102004	3/30/2016	RANDY S SANITATION		
E	101-41940-386	Other Utilities	\$66.96		CH & PW
E	640-47000-384	Refuse/Garbage Disposal	\$150.00		STORE
E	650-47800-386	Other Utilities	\$43.80		ORGANICS DISPOSAL
E	650-47800-384	Refuse/Garbage Disposal	\$6,479.48		ORGANICS
E	650-47600-309	Contractual Services	\$3,904.56		RECYCLING
E	650-47500-384	Refuse/Garbage Disposal	\$957.85		DRIVE UP
E	650-47500-384	Refuse/Garbage Disposal	\$1,322.88		KARTS
E	650-47500-384	Refuse/Garbage Disposal	\$10.40		STICKERS
E	650-47500-384	Refuse/Garbage Disposal	\$8,490.98		LABOR
E	640-48000-384	Refuse/Garbage Disposal	\$425.77		BAR
E	650-47500-386	Other Utilities	\$3,744.95		DISPOSAL
Total RANDY S SANITATION			\$25,597.63		
Paid Chk#	102005	3/30/2016	RISVOLD, MICHAEL		
E	101-42100-331	Mileage & Expense Account	\$25.66	REIMB.	PARKING & MTG.MEAL
Total RISVOLD, MICHAEL			\$25.66		
Paid Chk#	102006	3/30/2016	SCHANKE, SUZIE		
E	101-42200-409	Maint services & Improv	\$145.00	1	FD MONTHLY CLEANING - MARCH 2016
Total SCHANKE, SUZIE			\$145.00		
Paid Chk#	102007	3/30/2016	SELECT MECHANICAL		
R	610-00000-37130	Service to Other Cities	\$218.29	REFUND	WATER METER DEPOSIT
Total SELECT MECHANICAL			\$218.29		
Paid Chk#	102008	3/30/2016	SHORT ELLIOTT HENDRICKSON INC.		
E	407-40000-302	Consultants	\$13,796.00	312026	CELL TOWER FEASIBILITY STUDY
Total SHORT ELLIOTT HENDRICKSON INC.			\$13,796.00		
Paid Chk#	102009	3/30/2016	SITEONE LANDSCAPE SUPPLY		
E	404-40000-220	Repair/Maint Supply (GENERAL)	\$152.75	74812669	IRRIGATION SYSTEM
E	404-40000-220	Repair/Maint Supply (GENERAL)	\$152.75	74817517	IRRIGATION SYSTEM
E	404-40000-220	Repair/Maint Supply (GENERAL)	\$242.51	74851964	IRRIGATION SYSTEM
Total SITEONE LANDSCAPE SUPPLY			\$548.01		

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Paid Chk#	102010	3/30/2016	SPRINT		
E 101-42100-323	Radio Units		\$265.80	134573312-17	SERVICE
	Total SPRINT		\$265.80		
Paid Chk#	102011	3/30/2016	SPRINT		
E 101-42200-323	Radio Units		\$597.96	523093316-17	FD SERVICE
	Total SPRINT		\$597.96		
Paid Chk#	102012	3/30/2016	STANTEC CONSULTING SERVICES		
E 610-49100-303	Engineering Fees		\$3,912.11	1023043	WTP#2
E 610-49100-303	Engineering Fees		\$11,513.01	1023044	WTP#2
	Total STANTEC CONSULTING SERVICES		\$15,425.12		
Paid Chk#	102013	3/30/2016	STONEBROOKE		
E 101-45200-222	Repair & Maint - Equip		\$269.50	38769	PARTS
	Total STONEBROOKE		\$269.50		
Paid Chk#	102014	3/30/2016	STREICHER S		
E 101-42100-217	Uniforms		\$41.99	I1197939	PD UNIFORMS
E 101-42100-217	Uniforms		\$74.99	I1198904	PD UNIFORMS
E 101-42100-210	Operating Supplies (GENERAL)		\$101.95	I1199416	PD UNIFORMS
E 101-42100-217	Uniforms		\$5.99	I1199550	PD UNIFORMS
E 101-42100-434	Training and schools		\$2,761.92	I1199641	PD TRAINING SUPPLIES
E 101-42100-210	Operating Supplies (GENERAL)		\$496.89	I1199641	PD SUPPLIES
	Total STREICHER S		\$3,483.73		
Paid Chk#	102015	3/30/2016	TIME SAVER		
E 101-41100-302	Consultants		\$236.50	M22001	MTG.MINUTES
	Total TIME SAVER		\$236.50		
Paid Chk#	102016	3/30/2016	TWIN CITY GARAGE DOOR CO.		
E 101-41940-401	Repairs/Maint Buildings		\$2,171.68	457070	PW REPAIR
	Total TWIN CITY GARAGE DOOR CO.		\$2,171.68		
Paid Chk#	102017	3/30/2016	TWIST OFFICE PRODUCTS		
E 101-42100-499	Miscellaneous		\$97.93	755564-0	PD SUPPLIES
E 101-42100-499	Miscellaneous		\$104.77	755564-1	PD SUPPLIES
	Total TWIST OFFICE PRODUCTS		\$202.70		
Paid Chk#	102018	3/30/2016	UNIFORMS UNLIMITED		
E 101-42100-217	Uniforms		\$19.90	16031-2	PD UNIFORMS
	Total UNIFORMS UNLIMITED		\$19.90		
Paid Chk#	102019	3/30/2016	USA BLUE BOOK		
E 610-40000-241	Safety equip/testings		\$23.95	892817	SAFETY BOOTS
E 620-40000-241	Safety equip/testings		\$23.95	892817	SAFETY BOOTS
E 620-40000-225	Repair & Maint - System		\$278.33	892817	PARTS
	Total USA BLUE BOOK		\$326.23		
Paid Chk#	102020	3/30/2016	VERIZON WIRELESS		
E 101-42100-323	Radio Units		\$200.05	9762012569	PD SERVICE
	Total VERIZON WIRELESS		\$200.05		
Paid Chk#	102021	3/30/2016	VOLUNTEER FIREFIGHTERS		
E 101-42200-433	Dues, Licensing & Seminars		\$175.00		FD CERTIFICATION
	Total VOLUNTEER FIREFIGHTERS		\$175.00		
Paid Chk#	102022	3/30/2016	WATER CONSERVATION SERVICE		
E 610-40000-405	Maint/Replac - System		\$284.50	6704	WATER LEAK LOCATE

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Total WATER CONSERVATION SERVICE		\$284.50		
Paid Chk#	102023 3/30/2016	WAYZATA CHAMBER OF COMMERCE		
E 101-42200-499	Miscellaneous	\$25.00	7106	STATE OF CITY LUNCHEON
Total WAYZATA CHAMBER OF COMMERCE		\$25.00		
Paid Chk#	102024 3/30/2016	WAYZATA FIRE RELIEF ASSOC.		
G 101-20300	Deposits Payable	\$2,000.00	REIMB.	REIMB.FROM STATE FOR RETIREMENT BENEFIT
Total WAYZATA FIRE RELIEF ASSOC.		\$2,000.00		
Paid Chk#	102025 3/30/2016	WESTSIDE WHOLESALE TIRE		
E 101-42100-404	Repairs/Maint - Machin/Equip	\$235.64	763471	TIRES
Total WESTSIDE WHOLESALE TIRE		\$235.64		
Paid Chk#	102026 3/30/2016	WSB & ASSOCIATES		
E 670-40000-303	Engineering Fees	\$955.50	01204-380-3	POND SURVEYS
E 430-40000-303	Engineering Fees	\$1,274.00	01204-391-11	2015 STREETS
E 430-40000-303	Engineering Fees	\$5,854.00	01204-470-1	2016 STREETS
G 802-20329	173 HUNTINGTON	\$118.00	01204-480-1	173 HUNTINGTON ESCROW PROJECT
Total WSB & ASSOCIATES		\$8,201.50		
10100 Anchor Bank		\$461,747.37		

Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	\$111,792.87
233 LAKFRONT IMPROVE	\$2,176.85
235 CABLE TV	\$60.00
314 WIDSTEN	\$115.00
316 BAY CENTER	\$862.50
404 PARK AND TRAIL CIP	\$1,348.01
407 CELL TOWER	\$14,133.50
408 GENERAL CIP	\$412.96
409 EQUIP REVOLVING	\$48,646.55
430 STREET CIP	\$7,128.00
437 LIBRARY/COMM.ROOM CIP	\$355.68
610 WATER FUND	\$20,908.64
620 SEWER FUND	\$3,617.23
630 MOTOR VEHICLE	\$2,685.58
640 LIQUOR	\$219,619.28
650 SOLID WASTE	\$24,954.90
670 STORMWATER	\$1,311.82
802 ESCROW PROJECTS	\$1,618.00
	<u>\$461,747.37</u>

4/5/2016

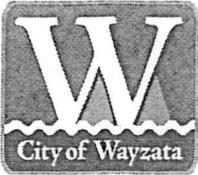
THE FOLLOWING 2016 MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

2016 Tree Removal & Treatment License	
Scott Lorenz Tree Service	Royalton, MN
Schmidts 4-Season Service, Inc.	Excelsior, MN
2016 Gas Fitter's License	
Airtech Thermex, LLC	St Louis Park, MN
Binder Heating & Air Conditioning, Inc	South St. Paul, MN

**2016 MUNICIPAL LICENSES
FOR CITY COUNCIL APPROVAL ON 04/05/2016**

(Recommended for approval, pending staff review for completeness of application materials.)

Permit for a ONE (1) Day Temporary Consumption and Display Permit at Unitarian Universalist Church of Minnetonka on 4/16/16	
Unitarian Universalist Church of Minnetonka	605 Rice Street
Annual On-Sale Club Intoxicating Liquor License 5/1/16-4/30/17	
Am Leg 118 DBA "Ernest Aselton Post"	949 Wayzata Blvd E
Wayzata Country Club DBA "Wayzata Country Club"	200 Wayzata Blvd W
Woodhill Country Club DBA "Woodhill Country Club"	200 Woodhill Rd
Annual On-Sale Intoxicating Liquor License & Sunday On-Sale Intoxicating Liquor License 5/1/16-4/30/17	
Bob and Weave LLC DBA "6 Smith"	294 Grove Lane E.
CRU Entertainment LLC DBA "CōV Wayzata"	700 Lake Street E.
District Restaurant LLC DBA "District Fresh Kitchen & Bar"	300 Superior Blvd.
Gianni's LLC DBA "Gianni's Steakhouse"	635 Lake Street E.
Lunds Inc. DBA "Lunds & Byerlys Kitchen"	250 Superior Blvd
McCormick Hospitality Group, LLC DBA "McCormick's"	331 Broadway Avenue S.
Sakana Sushi Inc DBA "Sakana"	683 Lake St E
Sushi Fix LLC DBA "Sushi Fix"	862 Lake Street E.
Annual On-Sale Wine License 5/1/16-4/30/17	
Ametrine, Inc. DBA "People's Organic Coffee & Wine Café"	765 Lake Street East
Chipotle Mexican Grill of Colorado, LLC DBA "Chipotle Mexican Grill"	1313 Wayzata Blvd E, Suite 300
Civitali Restaurant Corp DBA "Punch Neapolitan Pizza"	1313 Wayzata Blvd E, Suite 100
D'Amico & Sons, LLC DBA "D'Amico & Sons"	810 Lake Street E.
Homan Corporation DBA "Maggie's Restaurant"	844 Lake Street E.
The Noodle Shop, Co. - Colorado, Inc. DBA "Noodles & Company"	1179 Wayzata Blvd. E.
Wang Hua, Inc. DBA "Jade Fountain Chinese Restaurant"	838 Lake Street E.
Municipally Owned Off-Sale Liquor License 5/1/16-4/30/17	
Wayzata Wine & Spirits	747 Mill St
Municipally Owned On-Sale Intoxicating Liquor License & Sunday On-Sale Intoxicating Liquor License 5/1/16-4/30/17	
Wayzata Bar & Grill	747 Mill St
Annual Micro-Brewery On-Sale Taproom Liquor License (Taproom License) & Sunday Micro-Brewery On-Sale Taproom Liquor License (Sunday Taproom License) 5/1/16-4/30/17	
Wayzata Brew Works, LLC DBA "Wayzata Brew Works"	294 Grove Lane E., Suite 150
Annual Micro-Brewery Off-Sale Malt Liquor License (Growler Sales License) & Sunday Micro-Brewery Off-Sale Malt Liquor License (Sunday Growler Sales License) 5/1/16-4/30/17	
Wayzata Brew Works, LLC DBA "Wayzata Brew Works"	294 Grove Lane E., Suite 150
Annual Micro-Distillery Liquor License (Micro-Distillery) 5/1/16-4/30/17	
Wayzata Brew Works, LLC DBA "Wayzata Brew Works"	294 Grove Lane E., Suite 150



APPLICATION FOR A 1 DAY TEMPORARY CONSUMPTION AND DISPLAY PERMIT

NAME OF ORGANIZATION: Unitarian Universalist Church of Munnetonka

DATE(S) OF EVENT: Sat, April 16th 2016 START TIME: 7:00 PM STOP TIME: 10:30 PM

NAME OF EVENT: Performing Arts Concert- Kristen Graves, Folk Singer

DESCRIPTION OF EVENT: musical concert

NAME OF LOCATION WHERE EVENT WILL BE HELD: Unitarian Universalist Church

ADDRESS WHERE EVENT WILL BE HELD: 605 Rice Street E

NAME OF PERSON IN CHARGE AT EVENT: William Tregaskis

TELEPHONE NUMBER OF PERSON IN CHARGE AT EVENT: 612-220-2867 or 763-477-7431

WHAT DO YOU PLAN TO CONSUME: Wine or Beer
(BEER, WINE, OR INTOXICATING LIQUOR)

DO YOU PLAN TO PROVIDE THE LIQUOR? NO, GUESTS WILL PROVIDE THEIR OWN LIQUOR
 YES

A CERTIFICATE OF LIQUOR LIABILITY INSURANCE COVERAGE MUST BE ATTACHED. COVERAGE FOR THE ACTUAL EVENT LOCATION AND EXACT DATES OF THE EVENT MUST BE SHOWN. IS IT ATTACHED? YES

LOCATION LICENSE/PERMIT WILL BE USED. IF AN OUTDOOR AREA, DESCRIBE:
Inside Church Building @ 605 Rice Street E.

PLEASE ATTACH A MAP AND/OR DRAWINGS WHICH ILLUSTRATE YOUR LOCATION AT THE EVENT INCLUDING LOCATION OF TABLES, LOCATION OR BAR, ILLUSTRATION OF CONTROL MEASURES, ETC.
ARE MAP/DRAWINGS ATTACHED? YES

SIGNATURE OF APPLICANT: Judy Regan DATE: 3/8/2016

PRINT NAME: JUDY REGAN

CITY FEE AMOUNT: \$ 25.00 DATE FEE PAID: 3/23/16 RECEIPT # 33631

POLICE CHIEF SIGNATURE: [Signature] DATE SIGNED: 3/23/16

APPROVED BY WAYZATA CITY COUNCIL ON: _____

DEPUTY CITY CLERK SIGNATURE: _____ DATE SIGNED: _____



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TEMPORARY CONSUMPTION AND DISPLAY PERMIT**

(City or county may not issue more than 10 permits in any one year)

Name of organization Unitarian Universalist Church of Minnetonka		Date organized 1960	Tax exempt number 23688
Address 605 Rice Street		City Wayzata	State Minnesota
		Zip Code 55391	
Name of person making application Judy Regan / Bill Tregaskis		Business phone 952-473-5900	Home phone ---
Date(s) of event Saturday, April 16th 2016		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit	
Organization officer's name X Rev. Kent Hemmer Saleska		City Wayzata	State Minnesota
		Zip 55391	

Add New Officer

Location where permit will be used. If an outdoor area, describe.

605 Rice Street, Wayzata - Inside Building

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Wayzata
 City or County approving the license

25.00
 Fee Amount

3/23/2016
 Date Fee Paid

Date Approved

Permit Date

City or County Email Address
 952-404-5303

City or County phone number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

**COMMERCIAL LIABILITY
CERTIFICATE OF INSURANCE**

THIS CERTIFICATE IS USED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. . .
THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

NAME AND ADDRESS OF AGENCY Helland Agency, Inc. 18202 Minnetonka Blvd. Deephaven, MN. 55391	
NAME AND ADDRESS OF FIRST NAMED INSURED Unitarian Universalist Church 605 Rice Street East Wayzata, MN. 55391	This Certificate of Insurance neither affirmatively nor negatively amends, extends or alters the coverage or any provision of Policy No. <u>1296430</u> issued by <u>GuideOne Specialty Mutual Ins. Co.</u>

This is to certify that policies of insurance listed below have been issued to the insured named above and are in force at this time.

TYPE OF INSURANCE	COMPANY AFFORDING COVERAGE AND POLICY NUMBER	POLICY EXPIRATION DATE	Limits of Liability	
			OCCURRENCE/AGGREGATE	OCCURRENCE/AGGREGATE
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY (OCCURRENCE FORM) <input type="checkbox"/> _____ <input type="checkbox"/> _____	<input type="checkbox"/> GuideOne Mutual <input type="checkbox"/> GuideOne Elite <input checked="" type="checkbox"/> GuideOne Specialty Mutual <input type="checkbox"/> GuideOne America <input type="checkbox"/> GuideOne Lloyds Policy # _____	4/1/2017	<input type="checkbox"/> \$ 300,000/\$ 600,000 <input type="checkbox"/> 500,000/ 1,000,000 <input type="checkbox"/> 1,000,000/ 2,000,000 <input type="checkbox"/> _____/_____	<input type="checkbox"/> \$ 300,000/\$1,000,000 <input type="checkbox"/> 500,000/ 1,500,000 <input checked="" type="checkbox"/> 1,000,000/ 2,000,000
AUTOMOBILE LIABILITY SYMBOL <input type="checkbox"/> ANY AUTO 1 <input type="checkbox"/> ALL OWNED AUTOS 2 <input type="checkbox"/> SCHEDULED AUTOS 7 <input checked="" type="checkbox"/> HIRED AUTOS 8 <input checked="" type="checkbox"/> NON-OWNED AUTOS 9	<input type="checkbox"/> GuideOne Mutual <input type="checkbox"/> GuideOne Specialty Mutual Policy # <u>Same</u>		BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$1,000,000
EXCESS LIABILITY <input checked="" type="checkbox"/> UMBRELLA FORM	<input checked="" type="checkbox"/> GuideOne Mutual <input type="checkbox"/> GuideOne Elite <input type="checkbox"/> GuideOne Specialty Mutual <input type="checkbox"/> GuideOne America <input type="checkbox"/> GuideOne Lloyds Policy # _____	4/1/2017	OCCURRENCE/AGGREGATE	\$1,000,000 \$1,000,000
WORKERS' COMPENSATION and EMPLOYERS' LIABILITY	<input checked="" type="checkbox"/> GuideOne Mutual <input type="checkbox"/> GuideOne Elite <input type="checkbox"/> GuideOne Specialty Mutual <input type="checkbox"/> GuideOne America <input type="checkbox"/> GuideOne Lloyds Policy # _____	4/1/2017	STATUTORY	Included
Property Insurance OTHER	GuideOne Spec.	4/1/2017	Per Schedule	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES

Church And Related Activities, Including April 16th Concert. Insurance Coverage Includes Host Liquor Coverage, Along With Off Church Premises Activities.

CANCELLATION: Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days* (unless otherwise indicated below) written notice to the below-named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

*Optional number of days written notice applicable in lieu of above only if indicated: N/A

NAME AND ADDRESS OF CERTIFICATE HOLDER:

City Of Wayzata
 600 Rice Street
 Wayzata, MN. 55391-1734

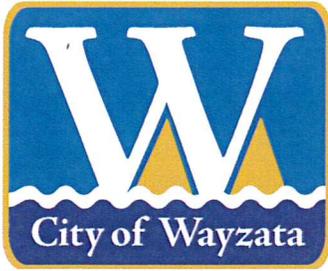
DATE ISSUED: 3/9/2016

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any material false information, or consents for the purpose of misleading, information concerning any material fact therein, commits a fraudulent insurance act which is a crime. (This statement is required by the laws of New York and Ohio when this application is used in those states. The laws of other states may be different.)

Greg Helland
 Greg Helland

AUTHORIZED REPRESENTATIVE

(FIRM AND ADDRESS)
 THIS CERTIFICATE IS FOR INFORMATION ONLY; IT IS NOT A CONTRACT OF INSURANCE BUT ATTESTS THAT A POLICY AS NUMBERED HEREIN, AND AS IT STANDS AT THE DATE OF THIS CERTIFICATE, HAS BEEN ISSUED BY THE INSURER.



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

MEMORANDUM

DATE: March 31, 2016

TO: The Honorable Mayor and Members of the City Council

FROM: Becky Malone, Deputy City Clerk

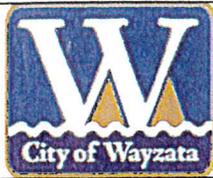
RE: Application to amend the definition of the licensed premises for "D'Amico & Sons" Food License, On-Sale Wine License, and On-Sale 3.2% Malt Liquor License

Introduction: "D'Amico & Sons, LLC" has made a request for an amendment to the definition of their licensed premises to include an addition (expansion) to their compact and contiguous outdoor patio area adjacent to their restaurant establishment, "D'Amico & Sons", at 810 Lake Street E.

Location: The outdoor patio addition is located to the north of their existing restaurant and patio area. The patio is accessible from the inside of the building.

Proposed Use: They plan to consume beverages, including alcoholic beverages, and food in this newly expanded outdoor patio area.

Staff Recommendation: Staff recommends approval of the amendment to the definition of the licensed premises for "D'Amico & Sons" Food License, On-Sale Wine License and On-Sale 3.2% Malt Liquor License to include the entire outdoor patio, including the patio addition, adjacent to the restaurant.



City of Wayzata
 600 Rice Street
 Wayzata, MN 55391-1734
 Licensing: 952-404-5800
 Fax: 952-404-5313

RECEIVED
 NOV 20 2015

RECEIVED
 SEP 24 2015
 CITY OF WAYZATA

Request for Amendment to:

- On-Sale Wine License
 On-Sale 3.2% Malt Beverage License
 Club On-Sale Liquor License
 On-Sale Liquor License
 Sunday On-Sale Liquor License

Name of City or County Issuing Liquor License: City of Wayzata. Effective date of license amendment: _____

LICENSEE

Licensee's Name (Business, Partnership, Corporation) as registered by the MN Secretary of State: _____

D'AMICO & SONS, LLC

Licensee is a: Natural Person Partnership Corporation LLC

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

RICHARD P. D'AMICO

Partner/Officer Name (First Middle Last)

LARRY J. D'AMICO

Partner/Officer Name (First Middle Last)

PAUL J. SMITH

Partner/Officer Name (First Middle Last)

Managing Partner/Primary Officer: RICHARD D'AMICO

Licensee's MN Sales & Use Tax ID#: 6515159 Licensee's Federal Tax ID#: 11-3688751

Name of Person to contact for questions regarding this application: TIM TRAYNOR Telephone number _____

ESTABLISHMENT

Establishment/Trade Name (name doing business as): D'AMICO & SONS

Establishment Address: 810 E. LAKE ST., WAYZATA, MN 55391

Business Phone: 952-476-8866

Explain the current licensed premises and describe the requested amendment to the current Liquor License – attach drawings/plans and documentation of the site which shows all buildings and which illustrates the amendment requested including appropriate dimensions: _____

Liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all the following:

- Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license. Coverage must be shown for entire licensed premises. **If the premises includes outdoor seating & patios, insurance certificate must show coverage for these areas.** The City of Wayzata must be listed as an "additional insured" on the policy.
- Cover completely the license period set by the local city or county licensing authority as shown on the license.

During the past five years has the licensee had any liquor law violations (civil or criminal)? No Yes If yes, list dates, offenses, fines or other penalties including Liquor Control Penalties: MAY 31, 2012, SALE OF ALCOHOL TO MINOR, \$500 FINE, CITY OF WAYZATA

Workers Compensation Insurance is also required by all licensees. Please complete the following:

Workers Compensation Insurance Company Name: TRAVELERS Policy # UB867K5178

Signature of licensee: [Signature], TIRASILE Date signed: 9-21-15

I, the undersigned property owner/landlord/property manager, have granted the applicant permission for the above amendment.

Signature of owner/landlord/property manager: [Signature] Date signed: 11/1

Print name of owner/landlord/property manager: Sarah Dietrich Title: General Mgr

Chief of Police signature: [Signature] Date signed: 11/23/15

I certify that this license amendment has been approved in an official meeting by the governing body of the City of Wayzata on 11-23-15 at 6:00 PM in the City Clerk's Office.

City Clerk signature: _____ Date signed: _____



CONSTRUCTION MATERIALS, INC.

www.constructionmaterialsinc.com

6725 Oxford Street
St. Louis Park, MN 55426
Phone 952-929-0431
Fax 952-929-0737
800-486-8456

345 49TH Ave. Drive SW
Cedar Rapids, IA 52404
Phone 319-366-6446
Fax 319-366-1712
800-747-6401

5210 NE 17TH Street
Des Moines, IA 50313
Phone 515-263-9006
Fax 515-263-8326
800-747-9006

D'Amico & Sons

810 Lake St. E.

Wayzata

Scale

1/8" = 1'

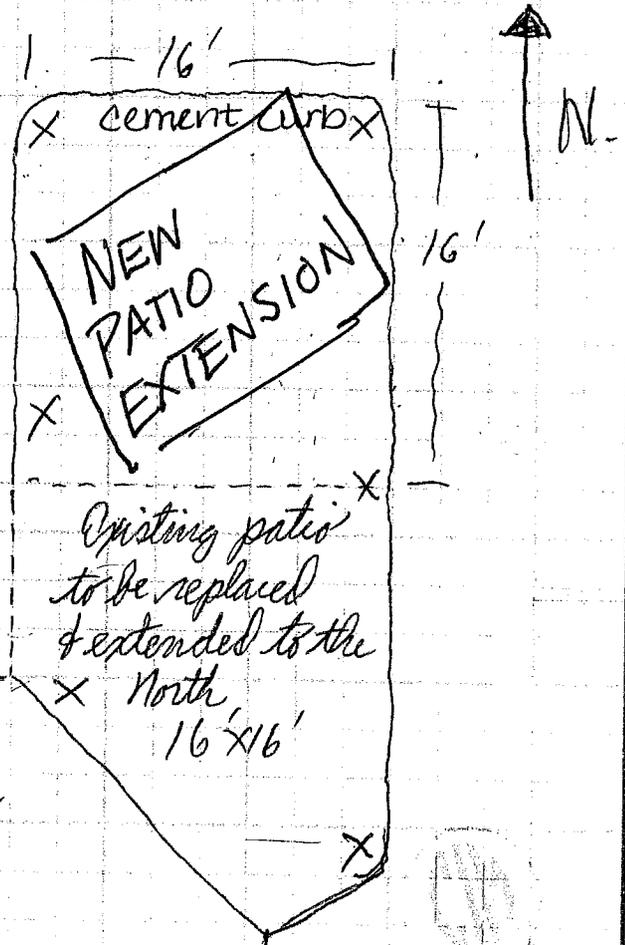
X's represent "Atlan"

Foundation anchors

Poured concrete patio 6" thick, reinforced
with #4 rebar 24" @ each way

Existing walk to remain

D'Amico & Sons
(Existing building)



RECEIVED

SEP 24 2015

CITY OF WAYZATA

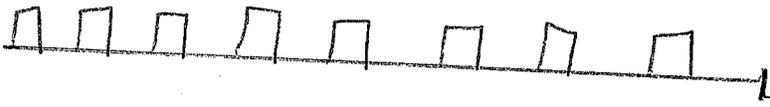
Old Patio

D'Amico & Sons
810 East Lake St.
Wayzata, MN 55391

Parking

no railing

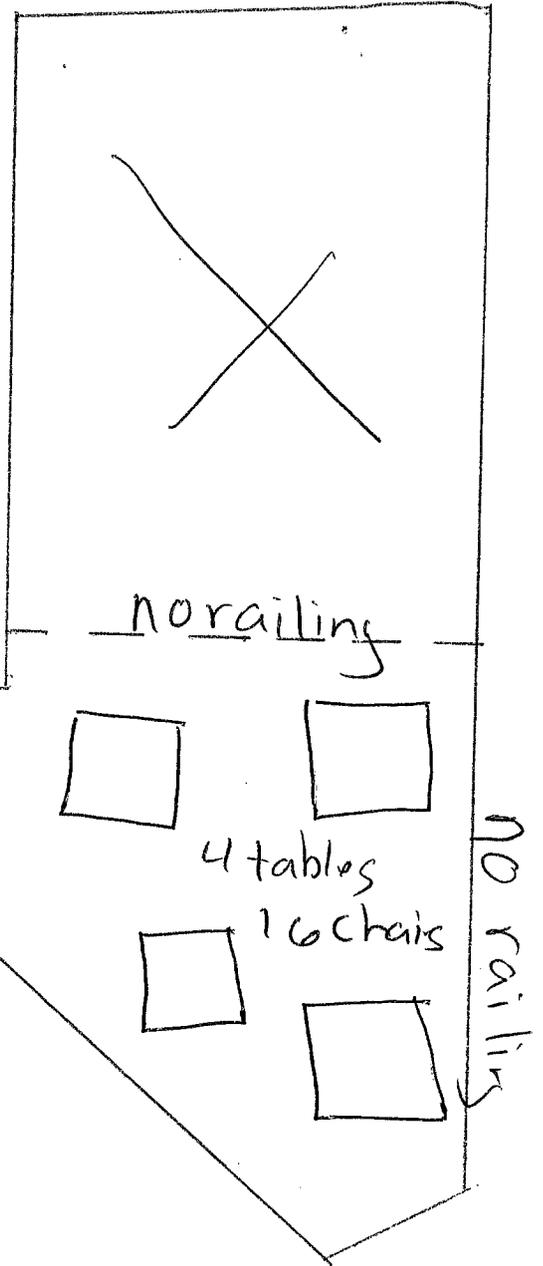
8 Tables 16 chairs



Restaurant

12 tables
32 chairs

S



RECEIVED

MAR 21 2016

CITY OF WAYZATA

04-05-2016CC PACKET

Page 38 of 160



OLD PATIO
SAME AS ALWAYS
8 TABLES
16 SEATS

RECEIVED

MAR 21 2016

CITY OF WAYZATA



OLD PATIO
4 TABLES
16 SEATS
NEW AREA AT BOTTOM
OF PHOTO

RECEIVED
MAR 21 2016
CITY OF WAYZAS

New Patio Contiguous w/ old Patio

D'Amico & Sons
810 East Lake St.
Wayzata, MN
55391

Iron Fencing Sign to say
no Alcohol
beyond this
point

8 Tables 16 chairs

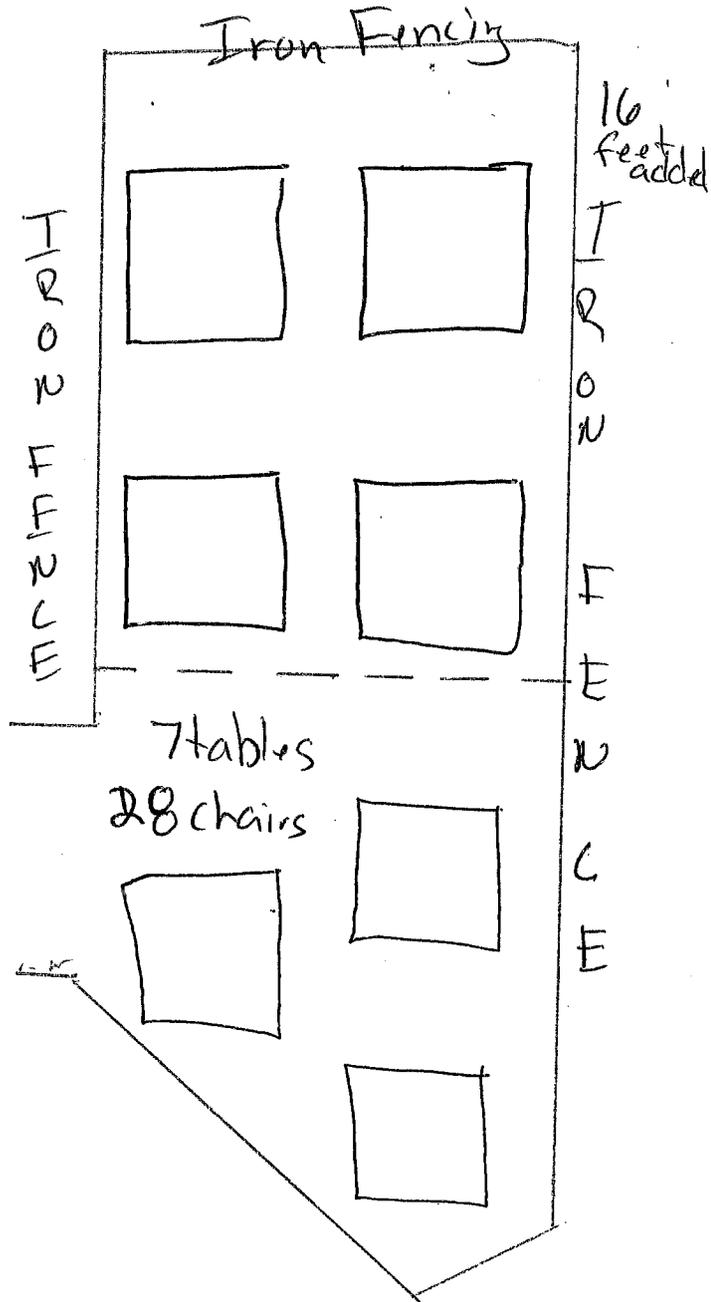


Restaurant

15 tables

44 chairs

3 additional tables
12 additional chairs



RECEIVED

MAR 21 2016



NEW PATIO
7 TABLES TOTAL
28 SEATS

RECEIVED
MAR 21 2016
CITY OF WAYZATA



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/27/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency 7225 Northland Dr N #300 Minneapolis MN 55428	CONTACT NAME: Michelle Hanson
	PHONE (A/C, No., Ext): 763-746-8239 FAX (A/C, No.): E-MAIL ADDRESS: michelle.hanson@marshmma.com
INSURED DAMICHOLDI D'Amico & Sons, LLC dba D'Amico & Sons 810 E. Lake St. Wayzata, MN 55391	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A : Travelers Indemnity Company 25658
	INSURER B : Farmington Casualty Company 41483
	INSURER C : Travelers Property Casualty 25674
	INSURER D : The Charter Oak Fire Insurance Comp 25615
	INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1703902079 **REVISION NUMBER:**

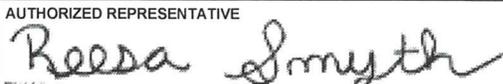
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			P660867K5178	11/1/2015	11/1/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$10,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			P810867K5178	11/1/2015	11/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0			PSMCUP867K5178	11/1/2015	11/1/2016	EACH OCCURRENCE \$20,000,000 AGGREGATE \$20,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N N/A	PAUB867K5178	11/1/2015	11/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
D	Liquor Liability			P660867K5178	11/1/2015	11/1/2016	Each Common Cause 1,000,000 Aggregate 2,000,000

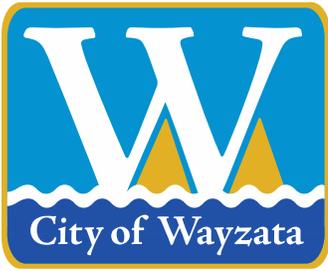
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liquor Liability is continuous until cancelled.
Includes outdoor seating and patio.

CERTIFICATE HOLDER **CANCELLATION**

City of Wayzata 600 Rice Street Wayzata, MN 55391	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

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City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

Date: April 1, 2016
To: Mayor Willcox and Councilmembers
From: Jeff Thomson, Director of Planning and Building
Subject: Lake St/Circle A Roundabout Public Art Project

On February 16, 2016, the City Council initiated the public art project within the Lake St/Circle A roundabout. The next step is for the City Council to appoint a Public Art Selection Committee for the project. The City's Public Art Policy states that the selection committee will consist of at least 7 members, with the following membership:

1. One interested member of the community-at-large

The Public Art Selection Committee was advertised in the March Portal and in the Friday Update. The City received two applications from community members, which are included as a separate attachment in the Council packet. Given the size of the committee, the Council has the ability to appoint both community members to the Selection Committee.

2. One City Council member

At the February 16, 2016, the City Council selected Mayor Willcox as the City Council representative with Councilmember Anderson as the alternate.

3. One representative from the Parks and Trails Board

The Parks and Trails Board selected Joanie Cunningham at their meeting on February 17th.

4. One representative from the Heritage Preservation Board

The Heritage Preservation Board selected Liz Blaufuss at their meeting on March 3rd.

5. One representative from the City's public works department

Mike Kelly will serve as the public works department representative.

6. One member of the architect, design team member, or non-public site owner, if applicable. If not, an interested member of the community-at-large will be appointed.

The site is owned by the City. Wayzata Rotary has indicated interest in having a representative on the selection committee given their funding contribution to the project. Todd Mohagen with Mohagen Hansen Architectural Group was selected by the Rotary club.

7. One arts professional, if available. A qualified member of the Minnesota State Arts Board, Metropolitan Regional Arts Council, or Minnetonka Center for the Arts may serve in this capacity. Appointments will specifically exclude dealers, agents, or representatives of artists applying or working with the selection committee.

City Staff reached out to the Minnetonka Center for the Arts. Roxanne Heaton, its Executive Director, indicated she would be willing to serve on the Selection Committee. Ms. Heaton was previously involved on the City's Public Art Committee in 2007 and 2008.

8. Wayzata Historical Society Liaison: When the site is located within or near a locally or nationally designated historic property, the City Council will request the appointment of one liaison from the Wayzata Historical Society.

The site is not located within or near a locally or national designated historic property.

Next Steps

The next step for the public art project is the Public Art Selection Committee will conduct a search for artists, review proposals, and make a recommendation to the City Council. The City Council approved a contract with Forecast for Public Art to lead the work of the Selection Committee.

City Council Action

City Staff recommends that the City Council appoint the attached representatives to the Public Art Selection Committee for the Lake St/Circle A Roundabout public art project.

**Lake St/Circle A Roundabout Project
Public Art Selection Committee**

Membership	Representative
One interested member of the community-at-large	Lindsay Bashioum Sue Gregor
One City Council member	Ken Willcox Bridget Anderson (Alternate)
One representative from the Parks and Trails Board	Joanie Cunningham
One representative from the Heritage Preservation Board	Liz Blaufuss
One representative from the City's public works department	Mike Kelly
One member of the architect, design team member, or non-public site owner, if applicable. If not, an interested member of the community-at-large will be appointed.	Todd Mohagen
One arts professional, if available. A qualified member of the Minnesota State Arts Board, Metropolitan Regional Arts Council, or Minnetonka Center for the Arts may serve in this capacity. Appointments will specifically exclude dealers, agents, or representatives of artists applying or working with the selection committee.	Roxanne Heaton
Wayzata Historical Society Liaison: When the site is located within or near a locally or nationally designated historic property, the City Council will request the appointment of one liaison from the Wayzata Historical Society.	None

CITY OF WAYZATA

RESOLUTION NO. 07-2016

RESOLUTION APPROVING 2015 YEAR END TRANSFERS

WHEREAS, The City of Wayzata transfers funds at the end of the year to balance or close out fund accounts, reimburse funds from another fund, and to make operating transfers;

NOW, THEREFORE, BE IT RESOLVED that the Wayzata City Council hereby approves the following transfers for the year 2015:

Transfer Funds To	Amount
401 Parking Ramp	\$ 320,000
404 Parks and Trails (trails)	\$ 20,000
407 Cell Tower	\$ 200,000
401 Parking Ramp Contingency	\$ 191,500
Total	\$ 731,500
Liquor to payoff interfund loan to "401"	\$ 158,500

Adopted by the Wayzata City Council this 5th day of April, 2016

ATTEST:

Mayor Ken Willcox

Interim City Manager Doug Reeder

CERTIFICATION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

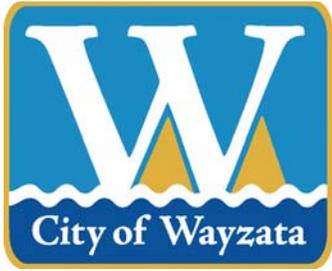
Absent:

Resolution:

I hereby certify that the attached and foregoing is a true and correct copy of Resolution No. 07-2016 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on April 5, 2106.

Deputy City Clerk Becky Malone

SEAL



City of Wayzata Public Works
299 Wayzata Blvd. W
Wayzata, MN 55391

Director Of Public Service
David Dudinsky
City Engineer/Assist. Public Works Director
Mike Kelly
Public Works Superintendent
Jim Eibensteiner
Public Works Secretary/Utility Billing Clerk
Rebecca Jones

MEMORANDUM

DATE: March 10, 2016
TO: The Honorable Mayor and Members of the City Council
FROM: Manuel Jordan, City Forestry Consultant
SUBJECT: Tree Removal Permit at 559 Harrington Road

Background Information

The city's forester (Kurt Klapprich) first got involved with this property in May of 2014 when he was made aware of a home tear down and reconstruction. After viewing the plans that were submitted for the building demolition application he confirmed the requested tree removals and agreed with the need to remove them as part of the tear down process. An email from May 19, 2014 confirms this.

On June 4, 2014 Kurt approved the tree removal permit for the house tear down portion of the project.

In late 2014 through early 2015, Kurt met several times with the residential building project representatives to review the rest of the hillside. He then contacted former city staff member Bryan Gadow to let him know that they requested 8 trees to be removed from the hillside due to them being diseased/hazardous or affected by building grading. Bryan then contacted them to remind them of the 32" of DBH/acre/year city tree preservation rule. They then proceeded to remove 5 of the 8 trees. No permits were requested nor issued.

In 2016, the building representatives and the property owner met with Kurt and the city's tree consultant to review the rest of the hillside. They have requested removing the remaining 3 trees that were previously identified from the late 2014/early 2015 meetings. In addition they also wanted to remove the rest of the hillside's significant trees (a total of 6 trees). During this meeting the building representatives and property owner indicated that they were under the understanding that they had the approval from the city to remove the rest of the trees (6 in total) to finalize a new hillside formal planting that would cover the entire area with new trees. We presented the current city's staff position that we have no record of such an agreement, but if they could provide some evidence of such an agreement with Bryan, we would reconsider our position.

Current Tree Concerns

Of the 6 trees they are requesting to remove in the spring of 2016 (so they can do a complete plant installation of the hillside), they contend that 3 of them should be excluded from the 32"/acre/year rule because they are 'damaged'.

Our current ordinance does allow for exclusion from the rule for trees that are hazards. The 3 trees in question do have structural deficiencies that could qualify them as a potential failure candidate, but lack a target to hit in the event of a failure.

In order for a tree to be considered a hazard, it has to have a target. This definition can be found in many Green Industry publications ranging from US Forest Service Manuals to the Attorney's Bar Association.

These 3 trees are growing with a bit of an angle towards the base of the hill where they are located (note that they are growing away from the house and driveway). Note that they are not an 'imminent' threat nor are they in the process of failing. Their current condition can be described as a possible likelihood of failure (i.e. failure could occur but is unlikely under normal weather conditions) with a low likelihood of striking a target. Based on the current and proposed use of the site the resulting tree risk rating can be categorized as low.

Based on the landscape plan that was submitted, this area will have a storm water pond installed. Again, since there is no target neither can be considered a hazard.

The final 3 trees requested are trees that they would be planning on removing in 2017, without the need for a permit as they would be considered part of their annual removal.

Tree Removal Permit Request

On March 7, 2016, they submitted a tree removal permit for 9 trees. Three are remnants from 2015 and three of the other six trees have been requested to be excluded due to their structural deficiencies. Kurt has responded by approving the 3 trees from 2015 and denying the request for the other 6 trees.

City Council Review

The City's tree ordinance states that an applicant may appeal the Code Enforcement Officer's decision by providing written notice to the City Council. (City Code Section 710.16(c)) Streeter & Associates and Coen + Partners have appealed the City Forester's denial of the tree removal permit. The applicant has submitted an appeal letter and supporting documents, which are attached to this memo.

Appeal Request
Tree Removals at 559 Harrington Road
2016.3.7

The Client of the residential project located at 559 Harrington Road, Wayzata, is appealing the ruling that two damaged trees on the project site are not allowed to be removed. Within our Preservation Plan and per 710.16 a.(9) of the code, the plan included designation of all diseased and damaged trees; we met with Kurt Klapprich on site to review these trees after submitting our updated Plan in October 2014.

Since early 2014, the Design Team has met with both Bryan Gadow and Kurt Klapprich numerous times to discuss Preservation Plan for the site, as related to the City Ordinance (Chapter 710; Planting, Maintenance, and Removal of Trees), submitting two revisions to Plan, receiving feedback, and incorporating that feedback into a final Preservation Plan (Removals Plan) presented in January 2015.

The Design Team and Client has made every provision to follow the code; however, the Team recently contacted the City to confirm removals for 2016 and was asked by the City to preserve damaged trees, not previously discussed, stating that damaged trees need a “target” (i.e. structure, person, roadway) in order to be removed. This interpretation was not part of the previous approvals or feedback on Plan documentation submitted to either Bryan Gadow or Kurt Klapprich in 2014 or 2015.

Our Clients are not comfortable assuming the liability of these damaged trees. The trees have not been maintained for years and are in poor health or leaning severely, creating a situation where a tree may fall and potentially block the driveway or injure someone on-site.

The Clients are investing in the health of the site by adding nearly 100 trees (nearly 50 trees at the hillside area, alone), which they will maintain in good health. Should the City Council disagree with the appeal, the Client will remove the trees within the next few years, as is allowed by the 32” caliper inch per acre allotment dictated by the City’s Tree Ordinance. It is the wish of the Client to remove the trees now so that a new, healthy tree canopy can be established on the hillside as well as a storm water infiltration basin this spring, in tandem with other site improvements.

Regards,

Streeter & Associates
952.449.9448

Coen + Partners
612.341.8070

Tree Removal Request
Tree Removals at 559 Harrington Road
2016.3.7

Contingent upon City Council approval of damaged tree removals:

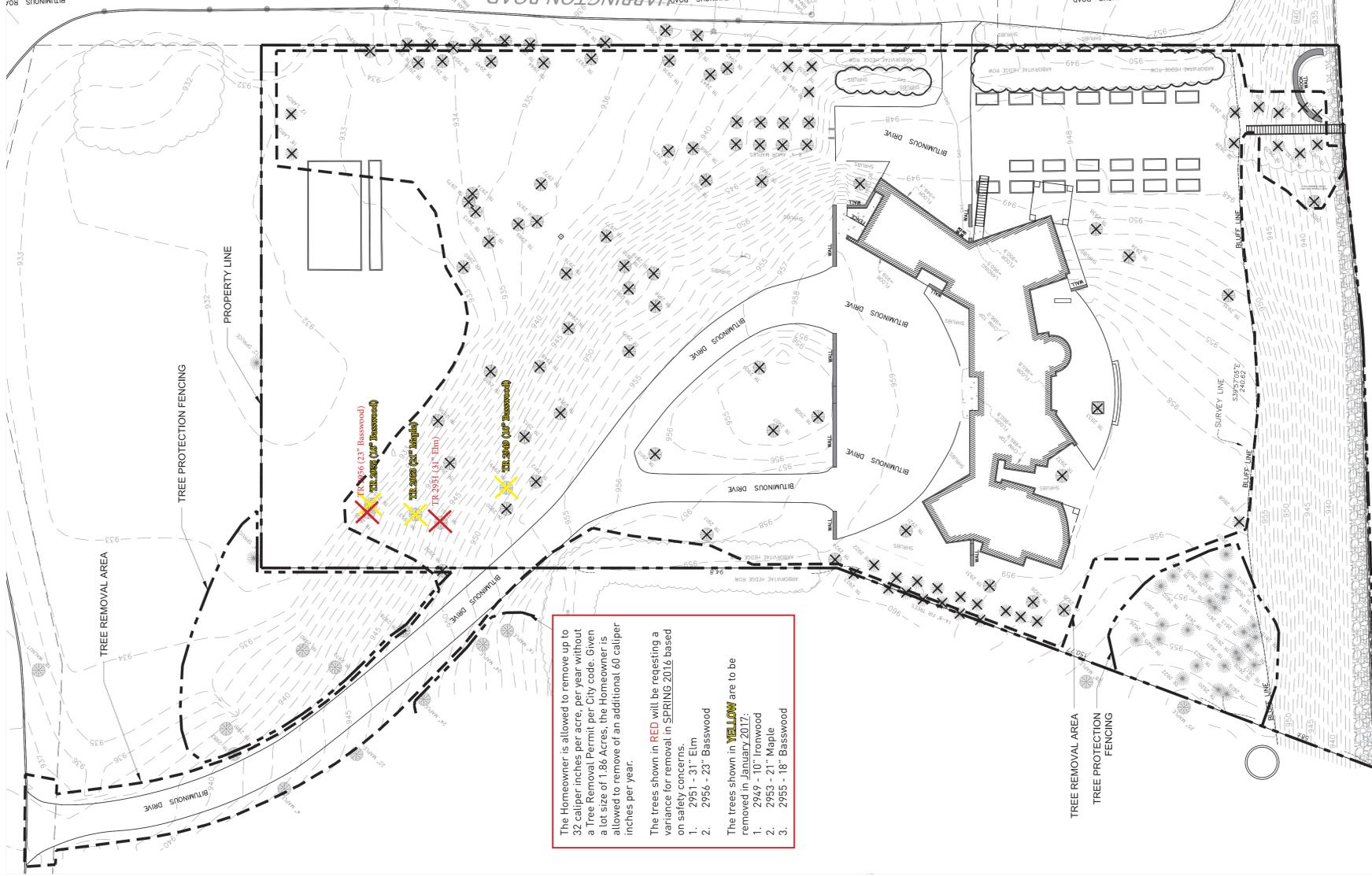
The Client of the residential project located at 559 Harrington Road, Wayzata, is requesting the approval to remove their 2017 tree allotment per the City's Tree Ordinance this spring. The intended trees are TR2949, TR2953, and TR2955 on the Preservation Plan (Removals Plan).

If our Clients are allowed to remove these three trees, **ALL** landscape and site improvements will be finished concurrently with the house construction this summer. Our Clients could fully utilize and enjoy their property while not having to pay for additional site mobilization costs from the landscape contractor or the storage and maintenance fees from the nursery for the undelivered trees.

Regards,

Streeter & Associates
952.449.9448

Coen + Partners
612.341.8070



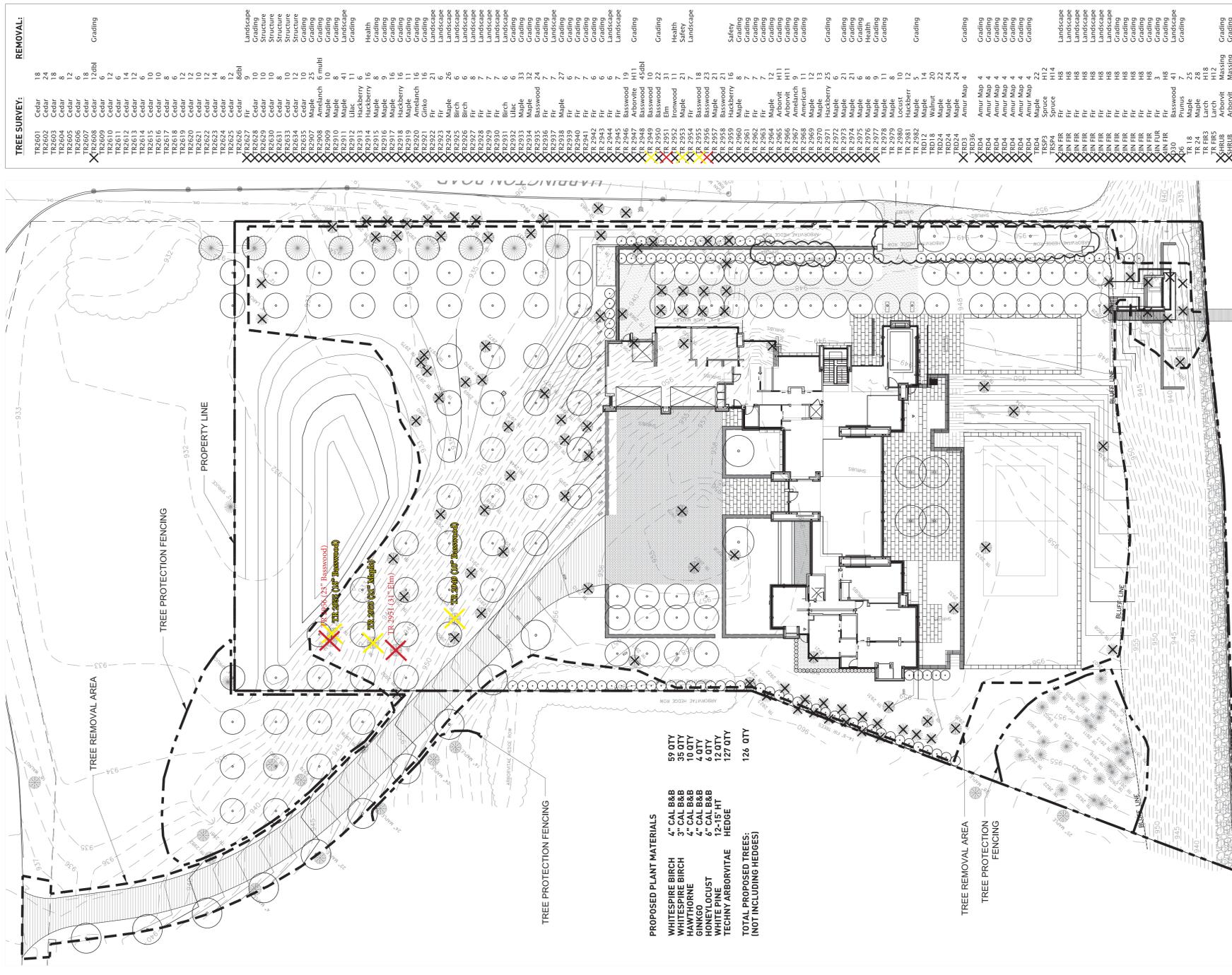
The Homeowner is allowed to remove up to 32 caliper inches per acre, per year without a Tree Removal Permit per City code. Given a lot size of 1.86 Acres, the Homeowner is allowed to remove of an additional 60 caliper inches per year.

The trees shown in **RED** will be requesting a variance for removal in **SPRING 2016** based on safety concerns.

- 2951 - 31" Elm
- 2956 - 23" Basswood

The trees shown in **YELLOW** are to be removed in **JANUARY 2017**:

- 2949 - 10" Ironwood
- 2953 - 21" Maple
- 2955 - 18" Basswood



TREE SURVEY:	REMOVAL:
TR2601 Cedar	18
TR2602 Cedar	24
TR2603 Cedar	18
TR2604 Cedar	12
TR2605 Cedar	6
TR2606 Cedar	6
TR2607 Cedar	12
TR2608 Cedar	6
TR2609 Cedar	12
TR2610 Cedar	12
TR2611 Cedar	12
TR2612 Cedar	14
TR2613 Cedar	12
TR2614 Cedar	10
TR2615 Cedar	10
TR2616 Cedar	8
TR2617 Cedar	12
TR2618 Cedar	12
TR2619 Cedar	12
TR2620 Cedar	12
TR2621 Cedar	12
TR2622 Cedar	14
TR2623 Cedar	14
TR2624 Cedar	8
TR2625 Cedar	8
TR2626 Cedar	8
TR2627 Fir	9
TR2628 Fir	10
TR2629 Fir	10
TR2630 Fir	10
TR2631 Cedar	8
TR2632 Cedar	8
TR2633 Cedar	12
TR2634 Cedar	12
TR2635 Cedar	10
TR2636 Maple	25
TR2637 Maple	10
TR2638 Maple	10
TR2639 Maple	8
TR2640 Maple	11
TR2641 Maple	11
TR2642 Maple	6
TR2643 Maple	6
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559 HARRINGTON ROAD

TREE 2956



25 DEGREES TO FIRST MAJOR BRANCH

42 DEGREES TO LAST MAJOR BRANCH

LEANING TREE

559 HARRINGTON ROAD

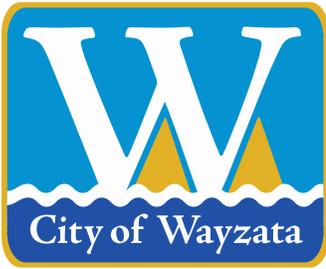
TREE 2951



LARGE CRACK IN TRUNK



DECAYING CAVITY



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

Date: March 8, 2016
To: Mayor Willcox and Councilmembers
From: David Dudinsky, Director of Public Service
Michel Risvold, Chief of Police
Subject: Process for Use of City Property for Valet Parking

At the January 19, 2016 City Council meeting, the Council reviewed the three Valet Special Event Permits that were approved in 2015 for three restaurants in the downtown area – COV, Gianni's and District Kitchen.

The Council directed staff to research how other cities address Valet Parking requests that use public parking stalls or public parking lots. Staff was to report the survey results back to the Council along with the following for Council consideration:

- Recommended Permitting Process
- Recommended Permit Fee
- Recommended Per Parking Stall Fee

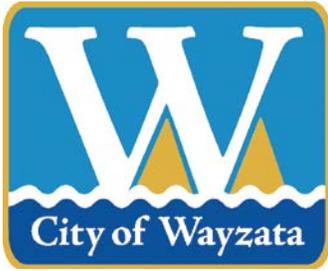
Permitting Process: Staff recommends the use of the city's 2016 Special Event Permit Application Form that has been modified to address Valet Parking requests. The updated form also includes an additional page requiring the applicant to answer specific questions about the requested Valet Parking operation.

Permit Fee: Staff recommends a permit application fee for Valet Parking from the fee schedule listed on page three of the attached 2016 Special Event Application packet. The first fee listed on top of page three is for "Events on City Property-Level 1" which lists the local fee of \$150.00. The \$150 fee would be to cover staff time in reviewing and processing the Valet Parking permit request.

Per Parking Stall Fee: Three out of the ten cities surveyed have some sort of Valet Parking process and fee. The City of Wayzata has never charged for a fee for use of public parking stalls for Valet Parking.

Currently Valet Parking operations are going on at all three restaurants that were required to obtain Valet Parking permits last year. Staff recommends the Council direct staff to obtain Valet Special Event Permits from each Valet Parking operation as soon as possible to limit the city's liability with them operating without a permit on public right-of-way.

Attachments



City of Wayzata Public Works
299 Wayzata Blvd. W
Wayzata, MN 55391

Director Of Public Service
David Dudinsky

City Engineer/Assist. Public Works Director
Mike Kelly

Public Works Superintendent
Jim Eibensteiner

Public Works Secretary/Utility Billing Clerk
Rebecca Jones

MEMO

DATE: March 8, 2016
TO: Dave Dudinsky
FROM: Rebecca Jones
RE: Valet Parking in Public Parking Stalls or Parking Lots (updated)

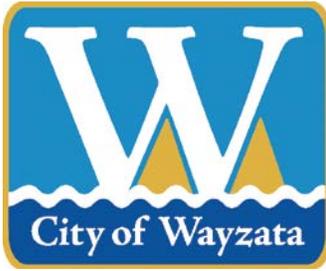
I conducted a survey of miscellaneous cities regarding if they allow valet parking in public parking stalls or public parking lots. Of the *10 cities* I contacted, a total of **3 cities have some sort of valet parking process.**

- Excelsior** has one restaurant (Victor's) that has a valet parking operation uses city parking stalls. The City approves the valet parking request yearly and charges an annual fee of \$2,950/per space (as if it were metered). The City posts no parking signs in front of the restaurant for their valet service.
- St. Louis Park** has 1 private valet station. The street is designed to have parallel parking for pick up and drop off. They do not allow for someone to stop in the street. The city allows for the restaurant to convert a "couple of spaces" into valet parking. Parking is allowed on a public street or public parking ramp. They have no form to be completed. The request goes through their Engineering department and there is a \$100 annual fee.
- Stillwater** has a Downtown Parking Commission. Anytime a request is made for use of public parking for a "single event" such as a wedding party, a dumpster, the request is presented to the Downtown Parking Commission for approval.

Anytime a request is made for use of public parking for a business plan or "re-occurring event," such as valet parking, the request is presented first to the Stillwater Downtown Parking Commission, then the Planning Commission, and finally to the City Council for final approval. A Fee schedule is attached.

The Stillwater Downtown Parking Commission is apt to approve a request if it serves the good of the public. This process is not formalized by city ordinance but by council direction.

C:\Users\daved\Documents\Special Events in City\Valey Parking\Rebeccas Files\Valet Parking Memo from RJ to DD 3-8-2016_1.docx



City of Wayzata Public Works
 299 Wayzata Blvd. W
 Wayzata, MN 55391

Director Of Public Service
 David Dudinsky
City Engineer/Assist. Public Works Director
 Mike Kelly
Public Works Superintendent
 Jim Eibensteiner
Public Works Secretary/Utility Billing Clerk
 Rebecca Jones

VALET PARKING SURVEY SUMMARY

City & Contact	Q: Do you allow Valet Parking in Public Parking Stalls or Public Parks Lots?	Are there fees or charges?
Excelsior Pat or Ann 952-474-5233	They have one restaurant that has valet parking using public parking stalls. The restaurant pays for the public space for valet parking drop off and pick up in the street.	\$2,900 annually per space
St. Louis Park Gary 952-924-2592	Private valet station- The street is designed to have parallel parking. The city allows people to stop in a parallel parking side of street. They allow the restaurant to convert “a couple” of spaces into valet parking. No form to be completed. This request goes through the Engineering Department.	\$100 annually for a couple of paces
Edina Jane 952-927-8861	No valet parking.	
Mound Mary 952-472-0600	No valet parking.	
Spring Park	Fletchers has valet parking. They park in their own parking lot.	
Minnetrista Dawn 952-446-1660	Very limited parking. No valet parking.	
Minnetonka Beach Heidi 952-471-8878	No valet parking.	
Minnetonka S. Thomas/Planning 952-939-8200	They have had no requests for valet parking.	
Maple Grove Scott 763-600-4243	No valet parking.	
Stillwater Diane 651-430-8800 B. Tremblad 651-430-8821	Valet parking for single events goes before the Stillwater Downtown Parking Commission. Business or re-occurring valet parking requests requires going to the Downtown Parking Commission, the Planning Commission and lastly the City Council for approval.	See attached fee schedule

VIII. PARKING FEES:

DOWNTOWN PARKING RENTAL RATES - PEAK SEASON (May through September)

	Weekday¹	Weekend¹
Lot 1	\$15/day/space ²	\$15/day/space ²
Lot 2	\$9/day/space ³	\$9/day/space ³
Other paved city lots	\$1.50/day/space ⁴	\$3/day/space ⁴
Unpaved city lots	\$1/day/space ⁴	\$1.50/day/space ⁴
On-street parking (except on Main St ⁵)	\$9/day/space	\$9/day/space

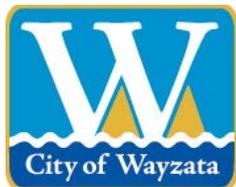
DOWNTOWN PARKING RENTAL RATES - OFF SEASON (October through April)

	Weekday⁶	Weekend⁶
All lots: 3 hours or less	Free, but must be approved by Parking Commission	Free, but must be approved by Parking Commission
All lots : > 3 hours	\$1.50/day/space	\$1.50/day/space
On-street parking (except on Main St. ⁵)	\$3/day/space	\$3/day/space

- ¹ Peak season weekday = Monday through Wednesday; Peak season weekend = Thursday through Sunday
- ² Partial day use (or reservation) will incur only a partial day fee as follows: 0-4 hours = \$5; >4 but <8 hours = \$10; more than 8 hours = \$15
- ³ Partial day use (or reservation) will incur only a partial day fee as follows: 0-4 hours = \$3; >4 but <8 hours = \$6; more than 8 hours = \$9
- ⁴ This rate applies whether the space is used (or reserved) for a partial or full day.
- ⁵ On-street parking spaces cannot be reserved on Main Street.
- ⁶ Off season weekday = Monday through Thursday; off season weekend = Friday through Sunday

PERMIT PARKING (Surface Lots):

Downtown Residential Permit parking per month per vehicle (24/7)	\$20
Downtown Business Permit parking per month per vehicle (no overnight parking)	\$20



2016 Special Event Application

City of Wayzata

600 Rice St East
Wayzata, Minnesota 55391
952-404-5363

PERMIT APPLICATION FORM

(Page 1 of 6)

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule)
- Any application that is submitted after the application deadline will be charged a \$100 late fee.

Event Name _____ **Date of Event** _____

Area of City in Which Event Will Take Place _____

Estimated Attendance: _____

Type of Event (___ Parade) (___ Private Party) (___ Festival) (___ Run/Walk) (___ Sporting Event)

(___ Valet Parking) (___ Other) Explain: _____

Event will Include (check all that apply)(___ Bicycles) (___ Animals) (___ Motor Vehicles*) (___ Other Vehicles)

(___ Floats) (___ Pedestrians/Runners) (___ Liquor Service) (___ Live Music) (___ Amplified Audio)

* Number of Vehicles Expected: _____(Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: _____

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: _____

Event Location: (check one) ___ Private Property ___ Public Property ___ Combination – Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) _____

Date(s) and/or Time(s) - Give Details Below

Day	Date	Start Time	End Time

Insurance Carrier for Event: A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier & Policy Number _____

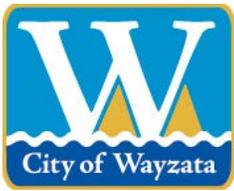
Event Organizer (Person Responsible for Duties of Permit Holder)

Full Name _____ Business Phone _____

Address _____ Cell Phone _____ Email _____

City _____ State _____ Zip _____ Home Phone _____

Title _____



2016 Special Event Application City of Wayzata

600 Rice St East
Wayzata, Minnesota 55391
952-404-5363

PERMIT APPLICATION FORM

(Page 2 of 6)

Organization Information:

Name _____ Phone _____

Address _____ Fax _____

City _____ State _____ Zip _____

Application Deadline listed on Permit Fee Schedule

X Signature of Applicant: _____ **Date:** _____

FOR CITY USE ONLY:

<i>Routing Approval (Department Head or Designee)</i>		<i>Approved By</i>	<i>Denied By</i>	<i>Cost Estimate</i>
Public Works	(Signature / Date)			
Police Department	(Signature / Date)			
Fire Department	(Signature / Date)			

Application: SE 2016- _____ Liability Insurance Certificate Received (Date): _____

Map of Route or Area Approved By: _____

Special Events Permit Approved by: _____
City Manager or Authorized Designated Dept. Head

Date of Approval: _____

COMMENTS

CONDITIONS OF APPROVAL



2016 Special Event Application

City of Wayzata

600 Rice St East

Wayzata, Minnesota 55391

952-404-5363

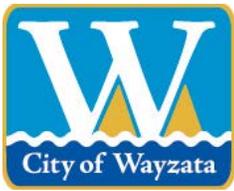
PERMIT APPLICATION FORM

(Page 3 of 6)

Permit Level and Description <i>A Separate Application is Required for Each Event</i>	Application Deadline	Authorization Required				Local Fee Per Event	Non Local Fee Per Event
		CITY COUNCIL	PUBLIC WORKS	FIRE DEPT	POLICE DEPT		
Events on City Property - Level 1 (other than City Parks) <ul style="list-style-type: none"> • 20-50 participants & spectators • Minimum disruption • Valet Parking • No road closures-May require No Parking Sign postings • Includes small events that use City Sidewalks 	Ten business days	No	Yes	Yes	Yes	\$150	\$200
Events on City Property - Level 2 <ul style="list-style-type: none"> • 50-500 participants & spectators • One day event or events that are multiple days that do not leave anything on City property overnight • Road/Sidewalk closures/traffic control may be required • Limited City services needed • Pre-event meeting required 	30 days	No	Yes	Yes	Yes	\$250	\$500
Events on City Property - Level 3 <ul style="list-style-type: none"> • Over 500 participants & spectators • Multiple day event that keeps apparatuses on City property overnight • Road closures/traffic control may be required • Pre-event meeting required 	60 days	*Yes	Yes	Yes	Yes	\$1,500	\$3,000
Wayzata Chamber of Commerce Annual Community Events - Level 3a <ul style="list-style-type: none"> • Over 500 participants & spectators • Multiple day event that keeps apparatuses on City property overnight • Road closures/traffic control may be required • Pre-event meeting required 	60 days	*Yes	Yes	Yes	Yes	\$600	N/A
Events on Private & City Property <ul style="list-style-type: none"> • Under 500 participants & spectators 	15 days	No	Yes	Yes	Yes	\$200	N/A
Events on Private Property (meets any Step 1 requirements)	10 days	No	Yes	Yes	Yes	\$100	N/A
Events in City Parks	10 days	No	Yes	Yes	Yes	\$150	N/A
Athletic Event that Uses City Streets & Public Parking Lots/Under 200 participants & spectators <ul style="list-style-type: none"> • Pre-event meeting is required 	30 days	*Yes	Yes	Yes	Yes	\$250	\$500
Athletic Event that Uses City Streets & Public Parking Lots/Over 200 participants & spectators <ul style="list-style-type: none"> • Pre-event meeting is required 	60 days	*Yes	Yes	Yes	Yes	\$500	\$1,000
Street and/or Sidewalk Closure <ul style="list-style-type: none"> • Events that require the closure of Streets or hold their event on City sidewalks • Pre-event meeting required 	60 days	*Yes	Yes	Yes	Yes	\$250	\$500
Parades	60 days	*Yes	Yes	Yes	Yes	\$500	\$1,000

*Special Events listed on page ten are excluded from annual authorization by the City Council.

Any application that is submitted after the application deadline will be charged a \$100 late fee.



2016 Special Event Application

City of Wayzata

600 Rice St East

Wayzata, Minnesota 55391

952-404-5363

PERMIT APPLICATION FORM

(Page 4 of 6)

PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION

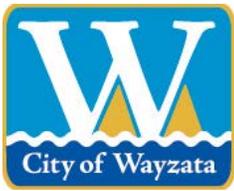
The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

Plans for clean-up of litter and waste materials:



2016 Special Event Application

City of Wayzata

600 Rice St East

Wayzata, Minnesota 55391

952-404-5363

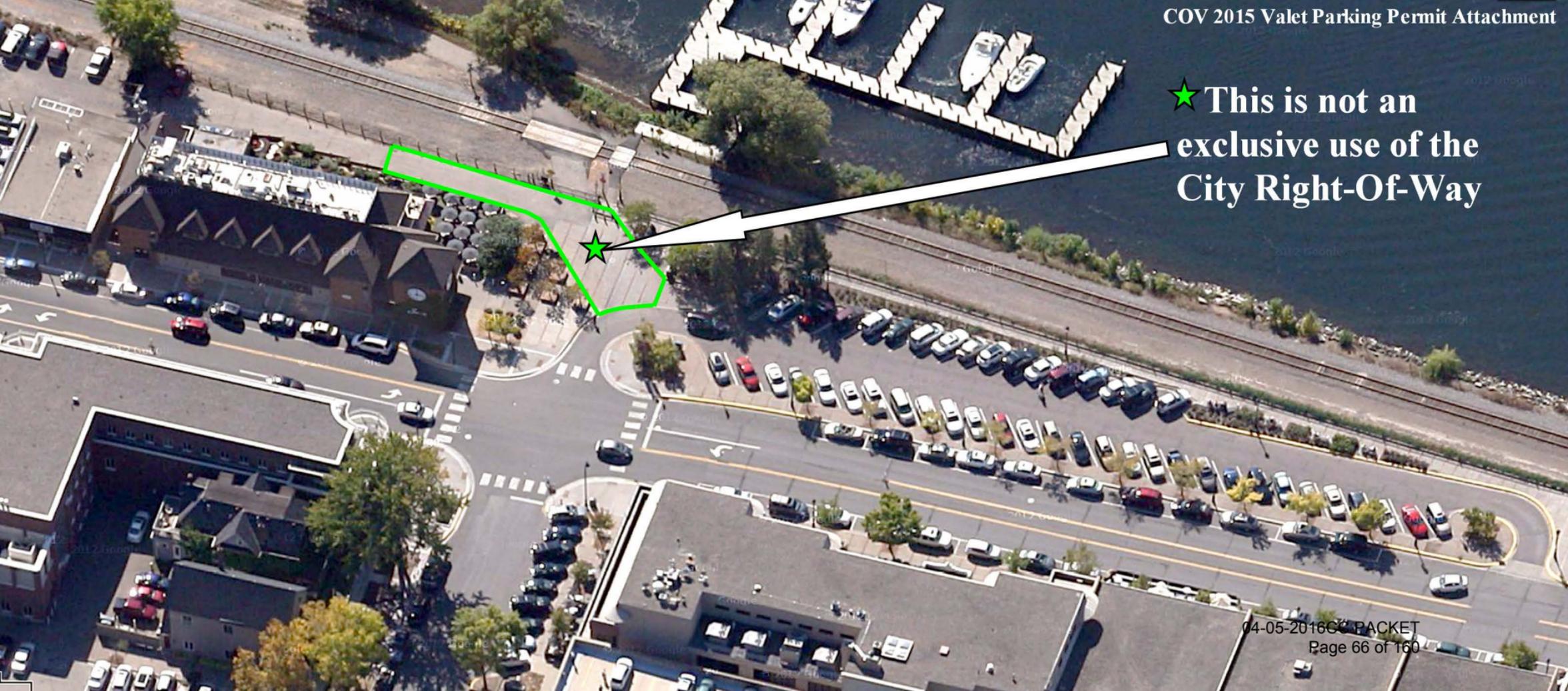
PERMIT APPLICATION FORM

(Page 6 of 6)

***Special Events listed below are excluded from annual authorization by the City Council.**

- Wayzata Chilly Open
- Wells Fargo Lake Minnetonka Half Marathon
- Wayzata Art Experience
- 4th of July Flying Pancake Breakfast
- Wayzata's Annual Kiddie Parade
- Tour de Tonka Bike Ride
- Wayzata JJ Hill Days
- RBA JJ Hill Days Concerts
- Wayzata's Homecoming Parade
- Wayzata Tree Lighting Event

★ This is not an exclusive use of the City Right-Of-Way





district
fresh kitchen + bar

AUFDERWORLD

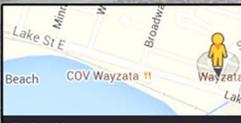
952-941-8000

Satellite • Audio • Video • Home Theater

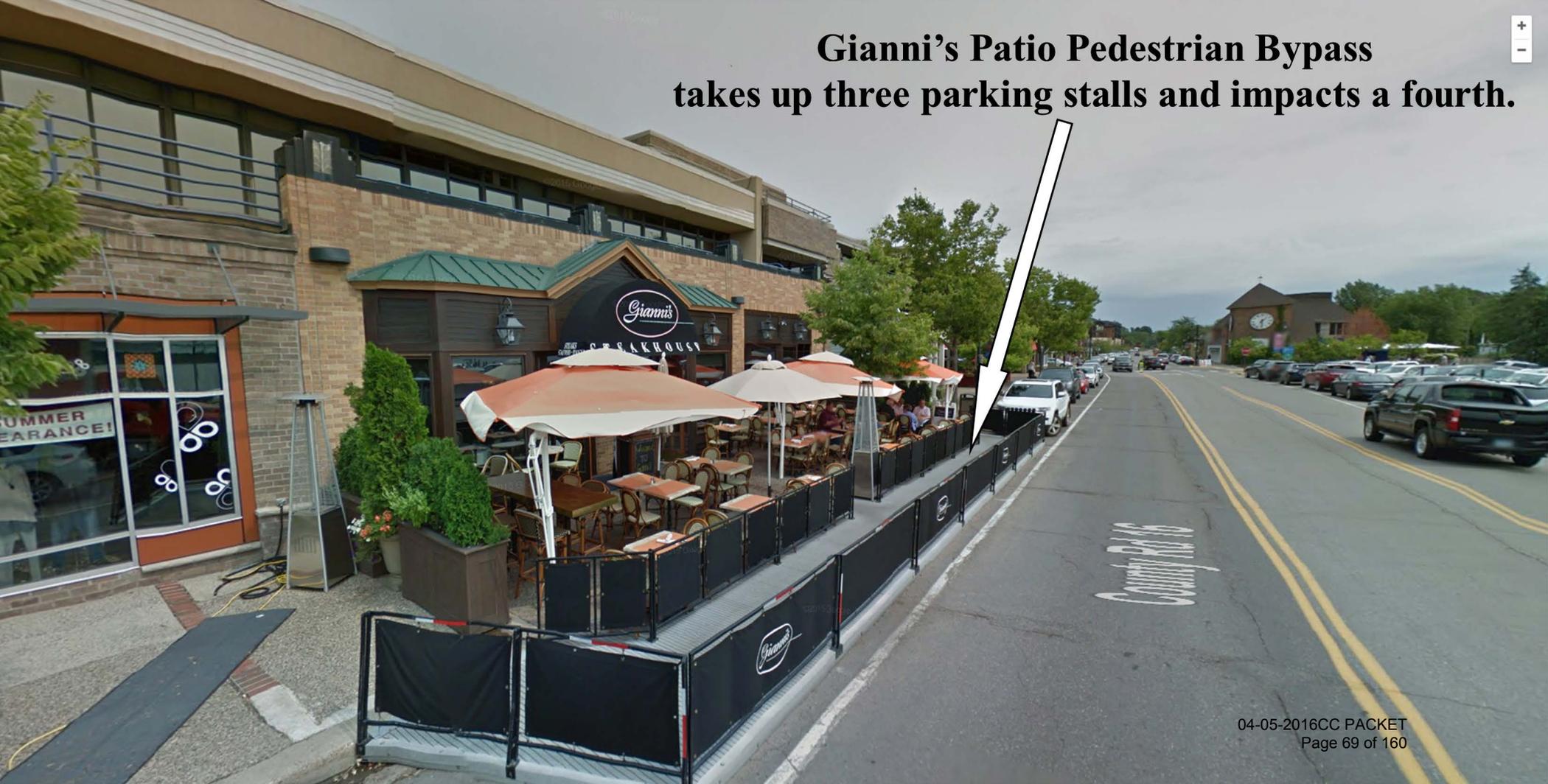
COMMERCIAL RESIDENTIAL

Three (3) Valet Paring Stalls
allowed by permit in 2015

**The District's 2016 non-permitted Valet
Parking operation takes up four
parking stalls.**



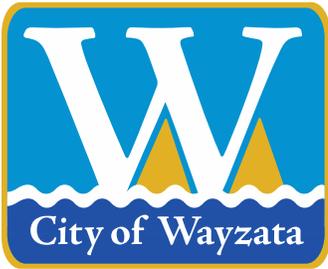
**Gianni's Patio Pedestrian Bypass
takes up three parking stalls and impacts a fourth.**



**Two Parking Stalls
for Valet Parking
Allowed with
Conditions Below-**



- GIANNI'S CONDITIONS FOR VALET PARKING:**
- 1) Valet Parking Allowed only on Thursday, Friday, & Saturdays.
 - 2) Valet Parking will not start either day before 5pm.
 - 3) If complaints from adjacent tenants or landlord, Valet Parking will be disallowed by the City.
 - 4) Date: 11/26/2014



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

**Interim City
Manager:**
Doug Reeder

Date: January 14, 2016
To: Mayor Willcox and Councilmembers
From: Jeff Thomson, Director of Planning and Building
Subject: Process for Use of City Property for Valet Parking

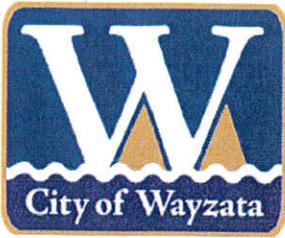
At the January 5, 2016 City Council meeting, the Council directed staff to provide an update regarding the City's policy regarding private valet services located on City property. The City's practice has been to require a special event permit for the use of City right of way for private valet services. A special event permit is valid for a specified period of time, based on the request of the individual tenant. In 2015, the City issued special event permits for valet service to three restaurants in the downtown area – COV, Gianni's and District Kitchen.

The special event permit applications are reviewed by the Director of Public Services, Police Chief, and City Manager to ensure that the use of the City's right-of-way would not adversely impact the operation and safety of the roadway and public sidewalk. The City is able to add conditions of approval to the special event permit. In addition, the City monitors the valet services once the permit is approved to ensure that business is complying with the requirements of the permits, and to address any unforeseen issues that arise.

The City has not issues any special event permits for 2016.

2015 Special Event Permits – See attachments

- District Kitchen, August 1, 2015 to October 31, 2015
- COV Wayzata, December 2014 to December 31, 2015
- Gianni's Steak House, October 15, 2015 to January 3, 2016



2015
 (Updated 02/05/2015)
Special Event Application
City of Wayzata
 600 Rice St E
 Wayzata, Minnesota 55391
 (952) 404-5300

FOR OFFICE USE ONLY

Deposit Required:
 Yes No
 Amount: _____
 Date: 8-6-15
\$ 300- #31676
 Circle one:
 Cashier's Check
 Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and **include Permit Fee.**

Event Name District Kitchen - Valet Service **Date of Event** ASAP - upon opening

Area of City in Which Event Will Take Place In front of District Kitchen at the corner of Superior and Mill Street.

Number of Participants expected Varies - valet service as needed for customers

Event Type (Parade) (Private Party) (Festival) (Run/Walk) (Sporting Event)
 Other Explain: Valet parking for customers to District and The Promenade

Event will Include (check all that apply) (Bicycles) (Animals) (Motor Vehicles*) (Other Vehicles)
 Floats) (Pedestrians/Runners) (Liquor Service) (Live Music) (Amplified Audio)

* Number of Vehicles Expected: 100 (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: Valet Service

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: Valet Parking signs provided by vendor

Event Location: (check one) Private Property Public Property Combination - Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) See Attached

No Streets to be closed - three designated valet stacked parking on Superior Blvd. in front of District

Date(s) and/or Time(s) - Give Details Below			
Day	Date	Start Time	End Time
	8/1/15 - 10/31/15	11:00am	10:00pm

Insurance Carrier for Event: A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier See Attached Policy Number _____

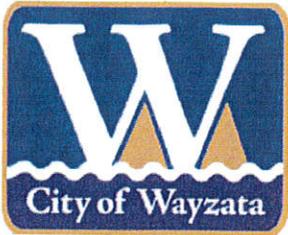
Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)

Full Name Kristin Bartish Business Phone 952.563.6670

Address 5353 Wayzata Blvd. Cell Phone 612.965.5003 Email kbartish@midamericagr.com

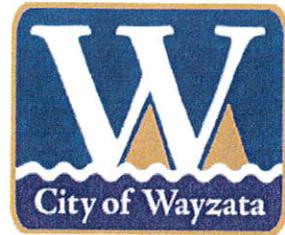
City Minneapolis State MN Zip 55416 Home Phone _____

Title Property Manager Pager _____



**2015
Special Event Application
City of Wayzata**

600 Rice St E
Wayzata, Minnesota 55391
(952) 404-5300



Organization Information:

Name Wayzata Bay West Retail, LLC c/o Mid-America Real Estate Phone 952-563-6670

Address 5353 Wayzata Blvd., Suite 650 Fax 952-563-6633

City Minneapolis State MN Zip 55416

Date of Application: (Must be at least 30 days prior to event)

X Signature of Applicant: Kristin Bartish Date: 8/4/2015

FOR CITY USE ONLY:

<i>Routing Approval (Department Head or Designee)</i>	<i>Approved By</i>	<i>Denied By</i>	<i>Cost Estimate</i>
Public Works <u>[Signature]</u> (Signature / Date) <u>8-6-15</u>	<u>[Signature]</u>		
Police Department <u>[Signature]</u> (Signature / Date) <u>8-6-15</u>	<u>[Signature]</u>		
Fire Department <u>[Signature]</u> (Signature / Date) <u>8/6/15</u>	<u>[Signature]</u>		

Application: SE 2015- 30

Liability Insurance Certificate Received (Date): 8-5-15

Map of Route or Area Approved By: [Signature]

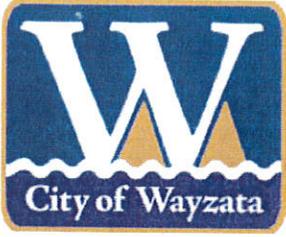
Special Events Permit Approved by: 8-6-15
City Manager or Authorized Designated Dept. Head

Date of Approval: 8-6-15

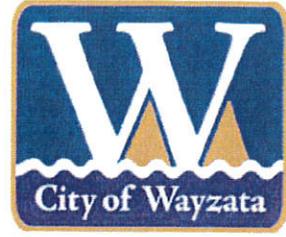
COMMENTS

CONDITIONS OF APPROVAL

See attachment.



2015
Special Event Application
City of Wayzata
 600 Rice St E
 Wayzata, Minnesota 55391
 (952) 404-5300



Special Event Permit Fee Schedule:
 (Payable to City of Wayzata)

		Local	Non-Local
• 1 – 50	Persons	\$ 150.00	\$ 236.50
• 51 – 100	Persons	\$ 200.00	\$ 275.00
• 101 – 200	Persons	\$ 250.00	\$ 440.00
• 201 – 500	Persons	\$ 300.00	\$ 660.00
• 501 – 1,000	Persons	\$ 500.00	\$1,100.00
• Over 1,000	Persons	\$ 625.00	\$1,375.00

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

Plans for clean-up of litter and waste materials:

CONDITIONS OF APPROVAL

1-Not an exclusive use of City Right-of Way

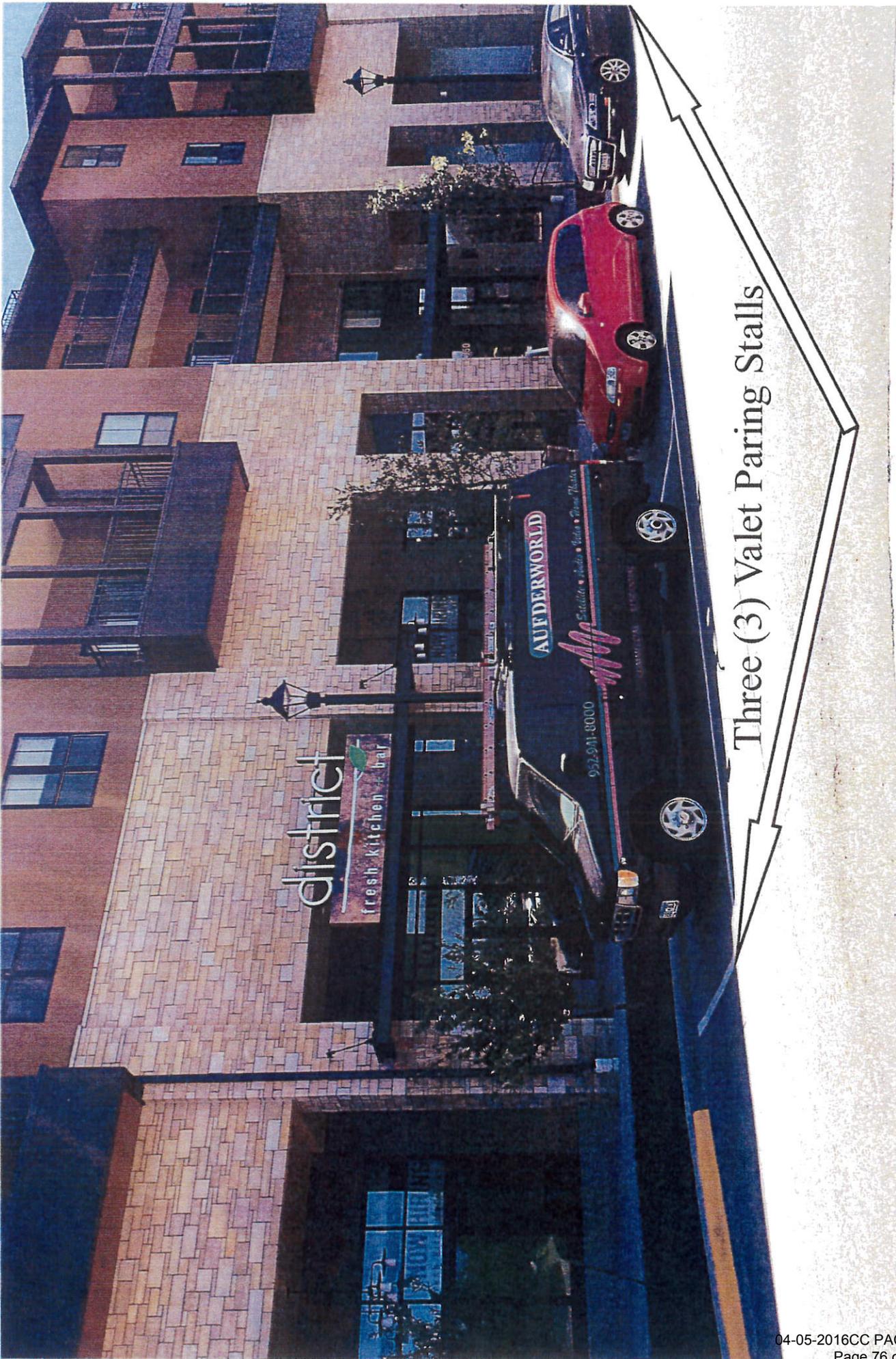
2- Valet employees must obey all traffic laws and use extreme caution when parking/returning vehicles (paying specific attention to other vehicles, pedestrians, and bicyclists).

3-Building owner must provide liability insurance (a certificate of insurance) to the city of Wayzata over the permitted non-exclusive use of the City Right-of-Way area depicted on the attached aerial.

4. Valet service must be staffed adequately to provide for the efficient parking of cars within the ramp that prevents ANY ^{traffic} back-ups on Superior Blvd, Lake St & Mill St.

5. Valet signage must be ^{placed} removed at the start and close of valet service each day.

6. Complaints about ^{Promenade} valet service will be handled by Mid America.



Three (3) Valet Paring Stalls



CERTIFICATE OF LIABILITY INSURANCE

11/1/2016

DATE (MM/DD/YYYY)

8/5/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 5500 Wayzata Blvd., Suite 510 Minneapolis MN 55416 763-512-8600	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Admiral Insurance Company		24856
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES PREHO05 CERTIFICATE NUMBER: 13605524 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PROFESSIONAL LIAB <input checked="" type="checkbox"/> SIR \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	N	N	LTP-MN-10002-1113-01	11/1/2013	11/1/2016	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 7,000,000 PRODUCTS - COM/OP AGG \$ 7,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: SPECIAL EVENT/DISTRICT RESTAURANT. CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED IN RESPECT TO THE GENERAL LIABILITY COVERAGE REFERENCED ABOVE.

CERTIFICATE HOLDER

13605524
 CITY OF WAYZATA
 ATTN: HEIDI NELSON
 600 RICE STREET EAST
 WAYZATA MN 55391

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Lakeside Insurance Brokers, Inc.		NAMED INSURED Class A Valet	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

* The Minnesota Joint Underwriting Association is prohibited by law from offering coverage for product/completed operations and environmental impairment(pollution).

CITY OF WAYZATA
Receipt # 31676.1391

06-Aug-15 03:14pm

Misc Permits

\$200.00

Special Event Permit -
District Kitchen - Valet
Parking Service

Remarks:

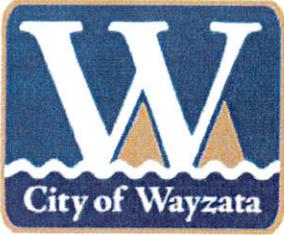
Special Event Permit - District Kitchen - Valet
Service

Subtotal

\$200.00

Check

\$200.00 334



2015
Special Event Application
City of Wayzata
 600 Rice St E
 Wayzata, Minnesota 55391
 (952) 404-5300

FOR OFFICE USE ONLY

Deposit Required:
 ___ Yes **_X_** No
 Amount: **_ N/A _**
 Date: **1/1/2015**
 Circle one:
 Cashier's Check
 Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$211.00 (Payable to City of Wayzata)
- Application must be submitted at least 30 days prior to the event.

Event Name **COV Wayzata**

Date of Event **2015**

Area of City in Which Event Will Take Place **Right of Way within the Proximity of 700 Lake St E**

(See attached aerial showing location of Valet Parking Operations)

Number of Participants expected _____

Event Type (___ Parade) (___ Private Party) (___ Festival) (___ Run/Walk) (___ Sporting Event)

(X)_ Other Explain: **Allowing valet parking operations on City Right of Way**

Event will Include (check all that apply) (___ Bicycles) (___ Animals) (___ Motor Vehicles*) (___ Other Vehicles) (___ Floats) (___ Pedestrians/Runners) (___ Liquor Service) (___ Live Music) (___ Amplified Audio)

* Number of Vehicles Allowed: _____ (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: **COV's Valet Service**

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: _____

Event Location: (check one) ___ Private Property ___ Public Property ___ Combination **X** - Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) **N/A**

If Event Takes Place More Than One Date and/or Time - Give Details Below			
Days of the Week	Start Date	Start Time	End Date
	December-2014		December 31, 2015

Insurance Carrier for Event: A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier: See attached COI Policy Number _____

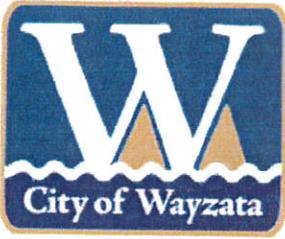
Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)

Full Name **Dean Vlahos** Business Phone **952-473-5253**

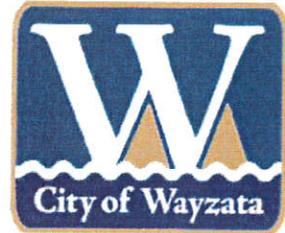
Address **700 Lake St E** Cell Phone **612-710-7111** Email _____

City **Wayzata** State **MN** Zip **55391** Home Phone _____

Title **Owner** Pager _____



**2015
Special Event Application
City of Wayzata**
600 Rice St E
Wayzata, Minnesota 55391
(952) 404-5300



Organization Information:

Name COV Wayzata Phone 952-473-5253
 Address 700 Lake St E Fax _____
 City Wayzata State MN Zip 55391
 Date of Application: (Must be at least 30 days prior to event)

X Signature of Applicant: [Signature] Date: JAN 26-15

FOR CITY USE ONLY:

Routing Approval (Department Head or Designee)	Approved By	Denied By	Cost Estimate
Public Works <u>[Signature]</u> (Signature / Date) <u>2-5-15</u>	<u>[Signature]</u>		
Police Department <u>[Signature]</u> (Signature / Date)	<u>MR</u>		
Fire Department _____ (Signature / Date)			

Application: SE 2015-01 Liability Insurance Certificate Received (Date): 2-5-15

Map of Route or Area Approved By & Date: [Signature] 2-5-15

Special Events Permit Approved by: [Signature]
 City Manager or Authorized Designated Dept. Head

Date of Approval: 2-5-15

COMMENTS

CONDITIONS OF APPROVAL

See Attached Conditions of Approval Sheet

CONDITIONS OF APPROVAL

1-Not an exclusive use of City Right-of Way

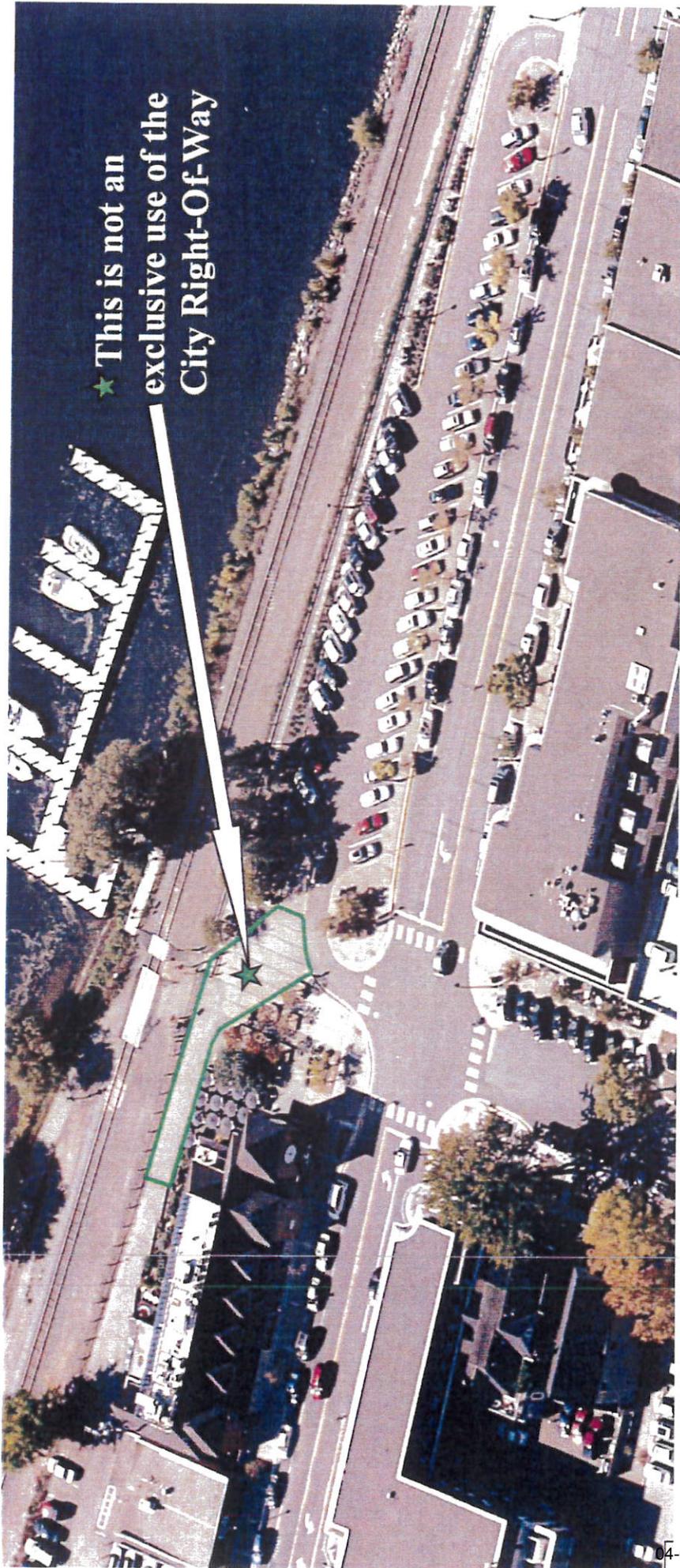
2-Vehicles may not be parked in the access road

3- Vehicles may be staged for a brief period of time along the south side of the access road until moved to parking stalls other than on the access road.

4- Valet employees must obey all traffic laws and use extreme caution when parking/returning vehicles (paying specific attention to other vehicles, pedestrians, and bicyclists).

5-Building owner must provide liability insurance (a certificate of insurance) to the city of Wayzata over the permitted non-exclusive use of the City Right-of-Way area depicted on the attached aerial.

6- Approval of a temporary valet stand (city approves exact location of stand on City Right-of-Way) the approximate size of 5 foot by 5 foot in size.



★ This is not an exclusive use of the City Right-Of-Way



Find out for yourself how Unparalleled Parking

can streamline your event from one end to the other, a refreshing departure from other services. An event, where the service is so good that you hardly know they're there. Our valet service is scalable to meet your every need and demanding timeframe, whether it's a special event, wedding, corporate function or whatever your heart desires.

Call us today at: (651) 300-1515.



Home Top Minneapolis Valet Company

We are a Minneapolis Valet Service company, founded in 2008 by Chris Forest, that has built its foundation on integrity and strength of character. Our broad experience is centric to the Unparalleled Parking philosophy, where our expert management style, with sound business principles leads the way for our highly competent valet staff to follow. Where we transform challenges into opportunities is astounding, without even missing a beat.

Your Valet Parking Guys



Unparalleled Parking is a valet services company based in Minneapolis, which serves St. Paul and the surrounding Twin Cities metro areas. Our specialty lies in making private parties memorable, as well as working with local establishments to allow them to offer valet to their patrons. Unparalleled Parking starts and ends every day with delivering an experience that is unmatched, because we treat every one of our client's guests with grace and dignity. There is no substitute for the real thing, that's why UP sets the bar so high that no other company can reach!

Our Minneapolis valet services have earned a reputation for being the best in the area. We are known for being friendly and courteous, while providing services quickly. Our staff brings a great attitude, attention to detail and quality care to their craft. As the top valet company in the area, we've gotten here by really

listening to our clients, attaining fast results and really caring for each vehicle under our watch. If you own a restaurant or hotel in Minneapolis or you are planning a special event in the Twin Cities, give us a call to see how we can help make it stand out. You'll be glad that you partnered with Unparalleled Parking.



> READ MORE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/5/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Reliable Agency, Inc PO Box 620 Cloquet MN 55720		CONTACT NAME: Micki Wojtysiak PHONE (A/C No, Ext): (218) 879-4663 FAX (A/C No): (218) 879-6619 E-MAIL ADDRESS: micki@reliablemn.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
UNPARALLELED PARKING LLC 929 PORTLAND AVE APT 1002 MINNEAPOLIS MN 55404-1255		INSURER A: EMC	NAIC # 25186
		INSURER B: RPS Scobie Group	12202
		INSURER C: Berkley Administrators	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 2014-15 Auto Liab REVISION NUMBER:

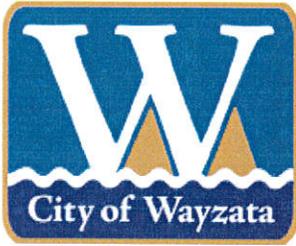
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		5D18431	8/27/2014	8/27/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY		5E18431	8/27/2014	8/27/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	000639830	9/22/2014	9/22/2015	Collision(GD) \$ 250,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ 2,000,000
	DED	RETENTION \$				AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		20422282201	10/5/2014	10/5/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

CERTIFICATE HOLDER CANCELLATION

City of Wayzata David Dudinsky 299 Wayzata Blvd W Wayzata, MN 55391	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Steve Micke/MICKI
--	--



2015
Special Event Application
City of Wayzata
 600 Rice St E
 Wayzata, Minnesota 55391
 (952) 404-5300

FOR OFFICE USE ONLY

Deposit Required:
 ___ Yes No
 Amount: N/A
 Date: 10/15/2015
 Circle one:
 Cashier's Check
 Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$211.00 (Payable to City of Wayzata)
- Application must be submitted at least 30 days prior to the event.

Event Name Gianni's Steak House-Valet Parking **Date of Event** See Below

Area of City in Which Event Will Take Place Two Parking Stalls in front of Gianni's Steak House

(See attached aerial showing location of two parking stalls.)

Number of Participants expected _____

Event Type (___ Parade) (___ Private Party) (___ Festival) (___ Run/Walk) (___ Sporting Event)

Other Explain: Allowing private business to use two public parking stalls for valet parking during holiday season

Event will Include (check all that apply) (___ Bicycles) (___ Animals) (___ Motor Vehicles*) (___ Other Vehicles) (___ Floats) (___ Pedestrians/Runners) (___ Liquor Service) (___ Live Music) (___ Amplified Audio)

* Number of Vehicles Allowed: Two (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: Valet Service

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: _____

Traffic Cones provided by Valet Service

Event Location: (check one) ___ Private Property Public Property ___ Combination – Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) N/A

If Event Takes Place More Than One Date and/or Time - Give Details Below			
Days of the Week	Start Date	Start Time	End Date
Thursday., Friday, & Saturday- Only.	Week of Oct. 15	After 5:00PM	01/03/2016

Insurance Carrier for Event: A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier N/A Policy Number _____

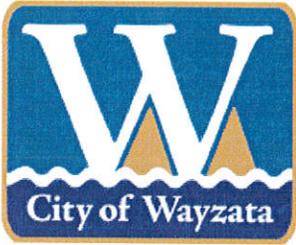
Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)

Full Name Terry Huml Business Phone 952-404-1100

Address 635 Lake St E Cell Phone 612-382-2525 Email _____

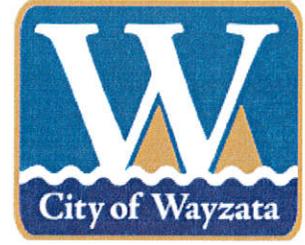
City Wayzata State MN Zip 55391 Home Phone _____

Title Owner Pager _____



**2015
Special Event Application
City of Wayzata**

600 Rice St E
Wayzata, Minnesota 55391
(952) 404-5300



Organization Information:

Name Gianni's Steak House Phone 612-382-2525

Address 635 Lake St E Fax _____

City Wayzata State MN Zip 55391

Date of Application: (Must be at least 30 days prior to event)

X Signature of Applicant: *Terri Heumel* Date: October 15, 2015

FOR CITY USE ONLY:

<i>Routing Approval (Department Head or Designee)</i>	<i>Approved By</i>	<i>Denied By</i>	<i>Cost Estimate</i>
Public Works <small>(Signature / Date)</small>			
Police Department <small>(Signature / Date)</small>			
Fire Department <small>(Signature / Date)</small>			

Application: SE 2015-48 Liability Insurance Certificate Received (Date): _____

Map of Route or Area Approved By & Date: *Jim Daly*

Special Events Permit Approved by: *Jim Daly*
City Manager or Authorized Designated Dept. Head

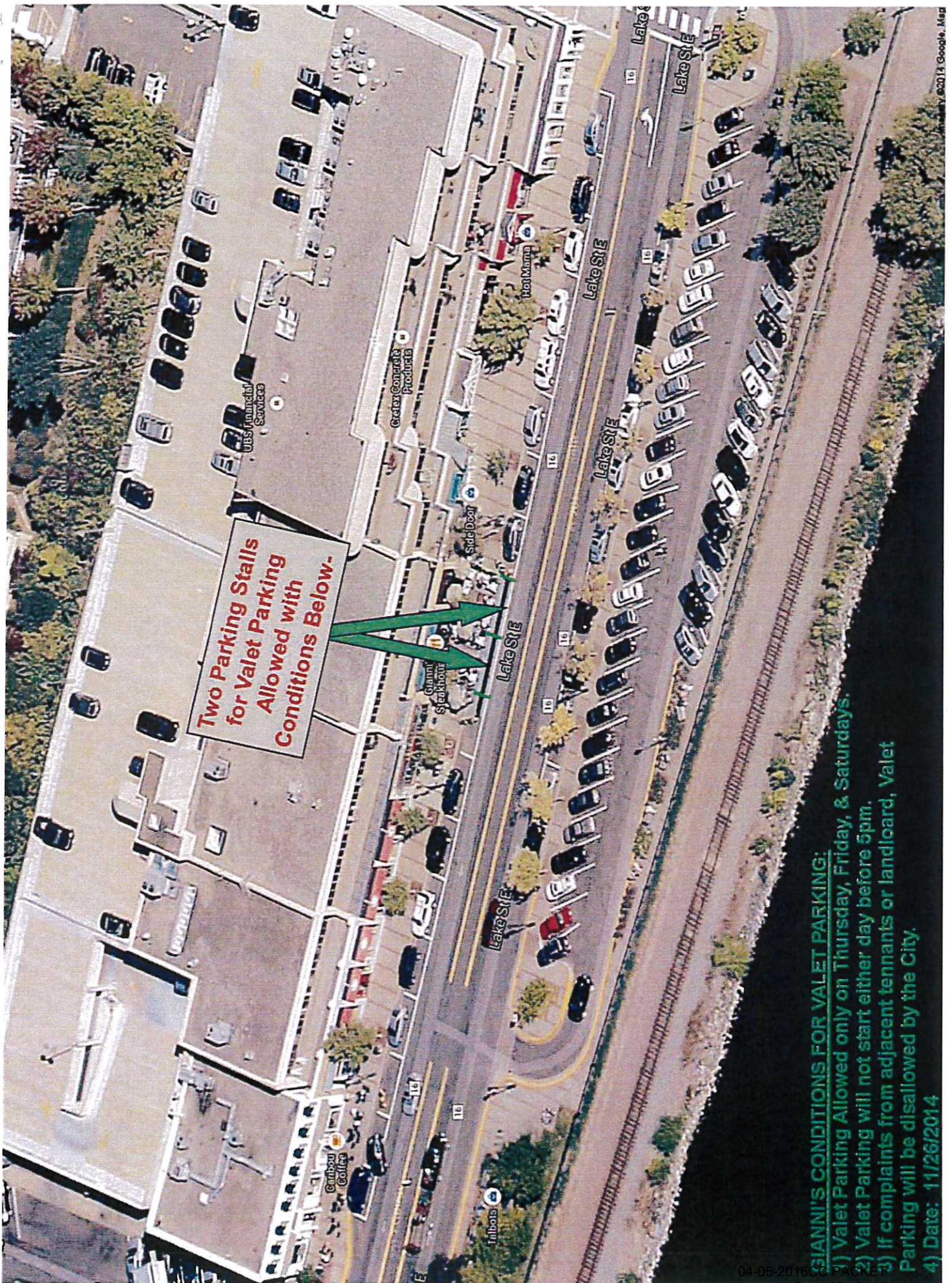
Date of Approval: 10-15-15

COMMENTS

CONDITIONS OF APPROVAL

Two parking stalls are allowed on Thursday, Friday, and Saturdays after 5:00 PM each day as shown on attached aerial for valet parking thru January 3rd, 2016.

Traffic Cones will be used to cone off the two designated parking stalls by a Valet Service hired by Gianni's Steakhouse.



Two Parking Stalls
for Valet Parking
Allowed with
Conditions Below.

- GIANNI'S CONDITIONS FOR VALET PARKING:**
- 1) Valet Parking Allowed only on Thursday, Friday, & Saturdays.
 - 2) Valet Parking will not start either day before 5pm.
 - 3) If complaints from adjacent tenants or landlord, Valet Parking will be disallowed by the City.
 - 4) Date: 11/26/2014



**Planning Report
Wayzata City Council
April 5, 2016**

File Case No: PR 2016-01
Applicant: City of Wayzata
Prepared By: Jeff Thomson, Director of Planning and Building
Project Summary: First Reading of an amendment to the City of Wayzata Zoning Ordinance relating to Off-Street Parking and Loading (City Code § 801.20)

Background Information

On December 15, 2015 the City Council accepted the downtown parking project, and directed City Staff to move forward with the parking ordinance amendments and the establishment of the downtown parking and mobility district. The parking ordinance amendment is an implementation component of the downtown parking project, and the downtown parking project completed the following tasks related to the parking ordinance:

- Review of the City's parking regulations and case studies
- Draft revisions to parking regulations, including shared parking standards

Parking Ratios

The downtown parking project conducted a review of the City's minimum parking requirements, or parking ratios. The City's current standards were compared to other similarly situated communities – Edina, Minnesota and Downers Grove, Illinois – and to the Institute for Transportation Engineers (ITE) parking generation manual.

The findings indicate that the City's minimum parking requirements are greater than most of the parking requirements of each of the three case studies. The downtown parking project specifically studied the existing conditions in the east part of downtown, and found that by the City's current ordinance requirements there is a shortage of 414 parking stalls in the area. The case studies indicate that there is a shortage of 63 to 393 parking stalls. It is important to note that these parking calculations are on an individual business or land use basis, and do not account for the shared parking that is occurring with the eastern part of downtown. Therefore, the case studies illustrate the impacts of

the different minimum parking requirements, and not the actual parking demand that is experienced.

The Downtown Parking Study recommends that the City utilize the average parking ratios determined in the case study. The resulting minimum parking requirements are:

	Edina, MN	Downers Grove, IL	ITE	Wayzata	Proposed
Office	5.0	3.0	2.8	4.0	3.7
Restaurant	8.6	12.5	17.3	22.3	15.2
Retail	5.0	3.5	2.9	4.0	3.9

*minimum parking requirements represent number of parking stalls required per 1,000 sq. ft. of net floor area

The proposed minimum parking requirements would reduce the parking requirements for the office, retail, and restaurant uses.

Shared Parking

In addition to determining the updated parking ratios, the downtown parking project also reviewed best practices for administering shared parking arrangements. The downtown area contains a mix of uses that have varying peak hours of parking demand. Therefore, calculating parking on an individual basis within a mixed use area creates surplus parking that is not needed to meet the actual parking demand.

Existing Ordinance

The City's existing ordinance contains standards for joint parking, but does include a minimum parking requirement for mixed use areas. The current ordinance provides the following language:

Off-Site Joint Use of Parking. The City Council may, after receiving a report and recommendation from the Planning Commission, approve a conditional use permit for one (1) or more businesses to provide the required off-street parking facilities by joint use of one (1) or more sites where the total number of spaces provided are less than the sum of the total required for each business should they provide them separately.

The existing ordinance also allows for parking reductions for specific types of land uses:

- Entertainment Uses (theaters, bowling alleys or bars)
- Night Time or Sunday Uses
- Schools, Auditoriums, and Church Uses

In addition, the existing ordinance provides criteria for joint parking arrangements:

- *Proximity. The building or use for which application is being made to utilize the off-street parking facilities provided by another building or use shall be located within three hundred (300) feet of such parking facilities.*

- *Conflict in Hours.* The applicant shall show that there is no substantial conflict in the principal operating hours of the two (2) buildings or uses for which joint use of off-street parking facilities is proposed.
- *Written Consent and Agreement.* A legally binding instrument, executed by the parties concerned, for joint use of off-street parking facilities, duly approved as to title of grantors or lessors, and form and manner of execution by the City Attorney, shall be filed with the City Clerk and recorded with the Hennepin County Recorder or Registrar of titles, and a certified copy of the recorded document shall be filed with the City within sixty (60) days after approval of the joint parking use by the City.

Proposed Ordinance

The proposed shared parking requirements would be based on the Urban Land Institute’s (ULI) shared parking standard, which is an updated and widely used model. The parking requirement for two or more different land uses would be determined by the following calculation:

- Multiply the minimum parking required for each individual use, by the appropriate percentage for each of the six (6) designated time periods.
- Add the resulting sums for each of the six (6) columns.
- The minimum parking requirement shall be the highest sum among the six (6) columns resulting from the above calculations.
- Select the time period with the highest total parking requirement and use that total as the shared parking requirement.

Land Use	Weekday			Weekend		
	Midnight – 7:00 am	7:00 am – 6:00 pm	6:00 pm – Midnight	Midnight – 7:00 am	7:00 am – 6:00 pm	6:00 pm – Midnight
Office	5%	100%	5%	0%	10%	0%
Restaurant	10%	70%	100%	20%	70%	100%
Retail	0%	90%	80%	0%	100%	60%
Government	0%	100%	40%	0%	40%	25%

As an example, for a mixed use building with retail and restaurant on the first level and office on the second level, the shared parking standard would be applied as follows:

Without Shared Parking Standard

Land Use	Size	Required Parking
Office	10,000 sq. ft.	37 stalls
Restaurant	3,000 sq. ft.	46 stalls
Retail	7,000 sq. ft.	28 stalls
Total	20,000 sq. ft.	111 stalls

With Shared Parking Standard

Land Use	Weekday			Weekend		
	Midnight – 7:00 am	7:00 am – 6:00 pm	6:00 pm – Midnight	Midnight – 7:00 am	7:00 am – 6:00 pm	6:00 pm – Midnight
Office	2 stalls	37 stalls	2 stalls	0 stalls	4 stalls	0 stalls
Restaurant	5 stalls	33 stalls	46 stalls	10 stalls	33 stalls	46 stalls
Retail	0 stalls	26 stalls	23 stalls	0 stalls	28 stalls	17 stalls
Total	7 stalls	96 stalls	71 stalls	10 stalls	65 stalls	63 stalls

The peak parking demand would occur on weekdays between 7:00 a.m. and 6:00 p.m., and the parking requirement would be reduced from 111 stalls to 96 stalls due to the mix of uses in the building.

The downtown parking project recommends that the parking ordinance be updated to include the ULI’s shared parking standard in the downtown area. City Staff believes that there may be a benefit to applying the shared parking standard city-wide, rather than just in the downtown area. There are other commercial areas in the City that have joint or shared parking. For example, the City’s recent review of the medical office development at 1120 Wayzata Blvd East included a joint parking arrangement with the adjacent retail building, Jimmy John’s/BMO Harris Bank. The proposed shared parking standard would also be effective in regulating such joint parking arrangements.

Parking and Mobility District

The Downtown Parking Study also recommends that the City implement a mobility management district in the downtown area. The City Council has directed staff to initiate the implementation of the mobility management district. There is a specific process in State law for the implementation of the mobility management district, and the City Council will be reviewing the Ordinance at a future meeting. The mobility management district is separate from the parking ordinance updates, and would not be within the City’s zoning ordinance.

Planning Commission Review

The Planning Commission held a workshop on January 25, 2016 to discuss the proposed changes to the ordinance. The Planning Commission generally expressed support for reducing the minimum parking requirements for office, retail, and restaurant uses, and for providing a shared parking standard for projects that include office, retail, restaurant and government uses. The Planning Commission also stated that these changes should be implemented city wide, and not just in the downtown district. The Planning Commission noted that there are multiple factors that impact parking demand, including seasonal uses, business changes such as reduced office space sizes and telecommuting, and alternative modes of transportation such as transit, bicycle and walking.

On March 10, 2016, the Planning Commission held a public hearing and reviewed the draft parking ordinance amendment. Based on the Planning Commission's feedback, City staff drafted additional amendments to the parking ordinance and presented it at the March 21st Planning Commission meeting. The Planning Commission voted 5-0 to adopt the Planning Commission Report and Recommendation which recommends approval of the of the parking ordinance amendment.

Proposed Changes

City Staff has drafted an amendment to the City's parking ordinance. The draft ordinance is based on the downtown parking project and the feedback received from the Planning Commission. The draft ordinance amendment includes changes to the minimum parking requirements and shared parking standards. The Planning Commission discussed the amendment and recommended the following changes to the minimum parking requirements and shared parking standards, which varies from the findings of the downtown parking project:

- Section 801.20.15 – Minimum Parking Requirements: The Planning Commission discussed the recommended reduction in the minimum parking requirement for retail and office uses provided in the downtown parking project, and generally thought the recommended requirements (3.7 stalls per 1,000 for office and 3.9 stalls per 1,000 for retail) was not enough of a meaningful reduction from the current requirement of 4 stalls per 1,000 for both uses. The revised ordinance reduces the minimum parking requirement to 3.0 stalls per 1,000 sq. ft. for both retail and office uses. The additional reductions are appropriate for two reasons. First, the revised rates are similar to the parking generation rates established by the Institute for Transportation Engineers (ITE). Secondly, the 2014 parking study completed by the city found that the actual parking demand in the downtown area for office and retail uses is approximately 2.7 spaces per 1,000 sq. ft. The revised minimum parking requirement for office and retail would be 75% of the current requirement, which would reduce the amount and size of off-street parking for new developments by 25%.
- Section 801.20.13 – Shared Parking Standards: The Planning Commission discussed the shared parking standards for retail uses and thought that the requirement for the evening time period (6:00 p.m. to midnight) was too high based on the retail businesses in the community. The draft ordinance amendment would reduce the requirement for this time period on weekdays from 80% to 60%. Given the variety of retail businesses in the community and the overall reduction in the parking requirement for retail uses, the Planning Commission thought that 60% provided an appropriate standard for retail uses.

In addition, multiple family residential use has been added to the shared parking standards. The shared parking standards would also apply to mixed use buildings that could include residential use, so it is appropriate to include multiple family residential uses in the shared parking standards.

The draft ordinance amendment also includes the following changes: (Note that the cited ordinance sections relate to the existing ordinance sections, not the draft ordinance sections.)

- Section 801.20.3.B – Change in Land Use: This section has been clarified to better reflect the intent of the section. If there is a change in use of a property or building that increases the parking requirement, the site must comply with the minimum parking requirements in the ordinance.
- Section 801.20.6 – Landscaping: The Planning Commission compared the landscaping requirements in the parking ordinance to the requirements in the design standards section of the zoning ordinance, and recommended that the requirements be consistent. Therefore, the Planning Commission recommended that the wall and hedge height requirements from the design standards be added to the parking ordinance.
- Section 801.20.7 – Credits Toward Parking Requirements: This section has been removed as this section will be addressed in the mobility management district.
- Section 801.20.9.D.1 – Calculating Space: The floor area references have been updated to include the definitions of floor area that already exist in the definitions section of the zoning ordinance.
- Section 801.20.9.D.2 – Calculating Space: The language pertaining to the determination of parking spaces that are inconvenient to be of questionable use has been revised to reflect how this section is administered and applied. The computation of parking requirements and parking stalls could be applied by City Staff in instances of an administrative review of a building permit. Therefore, the language limiting the determination to the City Council has been struck. The City Council would continue to make the determination in cases where the project requires review by the Planning Commission and City Council.
- Section 801.20.9.E.12 – Design: The language requiring a conditional use permit for exceptions to the street access requirements has been removed. City staff finds that the most appropriate zoning tool for exceptions to ordinance requirements is a variance, and not a conditional use permit.
- Section 801.20.10.C – Location: This standard has been clarified that there is also a setback requirement from the edge of the street, in addition to the setback requirement from the property line.
- Section 801.20.15 – Off-Street Parking and Loading Requirements: The number of parking stalls required for some uses have been updated to consistently use the term “floor area” as defined in the ordinance, rather than applying varying means of size calculations such as “area” or “gross floor area.”

- Section 801.20.18 – Space Reductions: A new paragraph has been added to allow for proof of parking. Proof of parking is a tool that the City can utilize to reduce the amount of parking that is provided on a site in instances where it can be demonstrated that the parking is not needed. As part of the Planning Commission and City Council’s review of the development applicant, the proof of parking area would be shown on the site plan. The proof of parking area would need to meet all of the other ordinance requirements, including setbacks, screening, and number of parking stalls. The stalls would not initially be constructed, but the City could require the installation of the proof of parking stalls when the City determines the additional parking is needed. Proof or parking is a valuable tool in cases where the Planning Commission and City Council determine that the parking ordinance requires more parking than is necessary for the development. Proof of parking ensures development projects do not provide excess parking, and provides benefits to natural resource and site preservation and reduced impervious surface.
- Section 801.20.18 – Space Reductions: The current ordinance requires a conditional use permit in cases where a property owner cannot meet the minimum number of parking stalls required. City staff finds that the most appropriate zoning tool for exceptions to the ordinance requirements is a variance, and not a conditional use permit. Therefore, the language of this paragraph has been updated to require a variance in such cases.
- Reorganization: In addition to the revisions outlined above, City staff has consolidated several sections and reorganized the format of the ordinance. These proposed changes do not modify any of the parking ordinance requirements, but simply make the ordinance easier to interpret and administer.

Action Steps

After considering the items outlined in this Report, the City Council should pursue one of the following options as an action step:

1. Adopt the First Reading of the ordinance included as Attachment C of this Report.
2. If the Council wishes to significantly modify the ordinance, the Council should direct staff to prepare a revised Ordinance for review and adoption at the next Council meeting.

Attachments:

- Attachment A: Existing Off-Street Parking and Loading Ordinance
- Attachment B: Draft Off-Street Parking and Loading Ordinance (Red-lined copy)
- Attachment C: Draft Off-Street Parking and Loading Ordinance (Clean copy)
- Attachment D: Planning Commission Report and Recommendation
- Attachment E: Planning Commission Meeting Minutes:

- January 25, 2016 Workshop minutes
- March 10, 2016 Draft meeting minutes
- March 21, 2016 Draft meeting minutes

SECTION 20

OFF-STREET PARKING AND LOADING

Section 801.20

- 801.20.1:** Purpose
- 801.20.2:** Scope of Regulations
- 801.20.3:** General Provisions
- 801.20.4:** Conformity of Damaged Structures
- 801.20.5:** Off-Street Parking Facilities Provided on a Site Elsewhere Than the Principal Use
- 801.20.6:** Screening and Landscaping
- 801.20.7:** Credits Toward Parking Requirements
- 801.20.8:** Off-Street Parking Restrictions
- 801.20.9:** Parking Area Design and Maintenance
- 801.20.10:** Location
- 801.20.11:** Sidewalks
- 801.20.12:** Maintenance
- 801.20.13:** Joint Facilities
- 801.20.14:** Truck Loading Areas, Design and Maintenance
- 801.20.15:** Off-Street Parking and Loading Requirements
- 801.20.16:** Non-Specified Uses
- 801.20.17:** C-4, C-4A and C-4B Parking Requirements
- 801.20.18:** Space Reductions

801.20.1: PURPOSE:

The regulation of off-street parking spaces in these zoning regulations is intended to alleviate or prevent congestion of the public right-of-way and to promote the safety and general welfare of the public, by establishing minimum requirements for off-street parking of motor vehicles in accordance with the intensity of utilization of the various parcels of land or structures.

801.20.2: SCOPE OF REGULATIONS:

The off-street parking requirements of this ordinance shall apply within all zoning districts for uses and structures, except as hereinafter provided.

801.20.3: GENERAL PROVISIONS:

- A. Site Plans: All site plans submitted for a structure requiring parking spaces and/or loading facilities shall show or designate the parking and/or loading area(s), number of parking spaces, and type of surfacing, screening, drainage, curbing, sidewalks and other improvements which may be required to be installed. Said plan shall be a part of the Building Permit for any such structure, and no Certificate of Occupancy shall be issued until all items shown on the plan for parking and loading facilities have been completed, unless an agreement supported by a cash deposit or bond provides for the completion of said plan.
- B. Change in Land Use. When the site intensity or use of a building is increased with consequent effect upon the parking requirements as prescribed in this Section, the

parking requirements as prescribed herein shall be used to provide for such increase in the site intensity and/or use.

- C. Reduction of Existing Off-Street Parking Space or Lot Area. Off-street parking spaces and loading spaces or lot area existing upon the effective date of this Ordinance shall not be reduced in number or size unless said number or size exceeds the requirements set forth herein for a similar new use.

801.20.4: CONFORMITY OF DAMAGED STRUCTURES:

When a non-conforming building is damaged by fire and explosion, act of God, or the public enemy to the extent that replacement costs of the structure are more than fifty (50) percent of its actual market value, based upon an independent current appraisal, it shall be made to fully comply with all requirements of this article.

801.20.5: OFF-STREET PARKING FACILITIES PROVIDED ON A SITE ELSEWHERE THAN THE PRINCIPAL USE:

When parking is provided on a site other than the lot or tract upon which a principal use is located, said parking area shall be in the ownership of and remain in the possession of the owner of the principal use for which it is designated. No authorization for separate parking facilities shall be given until such time as the City Council is reasonably certain that the ownership and use of the parking area will continue and that the site will be well maintained. Off site parking facilities may only be allowed by conditional use permit and shall be subject to the following conditions:

- A. Ordinance Compliance. Off-site parking shall be developed and maintained in compliance with all requirements and standards of this Ordinance.
- B. Access. Reasonable improved access from off-street parking facilities to the use being serviced shall be provided.
- C. Proximity to Multiple Residence. Off-site parking for multiple family dwellings shall not be located more than one hundred (100) feet from any normally used entrance of the principal use serviced.
- D. Proximity for Non-Residential Uses. Off-site parking for non-residential uses shall not be located more than three hundred (300) feet from the main entrance of the principal use being served. No more than one (1) main entrance shall be recognized for each principal building.

801.20.6: LANDSCAPING:

All exposed parking areas of four (4) or more required spaces shall be landscaped on all sides. Such screening shall be in conformance with Section 801.18 of this Ordinance and be approved in advance by the City. Landscaping shall consist of a wall or fence and plantings or surfacing material shall be provided in all areas bordering the parking area. No landscaping or screening shall interfere with the drive or pedestrian visibility for vehicles entering or exiting the premises.

801.20.7: CREDITS TOWARD PARKING REQUIREMENTS:

Establishments which pay or have paid an assessment for the provision of an off-street municipal parking lot shall receive parking space credits determined by their dollar contribution to the municipal lot divided by the total cost per parking space of said lot. Said credit shall expire ten (10) years from the date of construction of the parking facility.

801.20.8: OFF-STREET PARKING RESTRICTIONS:

- A. Boats, fish houses, school buses, house trailers, camping trailers, farm tractors, utility trailers and motor homes may not be parked, stored or otherwise continued on residential property for a period greater than seventy-two (72) hours, unless placed completely in the rear yard or side yard of said property and are screened from view of abutting properties and the public right-of-way.
- B. Except where otherwise allowed in a zoning district, trucks of more than twelve thousand (12,000) GVW or greater than thirty (30) feet in length, and contracting or excavating equipment may not be parked, stored or otherwise continued on any property within the City unless being used in conjunction with a temporary service benefiting the residential or commercial premises.
- C. Junked or inoperable vehicles may not be parked, stored or otherwise continued on any property within the City for a period greater than seventy-two (72) hours unless placed completely within an enclosed building or garage or screened in accordance with the provisions of Section 801.18 of this Ordinance. Said regulations shall also apply to race cars.
- D. No motor vehicle repair work of any kind shall be permitted in conjunction with exposed off-street parking facilities, except for minor repairs of vehicles owned by the occupant or resident of the principal use for which the parking space is intended. No exterior storage of car parts are allowed at any time.
- E. Except where otherwise allowed by zoning district, contractor's supplies and equipment or machinery kept for eventual sale, commercial repair, rental or other commercial purposes may not be stored, kept or otherwise continued on any property within the City. The keeping, storage or otherwise continuing of such materials within the City is prohibited and shall be considered to be a non-conforming use if in existence at the effective date of this Ordinance.

801.20.9: PARKING AREA DESIGN AND MAINTENANCE:

- A. Construction. All exposed parking areas and driveways shall be surfaced with an all-weather, durable and dust-free surfacing material to be approved by the City Engineer, shall be well drained and landscaped, and shall be maintained in a slightly and well kept condition.
- B. Striping and Curbing. All parking areas where four (4) or more spaces are required shall be marked by durable painted stripes designating the parking spaces unless excepted by the City Engineer. A continuous curb shall be provided around the periphery of the paved parking area of the lot, including drives.
- C. Setbacks.
 - 1. Front, side and rear setbacks of at least ten (10) feet from property lines shall be maintained from parking areas in all zoning districts, except C-4, C-4A and C-4B Districts. Setbacks of five (5) feet in the C-4, C-4A, and C-4B Districts shall apply only to those parking areas adjacent to residentially zoned or residentially used property.
 - 2. No area used by motor vehicles other than driveways for ingress to and egress from the site shall be located within the public street right-of-way.
- D. Calculating Space.

1. Floor Area. The term "floor area" for the purpose of calculating the number of off-street parking spaces required shall be determined on the basis of the exterior floor area dimensions of the buildings, structure or use times the number of floors, minus ten (10) percent except as may be hereinafter modified.
 2. Computation. When in the process of determining the required number of off-street parking spaces, there occurs a fraction of a space, such fraction shall be deemed as the requirement for an additional parking space. Parking spaces shall not be counted toward meeting a parking requirement when, in the Council's opinion, they are sufficiently inconvenient to be of questionable use.
 3. Places of Public Assembly. In stadiums, sports arenas, churches and other places of public assembly in which patrons or spectators occupy benches, pews or other similar seating facilities, each eighteen (18) inches of such seating facilities shall be counted as one (1) seat for the purpose of determining requirements.
 4. More than One Use. Except for a shopping center, should a structure contain two (2) or more types of uses, the gross floor area of each use shall be calculated and a ten (10) percent reduction shall be made for non-productive space. The resulting net usable floor space figure shall be utilized to determine the off-street parking requirement.
 5. Snow Storage in Parking Stalls. Provision shall be made in the parking area for adequate snow storage or removal in order to ensure that the required number of spaces are available at all times during the year.
 6. Use of Required Area. Required accessory off-street parking spaces in any district shall not be utilized for open storage, sale or rental of goods, or storage, of inoperable vehicles.
- E. Design.
1. Vehicular traffic generated by a use shall be channeled and controlled in a manner which will avoid congestion or interference with other vehicular transportation systems or pedestrian traffic and which will avoid creating traffic hazards or excessive traffic through residential areas. The adequacy of any proposed traffic circulation system to accomplish these objectives shall be determined by the City, which may require such additional measures for traffic control as it may deem necessary, including but not limited to the following: directional signalization, channelization, standby turn lanes, sidewalks illumination and other facilities within the site to prevent a backup of vehicles on public streets.
 2. Parking Stalls.
 - a. All parking spaces, except for parallel spaces and compact car stalls, shall be a minimum of nine (9) feet in width and twenty (20) feet in length, except a parking stall eighteen (18) feet in length with a two (2) foot overhang beyond the parking surface may be allowed upon approval of the City Engineer.
 - b. Up to twenty (20) percent of the parking spaces in a parking lot of forty (40) spaces or more may be permanently marked for compact cars only. A compact space shall be a minimum of eight (8) feet in width and sixteen (16) feet in length.

- c. In areas such as parking ramps or similar facilities size requirements may be determined by the City Engineer.
 - d. Parallel parking spaces shall be twenty-three (23) feet in length.
3. Driveway Standards. Except in the case of single family, two-family, townhouse, quadraminium, and manor home dwellings minimum driveway and traffic lane widths shall be developed in compliance with the following standards:

Angle of Pkg.	Traffic Flow	Min. Width
90 Degree	Two Way	24 ft.
60 Degree	One Way	18 ft.
45 Degree	One Way	14 ft.

- 4. Within Structure. The off-street parking requirement may be furnished by providing fee free space so designed within the principal building or structures attached thereto; however, unless provisions are made, no building permit shall be issued to convert said parking structure into a dwelling unit or living area or other activity until other adequate provisions are made to comply with the required off-street parking provisions of this Code. In creating other provisions on-street parking shall not be used.
- 5. Streets Not Used. Except in the case of single, two-family and townhouse dwellings, parking areas shall be designed so that circulation between parking bays or aisles occurs within the designated parking lot and does not depend upon a public street or alley. Except in the case of single, two-family and townhouse dwellings, parking area design which requires backing into the public street is prohibited. Parking spaces in a public right-of-way cannot be utilized in meeting required off-street parking standards.
- 6. Curb Cut Proximity to Intersection. No curb cut or other driveway access shall be located less than forty (40) feet from the intersection of two (2) or more street rights-of-way. This distance shall be measured from the intersection of lot lines, not curb lines.
- 7. Curb Cut Maximum. No curb cut access shall exceed twenty-four (24) feet in width except upon approval by the City Engineer.
- 8. Curb Cut Spacing Minimum. Curb cut openings shall be located at a minimum of ten (10) feet from the side yard lot line in all districts, except for the C-4, C-4A and C-4B Districts where such setbacks shall apply only to those parking areas adjacent to residentially zoned or residentially used property.
- 9. Curb Cut Separation. Driveway access curb openings on a public street except for single, two-family and townhouse dwellings shall not be located less than forty (40) feet from one another except on approval by the City Engineer.
- 10. Parking Area Grades. The grade elevation of any parking area or portion thereof shall not exceed five (5) percent.
- 11. Driveway Access Minimum. Each property shall be allowed one (1) driveway access for each one hundred twenty-five (125) feet of street frontage. All property shall be entitled to at least one (1) driveway access. Single family uses shall be limited to one (1) driveway access per lot, except when the property exceeds the required street frontage per zoning district requirements a second

driveway access may be allowed by approval of the City Engineer. The access of driveways onto arterial and collector streets is discouraged. However, when such a use is necessary or approved by the City, a minimum number of driveways shall be promoted by encouraging joint access through the use of shared curb cuts and access easements.

12. Street Access. Except in the case of a planned unit development, each lot shall have access directly onto an abutting, improved and City accepted public street. Exception to this access requirement may be allowed as a conditional use permit.
13. Lighting. Any lighting used to illuminate an off-street parking area shall be so arranged as to reflect the light away from adjoining property, abutting residential uses and public rights-of-way and be in compliance with Section 801.16.6 of this Code.
14. Signs. No sign shall be so located as to restrict the sight lines and orderly operation and traffic movement within any parking lot. All signs shall be in conformance with Section 801.27 of this Ordinance.

801.20.10: LOCATION:

- A. Required accessory off-street parking shall be on the same lot under the same ownership as the principal use being served, except as provided for under the provisions of Sections 801.20.5 and 801.20.13.
- B. Except for single, two family, townhouse, quadraminium and manor home dwellings, head-in parking, directly off of and adjacent to a public street, with each stall having its own direct access to the public street, shall be prohibited.
- C. There shall be no off-street parking within fifteen (15) feet of any street surface.
- D. The boulevard portion of the street right-of-way shall not be used for parking.
- E. In the case of single family, two family, townhouse quadraminium and manor home dwellings parking shall be prohibited in any portion of the front yard except designated driveways leading directly into a garage or one (1) open, surfaced spaced located on the side of a driveway, away from the principal use. Said extra space shall be surfaced with concrete or bituminous material.

801.20.11: SIDEWALKS:

Sidewalks shall be provided from apartment parking areas, and loading zones to the entrance of the building.

801.20.12: MAINTENANCE:

It shall be joint and several responsibility of the owner of the principal use (or Lessee, if there is one), to use and to maintain in a neat and adequate manner, the parking space, access way, striping, landscaping, required fences and snow removal.

801.20.13: JOINT FACILITIES:

- A. Off-Site Joint Use of Parking. The City Council may, after receiving a report and recommendation from the Planning Commission, approve a conditional use permit for one (1) or more businesses to provide the required off-street parking facilities by joint use of one (1) or more sites where the total number of spaces provided are less than the sum of the total required for each business should they provide them separately. When

considering a request for such a permit, the Planning Commission shall not recommend that such permit be granted except when the following conditions are found to exist.

1. Entertainment Uses. Up to fifty (50) percent of the parking facilities required for a theatre, bowling alley, or bar may be supplied by the off-street parking facilities provided by types of uses specified as primarily daytime uses in Section 801.20.13, Subd.A.4. below.
2. Night Time or Sunday Uses. Up to fifty (50) percent of the off-street parking facilities required for any use specified under (801.20.13, Subd.A.4.) below as primarily day time uses may be supplied by the parking facilities provided by the following night time or Sunday uses; auditoriums incidental to a public or parochial school, churches, bowling alleys, theatres, bars, excluding ones with restaurants or food services, or apartments.
3. Schools, Auditorium and Church Uses. Up to eighty (80) percent of the parking facilities required by this section for a church or an auditorium incidental to a public or parochial school may be supplied by the off-street parking facilities provided by uses specified under (801.20.13, Subd.A.4.) below as primarily day time uses.
4. Daytime Uses. For the purpose of this section the following uses are considered as primarily day time uses: banks, business offices, retail stores, personal service shops, restaurants, service shops, manufacturing, wholesale and similar uses.
5. Additional Criteria for Joint Parking. In addition to the preceding requirements, the following conditions are required for joint parking usage:
 - a. Proximity. The building or use for which application is being made to utilize the off-street parking facilities provided by another building or use shall be located within three hundred (300) feet of such parking facilities.
 - b. Conflict in Hours. The applicant shall show that there is no substantial conflict in the principal operating hours of the two (2) buildings or uses for which joint use of off-street parking facilities is proposed.
 - c. Written Consent and Agreement. A legally binding instrument, executed by the parties concerned, for joint use of off-street parking facilities, duly approved as to title of grantors or lessors, and form and manner of execution by the City Attorney, shall be filed with the City Clerk and recorded with the Hennepin County Recorder or Registrar of titles, and a certified copy of the recorded document shall be filed with the City within sixty (60) days after approval of the joint parking use by the City.

801.20.14: TRUCK LOADING AREAS, DESIGN AND MAINTENANCE:

- A. Design. Fifty (50) percent of the required number of truck berths shall be fifty (50) feet in length. All berths shall be no less than twelve (12) feet in width and fourteen (14) feet in length, exclusive of aisle and maneuvering space. All loading areas shall consist of a maneuvering area in addition to the berth and shall not use any of that portion of the site containing parking stalls. Maneuvering areas shall be of such size as to permit the backing of truck tractors and coupled trailers into a berth, without blocking the use of other berths, drives or maneuvering areas or on public right-of-way. The construction and setback standards listed in Section 801.20.9.A and 801.20.9.C also shall apply to all loading areas.

- B. Landscaping and Screening of Loading Berths. Loading berths shall be screened from all property lines. Said screening shall be accomplished by a solid wall or fence and shall be so designed as to be architecturally harmonious with the principal structure and in conformance with Section 801.18 of this Ordinance. Screening plantings may be substituted, provided such plantings are in conformance with Section 801.18 of this Ordinance.
- C. Location.
1. Off-Street. All required loading berths for a non-residential use shall be off-street and located on the same lot as the building or use to be served.
 2. Distance from Intersection. All loading berth curb cuts shall be located at minimum fifty (50) feet from the intersection of two (2) or more street rights-of-way. This distance shall be measured from the property line.
 3. Distance from Residential Use. No loading berth for a non-residential use shall be located closer than one hundred (100) feet from a residential district unless completely within a structure, except on approval by the City Council.
 - a. Pedestrians. Loading berths shall not conflict with pedestrian movement.
 - b. Visibility. Loading berths shall not obstruct the view of the public right-of-way from off-street parking access.
 - c. General Compliance. Loading berths shall comply with all other requirements of this section.
 4. Traffic Interference. Each loading berth shall be located with appropriate means of vehicular access to a street or public alley in a manner which will cause the least interference with traffic.
 5. Accessory Use; Parking and Storage. Any space allocated as a required loading berth or access drive so as to comply with the terms of these zoning regulations shall not be used for the storage of goods, inoperable vehicles or snow and shall not be included as part of the space requirements to meet off-street parking requirements.

801.20.15: OFF-STREET PARKING AND LOADING REQUIREMENTS:

<u>Use</u>	<u>Number of Parking Spaces Required</u>	<u>Off-St. Loading Spaces Required</u>
A. Animal Hospitals or Kennels	Six (6) spaces plus one (1) for each 200 sq.ft. of gross floor area over 10,000 sq.ft.	One (1) space per structure
B. Auditoriums, Theaters, Religious	One (1) space for each three (3) permanent seats	One (1) space for each structure with

	Institutions	based on the design capacity of the main assembly hall. Facilities as may be provided in conjunction with such buildings or uses shall be subject to additional requirements which are imposed by this Code.	over 100,000 sq.ft. of gross floor area
C.	Automobile Car Washes	Shall be determined by the type of car wash plus recommended stacking spaces as determined under 801.20.15.D of this Section.	One (1) space per facility
D.	Automatic Drive Through Service	Two (2) spaces for each bay plus stacking equivalent to five (5) spaces for each bay.	One (1) space per facility
E.	Self-Service Car Wash	Four (4) spaces per bay.	One (1) space per facility
F.	Motor Fuel Station Car Wash	One (1) space in addition to that required for the station.	N.A. in addition to that required for the station.

G.	Automobile Service Stations	Five (5) spaces plus three (3) spaces for each service stall. Those facilities designed for sale of other items than strictly automobile products, parts or service shall be required to provide additional parking in compliance with other applicable sections of this Code.	One (1) space
H.	Beauty or Barber Shops	Two (2) spaces for each working station, plus two (2) spaces for each three (3) employees.	N.A.
I.	Boat and Marine Sales	One (1) space for each 400 sq.ft. of floor area for the first 25,000 sq. ft., plus one (1) space for each 600 sq.ft. thereafter.	One (1) space, plus one (1) additional space for each 25,000 sq.ft. of gross floor area.
J.	Boating Marinas and Yacht Clubs	Seven (7) spaces for each ten (10) boat or mooring spaces.	One (1) space for each 20,000 square feet.

sq.ft. of	K. Bowling Alleys	Five (5) spaces for each lane or alley, plus additional spaces as may be required herein for related uses contained within the principal structure.	One (1) space for each structure with over 20,000 gross floor area.
	L. Community Center, Physical Culture Studio, Libraries, Museums	Ten (10) spaces plus one (1) for each one hundred fifty (150) feet in excess of 2,000 sq.ft. of floor area in the principal structure.	One (1) space for each structure with over 100,000 sq.ft. of gross floor area.
	M. Drive-in Convenience Food Establishment	One (1) space for each fifteen (15) sq. ft. of gross service area, one (1) space for each eighty (80) sq. ft of gross kitchen area and one (1) space for each forty (40) sq. ft. of seating area, but not less than fifteen (15) spaces, plus two (2) spaces per drive-thru window.	One (1) space.
	N. Drive-in	One (1) space for	One (1) space

	Banks	every 350 sq.ft. of gross usable floor area plus stacking requirements determined under 715.31 of this section.	for buildings between 30,000 sq.ft. and 100,000 sq.ft. in gross floor area, plus one (1) space for each additional 100,000 sq.ft.
O.	Furniture Sales	One (1) space for each 400 sq.ft. of floor area for the first 25,000 sq.ft., plus one (1) space for each 600 sq.ft. thereafter.	One (1) space plus one (1) additional space for each 25,000 sq.ft. of gross floor area.
P.	Group Day Care Centers	One (1) space for each employee, plus one (1) space for each four (4) children.	One (1) space
Q.	Housing for the Elderly	One (1) space for each one and one-half (1.5) dwelling units.	One (1) space
R.	Manufacturing	One (1) space for each employee on the major shift or one (1) space for each 300 sq.	One (1) space space for each 50,000 sq.ft. of gross floor area.

ft., whichever is greater.

S.	Medical or Dental Offices or Clinics	Six (6) spaces for each doctor or dentist.	One (1) space per building
T.	Motels, Hotels, Lodging or Boarding Houses	One (1) space per Lodging unit, plus spaces equal to 25% of the capacity of any club or lodge.	One (1) space per building
U.	Multiple Family Dwellings, Townhouses	Two (2) fee free spaces for each living unit, of which one (1) is to be enclosed.	One (1) space for each multiple family building over four (4) units.
V.	Nursing Homes, Rest Homes	One (1) space for each four (4) beds.	One (1) space plus one (1) additional space each 100,000 sq.ft. of gross floor area.
W.	Office Buildings and Pro- fessional Offices, Other Than Any Area For Doctors Or Dentists;	One (1) space for each 250 sq.ft. of floor area.	One (1) space for buildings between 10,000 sq.ft. and 100,000 sq.ft. in gross floor area, plus one (1) space for each additional

	Banks, Public Administration Offices.		100,000 sq.ft.
X.	Private or Private Non-Profit Baseball Fields, Stadiums	One (1) space for each eight (8) seats of design capacity.	One (1) space for each structure with over 100,000 sq.ft. of gross floor area.
Y.	Restaurants, Private Clubs, Lodges, Food Dispensing Establishments (Except Drive-In Restaurants)	One (1) space for each forty (40) sq.ft. of gross floor area of dining and bar area and one (1) space for each eighty (80) sq.ft. of kitchen area.	One (1) space for each 10,000 sq.ft. of gross floor area.
Z.	Retail Commercial Uses, Except as Prescribed Herein.	One (1) space for each two hundred and fifty (250) sq.ft. of floor area.	One (1) space for the first 10,000 sq.ft. of gross floor area, plus one (1) space for each additional 50,000 sq.ft.

- | | | | |
|-----|---|---|---|
| AA. | Retail Sales and Service Business With Fifty Percent or More of Gross Floor Area Devoted to Storage, Warehouses and/or Industry | Eight (8) spaces or one (1) space for each two hundred (200) sq.ft. devoted to public sales or service plus one (1) space for each five hundred (500) sq.ft. of storage area. | One (1) space for the first 10,000 sq.ft. of gross floor area, plus (1) space for each additional 50,000 sq.ft. |
| BB. | School, Elementary and Junior High, (Public or Private) | One (1) space for each classroom plus one (1) space for each fifty (50) student capacity. Adequate space shall be allowed for the dropping off and/or picking up of students as determined by the City Council. | One (1) space for each structure with over 100,000 sq.ft. of gross floor area. |

CC.	School, High School (Public or Private)	One (1) space for each five (5) students based on design capacity. Adequate space shall be allowed for the dropping off and/or picking up of students as determined by the City Council.	One (1) space for each structure with over 100,000 sq.ft. of gross floor area.
DD.	Shopping Center	One (1) space for each one hundred fifty (150) sq. ft. of gross leasable area.	One (1) space or the first ten thousand (10,000) sq. ft. of gross leasable area plus one (1) space for each additional fifty thousand (50,000) sq. ft. or part thereof.
EE.	Single Family, Two-Family dwellings	Two (2) spaces per family unit.	N.A.
FF.	Warehousing	One (1) space for each 1,000 sq.ft. of gross floor area. That space which is solely used as	Determined by the Zoning Administrator

office shall
comply with the
office use.

- GG. Micro-production Facility: One (1) space for each 1,000 sq. ft. of floor area.
- HH. Taproom/Tasting Room: One (1) space for each forty (40) sq. ft. of floor area.
- II. Brewpub: One (1) space for each 1,000 sq. ft. of Micro-brewery production floor area; one (1) space for each forty (40) sq. ft. of floor area of dining and bar area; and one (1) space for each eighty (80) sq. ft. of kitchen area.

801.20.16: NON-SPECIFIED USES:

For uses not specifically listed above, off-street parking and loading requirements shall be computed by the Zoning Administrator on the same basis as required for the most similar listed uses. (N.A. = Not Applicable).

801.20.17: C-4, C-4A AND C-4B PARKING REQUIREMENTS:

- A. Within the C-4, C-4A and C-4B Zoning Districts, the City may approve development and uses which do not comply with the required number of parking spaces as a conditional use permit, provided that:
 - 1. A development agreement running with the land is completed in which it is agreed that the property in question is financially responsible for its proportionate share of the City sponsored and provided parking space construction, maintenance, and parking site acquisition for new on-street, lot and/or ramp parking. Said responsibility shall be determined on the basis of the property's parking space shortage based upon ordinance requirements, in relationship to the total parking space shortage, as defined by Section 801.20 for a defined service and benefit area. The "service and benefit area" shall include all properties which benefit from the available public parking serving a particular retail and commercial neighborhood or district.
 - 2. The amount of parking provided on the property in question is the maximum amount possible, taking into account the use and design objectives of the C-4, C-4A and C-4B Districts as outlined by this Ordinance and the Comprehensive Plan.
 - 3. The parking shortages created by the development are not premature or in excess of the supply which can be provided by the City through a public parking system on a long term basis.
 - 4. The provisions of Section 801.04.2.F of this Ordinance are considered and satisfactorily met.

801.20.18: SPACE REDUCTIONS.

Subject to the review and processing of a conditional use permit as regulated by Section 801.04 of this Ordinance, the City may reduce the number of required off-street parking spaces and/or loading spaces when the use can demonstrate in documented form a need

which is less than required. In such situations, the City may require land to be reserved for parking development should use or needs change.

SECTION 20

OFF-STREET PARKING AND LOADING

Section 801.20

- 801.20.1: Purpose
- 801.20.2: Scope of Regulations
- 801.20.3: General Provisions
- ~~801.20.4: Off-Street Parking Restrictions~~
- ~~801.20.4: Conformity of Damaged Structures~~
- ~~801.20.5: Off-Street Parking Facilities Provided on a Site Elsewhere Than the Principal Use~~
- ~~801.20.6: Screening and Landscaping~~
- ~~801.20.7: Credits Toward Parking Requirements~~
- ~~801.20.8: Off-Street Parking Restrictions~~
- 801.20.95: Parking Area Location and Design ~~and Maintenance~~

- ~~801.20.6: Screening and Landscaping~~
- ~~801.20.10: Location~~
- ~~801.20.11: Sidewalks~~
- ~~801.20.127: Maintenance~~
- ~~801.20.8: Off-Street Parking Facilities Provided on a Site Elsewhere Than the Principal Use~~
- ~~801.20.139: Joint Facilities~~
- ~~801.20.1410: Truck Loading Areas, Design and Maintenance~~
- ~~801.20.1511: Off-Street Parking and Loading Requirements~~
- ~~801.20.16: Non-Specified Uses~~
- ~~801.20.1712: C-4, C-4A and C-4B Parking Requirements~~
- ~~801.20.1813: Space Reductions~~

801.20.1: PURPOSE:

The regulation of off-street parking spaces in these zoning regulations is -intended to alleviate or prevent congestion of the public right-of-way and to promote the safety and general welfare of the public, by establishing minimum requirements for off-street parking of motor vehicles in accordance with the intensity of utilization of the various parcels of land or structures.

801.20.2: SCOPE OF REGULATIONS:

The off-street parking requirements of this ordinance shall apply within all zoning districts for uses and structures, except as hereinafter provided.

801.20.3: GENERAL PROVISIONS:

- A. Site Plans: All site plans submitted for a structure requiring parking spaces and/or loading facilities shall show or designate the parking and/or loading area(s), number of parking spaces, and type of surfacing, screening, drainage, curbing, sidewalks and other improvements which may be required to be installed. Said plan shall be a part of the

Building Permit for any such structure, and no Certificate of Occupancy shall be issued until all items shown on the plan for parking and loading facilities have been completed, unless an agreement supported by a cash deposit or bond provides for the completion of said plan.

- B. Change in Land-Use. When ~~the site intensity or use of a building is increased with consequent effect upon the parking requirements there is a change of use, tenancy, or occupancy of a parcel of land or building which requires additional parking or loading spaces,~~ as prescribed in this Section, the minimum parking requirements as prescribed herein shall ~~be met be used to provide~~ for such ~~increase in the site intensity and/or use, use, tenant, or occupant.~~
- C. Reduction of Existing Off-Street Parking Space or Parking Lot Area. Off-street parking spaces and loading spaces or parking lot area existing upon the effective date of this Ordinance shall not be reduced in number or size unless said number or size exceeds the requirements set forth herein for a similar new use.

~~801.20.4: CONFORMITY OF DAMAGED STRUCTURES:~~

~~When a non-conforming building is damaged by fire and explosion, act of God, or the public enemy to the extent that replacement costs of the structure are more than fifty (50) percent of its actual market value, based upon an independent current appraisal, it shall be made to fully comply with all requirements of this article.~~

~~801.20.5: OFF STREET PARKING FACILITIES PROVIDED ON A SITE~~

~~ELSEWHERE THAN THE PRINCIPAL USE:~~

~~When parking is provided on a site other than the lot or tract upon which a principal use is located, said parking area shall be in the ownership of and remain in the possession of the owner of the principal use for which it is designated. No authorization for separate parking facilities shall be given until such time as the City Council is reasonably certain that the ownership and use of the parking area will continue and that the site will be well maintained. Off site parking facilities may only be allowed by conditional use permit and shall be subject to the following conditions:~~

- ~~A. Ordinance Compliance. Off site parking shall be developed and maintained in compliance with all requirements and standards of this Ordinance.~~
- ~~B. Access. Reasonable improved access from off street parking facilities to the use being serviced shall be provided.~~
- ~~C. Proximity to Multiple Residence. Off site parking for multiple family dwellings shall not be located more than one hundred (100) feet from any normally used entrance of the principal use serviced.~~
- ~~D. Proximity for Non-Residential Uses. Off site parking for non-residential uses shall not be located more than three hundred (300) feet from the main entrance of the principal use being served. No more than one (1) main entrance shall be recognized for each principal building.~~

~~801.20.6: LANDSCAPING:~~

~~All exposed parking areas of four (4) or more required spaces shall be landscaped on all sides. Such screening shall be in conformance with Section 801.18 of this Ordinance and be approved in advance by the City. Landscaping shall consist of a wall or fence and plantings or surfacing material shall be provided in all areas bordering the parking area. No landscaping or screening shall interfere with the drive or pedestrian visibility for vehicles entering or exiting the premises.~~

~~801.20.7: CREDITS TOWARD PARKING REQUIREMENTS:~~

~~Establishments which pay or have paid an assessment for the provision of an off-street municipal parking lot shall receive parking space credits determined by their dollar contribution to the municipal lot divided by the total cost per parking space of said lot. Said credit shall expire ten (10) years from the date of construction of the parking facility.~~

801.20.84: OFF-STREET PARKING RESTRICTIONS:

- A. Boats, fish houses, school buses, house trailers, camping trailers, farm tractors, utility trailers and motor homes may not be parked, stored or otherwise continued on residential property for a period greater than seventy-two (72) hours, unless placed completely in the rear yard or side yard of said property and are screened from view of abutting properties and the public right-of-way.
- B. Except where otherwise allowed in a zoning district, trucks of more than twelve thousand (12,000) GVW or greater than thirty (30) feet in length, and contracting or excavating equipment may not be parked, stored or otherwise continued on any property within the City unless being used in conjunction with a temporary service benefiting the residential or commercial premises.
- C. Junked or inoperable vehicles may not be parked, stored or otherwise continued on any property within the City for a period greater than seventy-two (72) hours unless placed completely within an enclosed building or garage or screened in accordance with the provisions of Section 801.18 of this Ordinance. Said regulations shall also apply to race cars.
- D. No motor vehicle repair work of any kind shall be permitted in conjunction with exposed off-street parking facilities, except for minor repairs of vehicles owned by the occupant or resident of the principal use for which the parking space is intended. No exterior storage of car parts are allowed at any time.
- E. Except where otherwise allowed by zoning district, contractor's supplies and equipment or machinery kept for eventual sale, commercial repair, rental or other commercial purposes may not be stored, kept or otherwise continued on any property within the City. The keeping, storage or otherwise continuing of such materials within the City is prohibited and shall be considered to be a non-conforming use if in existence at the effective date of this Ordinance.

801.20.95: PARKING AREA LOCATION AND DESIGN ~~AND MAINTENANCE~~:

- A. Construction. All exposed parking areas and driveways shall be surfaced with an all-weather, durable and dust-free surfacing material to be approved by the City Engineer, shall be well drained and landscaped, and shall be maintained in a slightly and well kept condition.
- B. Striping and Curbing. All parking areas where four (4) or more spaces are required shall be marked by durable painted stripes designating the parking spaces unless excepted by the City Engineer. A continuous curb shall be provided around the periphery of the paved parking area of the lot, including drives.

C. Location.

1. Required accessory off-street parking shall be on the same lot under the same ownership as the principal use being served, except as provided for under the provisions of Sections 801.20.8 and 801.20.9.
2. Except for single, two family, townhouse, quadraminium and manor home dwellings, head-in parking, directly off of and adjacent to a public street, with each stall having its own direct access to the public street, shall be prohibited.
3. The boulevard portion of the street right-of-way shall not be used for parking.
4. In the case of single family, two family, townhouse, quadraminium, and manor home dwellings parking shall be prohibited in any portion of the front yard except designated driveways leading directly into a garage or one (1) open, surfaced space located on the side of a driveway, away from the principal use. Said extra space shall be surfaced with concrete or bituminous material.

ED. Setbacks.

1. Front, side and rear setbacks of at least ten (10) feet from property lines shall be maintained from parking areas in all zoning districts, except C-4, C-4A and C-4B Districts. Setbacks of five (5) feet in the C-4, C-4A, and C-4B Districts shall apply only to those parking areas adjacent to residentially zoned or residentially used property.
2. In addition to the setback requirements, off-street parking must be set back fifteen (15) feet from any street surface.
23. No area used by motor vehicles other than driveways for ingress to and egress from the site shall be located within the public street right-of-way.

~~D.~~ Calculating Space:

1. ~~Floor Area. The term "floor area" for the purpose of calculating the number of off-street parking spaces required shall be determined on the basis of the exterior floor area dimensions of the buildings, structure or use times the number of floors, minus ten (10) percent except as may be hereinafter modified.~~
2. ~~Computation. When in the process of determining the required number of off-street parking spaces, there occurs a fraction of a space, such fraction shall be deemed as the requirement for an additional parking space. Parking spaces shall not be counted toward meeting a parking requirement when, in the Council's opinion, they are sufficiently inconvenient to be of questionable use.~~
3. ~~Places of Public Assembly. In stadiums, sports arenas, churches and other places of public assembly in which patrons or spectators occupy benches, pews or other similar seating facilities, each eighteen (18) inches of such seating facilities shall be counted as one (1) seat for the purpose of determining requirements.~~
4. ~~More than One Use. Except for a shopping center, should a structure contain two (2) or more types of uses, the gross floor area of each use shall be calculated and a ten (10) percent reduction shall be made for non-productive space. The resulting net usable floor space figure shall be utilized to determine the off-street parking requirement.~~

- ~~5. Snow Storage in Parking Stalls. Provision shall be made in the parking area for adequate snow storage or removal in order to ensure that the required number of spaces are available at all times during the year.~~
- ~~6. Use of Required Area. Required accessory off-street parking spaces in any district shall not be utilized for open storage, sale or rental of goods, or storage, of inoperable vehicles.~~

~~EE.~~ Design.

1. Vehicular traffic generated by a use shall be channeled and controlled in a manner which will avoid congestion or interference with other vehicular transportation systems or pedestrian traffic and which will avoid creating traffic hazards or excessive traffic through residential areas. The adequacy of any proposed traffic circulation system to accomplish these objectives shall be determined by the City, which may require such additional measures for traffic control as it may deem necessary, including but not limited to the following: directional signalization, channelization, standby turn lanes, sidewalks illumination and other facilities within the site to prevent a backup of vehicles on public streets.
2. Parking Stalls.
 - a. All parking spaces, except for parallel spaces and compact car stalls, shall be a minimum of nine (9) feet in width and twenty (20) feet in length, except a parking stall eighteen (18) feet in length with a two (2) foot overhang beyond the parking surface may be allowed upon approval of the City Engineer.
 - b. Up to twenty (20) percent of the parking spaces in a parking lot of forty (40) spaces or more may be permanently marked for compact cars only. A compact space shall be a minimum of eight (8) feet in width and sixteen (16) feet in length.
 - c. In areas such as parking ramps or similar facilities size requirements may be determined by the City Engineer.
 - d. Parallel parking spaces shall be twenty-three (23) feet in length.
3. Driveway Standards. Except in the case of single family, two-family, townhouse, quadraminium, and manor home dwellings minimum driveway and traffic lane widths shall be developed in compliance with the following standards:

Width	_____ Angle of Pkg. _____ Traffic Flow	Min.
	_____ 90 Degree _____ Two Way	24 ft.
	_____ 60 Degree _____ One	Way
18 ft.	_____ 45 Degree _____ One Way	14 ft.

4. **Within Structure.** The off-street parking requirement may be furnished by providing fee free space so designed within the principal building or structures attached thereto; however, unless provisions are made, no building permit shall be issued to convert said parking structure into a dwelling unit or living area or other activity until other adequate provisions are made to comply with the required off-street parking provisions of this Code. In creating other provisions on-street parking shall not be used.
5. **Streets Not Used.** Except in the case of single, two-family and townhouse dwellings, parking areas shall be designed so that circulation between parking bays or aisles occurs within the designated parking lot and does not depend upon a public street or alley. Except in the case of single, two-family and townhouse dwellings, parking area design which requires backing into the public street is prohibited. Parking spaces in a public right-of-way cannot be utilized in meeting required off-street parking standards.
6. **Curb Cut Proximity to Intersection.** No curb cut or other driveway access shall be located less than forty (40) feet from the intersection of two (2) or more street rights-of-way. This distance shall be measured from the intersection of lot lines, not curb lines.
7. **Curb Cut Maximum.** No curb cut access shall exceed twenty-four (24) feet in width except upon approval by the City Engineer.
8. **Curb Cut Spacing Minimum.** Curb cut openings shall be located at a minimum of ten (10) feet from the side yard lot line in all districts, except for the C-4, C-4A and C-4B Districts where such setbacks shall apply only to those parking areas adjacent to residentially zoned or residentially used property.
9. **Curb Cut Separation.** Driveway access curb openings on a public street except for single, two-family and townhouse dwellings shall not be located less than forty (40) feet from one another except on approval by the City Engineer.
10. **Parking Area Grades.** The grade elevation of any parking area or portion thereof shall not exceed five (5) percent.
11. **Driveway Access Minimum.** Each property shall be allowed one (1) driveway access for each one hundred twenty-five (125) feet of street frontage. All property shall be entitled to at least one (1) driveway access. Single family uses shall be limited to one (1) driveway access per lot, except when the property exceeds the required street frontage per zoning district requirements a second driveway access may be allowed by approval of the City Engineer. The access of driveways onto arterial and collector streets is discouraged. However, when such a use is necessary or approved by the City, a minimum number of driveways shall be promoted by encouraging joint access through the use of shared curb cuts and access easements.
12. **Street Access.** Except in the case of a planned unit development, each lot shall have access directly onto an abutting, improved and City accepted public street.
~~Exception to this access requirement may be allowed as a conditional use permit.~~

13. Lighting. Any lighting used to illuminate an off-street parking area shall be so arranged as to reflect the light away from adjoining property, abutting residential uses and public rights-of-way and be in compliance with Section 801.16.6 of this Code.
14. Signs. No sign shall be so located as to restrict the sight lines and orderly operation and traffic movement within any parking lot. All signs shall be in conformance with Section 801.27 of this Ordinance.
15. Sidewalks. Sidewalks shall be provided from apartment parking areas, and loading zones to the entrance of the building.

801.20.6: SCREENING AND LANDSCAPING:

All exposed parking areas of four (4) or more required spaces shall be landscaped on all sides. Such screening shall be in conformance with Section 801.18 of this Ordinance and be approved in advance by the City. Landscaping shall consist of a wall or fence and plantings or surfacing material shall be provided in all areas bordering the parking area. No landscaping or screening shall interfere with the drive or pedestrian visibility for vehicles entering or exiting the premises. A solid wall or dense hedge shall be no less than three (3) feet and no more than (4) feet in height.

801.20.10: LOCATION:

- ~~A. Required accessory off-street parking shall be on the same lot under the same ownership as the principal use being served, except as provided for under the provisions of Sections 801.20.5 and 801.20.13.~~
- ~~B. Except for single, two-family, townhouse, quadraminium and manor home dwellings, head-in parking, directly off of and adjacent to a public street, with each stall having its own direct access to the public street, shall be prohibited.~~
- ~~C. There shall be no off-street parking within fifteen (15) feet of any street surface.~~
- ~~D. The boulevard portion of the street right-of-way shall not be used for parking.~~
- ~~E. In the case of single family, two family, townhouse quadraminium and manor home dwellings parking shall be prohibited in any portion of the front yard except designated driveways leading directly into a garage or one (1) open, surfaced spaced located on the side of a driveway, away from the principal use. Said extra space shall be surfaced with concrete or bituminous material.~~

801.20.11: SIDEWALKS:

~~Sidewalks shall be provided from apartment parking areas, and loading zones to the entrance of the building.~~

801.20.127: MAINTENANCE:

- A. It shall be joint and several responsibility of the owner of the principal use (or Lessee, if there is one), to use and to maintain in a neat and adequate manner, the parking space, access way, striping, landscaping, required fences and snow removal.
- B. Snow Storage in Parking Stalls. Provision shall be made in the parking area for adequate snow storage or removal in order to ensure that the required number of spaces are available at all times during the year.

- C. Use of Required Area. Required accessory off-street parking spaces in any district shall not be utilized for open storage, sale or rental of goods, or storage, of inoperable vehicles.

801.20.8: OFF-STREET PARKING FACILITIES PROVIDED ON A SITE ELSEWHERE THAN THE PRINCIPAL USE:

- A. When parking is provided on a site other than the lot or tract upon which a principal use is located, said parking area shall be in the ownership of and remain in the possession of the owner of the principal use for which it is designated. No authorization for separate parking facilities shall be given until such time as the City Council is reasonably certain that the ownership and use of the parking area will continue and that the site will be well maintained. Off site parking facilities may only be allowed by conditional use permit and shall be subject to the following conditions:
1. Ordinance Compliance. Off-site parking shall be developed and maintained in compliance with all requirements and standards of this Ordinance.
 2. Access. Reasonable improved access from off-street parking facilities to the use being serviced shall be provided.
 3. Proximity to Multiple Residence. Off-site parking for multiple family dwellings shall not be located more than one hundred (100) feet from any normally used entrance of the principal use serviced.
 4. Proximity for Non-Residential Uses. Off-site parking for non-residential uses shall not be located more than three hundred (300) feet from the main entrance of the principal use being served. No more than one (1) main entrance shall be recognized for each principal building.

801.20.139: JOINT FACILITIES:

- A. Off-Site Joint Use of Parking. The City Council may, after receiving a report and recommendation from the Planning Commission, approve a conditional use permit for one (1) or more ~~businesses-uses~~ to provide the required off-street parking facilities by joint use of one (1) or more sites where the total number of spaces provided are less than the sum of the total required for each ~~business-use~~ should they provide them separately. When considering a request for such ~~a-conditional use~~ permit, the Planning Commission shall not recommend that such permit be granted except when the following conditions are found to exist.
1. Entertainment Uses. Up to fifty (50) percent of the parking facilities required for a theatre, bowling alley, or bar may be supplied by the off-street parking facilities provided by types of uses specified as primarily daytime uses in Section 801.20.13, Subd.A.4. below.
 2. Night Time or Sunday Uses. Up to fifty (50) percent of the off-street parking facilities required for any use specified under (801.20.13, Subd.A.4.) below as primarily day time uses may be supplied by the parking facilities provided by the following night time or Sunday uses; auditoriums incidental to a public or parochial school, churches, bowling alleys, theatres, bars, excluding ones with restaurants or food services, or apartments.

3. Schools, Auditorium and Church Uses. Up to eighty (80) percent of the parking facilities required by this section for a church or an auditorium incidental to a public or parochial school may be supplied by the off-street parking facilities provided by uses specified under (801.20.13, Subd.A.4.) below as primarily day time uses.
4. Daytime Uses. For the purpose of this section the following uses are considered as primarily day time uses: banks, business offices, retail stores, personal service shops, restaurants, service shops, manufacturing, wholesale and similar uses.
5. Office, Restaurant, Retail, Government, and Multiple Family Residential Uses.
The minimum parking requirement for joint facilities that include office, restaurant, retail, government and/or multiple family residential uses are determined by the following calculation:

- a. Multiply the minimum parking required for each individual use, by the appropriate percentage for each of the six (6) designated time periods, as outlined in the following table:

<u>Land Use</u>	<u>Weekday</u>			<u>Weekend</u>		
	<u>Midnight – 7:00 am</u>	<u>7:00 am – 6:00 pm</u>	<u>6:00 pm – Midnight</u>	<u>Midnight – 7:00 am</u>	<u>7:00 am – 6:00 pm</u>	<u>6:00 pm – Midnight</u>
<u>Office</u>	<u>5%</u>	<u>100%</u>	<u>5%</u>	<u>0%</u>	<u>10%</u>	<u>0%</u>
<u>Restaurant</u>	<u>10%</u>	<u>70%</u>	<u>100%</u>	<u>20%</u>	<u>70%</u>	<u>100%</u>
<u>Retail</u>	<u>0%</u>	<u>90%</u>	<u>60%</u>	<u>0%</u>	<u>100%</u>	<u>60%</u>
<u>Government</u>	<u>0%</u>	<u>100%</u>	<u>40%</u>	<u>0%</u>	<u>40%</u>	<u>25%</u>
<u>Multiple Family Residential</u>	<u>100%</u>	<u>60%</u>	<u>100%</u>	<u>100%</u>	<u>75%</u>	<u>100%</u>

- b. Add the resulting sums for each of the six (6) designated time periods.
 - c. The minimum parking requirement shall be the highest sum among the six (6) designated time periods.
65. Additional Criteria for Joint Parking. In addition to the preceding requirements, the following conditions are required for joint parking usage:
- a. Proximity. The building or use for which application is being made to utilize the off-street parking facilities provided by another building or use shall be located within three hundred (300) feet of such parking facilities.
 - b. Conflict in Hours. The applicant shall show that there is no substantial conflict in the principal operating hours of the two (2) buildings or uses for which joint use of off-street parking facilities is proposed.
 - c. Written Consent and Agreement. A legally binding instrument, executed by the parties concerned, for joint use of off-street parking facilities, duly approved as to title of grantors or lessors, and form and manner of

execution by the City Attorney, shall be filed with the City Clerk and recorded with the Hennepin County Recorder or Registrar of titles, and a certified copy of the recorded document shall be filed with the City within sixty (60) days after approval of the joint parking use by the City.

801.20.1410: TRUCK LOADING AREAS, DESIGN AND MAINTENANCE:

- A. Design. Fifty (50) percent of the required number of truck berths shall be fifty (50) feet in length. All berths shall be no less than twelve (12) feet in width and fourteen (14) feet in length, exclusive of aisle and maneuvering space. All loading areas shall consist of a maneuvering area in addition to the berth and shall not use any of that portion of the site containing parking stalls. Maneuvering areas shall be of such size as to permit the backing of truck tractors and coupled trailers into a berth, without blocking the use of other berths, drives or maneuvering areas or on public right-of-way. The construction and setback standards listed in Section 801.20.9.A and 801.20.9.C also shall apply to all loading areas.
- B. Landscaping and Screening of Loading Berths. Loading berths shall be screened from all property lines. Said screening shall be accomplished by a solid wall or fence and shall be so designed as to be architecturally harmonious with the principal structure and in conformance with Section 801.18 of this Ordinance. Screening plantings may be substituted, provided such plantings are in conformance with Section 801.18 of this Ordinance.
- C. Location.
 - 1. Off-Street. All required loading berths for a non-residential use shall be off-street and located on the same lot as the building or use to be served.
 - 2. Distance from Intersection. All loading berth curb cuts shall be located at minimum fifty (50) feet from the intersection of two (2) or more street rights-of-way. This distance shall be measured from the property line.
 - 3. Distance from Residential Use. No loading berth for a non-residential use shall be located closer than one hundred (100) feet from a residential district unless completely within a structure, except on approval by the City Council.
 - a. Pedestrians. Loading berths shall not conflict with pedestrian movement.
 - b. Visibility. Loading berths shall not obstruct the view of the public right-of-way from off-street parking access.
 - c. General Compliance. Loading berths shall comply with all other requirements of this section.
 - 4. Traffic Interference. Each loading berth shall be located with appropriate means of vehicular access to a street or public alley in a manner which will cause the least interference with traffic.
 - 5. Accessory Use; Parking and Storage. Any space allocated as a required loading berth or access drive so as to comply with the terms of these zoning regulations shall not be used for the storage of goods, inoperable vehicles or snow and shall

not be included as part of the space requirements to meet off-street parking requirements.

801.20.1511: OFF-STREET PARKING AND LOADING REQUIREMENTS:

A. Calculating Space.

1. Floor Area. The term "floor area" for the purpose of calculating the number of off-street parking spaces required shall be determined based on the Gross Floor Area minus ten (10) percent, except as may be hereinafter modified.
2. Computation. When in the process of determining the required number of off-street parking spaces, there occurs a fraction of a space, such fraction shall be deemed as the requirement for an additional parking space. Parking spaces shall not be counted toward meeting a parking requirement when they are sufficiently inconvenient to be of questionable use.
3. Places of Public Assembly. In stadiums, sports arenas, churches and other places of public assembly in which patrons or spectators occupy benches, pews or other similar seating facilities, each eighteen (18) inches of such seating facilities shall be counted as one (1) seat for the purpose of determining requirements.
4. More than One Use. Except for a shopping center, should a structure contain two (2) or more types of uses, the Gross Floor Area of each use shall be calculated and a ten (10) percent reduction shall be made for non-productive space. The resulting net usable floor space figure shall be utilized to determine the off-street parking requirement.

B. The minimum number of off-street parking and loading spaces for each use shall be as follows:

	Use	Number of Parking Spaces Required	Off-St. Loading Spaces Required
A 1.	Animal Hospitals or Kennels	Six (6) spaces plus one (1) for each 200 sq. ft. of gross floor area over 10,000 sq. ft.	One (1) space per structure
B 2.	Auditoriums, Theaters, Religious Institutions	One (1) space for each three (3) permanent seats based on the design capacity of the main assembly hall. Facilities as may be provided in conjunction with such buildings or uses shall be subject to additional requirements which are imposed by this Code.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area
C 3.	Automobile Car Washes	Shall be determined by the type of car wash plus recommended stacking spaces as determined under 801.20.1511. DB .4 of this Section	One (1) space per facility
D 4.	Automatic Drive	Two (2) spaces for each bay	One (1) space per facility

	Through Service	plus stacking equivalent to five (5) spaces for each bay.	
E 5.	Self-Service Car Wash	Four (4) spaces per bay.	One (1) space per facility
F 6.	Motor Fuel Station Car Wash	One (1) space in addition to that required for the station.	N.A. in addition to that required for the station.
G 7.	Automobile Service Stations	Five (5) spaces plus three (3) spaces for each service stall. Those facilities designed for sale of other items than strictly automobile products, parts or service shall be required to provide additional parking in compliance with other applicable sections of this Code.	One (1) space
H 8.	Beauty of Barber Shops	Two (2) spaces for each working station, plus two (2) spaces for each (3) employees.	N.A.
I 9.	Boat and Marine Sales	One (1) space for each 400 sq. ft. of floor area for the first 25,000 sq. ft., plus one (1) space for each 600 sq. ft. thereafter.	One (1) space, plus one (1) additional space for each 25,000 sq. ft. of gross floor area
J 10.	Boating Marinas and Yacht Clubs	Seven (7) spaces for each ten (10) boat or mooring spaces.	One (1) space for each 20,000 square feet.
K 11.	Bowling Alleys	Five (5) spaces for each lane or alley, plus additional spaces as may be required herein for related uses contained within the principal structure.	One (1) space for each structure with over 20,000 sq. ft. of gross floor area
L 12.	Community Center, Physical Culture Studio, Libraries, Museums	Ten (10) spaces plus one (1) space for each one hundred fifty (150) square feet in excess of 2,000 sq. ft. of floor area in the principal structure.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
M 13.	Drive-in Convenience Food Establishment	One (1) space for each fifteen (15) sq. ft. of gross-service floor area, one (1) space for each eighty (80) sq. ft. of gross kitchen floor area and one (1) space for each forty (40) sq. ft. of seating floor area, but not less than fifteen (15) spaces, plus two (2) spaces per drive-thru window.	One (1) space
N 14.	Drive-in Banks	One (1) space for every 350 sq. ft. of gross-usable floor area plus stacking requirements determined under 715.31 of this section.	One (1) space for buildings between 30,000 sq. ft. and 100,000 sq. ft. in gross floor area, plus one (1) space for each additional

			100,000 sq. ft.
Q15.	Furniture Sales	One (1) space for each 400 sq. ft. of floor area for the first 25,000 sq. ft., plus one (1) space for each 600 sq. ft. thereafter.	One (1) space plus one (1) additional space for each 25,000 sq. ft. of gross floor area.
P16.	Group Day Care Centers	One (1) space for each employee, plus one (1) space for each four (4) children.	One (1) space
Q17.	Housing for the Elderly	One (1) space for each one and one-half (1.5) dwelling units.	One (1) space
R18.	Manufacturing	One (1) space for each employee on the major shift or one (1) space for each 300 sq. ft., whichever is greater.	One (1) space space for each 50,000 sq. ft. of gross floor area.
S19.	Medical or Dental Offices or Clinics	Six (6) spaces for each doctor or dentist	One (1) space per building
T20.	Motels, Hotels, Lodging or Boarding Houses	One (1) space per Lodging unit, plus spaces equal to 25% capacity of any club or lodge.	One (1) space per building
U21.	Multiple Family Dwellings, Townhouses	Two (2) fee free spaces for each living unit, of which one (1) is to be enclosed.	One (1) space for each multiple family building over four (4) units.
V22.	Nursing Homes, Rest Homes	One (1) space for each four (4) beds.	One (1) space plus one (1) additional space each 100,000 sq. ft. of gross floor area.
W23.	Office Buildings and Professional Offices, Other than Any Area for Doctors or Dentists; Banks, Public Administration Offices.	Three (3) One (1) space for each 250 sq. ft. of floor area. spaces for each 1,000 sq. ft. of floor area.	One (1) space for buildings between 10,000 sq. ft. and 100,000 sq. ft. in gross floor area, plus one (1) space for each additional 100,000 sq. ft.
X24.	Private or Private Non-Profit Baseball Fields, Stadiums	One (1) space for each eight (8) seats of design capacity.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
Y25.	Restaurants, Private Clubs, Lodges, Food Dispensing Establishments (Except Drive-In Restaurants)	One (1) space for each forty (40) sq. ft. of gross floor area of dining and bar area and one (1) space for each eighty (80) sq. ft. of kitchen area. 15.2 spaces for each 1,000 sq. ft. of floor area	One (1) space for each 10,000 sq. ft. of gross floor area.
Z26.	Retail Commercial Uses, Except as Prescribed Herein.	One (1) space for each two hundred and fifty (250) sq. ft. of floor area. Three (3) spaces for each 1,000 sq. ft. of floor area	One (1) space for the first 10,000 sq. ft. of gross floor area, plus one (1) space for each additional 50,000 sq. ft.
AA27.	Retail Sales and	Eight (8) spaces or one (1)	One (1) space for the first

	Service Business With Fifty Percent or More of Gross Floor Area Devoted to Storage, Warehouses and/or Industry	space for each two hundred (200) sq. ft. devoted to public sales or service plus one (1) space for each five hundred (500) sq. ft. of storage area.	10,000 sq. ft. of gross floor area, plus (1) space for each additional 50,000 sq. ft.
BB <u>28</u> .	School, Elementary and Junior High, (Public or Private)	One (1) space for each classroom plus one (1) space for each fifty (50) student capacity. Adequate space shall be allowed for the dropping off and/or picking up of students as determined by the City Council.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
CC <u>29</u> .	School, High School (Public or Private)	One (1) space for each five (5) students based on design capacity. Adequate space shall be allowed for the dropping off and/or picking up of students as determined by the City Council.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
DD <u>30</u> .	Shopping Center	One (1) space for each one hundred fifty (150) sq. ft. of gross leasable <u>floor</u> area.	One (1) space or the first ten thousand (10,000) sq. ft. of gross leasable area plus one (1) space for each additional fifty thousand (50,000) sq. ft. or part thereof.
EE <u>31</u> .	Single Family, Two-Family Dwellings	Two (2) spaces per family unit.	N.A.
FF <u>32</u> .	Warehousing	One (1) space for each 1,000 sq. ft. of gross -floor area. That space which is solely used as office shall comply with the office use.	Determined by the Zoning Administrator
GG <u>33</u> .	Micro-production Facility	One (1) space for each 1,000 sq. ft. of floor area	
HH <u>34</u> .	Taproom/Tasting Room	One (1) space for each forty (40) sq. ft. of floor area.	
I <u>35</u> .	Brewpub	One (1) space for each 1,000 sq. ft. of Micro-brewing production floor area; one (1) space for each forty (40) sq. ft. of floor area of dining and bar area; and one (1) space for each eighty (80) sq. ft. of floor area of kitchen area.	

~~801.20.16:~~ ~~C.~~ ~~NON-SPECIFIED USES~~ Non-Specified Uses.

For uses not specifically listed above, off-street parking and loading requirements shall be computed by the Zoning Administrator on the same basis as required for the most similar listed uses. (N.A. = Not Applicable).

801.20.1712: C-4, C-4A AND C-4B PARKING REQUIREMENTS:

- A. Within the C-4, C-4A and C-4B Zoning Districts, the City may approve development and uses which do not comply with the required number of parking spaces as a conditional use permit, provided that:
1. A development agreement running with the land is completed in which it is agreed that the property in question is financially responsible for its proportionate share of the City sponsored and provided parking space construction, maintenance, and parking site acquisition for new on-street, lot and/or ramp parking. Said responsibility shall be determined on the basis of the property's parking space shortage based upon ordinance requirements, in relationship to the total parking space shortage, as defined by Section 801.20 for a defined service and benefit area. The "service and benefit area" shall include all properties which benefit from the available public parking serving a particular retail and commercial neighborhood or district.
 2. The amount of parking provided on the property in question is the maximum amount possible, taking into account the use and design objectives of the C-4, C-4A and C-4B Districts as outlined by this Ordinance and the Comprehensive Plan.
 3. The parking shortages created by the development are not premature or in excess of the supply which can be provided by the City through a public parking system on a long term basis.
 4. The provisions of Section 801.04.2.F of this Ordinance are considered and satisfactorily met.

801.20.1813: SPACE REDUCTIONS.

A. If warranted by unique characteristics or documented parking demand, the City may allow reductions in the number of parking spaces actually constructed at the time of site development or occupancy of a building, as long as the property owner provides a proof of parking plan. The proof of parking plan must provide the location for all minimum required parking spaces in conformance with this Ordinance. The City may require installation of the additional parking spaces in the proof of parking plan whenever the need arises.

B. Subject to the review and processing of a conditional-use permit ~~variance~~ as regulated by Section 801.045 of this Ordinance, the City may reduce the number of required off-street parking spaces and/or loading spaces when the use can demonstrate in documented form a need which is less than required. In such situations, the City may require land to be reserved for parking development should use or needs change.

SECTION 20

OFF-STREET PARKING AND LOADING

Section 801.20

- 801.20.1:** Purpose
- 801.20.2:** Scope of Regulations
- 801.20.3:** General Provisions
- 801.20.4:** Off-Street Parking Restrictions
- 801.20.5:** Parking Area Location and Design
- 801.20.6:** Screening and Landscaping
- 801.20.7:** Maintenance
- 801.20.8:** Off-Street Parking Facilities Provided on a Site Elsewhere Than the Principal Use
- 801.20.9:** Joint Facilities
- 801.20.10:** Truck Loading Areas, Design and Maintenance
- 801.20.11:** Off-Street Parking and Loading Requirements
- 801.20.12:** C-4, C-4A and C-4B Parking Requirements
- 801.20.13:** Space Reductions

801.20.1: PURPOSE:

The regulation of off-street parking spaces in these zoning regulations is intended to alleviate or prevent congestion of the public right-of-way and to promote the safety and general welfare of the public, by establishing minimum requirements for off-street parking of motor vehicles in accordance with the intensity of utilization of the various parcels of land or structures.

801.20.2: SCOPE OF REGULATIONS:

The off-street parking requirements of this ordinance shall apply within all zoning districts for uses and structures, except as hereinafter provided.

801.20.3: GENERAL PROVISIONS:

- A. Site Plans: All site plans submitted for a structure requiring parking spaces and/or loading facilities shall show or designate the parking and/or loading area(s), number of parking spaces, and type of surfacing, screening, drainage, curbing, sidewalks and other improvements which may be required to be installed. Said plan shall be a part of the Building Permit for any such structure, and no Certificate of Occupancy shall be issued until all items shown on the plan for parking and loading facilities have been completed, unless an agreement supported by a cash deposit or bond provides for the completion of said plan.
- B. Change in Use. When there is a change of use, tenancy, or occupancy of a parcel of land or building which requires additional parking or loading spaces, as prescribed in this Section, the minimum parking requirements as prescribed herein shall be met for such use, tenant, or occupant.

- C. Reduction of Existing Off-Street Parking Space or Parking Lot Area. Off-street parking spaces and loading spaces or parking lot area existing upon the effective date of this Ordinance shall not be reduced in number or size unless said number or size exceeds the requirements set forth herein for a similar new use.

801.20.4: OFF-STREET PARKING RESTRICTIONS:

- A. Boats, fish houses, school buses, house trailers, camping trailers, farm tractors, utility trailers and motor homes may not be parked, stored or otherwise continued on residential property for a period greater than seventy-two (72) hours, unless placed completely in the rear yard or side yard of said property and are screened from view of abutting properties and the public right-of-way.
- B. Except where otherwise allowed in a zoning district, trucks of more than twelve thousand (12,000) GVW or greater than thirty (30) feet in length, and contracting or excavating equipment may not be parked, stored or otherwise continued on any property within the City unless being used in conjunction with a temporary service benefiting the residential or commercial premises.
- C. Junked or inoperable vehicles may not be parked, stored or otherwise continued on any property within the City for a period greater than seventy-two (72) hours unless placed completely within an enclosed building or garage or screened in accordance with the provisions of Section 801.18 of this Ordinance. Said regulations shall also apply to race cars.
- D. No motor vehicle repair work of any kind shall be permitted in conjunction with exposed off-street parking facilities, except for minor repairs of vehicles owned by the occupant or resident of the principal use for which the parking space is intended. No exterior storage of car parts are allowed at any time.
- E. Except where otherwise allowed by zoning district, contractor's supplies and equipment or machinery kept for eventual sale, commercial repair, rental or other commercial purposes may not be stored, kept or otherwise continued on any property within the City. The keeping, storage or otherwise continuing of such materials within the City is prohibited and shall be considered to be a non-conforming use if in existence at the effective date of this Ordinance.

801.20.5: PARKING AREA LOCATION AND DESIGN:

- A. Construction. All exposed parking areas and driveways shall be surfaced with an all-weather, durable and dust-free surfacing material to be approved by the City Engineer, shall be well drained and landscaped, and shall be maintained in a sightly and well kept condition.
- B. Striping and Curbing. All parking areas where four (4) or more spaces are required shall be marked by durable painted stripes designating the parking spaces unless excepted by the City Engineer. A continuous curb shall be provided around the periphery of the paved parking area of the lot, including drives.
- C. Location.

1. Required accessory off-street parking shall be on the same lot under the same ownership as the principal use being served, except as provided for under the provisions of Sections 801.20.8 and 801.20.9.
2. Except for single, two family, townhouse, quadraminium and manor home dwellings, head-in parking, directly off of and adjacent to a public street, with each stall having its own direct access to the public street, shall be prohibited.
3. The boulevard portion of the street right-of-way shall not be used for parking.
4. In the case of single family, two family, townhouse, quadraminium, and manor home dwellings parking shall be prohibited in any portion of the front yard except designated driveways leading directly into a garage or one (1) open, surfaced space located on the side of a driveway, away from the principal use. Said extra space shall be surfaced with concrete or bituminous material.

D. Setbacks.

1. Front, side and rear setbacks of at least ten (10) feet from property lines shall be maintained from parking areas in all zoning districts, except C-4, C-4A and C-4B Districts. Setbacks of five (5) feet in the C-4, C-4A, and C-4B Districts shall apply only to those parking areas adjacent to residentially zoned or residentially used property.
2. In addition to the setback requirements, off-street parking must be set back fifteen (15) feet from any street surface.
3. No area used by motor vehicles other than driveways for ingress to and egress from the site shall be located within the public street right-of-way.

E. Design.

1. Vehicular traffic generated by a use shall be channeled and controlled in a manner which will avoid congestion or interference with other vehicular transportation systems or pedestrian traffic and which will avoid creating traffic hazards or excessive traffic through residential areas. The adequacy of any proposed traffic circulation system to accomplish these objectives shall be determined by the City, which may require such additional measures for traffic control as it may deem necessary, including but not limited to the following: directional signalization, channelization, standby turn lanes, sidewalks illumination and other facilities within the site to prevent a backup of vehicles on public streets.
2. Parking Stalls.
 - a. All parking spaces, except for parallel spaces and compact car stalls, shall be a minimum of nine (9) feet in width and twenty (20) feet in length, except a parking stall eighteen (18) feet in length with a two (2) foot overhang beyond the parking surface may be allowed upon approval of the City Engineer.

- b. Up to twenty (20) percent of the parking spaces in a parking lot of forty (40) spaces or more may be permanently marked for compact cars only. A compact space shall be a minimum of eight (8) feet in width and sixteen (16) feet in length.
 - c. In areas such as parking ramps or similar facilities size requirements may be determined by the City Engineer.
 - d. Parallel parking spaces shall be twenty-three (23) feet in length.
3. Driveway Standards. Except in the case of single family, two-family, townhouse, quadraminium, and manor home dwellings minimum driveway and traffic lane widths shall be developed in compliance with the following standards:

Angle of Pkg.	Traffic Flow	Min. Width
90 Degree	Two Way	24 ft.
60 Degree	One Way	18 ft.
45 Degree	One Way	14 ft.

- 4. Within Structure. The off-street parking requirement may be furnished by providing fee free space so designed within the principal building or structures attached thereto; however, unless provisions are made, no building permit shall be issued to convert said parking structure into a dwelling unit or living area or other activity until other adequate provisions are made to comply with the required off-street parking provisions of this Code. In creating other provisions on-street parking shall not be used.
- 5. Streets Not Used. Except in the case of single, two-family and townhouse dwellings, parking areas shall be designed so that circulation between parking bays or aisles occurs within the designated parking lot and does not depend upon a public street or alley. Except in the case of single, two-family and townhouse dwellings, parking area design which requires backing into the public street is prohibited. Parking spaces in a public right-of-way cannot be utilized in meeting required off-street parking standards.
- 6. Curb Cut Proximity to Intersection. No curb cut or other driveway access shall be located less than forty (40) feet from the intersection of two (2) or more street rights-of-way. This distance shall be measured from the intersection of lot lines, not curb lines.
- 7. Curb Cut Maximum. No curb cut access shall exceed twenty-four (24) feet in width except upon approval by the City Engineer.
- 8. Curb Cut Spacing Minimum. Curb cut openings shall be located at a minimum of ten (10) feet from the side yard lot line in all districts, except for the C-4, C-4A and C-4B Districts where such setbacks shall apply only to those parking areas adjacent to residentially zoned or residentially used property.
- 9. Curb Cut Separation. Driveway access curb openings on a public street except for single, two-family and townhouse dwellings shall not be located less than forty (40) feet from one another except on approval by the City Engineer.

10. **Parking Area Grades.** The grade elevation of any parking area or portion thereof shall not exceed five (5) percent.
11. **Driveway Access Minimum.** Each property shall be allowed one (1) driveway access for each one hundred twenty-five (125) feet of street frontage. All property shall be entitled to at least one (1) driveway access. Single family uses shall be limited to one (1) driveway access per lot, except when the property exceeds the required street frontage per zoning district requirements a second driveway access may be allowed by approval of the City Engineer. The access of driveways onto arterial and collector streets is discouraged. However, when such a use is necessary or approved by the City, a minimum number of driveways shall be promoted by encouraging joint access through the use of shared curb cuts and access easements.
12. **Street Access.** Except in the case of a planned unit development, each lot shall have access directly onto an abutting, improved and City accepted public street.
13. **Lighting.** Any lighting used to illuminate an off-street parking area shall be so arranged as to reflect the light away from adjoining property, abutting residential uses and public rights-of-way and be in compliance with Section 801.16.6 of this Code.
14. **Signs.** No sign shall be so located as to restrict the sight lines and orderly operation and traffic movement within any parking lot. All signs shall be in conformance with Section 801.27 of this Ordinance.
15. **Sidewalks.** Sidewalks shall be provided from apartment parking areas, and loading zones to the entrance of the building.

801.20.6: SCREENING AND LANDSCAPING:

All exposed parking areas of four (4) or more required spaces shall be landscaped on all sides. Such screening shall be in conformance with Section 801.18 of this Ordinance and be approved in advance by the City. Landscaping shall consist of a wall or fence and plantings or surfacing material shall be provided in all areas bordering the parking area. No landscaping or screening shall interfere with the drive or pedestrian visibility for vehicles entering or exiting the premises. A solid wall or dense hedge shall be no less than three (3) feet and no more than (4) feet in height.

801.20.7: MAINTENANCE:

- A. It shall be joint and several responsibility of the owner of the principal use (or Lessee, if there is one), to use and to maintain in a neat and adequate manner, the parking space, access way, striping, landscaping, required fences and snow removal.
- B. **Snow Storage in Parking Stalls.** Provision shall be made in the parking area for adequate snow storage or removal in order to ensure that the required number of spaces are available at all times during the year.
- C. **Use of Required Area.** Required accessory off-street parking spaces in any district shall not be utilized for open storage, sale or rental of goods, or storage, of inoperable vehicles.

801.20.8: OFF-STREET PARKING FACILITIES PROVIDED ON A SITE ELSEWHERE THAN THE PRINCIPAL USE:

A. When parking is provided on a site other than the lot or tract upon which a principal use is located, said parking area shall be in the ownership of and remain in the possession of the owner of the principal use for which it is designated. No authorization for separate parking facilities shall be given until such time as the City Council is reasonably certain that the ownership and use of the parking area will continue and that the site will be well maintained. Off site parking facilities may only be allowed by conditional use permit and shall be subject to the following conditions:

1. Ordinance Compliance. Off-site parking shall be developed and maintained in compliance with all requirements and standards of this Ordinance.
2. Access. Reasonable improved access from off-street parking facilities to the use being serviced shall be provided.
3. Proximity to Multiple Residence. Off-site parking for multiple family dwellings shall not be located more than one hundred (100) feet from any normally used entrance of the principal use serviced.
4. Proximity for Non-Residential Uses. Off-site parking for non-residential uses shall not be located more than three hundred (300) feet from the main entrance of the principal use being served. No more than one (1) main entrance shall be recognized for each principal building.

801.20.9: JOINT FACILITIES:

A. Off-Site Joint Use of Parking. The City Council may, after receiving a report and recommendation from the Planning Commission, approve a conditional use permit for one (1) or more uses to provide the required off-street parking facilities by joint use of one (1) or more sites where the total number of spaces provided are less than the sum of the total required for each use should they provide them separately. When considering a request for such conditional use permit, the Planning Commission shall not recommend that such permit be granted except when the following conditions are found to exist.

1. Entertainment Uses. Up to fifty (50) percent of the parking facilities required for a theatre, bowling alley, or bar may be supplied by the off-street parking facilities provided by types of uses specified as primarily daytime uses in Section 801.20.13, Subd.A.4. below.
2. Night Time or Sunday Uses. Up to fifty (50) percent of the off-street parking facilities required for any use specified under (801.20.13, Subd.A.4.) below as primarily day time uses may be supplied by the parking facilities provided by the following night time or Sunday uses; auditoriums incidental to a public or parochial school, churches, bowling alleys, theatres, bars, excluding ones with restaurants or food services, or apartments.
3. Schools, Auditorium and Church Uses. Up to eighty (80) percent of the parking facilities required by this section for a church or an auditorium incidental to a

public or parochial school may be supplied by the off-street parking facilities provided by uses specified under (801.20.13, Subd.A.4.) below as primarily day time uses.

4. Daytime Uses. For the purpose of this section the following uses are considered as primarily day time uses: banks, business offices, retail stores, personal service shops, restaurants, service shops, manufacturing, wholesale and similar uses.
5. Office, Restaurant, Retail, Government, and Multiple Family Residential Uses. The minimum parking requirement for joint facilities that include office, restaurant, retail, government and/or multiple family residential uses are determined by the following calculation:
 - a. Multiply the minimum parking required for each individual use, by the appropriate percentage for each of the six (6) designated time periods, as outlined in the following table:

Land Use	Weekday			Weekend		
	Midnight – 7:00 am	7:00 am – 6:00 pm	6:00 pm – Midnight	Midnight – 7:00 am	7:00 am – 6:00 pm	6:00 pm – Midnight
Office	5%	100%	5%	0%	10%	0%
Restaurant	10%	70%	100%	20%	70%	100%
Retail	0%	90%	60%	0%	100%	60%
Government	0%	100%	40%	0%	40%	25%
Multiple Family Residential	100%	60%	100%	100%	75%	100%

- b. Add the resulting sums for each of the six (6) designated time periods.
 - c. The minimum parking requirement shall be the highest sum among the six (6) designated time periods.
6. Additional Criteria for Joint Parking. In addition to the preceding requirements, the following conditions are required for joint parking usage:
 - a. Proximity. The building or use for which application is being made to utilize the off-street parking facilities provided by another building or use shall be located within three hundred (300) feet of such parking facilities.
 - b. Conflict in Hours. The applicant shall show that there is no substantial conflict in the principal operating hours of the two (2) buildings or uses for which joint use of off-street parking facilities is proposed.
 - c. Written Consent and Agreement. A legally binding instrument, executed by the parties concerned, for joint use of off-street parking facilities, duly approved as to title of grantors or lessors, and form and manner of execution by the City Attorney, shall be filed with the City Clerk and recorded with the Hennepin County Recorder or Registrar of titles, and a

certified copy of the recorded document shall be filed with the City within sixty (60) days after approval of the joint parking use by the City.

801.20.10: TRUCK LOADING AREAS, DESIGN AND MAINTENANCE:

- A. Design. Fifty (50) percent of the required number of truck berths shall be fifty (50) feet in length. All berths shall be no less than twelve (12) feet in width and fourteen (14) feet in length, exclusive of aisle and maneuvering space. All loading areas shall consist of a maneuvering area in addition to the berth and shall not use any of that portion of the site containing parking stalls. Maneuvering areas shall be of such size as to permit the backing of truck tractors and coupled trailers into a berth, without blocking the use of other berths, drives or maneuvering areas or on public right-of-way. The construction and setback standards listed in Section 801.20.9.A and 801.20.9.C also shall apply to all loading areas.
- B. Landscaping and Screening of Loading Berths. Loading berths shall be screened from all property lines. Said screening shall be accomplished by a solid wall or fence and shall be so designed as to be architecturally harmonious with the principal structure and in conformance with Section 801.18 of this Ordinance. Screening plantings may be substituted, provided such plantings are in conformance with Section 801.18 of this Ordinance.
- C. Location.
 - 1. Off-Street. All required loading berths for a non-residential use shall be off-street and located on the same lot as the building or use to be served.
 - 2. Distance from Intersection. All loading berth curb cuts shall be located at minimum fifty (50) feet from the intersection of two (2) or more street rights-of-way. This distance shall be measured from the property line.
 - 3. Distance from Residential Use. No loading berth for a non-residential use shall be located closer than one hundred (100) feet from a residential district unless completely within a structure, except on approval by the City Council.
 - a. Pedestrians. Loading berths shall not conflict with pedestrian movement.
 - b. Visibility. Loading berths shall not obstruct the view of the public right-of-way from off-street parking access.
 - c. General Compliance. Loading berths shall comply with all other requirements of this section.
 - 4. Traffic Interference. Each loading berth shall be located with appropriate means of vehicular access to a street or public alley in a manner which will cause the least interference with traffic.
 - 5. Accessory Use; Parking and Storage. Any space allocated as a required loading berth or access drive so as to comply with the terms of these zoning regulations shall not be used for the storage of goods, inoperable vehicles or snow and shall not be included as part of the space requirements to meet off-street parking requirements.

801.20.11: OFF-STREET PARKING AND LOADING REQUIREMENTS:

A. Calculating Space.

1. Floor Area. The term "floor area" for the purpose of calculating the number of off-street parking spaces required shall be determined based on the Gross Floor Area minus ten (10) percent, except as may be hereinafter modified.
2. Computation. When in the process of determining the required number of off-street parking spaces, there occurs a fraction of a space, such fraction shall be deemed as the requirement for an additional parking space. Parking spaces shall not be counted toward meeting a parking requirement when they are sufficiently inconvenient to be of questionable use.
3. Places of Public Assembly. In stadiums, sports arenas, churches and other places of public assembly in which patrons or spectators occupy benches, pews or other similar seating facilities, each eighteen (18) inches of such seating facilities shall be counted as one (1) seat for the purpose of determining requirements.
4. More than One Use. Except for a shopping center, should a structure contain two (2) or more types of uses, the Gross Floor Area of each use shall be calculated and a ten (10) percent reduction shall be made for non-productive space. The resulting net usable floor space figure shall be utilized to determine the off-street parking requirement.

B. The minimum number of off-street parking and loading spaces for each use shall be as follows:

	Use	Number of Parking Spaces Required	Off-St. Loading Spaces Required
1.	Animal Hospitals or Kennels	Six (6) spaces plus one (1) for each 200 sq. ft. of floor area over 10,000 sq. ft.	One (1) space per structure
2.	Auditoriums, Theaters, Religious Institutions	One (1) space for each three (3) permanent seats based on the design capacity of the main assembly hall. Facilities as may be provided in conjunction with such buildings or uses shall be subject to additional requirements which are imposed by this Code.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area
3.	Automobile Car Washes	Shall be determined by the type of car wash plus recommended stacking spaces as determined under 801.20.11.B.4 of this Section	One (1) space per facility
4.	Automatic Drive Through Service	Two (2) spaces for each bay plus stacking equivalent to five (5) spaces for each bay.	One (1) space per facility

5.	Self-Service Car Wash	Four (4) spaces per bay.	One (1) space per facility
6.	Motor Fuel Station Car Wash	One (1) space in addition to that required for the station.	N.A. in addition to that required for the station.
7.	Automobile Service Stations	Five (5) spaces plus three (3) spaces for each service stall. Those facilities designed for sale of other items than strictly automobile products, parts or service shall be required to provide additional parking in compliance with other applicable sections of this Code.	One (1) space
8.	Beauty of Barber Shops	Two (2) spaces for each working station, plus two (2) spaces for each (3) employees.	N.A.
9.	Boat and Marine Sales	One (1) space for each 400 sq. ft. of floor area for the first 25,000 sq. ft., plus one (1) space for each 600 sq. ft. thereafter.	One (1) space, plus one (1) additional space for each 25,000 sq. ft. of gross floor area
10.	Boating Marinas and Yacht Clubs	Seven (7) spaces for each ten (10) boat or mooring spaces.	One (1) space for each 20,000 square feet.
11.	Bowling Alleys	Five (5) spaces for each lane or alley, plus additional spaces as may be required herein for related uses contained within the principal structure.	One (1) space for each structure with over 20,000 sq. ft. of gross floor area
12.	Community Center, Physical Culture Studio, Libraries, Museums	Ten (10) spaces plus one (1) space for each 150 square feet in excess of 2,000 sq. ft. of floor area in the principal structure.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
13.	Drive-in Convenience Food Establishment	One (1) space for each fifteen (15) sq. ft. of service floor area, one (1) space for each eighty (80) sq. ft. of kitchen floor area and one (1) space for each forty (40) sq. ft. of seating floor area, but not less than fifteen (15) spaces, plus two (2) spaces per drive-thru window.	One (1) space
14.	Drive-in Banks	One (1) space for every 350 sq. ft. of floor area plus stacking requirements determined under 715.31 of this section.	One (1) space for buildings between 30,000 sq. ft. and 100,000 sq. ft. in gross floor area, plus one (1) space for each additional 100,000 sq. ft.
15.	Furniture Sales	One (1) space for each 400 sq. ft. of floor area for the first	One (1) space plus one (1) additional space for each

		25,000 sq. ft., plus one (1) space for each 600 sq. ft. thereafter.	25,000 sq. ft. of gross floor area.
16.	Group Day Care Centers	One (1) space for each employee, plus one (1) space for each four (4) children.	One (1) space
17.	Housing for the Elderly	One (1) space for each one and one-half (1.5) dwelling units.	One (1) space
18.	Manufacturing	One (1) space for each employee on the major shift or one (1) space for each 300 sq. ft., whichever is greater.	One (1) space for each 50,000 sq. ft. of gross floor area.
19.	Medical or Dental Offices or Clinics	Six (6) spaces for each doctor or dentist	One (1) space per building
20.	Motels, Hotels, Lodging or Boarding Houses	One (1) space per Lodging unit, plus spaces equal to 25% capacity of any club or lodge.	One (1) space per building
21.	Multiple Family Dwellings, Townhouses	Two (2) fee free spaces for each living unit, of which one (1) is to be enclosed.	One (1) space for each multiple family building over four (4) units.
22.	Nursing Homes, Rest Homes	One (1) space for each four (4) beds.	One (1) space plus one (1) additional space each 100,000 sq. ft. of gross floor area.
23.	Office Buildings and Professional Offices, Other than Any Area for Doctors or Dentists; Banks, Public Administration Offices.	Three (3) spaces for each 1,000 sq. ft. of floor area.	One (1) space for buildings between 10,000 sq. ft. and 100,000 sq. ft. in gross floor area, plus one (1) space for each additional 100,000 sq. ft.
24.	Private or Private Non-Profit Baseball Fields, Stadiums	One (1) space for each eight (8) seats of design capacity.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
25.	Restaurants, Private Clubs, Lodges, Food Dispensing Establishments (Except Drive-In Restaurants)	15.2 spaces for each 1,000 sq. ft. of floor area	One (1) space for each 10,000 sq. ft. of gross floor area.
26.	Retail Commercial Uses, Except as Prescribed Herein.	Three (3) spaces for each 1,000 sq. ft. of floor area	One (1) space for the first 10,000 sq. ft. of gross floor area, plus one (1) space for each additional 50,000 sq. ft.
27.	Retail Sales and Service Business With Fifty Percent or More of Gross Floor Area	Eight (8) spaces or one (1) space for each two hundred (200) sq. ft. devoted to public sales or service plus one (1)	One (1) space for the first 10,000 sq. ft. of gross floor area, plus (1) space for each additional 50,000 sq.

	Devoted to Storage, Warehouses and/or Industry	space for each five hundred (500) sq. ft. of storage area.	ft.
28.	School, Elementary and Junior High, (Public or Private)	One (1) space for each classroom plus one (1) space for each fifty (50) student capacity. Adequate space shall be allowed for the dropping off and/or picking up of students as determined by the City Council.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
29.	School, High School (Public or Private)	One (1) space for each five (5) students based on design capacity. Adequate space shall be allowed for the dropping off and/or picking up of students as determined by the City Council.	One (1) space for each structure with over 100,000 sq. ft. of gross floor area.
30.	Shopping Center	One (1) space for each one hundred fifty (150) sq. ft. of floor area.	One (1) space or the first ten thousand (10,000) sq. ft. of gross leasable area plus one (1) space for each additional fifty thousand (50,000) sq. ft. or part thereof.
31.	Single Family, Two-Family Dwellings	Two (2) spaces per family unit.	N.A.
32.	Warehousing	One (1) space for each 1,000 sq. ft. of floor area. That space which is solely used as office shall comply with the office use.	Determined by the Zoning Administrator
33.	Micro-production Facility	One (1) space for each 1,000 sq. ft. of floor area	
34.	Taproom/Tasting Room	One (1) space for each forty (40) sq. ft. of floor area.	
35.	Brewpub	One (1) space for each 1,000 sq. ft. of Micro-brewing production floor area; one (1) space for each forty (40) sq. ft. of floor area of dining and bar area; and one (1) space for each eighty (80) sq. ft. of floor area of kitchen area.	

C. Non-Specified Uses. For uses not specifically listed above, off-street parking and loading requirements shall be computed by the Zoning Administrator on the same basis as required for the most similar listed uses. (N.A. = Not Applicable).

801.20.12: C-4, C-4A AND C-4B PARKING REQUIREMENTS:

- A. Within the C-4, C-4A and C-4B Zoning Districts, the City may approve development and uses which do not comply with the required number of parking spaces as a conditional use permit, provided that:
1. A development agreement running with the land is completed in which it is agreed that the property in question is financially responsible for its proportionate share of the City sponsored and provided parking space construction, maintenance, and parking site acquisition for new on-street, lot and/or ramp parking. Said responsibility shall be determined on the basis of the property's parking space shortage based upon ordinance requirements, in relationship to the total parking space shortage, as defined by Section 801.20 for a defined service and benefit area. The "service and benefit area" shall include all properties which benefit from the available public parking serving a particular retail and commercial neighborhood or district.
 2. The amount of parking provided on the property in question is the maximum amount possible, taking into account the use and design objectives of the C-4, C-4A and C-4B Districts as outlined by this Ordinance and the Comprehensive Plan.
 3. The parking shortages created by the development are not premature or in excess of the supply which can be provided by the City through a public parking system on a long term basis.
 4. The provisions of Section 801.04.2.F of this Ordinance are considered and satisfactorily met.

801.20.13: SPACE REDUCTIONS.

- A. If warranted by unique characteristics or documented parking demand, the City may allow reductions in the number of parking spaces actually constructed at the time of site development or occupancy of a building, as long as the property owner provides a proof of parking plan. The proof of parking plan must provide the location for all minimum required parking spaces in conformance with this Ordinance. The City may require installation of the additional parking spaces in the proof of parking plan whenever the need arises.
- B. Subject to the review and processing of a variance as regulated by Section 801.05 of this Ordinance, the City may reduce the number of required off-street parking spaces and/or loading spaces when the use can demonstrate in documented form a need which is less than required. In such situations, the City may require land to be reserved for parking development should use or needs change.



WAYZATA PLANNING COMMISSION

March 21, 2016

**REPORT AND RECOMMENDATION ON AN ORDINANCE AMENDING
SECTION 20 (PARKING) OF THE WAYZATA ZONING ORDINANCE (CHAPTER 801)
RELATING TO OFF-STREET PARKING AND LOADING**

RECOMMENDATION

APPROVE

REPORT

Section 1. BACKGROUND

- 1.1 General. On December 15, 2015 the City Council accepted the Downtown Parking Study, and directed City Staff to move forward with the parking ordinance amendments and the establishment of the downtown parking and mobility district. The Downtown Parking Project Study recommendations included updating the City's Off-Street Parking and Loading Ordinance, (City Code Section 801.20) based on a review and analysis of the City's parking regulations and case studies. Staff and the Planning Commission were directed to prepare and review a draft ordinance, which is attached to this Report as Attachment A, which which would be an amendment to the City's existing Zoning Ordinance (the "Proposed Amendment").

- 1.2 Public Hearing. The Planning Commission held a public hearing on the Proposed Amendment on March 10, 2010. The Notice of Public Hearing was published in the *Sun Sailor* on February 25, 2016.

Section 2. LEGAL AUTHORITY AND STANDARDS

- 2.1 City Council has the discretion and authority under state law and City Code to amend the City's Zoning Ordinance. Minn. Stat. Sec. 462.357; Wayzata City Code Section 801.03. A zoning ordinance amendment may be initiated by the governing body, the planning agency or by a property owner. Minn. Stat. Sec. 462.357, Subd. 4; City Code Section 801.03.
- 2.2 Under the City's Zoning Ordinance, the City Council acts on any proposed amendment upon receiving the report and recommendation of the Planning Commission. Sec. 801.03.2. In considering a proposed amendment to the Zoning Ordinance, the Planning Commission shall consider the possible adverse effects of the proposed amendment. Its judgment shall be based upon (but not limited to) the following factors:
1. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
 2. The proposed use's conformity with present and future land uses of the area.
 3. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).
 4. The proposed use's effect on the area in which it is proposed.
 5. The proposed use's impact upon property value in the area in which it is proposed.
 6. Traffic generation by the proposed use in relation to capabilities of streets serving the property.
 7. The proposed use's impact upon existing public services and facilities including parks, schools, streets, and utilities, and the City's service capacity.

Wayzata City Code Section 801.03.2.F.

Section 3. Findings

- 3.1 Based on the studies and reports of City Staff, including the Downtown Parking Project Study, and the comments and information presented at the meetings and Public Hearing on the Application, and the information provided by the City's consultants and service providers, the Planning Commission of the City of Wayzata makes the following findings with respect to the Proposed Amendment:

1. The Proposed Amendment would not allow a use that would contravene any specific policies and provisions of the official City Comprehensive Plan.
2. The Proposed Amendment would only allow uses that conform to present and future land uses in the City's business and commercial districts, in that it would update present parking regulations to better reflect current and future uses within the City.
3. The Proposed Amendment would not allow uses that do not conform with the performance standards contained in the Zoning Ordinance, as amended hereby.
4. The Proposed Amendment would not allow uses that would have a negative impact on the areas in which they are proposed in that the Proposed Amendment would reasonably regulate the use and location of parking according to recent data and the City's present and future parking needs.
5. The Proposed Amendment will not have any direct impact upon property values in the City.
6. The Proposed Amendment will not allow any use that would have a negative impact traffic generation in the City.
7. The Proposed Amendment will not allow a use that would negatively impact existing public services and facilities and would provide a framework for needed parking in the City.

Section 4. Recommendation

- 4.1 Proposed Amendment. Based on the Findings of this Report, the Planning Commission recommends approval of the Proposed Amendment, as set forth in Attachment A.

Adopted by the Wayzata Planning Commission this 21st day of March, 2016.

Chair, Planning Commission

Attachment A

Proposed Amendment (Draft Ordinance _____)

**WAYZATA PLANNING COMMISSION
WORKSHOP MEETING MINUTES
JANUARY 25, 2016**

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AGENDA ITEM 1. Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:20 p.m.

Present at roll call were Commissioners: Gonzalez, Iverson, Murray and Flannigan. Absent and excused: Commissioner Young, Gruber, and Gnos. Director of Planning and Building Jeff Thomson and Interim City Manager Doug Reeder were also present.

AGENDA ITEM 2. Workshop Items:

a.) Amendment to the City of Wayzata Zoning Ordinance related to Off-Street Parking and Loading (City Code Section 801.20)

Mr. Thomson stated on December 5, 2015, the City Council accepted the Downtown Parking Study, and directed City Staff to move forward with the parking ordinance amendments and the establishment of the downtown parking and mobility district recommended in the Report. The parking ordinance amendment would be an implementation component of the larger Downtown Parking Project. The proposed ordinance amendment would update the City’s Off-Street Parking and Loading section of the Zoning Ordinance (City Code Section 801.20). Mr. Thomson reviewed the history and background of parking in the City, actions taken by the City Council in regards to the Parking Project, parking ratios, shared parking recommendations, and the proposed Parking and Mobility District in the downtown area. He asked the Planning Commission to also consider if the parking standards should be applied citywide or just to the downtown area, and if the parking requirements should be reduced for office, restaurant, and retail uses.

Commissioner Flannigan asked if the costs for the parking and mobility district would be shared between residential and commercial.

Mr. Thomson stated the costs would be shared by commercial properties, not residential, and that the costs would be based on the square footage of the buildings.

Commissioner Gonzalez asked if the parking and mobility district included controlling traffic through Lake Street or if it was only parking. She would like to see the commuter traffic redirected from Lake Street to allow those who are in Wayzata to visit the downtown area.

Mr. Thomson explained the parking and mobility district would not address traffic control with signals or transportation improvements, but it could include way-finding signage. The City is having a traffic study done with a focus on Wayzata Boulevard and how to navigate traffic from Wayzata Boulevard to the Mill Street Ramp without using Lake Street.

1
2 Commissioner Murray asked if any of the surrounding communities utilized a parking and
3 mobility district.

4
5 Mr. Thomson stated the City of Hopkins, the City of Edina, and the City of Minneapolis utilize
6 special service districts.

7
8 Commissioner Gonzalez stated the City had talked about taking a fee in lieu of parking for the
9 future construction of a parking ramp. She asked if this had already been done or if it would be
10 implemented at this time.

11
12 Mr. Thomson explained establishing a parking and mobility district could allow the City to
13 implement and enforce a payment in lieu of parking option for all commercial properties in the
14 district. This would not be retroactive but would be in effect for redevelopment or new
15 development projects.

16
17 Commissioner Gonzalez stated if businesses are allowed to lease stalls in the parking ramp to
18 satisfy the parking requirements then these spots are not available for patrons of the downtown
19 area. These stalls could end up sitting empty.

20
21 Mr. Thomson stated the stalls would not be signed for specific businesses.

22
23 Chair Iverson asked for clarification on self-park and not self-park terms used in the discussions
24 of by project with the City Council.

25
26 Mr. Thomson stated self-park would be when a site provides all of the parking required on their
27 property and does not need public parking to meet the requirements.

28
29 Chair Iverson asked who would be responsible for the capital improvements to the public
30 parking.

31
32 Mr. Thomson stated this is a City expense. The City is looking to finance the ramp through a
33 number of different options.

34
35 Commissioner Flannigan stated using Edina's parking ratio for restaurants skews the average
36 because they would have more traffic than Wayzata would, based on their location. He asked
37 why Edina had been used as a reference for Wayzata's ratios, knowing Edina had a parking
38 issue, and if it should be included in the calculations.

39
40 Chair Iverson stated the other communities used in the calculations were not seasonal like
41 Wayzata, and this needs to be factored into how the City determines the amount of parking that
42 will be required.

43
44 Commissioner Flannigan asked if SRF had planned for 75% occupancy or 100% occupancy
45 during the peak season.

46

1 Mr. Thomson stated the typical approach to parking requirements is to have parking needs met
2 85% of the time.

3
4 Commissioner Iverson stated she would like a table added to the materials that reviewed the
5 seasonal peak and off seasonal peak requirements, in order to understand the value of adding a
6 parking ramp at the City's expense.

7
8 Commissioner Gonzalez stated office uses are not seasonal, and the current ratio is too high. The
9 City can look at reducing this requirement to as low as 3 stalls per 1,000 square-feet.

10
11 Commissioner Flannigan stated businesses are reducing the amount of space they need per
12 employee, and this could bring the number of parking stalls required more in line with what the
13 City currently requires.

14
15 Commissioner Iverson stated the number of telecommuters has increased and the financial
16 companies in Wayzata occupy large spaces.

17
18 Commissioner Gonzalez stated historically the office spaces in the community have large
19 parking lots that are not filled to capacity.

20
21 Commissioner Flannigan asked if the Merrill Lynch parking ramp was accessible after business
22 hours for public use.

23
24 Mr. Thomson stated this ramp is part of the Carisch property and there is a public easement over
25 this ramp that allows public parking. The easement expires in 2017.

26
27 Commissioner Murray asked if the proposed new parking ratios considered people coming to the
28 area via bus or taxi.

29
30 Mr. Thomson stated this is something that can be looked at when determining the ratios but it is
31 not included in the proposed new ratio calculation.

32
33 Chair Iverson stated she would like to see this information and any information pertaining to
34 what SRF looked at for future parking needs. Businesses are changing the way they do business
35 and she wants to be sure this was considered by SRF when determining the parking ratios.

36
37 Commissioner Gonzalez stated the staff documents do review the estimate of future parking
38 demand based on proposed land uses. In the 2014 report, the consultant had done actual
39 observations in the area and this had determined the actual usage was lower than estimated.

40
41 Chair Iverson asked if the future redevelopment scenarios had been included when calculating
42 the parking ratios. She also asked if these redevelopment scenarios were something that would
43 occur in the City.

44

1 Mr. Thomson stated these were just scenarios the consultant had looked at, not necessarily what
2 will occur. He reviewed the Urban Land Institute's (ULI) model for shared parking calculations.
3 The calculations look at daily and weekly peaks but not seasonal peaks.

4
5 Chair Iverson stated the 85% occupancy for retail between 6pm and midnight is not an accurate
6 estimate for the community because most of the retail businesses close at 6pm. She stated if the
7 Planning Commission is to understand the parking needs of Wayzata, then the data should be
8 reflective of Wayzata not just generalized data.

9
10 Mr. Thomson stated based on input from the Commission, it sounds like the Commission would
11 support reducing the overall parking requirements in the City. He asked if the Commission
12 would apply the new parking ratios to the entire City, or just to the downtown area. He stated
13 the City currently has the ability to approve shared parking through a Conditional Use Permit
14 (CUP) but the proposed changes could provide guidelines on how to calculate shared parking for
15 development projects.

16
17 Commissioner Gonzalez asked if the Boatworks parking agreement for parking across the street
18 from the Boatworks property would meet the requirements in Section 801.20.5.D. of not being
19 more than 300-feet from the main entrance.

20
21 Mr. Thomson stated he would need to look into this. The City has approved the CUP for the
22 property, and the parking was part of that approval.

23
24 Commissioner Murray stated he was not sure the shared parking and parking ratios should be
25 applied to areas outside of downtown.

26
27 Commissioner Iverson suggested the City look at other modes of transportation beyond the
28 trolley to shuttle people to the downtown area.

29
30 It was the general consensus of the Commission to support the proposed reduced parking ratios
31 and shared parking options.

32
33 Commissioner Gonzalez asked if Section 801.20.4 of the City's current ordinance is compliant
34 with the State Statute.

35
36 Mr. Thomson stated this section does not comply with State Statute.

37
38 Commissioner Gonzalez stated Section 801.20.7 had never been implemented.

39
40 Mr. Thomson stated Section 801.20.7 would be removed as part of the proposed changes
41 because this would be addressed by the Mobility and Management District standards.

42
43 Commissioner Gonzalez stated Section 801.20.9 requires landscaping for parking areas and there
44 are parking areas in the City that do not have landscaping. She would recommend the City either
45 enforce the landscaping requirement or remove it from the Ordinance. She asked for
46 clarification on Section 801.20.9.D.3 for using seating to calculate required parking space.

1
2 Mr. Thomson explained for places that do not have individual seating, 18” of seating space
3 would be considered a seat.

4
5 Commissioner Gonzalez pointed out that when calculating parking requirements for office
6 buildings, the current ordinance uses the square-footage of the building, but for places like a
7 church they are counting the number of people or seats in the building, not the square-footage.
8 She stated these items should be clarified in the proposed Ordinance.

9
10 Commissioner Flannigan asked if the parking requirements could be based on the Fire Marshal’s
11 maximum capacity.

12
13 Commissioner Gonzalez stated she would like to see plans for snow storage or removal included
14 in development applications. She stated Section 801.20.10.C. should be better defined as to what
15 the setback requirement is.

16 Mr. Thomson stated Staff would provide the requested information discussed at this workshop to
17 the Planning Commission at the February 22 meeting along with a redlined copy of the
18 Ordinance for review.

19
20 Commissioner Flannigan asked if this proposed Ordinance addressed bicycle parking.

21
22 Commissioner Gonzalez stated the City’s Design Standards required commercial sites to provide
23 bicycle parking.

24
25 Chair Iverson asked if the Commission could review and discuss the December 15, 2015
26 Wayzata Downtown Parking Project report prepared by SRF Consulting.

27 Commissioner Flannigan asked why the parking lot at city hall and library are not included in the
28 parking study done by SRF Consulting.

29
30 Mr. Thomson stated this is a public parking, and he would check into this for the Commission.
31 He stated this area is included in Phase II of the Mobility Management District.

32
33 Chair Iverson stated according to figure 13 on page 15 of the Downtown Parking Project report,
34 the City would have a surplus of 116 parking stalls with the Mobility Management District and
35 this would not include the ramp.

36
37 Mr. Thomson explained this would be the case if the City applied the ratios of the proposed
38 Ordinance. Those ratios would produce a surplus of 116 stalls but this is not an observed
39 number. The demand does not change based on the ratio calculations used.

40
41 Chair Iverson asked Mr. Thomson to explain the financing of the ramp.

42
43 Mr. Thomson reviewed the funding sources available to the City as outlined on page 4 of the
44 Wayzata Downtown Parking Project Report, including the TIF options. The City would provide
45 up to \$2.4 million in up front financing, and the remaining costs could come from other existing
46 TIF districts in the downtown area.

1
2 Commissioner Gonzalez stated the Planning Commission should not consider the financing
3 options for the parking ramp because this is not part of amending the parking standards in the
4 Zoning Ordinance.

5
6 Commissioner Flannigan asked how the construction of a ramp would impact the Lake Effect
7 Project.

8
9 Mr. Thomson stated the City Council does need to be aware of the Lake Effect Project and how
10 many parking stalls this might require in this area.

11
12 It was the general consensus of the Commission to move forward with the proposed changes to
13 Section 801.20 of the Zoning Ordinance, and bring the item back to the Commission for review.
14

15
16 **AGENDA ITEM 3. Other Items:**

17
18 **a.) Review of Development Activities**

19
20 Mr. Thomson stated the City Council would be reviewing a home design at its next regular
21 meeting for one of the lots in the 4-lot subdivision on the east side of Circle A Drive. The
22 Council had approved this subdivision in 2008. Recently these lots have started selling and
23 homes are being constructed on the lots. In 2008, the City Council had approved the subdivision
24 application that included a 1-story to 1 ½-story home design for these sites. The people who
25 recently bought Lot 3 of the subdivision have expressed concerns that they did not have notice of
26 any requirement that the home could only be 1-story to 1 ½-story in height, and this discrepancy
27 came to light when they applied for a building permit to construct a 2-story home on the lot.
28

29 Chair Iverson stated the homes on the east side of the alley are tall, and she asked Mr. Thomson
30 to look at the height of these homes.

31
32 Mr. Thomson stated the Commission would be reviewing another 2-lot subdivision at their
33 February 1 meeting.

34
35 **b.) Other Items**

36
37 Chair Iverson provided an update of the City Council meeting on January 5.

38
39 Commissioner Gonzalez asked where the City was on adopting the Tree Preservation Ordinance.
40

41 Mr. Thomson stated this is scheduled to go back to the City Council by spring, with the revisions
42 the Council had requested to the Ordinance.
43

44 Chair Iverson suggested adding a review of the Subdivision Ordinance to a future Planning
45 Commission workshop.
46

DRAFT WAYZATA PLANNING COMMISSION
MEETING MINUTES
MARCH 10, 2016

AGENDA ITEM 1. Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Gruber, Gonzalez, Iverson, Gnos, and Flannigan.
Absent and excused: Commissioners Young and Murray. Director of Planning and Building Jeff Thomson and City Attorney David Schelzel were also present.

a.) Approval of the February 1, 2016 Planning Commission Minutes

Commissioner Gruber made a motion, Seconded by Commissioner Gonzalez, to approve the February 1, 2016 meeting minutes as presented. The motion carried unanimously.

b.) Approval of the February 22, 2016 Planning Commission Minutes

Commissioner Gruber made a motion, Seconded by Commissioner Gnos, to approve the February 22, 2016 meeting minutes as presented. The motion carried 4-ayes; 1-abstain (Gonzalez).

AGENDA ITEM 2. Regular Agenda Public Hearing Items:

a.) Amendment to the City of Wayzata Zoning Ordinance related to Off-Street Parking and Loading (City Code Section 801.20)

Director of Planning and Building Thomson stated on December 15, 2015 the City Council accepted the Downtown Parking Study, and directed Staff to move forward with the parking ordinance amendments and the establishment of the downtown parking and mobility district. The parking ordinance amendment is an implementation component of the Downtown Parking Project and the proposed ordinance amendment is updating the City's Off-Street Parking and Loading Ordinance (City Code Section 801.20). He reviewed the current and proposed parking ratios and shared parking. At the January Planning Commission Workshop, the Commission supported reducing the parking requirements for office, restaurant, and retail, and establishing a shared parking standard for the City. He reviewed the proposed changes in Sections 801.20.3.B and 801.20.3.C, renumbered Sections 801.20.8.D.1, 801.20.8.D.4, 801.20.0.C, and 801.20.14. He stated Section 801.20.7 would be removed from this ordinance and added to the Parking and Mobility District.

Commissioner Gonzalez asked about the language in Section 801.20.4.

1 Mr. Thomson stated he had discussed this with City Attorney Schelzel. There is a separate non-
2 conforming use section of the Zoning Ordinance that addresses non-conforming parking.
3 Section 801.20.4 could be removed.

4
5 Mr. Thomson stated Staff recommends adding Sections 801.20.12.5.a, 801.20.12.5.b, and
6 801.20.12.c, pertaining to the minimum parking requirement for joint facilities that include
7 office, restaurant, retail, and/or government uses.

8
9 Chair Iverson asked how the percentages were calculated for retail 6:00 p.m. to midnight. Chair
10 Iverson stated these percentages seemed high because most of the businesses close between 5
11 p.m. and 6 p.m. and they are closed on Sundays.

12
13 Mr. Thomson stated these figures are from the ULI model based on national case studies. The
14 Planning Commission can discuss and change these figures.

15
16 Commissioner Gonzalez stated restaurants are busier during the 6 p.m. to midnight time than
17 retail. She state that she would recommend lowering the retail percentage for the 6 p.m. to
18 midnight times.

19
20 Chair Iverson asked if the consultant could look into these figures and make them more Wayzata
21 specific.

22
23 Mr. Thomson stated he had discussed this with SRF and it is difficult to study individual uses
24 and this is why parking ratios are based on general land uses. Mr. Thomson state that there is
25 flexibility with the parking demand ratios and it could be lowered but he cautioned this would
26 also apply to the broader community and these percentages could be closer to the actual usage in
27 other retail areas of the City.

28
29 Chair Iverson expressed concern about the percentages for the retail 6 p.m. to midnight amounts
30 and thought these could be lowered to 50% in order to accurately reflect Wayzata data.

31
32 Mr. Thomson stated Staff would review the data to recommend a number that more closely
33 reflects the needs of Wayzata. He pointed out that residential was not included in the ordinance
34 at this time and this may be something the City should look at, especially for the downtown area.
35 Staff could include these calculations for the Planning Commission to consider.

36
37 Commissioner Gonzalez stated the City has landscaping requirements in the Design Standard
38 Ordinance. She asked if Section 820.20.6 aligned with the Design Standard Ordinance or if it
39 could be removed.

40
41 City Attorney Schelzel stated he would review this to ensure the standards are clear and there are
42 no contradictions on what these standards are. This section could be removed f necessary.

43
44 Commissioner Flannigan pointed out the parking requirements for office buildings and retail had
45 only decreased slightly. He asked if this was reflective of the Commissions workshop
46 discussions.

1
2 Commissioner Gonzalez stated the Commission had discussed reducing the requirements for
3 office and she would like to see the requirement lowered more.

4
5 Mr. Thomson stated Staff would look at these numbers and includes a recommendation on
6 lowering the office parking requirements.

7
8 Commissioner Gonzalez recommended setting the parking requirements for retail and office at 3
9 stalls per 1,000 square feet of floor area.

10
11 Chair Iverson asked Staff to look into why the parking requirement for restaurants is twice as
12 high as Edina's parking requirement.

13
14 Commissioner Gonzalez stated she would support 15.2 stalls per 1,000 square foot of floor area
15 for restaurants.

16
17 Mr. Thomson stated he would change the parking requirements to 3 stalls per 1,000 square feet
18 of floor area for retail and office uses, which could be considered by the Planning Commission.

19
20 Chair Iverson opened the public hearing at 7:34 p.m.

21
22 Ms. Kathleen Kasprick, 722 Widsten Circle, Wayzata, stated at the 30 plus meetings regarding
23 the parking ramp there had been no mention of the structure being a grade+2 building. She
24 commented on the number of Commissions and Committees the City had and that the minutes do
25 not accurately reflect what happens in the City because they are prepared by an off-site paid
26 person. The City does not know how many parking stalls it needs and there seems to be no clear
27 answers on the parking structure, who is paying for it, and how many stalls are truly needed.
28 The Consultants the City hired do not have a vested interest in the City. She stated she is
29 confused about what the City is doing and the direction it is moving in. She would like to see a
30 consolidation of the actual decision making in the City.

31
32 Chair Iverson suggested Ms. Kasprick bring her concerns to the City Council because the role of
33 the Commission is to make recommendations to the City Council.

34
35 Mr. Thomson stated the City Council would be discussing the Mill Street Ramp on Tuesday,
36 March 15 at a 5:00 p.m. workshop and on March 16 at 6:30 there will be an open house at City
37 Hall to discuss the parking ramp.

38
39 Chair Iverson closed the public hearing at 7:42 p.m.

40
41 Chair Iverson clarified the City Council had voted 3/2 on the Mill Street Parking Ramp. She
42 asked if this had been for approval of a 2-level ramp.

43
44 Mr. Thomson stated the City Council would not be voting on anything at the open house. This is
45 for the public to provide comment on the proposal from SRF. In April, the City Council will

1 review all the comments and other information and decide if they would like to proceed forward
2 with a ramp in this location and if so what the design would be.

3
4 Chair Iverson asked if the City had conducted any public hearings regarding the parking ramp.

5
6 City Attorney Schelzel stated the City has had several open meetings where the City Council has
7 discussed the parking ramp and the parking study. There are several decision points that are tied
8 to different phases on a project and the Commission is making a recommendation to the City
9 Council on a small piece that is related to the parking ramp but not necessarily tied to the ramp.
10 The City Council will be moving toward a decision on moving forward with the project in April
11 and the public is encouraged to attend all of the open meetings.

12
13 Commissioner Gonzalez stated once the City Council has a design then this would come to the
14 Planning Commission for a design standards review and public hearing.

15
16 Chair Iverson stated based on discussions the Commission is requesting Staff review the retail
17 use percentages that are included in the chart and review of Section 801.20.6 and determine if
18 this should be removed or if it should be included in design standards. The Commission is also
19 recommending reducing the parking ratio for retail and office.

20
21 Commissioner Flannigan stated Section 801.2.4 would also be removed.

22
23 City Attorney Schelzel asked if the Commission would like to have multi-family residential
24 added to the percentages in the shared parking table.

25
26 Chair Iverson stated there is an upcoming need and this should be included.

27
28 Commissioner Gonzalez made a motion, Seconded by Commissioner Flannigan to direct Staff to
29 prepare a Report and Recommendation recommending approval of the Amendment to the City of
30 Wayzata Zoning Ordinance related to Off-Street Parking and Loading, City Code Section 801.20
31 with the recommended additions and changes to be reviewed at the next Planning Commission
32 meeting. The motion carried unanimously.

33
34
35 **AGENDA ITEM 3. Regular Agenda Old Business Items:**

36
37 None.

38
39
40 **AGENDA ITEM 4. Other Items:**

41
42 **a.) Review of Development Activities**

43
44 Mr. Thomson stated the City Council would be meeting on March 15 to discuss the Mill Street
45 Ramp. The next Planning Commission meeting would include Universalist Unitarian Church of
46 Minnetonka design review, preliminary plat, PUD amendment, rezoning, Comprehensive Plan

1 Commissioner Flannigan stated it appeared the majority of the neighborhood would like to see
2 the lot remain as it is currently.

3
4 Commissioner Gonzalez stated she would support changing the Comprehensive Plan to
5 designate both parcels as Institutional and rezone Parcel B to Institutional.

6
7 Chair Iverson stated she would recommend denial for designating Parcel B as R-1 Residential.

8
9 Commissioner Gonzalez stated the variances requested do not meet the requirements of the
10 Variance Ordinance, Section 801.05.1.c.

11
12 Commission Gonzalez made a motion, Seconded by Commissioner Flannigan to direct Staff to
13 prepare a Report and Recommendation of:

- 14 • Approval of the Design Review and Denial of the Design Deviations requested for the
- 15 roof and exterior material and color,
- 16 • Approval of the Subdivision to Combine the Parcel
- 17 • Denial of the Subdivision to create a Residential Lot,
- 18 • Approval of the PUD Amendment for the Revised Site Plan Subject to the Additional
- 19 Information Requested
- 20 • Approval of the Comprehensive Plan Amendment to Designate the Non-designated
- 21 Parcel to Institutional
- 22 • Denial of the Comprehensive Plan Amendment to Designate the Eastern Portion of this
- 23 Property as Residential
- 24 • Approval of the Rezoning to PUD for the Entire Parcel
- 25 • Denial of Rezoning the Eastern Portion of the Parcel to R-1 Residential
- 26 • Denial of the R-1 Lot Variance Standards

27 The motion carried unanimously.

28
29 **b.) Amendment to the City of Wayzata Zoning Ordinance related to Off-Street**
30 **Parking and Loading (City Code Section 801.20)**

31
32 Mr. Thomson reviewed the revised draft Ordinance Chapter 801 including the changes
33 recommended by the Planning Commission at the March 10, 2016 meeting and additional
34 changes and reorganization recommended by Staff for Sections 801.20.E.12, 801.20.3.B,
35 801.20.7, 801.20.9.D, 801.20.10.C, 801.20.11.A.2, 801.20.11.B, 801.20.13.A and 801.20.13.B.

36
37 Commissioner Gonzalez stated the Design Standards do not allow a fence higher than 4-feet.
38 She recommended adding language to the Landscape Section that limits the height for a wall or
39 fence used for screening the front property line of a parking lot to a maximum of 4-feet in height.

40
41 Chair Iverson opened the public hearing at 9:41 p.m.

42
43 Mr. Dan Gustafson, 1040 Circle Drive, Wayzata, stated the language for Section 801.20.4 had
44 been deleted but he would like to ensure that the intent is clear in the City's Nonconforming
45 Ordinance.

1 Chair Iverson closed the public hearing at 9:44 p.m.

2
3 Commissioner Gonzalez made a motion, Seconded by Commissioner Murray to Approve the
4 Report and Recommendation on an Ordinance Amending Section 20 (Parking) of the Wayzata
5 Zoning Ordinance (Chapter 801) Relating to Off-Street Parking and Loading with the
6 recommended change for screening landscaping and Attachment D would be included as
7 Attachment A. The motion carried unanimously.
8

9 **AGENDA ITEM 4. Regular Agenda Old Business Items:**

10
11 a.) None.
12
13

14 **AGENDA ITEM 5. Other Items:**

15
16 a.) **Review of Development Activities**
17

18 Mr. Thomson stated in April the City Council would be reviewing the Mill Street Ramp
19 predesign, holding a public forum on The Lake Effect and adopting the parking ordinance
20 approved by the Commission. The Heritage Preservation Board would be meeting April 12.
21

22 b.) **Other Items**
23

24 City Attorney Schelzel stated the last City Council meeting did not have any agenda items.
25

26 **AGENDA ITEM 4. Adjournment.**
27

28 Commissioner Murray made a motion, seconded by Commissioner Gnos, to adjourn the meeting.
29 The motion passed unanimously.
30

31 The meeting was adjourned at 9:51 p.m.
32

33 Respectfully submitted,

34 Tina Borg

35 *TimeSaver Off Site Secretarial, Inc.*