



Wayzata Parks and Trails Board Meeting Agenda

Wednesday, August 17, 2016
6:00 pm

Wayzata City Hall, Conference Room
600 Rice Street East
Wayzata, Minnesota

1. **Call to Order, Roll Call**
2. **Approval of Minutes of July 20, 2016 Board Meeting**
3. **Approval of Agenda for September 21, 2016 Board Meeting**
4. **New Business**
5. **Old Business**
 - a. **Review CIP Presentations for CIP and Administrative funding projects for 2017**
 - b. **JJ Hill Days Booth set up and agenda**
 - i. **POPP Event**
 - c. **Dave's perspective on Presentation Date and Focus**
6. **Adjourn**

Wayzata Parks & Trails Board

Meeting Minutes

Wednesday, July 20, 2016

1. **Call to Order.** Meeting was called to order at 6:00 by Board Chair, Dan Baasen, at Wayzata City Hall Present: Dan Baasen as Chair, Merrily Borg Babcock, Joanie Cunningham, Jim McWethy, Sarah Randolph, Holly Evans, and Tyler Purdy. Staff present were Jeffrey Dahl and Kurt Klapprich. Absent: Sarah Showalter.
2. **Minutes.** Minutes from June 15, 2016 as amended per Chair Baasen and Borg Babcock were approved unanimously by motion of Borg Babcock and second by Purdy.
3. **Agenda.** Amended Agenda was approved by motion of Purdy and second of Randolph with addition of 8a---Commissioner status of Holly Evans and 8b---Plants at Shaver Park.
4. **New Business:**
 - a. **Introduction of new City Manager Jeffrey Dahl.** Dahl introduced himself to the group.
 - b. **Review of Boat Works II, LLC Landscaping Proposal at Wayzata Beach Parking Lot.** Klapprich went through proposal. He requested that the trees in the planter be either Japanese Tree Lilacs or Autumn Brilliance Serviceberries. Borg Babcock requested that additional trees be added around the beach to help stormwater filtration in lieu of the root system of the trees that will be taken out. Consensus on the board was that two additional planters should be added to the proposal. A motion was unanimously approved to provide comments to the Council that species of the added trees should be Japanese Tree Lilacs or Autumn Brilliance Serviceberries, that additional trees be added in and around Wayzata Beach, and that two additional planters be added to the median by Borg Babcock and seconded by Cunningham.
5. **Old Business:**
 - a. **Short Comments between board members regarding Beach Facilities, Bocce Ball Courts, Tennis Court resurfacing, and POPP Anniversary Celebration.** Baasen provided an update on the Bocce Ball courts and applauded the Public Works staff on the quality of construction. There was discussion about where the public could get rental Bocce Balls. Klapprich indicated he would make them available at the Public Works office and that the equipment could be rented overnight. Dahl indicated he would pass along that information to Kristen Classey, Communications Coordinator, so the public would be aware. Borg Babcock provided an update on the POPP celebration during James J. Hill Days (Saturday, September 10, at 2pm). Borg Babcock would send around a draft invite to the Dayton Family to attend and then send to Mayor Wilcox for his signature.
 - b. **Depot Facilities Update.** Randolph presented a proposal for renting higher quality temporary bathrooms (\$10,000 for 3 months). Consensus was that the proposal was too high and that Randolph and Purdy would look into other options.
 - c. **Summer Social Event.** Chair Baasen discussed a potential boat outing in August. He was going to look at his calendar and get back to the group with a tentative date.

6. **Preparation for Annual Report to City Council.** Chair Baasen indicated that he would be providing an annual report to the City Council on August 3 and that all commissioners were invited to attend.
7. **CIP Priorities for 2017.** Chair Baasen encouraged everyone to keep thinking about their initiatives and bring them to the CIP work shop in the fall. Dahl indicated he'd let them know the date of the work shop as soon as possible.
8. **Additional Discussions as Presented**
 - a. **Evans Update.** Evans indicated that she planned on moving to California later this summer and as a result, will likely have to resign for the commission. Members expressed their appreciation for Evans' service provided to the commission and the community.
 - b. **Plants at Shaver Park.** Borg Babcock requested the commission purchase scilia for Shaver Park and offered to plant them along the hill. She thought 400 bulbs would be about right and that they would spread over the years. A motion was unanimously approved to plant scilia at Shaver Park subject to working with Klapprich on a landscaping plan that is consistent with surrounding properties by Chair Baasen and seconded by Evans.
9. **Adjournment.** Meeting adjourned at 7:32 moved by McWethy and seconded by Evans.