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**WAYZATA CITY COUNCIL
MEETING MINUTES
February 2, 2016**

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Interim City Manager Reeder, and City Planner Thomson.

AGENDA ITEM 2. Approve Agenda.

Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to approve the agenda, as presented. The motion carried 5/0.

Mayor Willcox reported that Council met in Workshop prior to the meeting and discussed the accounting and inventory control procedures at Wayzata Bar and Grill and Lake Minnetonka Trolley Program.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. Planning Commission, Heritage Preservation Board, and Charter Commission Service Awards

This item was postponed to February 16, 2016.

b. Lake Effect – Jane Cole

Ms. Jane Cole, 181 Ridgeview Drive East, commented on Lake Effect, stating her concern over the growth of the project and the funding. She noted there are talented people in the City with good ideas and hopes the end result keeps with the spirit of Wayzata.

Mayor Willcox commented Wayzata has the best location on Lake Minnetonka and because of that, the rent is high.

The Council thanked Ms. Cole for her comments and stated Excelsior is trying to redevelop their parkland along the Lake as Wayzata is and has sent a group to meet with Wayzata staff to see how it is getting funding and keeping the burden off the taxpayers. It was noted the majority of the funding has been from commercial development through TIF money and excess fees from development and did not come out of the general fund. In addition to Ms. Cole, other people have stated the feel and culture of Wayzata is changing and there is a challenge in trying to preserve that. One of the objectives is to make the residents of Wayzata beneficiaries of the project and include amenities they want on the lakefront.

AGENDA ITEM 4. New Agenda Items.

Mrs. Anderson requested staff provide an update on the newly built hockey boards at Klapprich Park to see if the intended standards have been met. Mr. Tyacke seconded. The Council approved.

AGENDA ITEM 5. Consent Agenda.

Mrs. McCarthy referred to the Pay Equity Report on page 29 of the meeting packet and asked why the average max monthly pay was so different between male and female employees.

Interim City Manager Reeder stated the key is not that males and females are paid the same, but whether males and females in the same class job are paid the same. This number reflects more females in jobs that are lower ranking and thus lowers the average. He explained a lot of these jobs are with the Muni in food service and it skews the numbers.

Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to approve the consent agenda:

- 1 a. City Council Workshop Meeting Minutes of December 15, 2015 and January 19, 2016 and
- 2 City Council Regular Meeting Minutes of January 5, 2016
- 3 b. Approval of Check Register
- 4 c. Municipal Licenses Which Received Administrative Approval (Informational Only)
- 5 d. Approval of Sharon Lim as a Lake Effect Conservancy Founding Board Designees
- 6 e. Approval of Mandatory State of MN Pay Equity Submission Report

7 The motion carried 5/0.

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9 **AGENDA ITEM 6. New Business.**

10 **a. Review of House Plans for New Home at 152 Circle A Drive**

11 Director of Planning and Building Thomson reported that in 2008, City Council approved the
12 Maple Crest Subdivision on Circle A Drive. The developer provided preliminary house designs
13 with the application submittal documents that stated the homes would be one to one-and-a-half
14 stories high, designed in a “lake cottage” style. Prior to purchasing Lot 3 of Maple Crest
15 Subdivision on Circle A, Chris and Delphine Kahler inquired with the City regarding requirements
16 for constructing a home on the property. Due to there not being any specific conditions of approval
17 related to house size or design in the City Council resolution approving the subdivision, City staff
18 did not communicate the design requirements to the Kahlers. The Kahler’s building permit
19 application to the City proposed a full two-story design, not consistent with the one to one-and-a-
20 half story concept designs that were included in the application submittal documents by the
21 developer. Staff recommends approval of the house plans.

22 Mr. Tyacke asked if any variances are required for the submitted plans and if the
23 characteristics of the existing development have changed. Mr. Thomson stated it meets
24 requirements, except the house is six inches too high. New plans were submitted late in the day
25 today that addressed that issue. He indicated there are new homes in the area that may show the
26 existing development has changed, and there are two-story homes in the area as well.

27 Mr. Mullin stated there are two other homes under construction that are different than the
28 designs originally presented in 2008.

29 Mr. Willcox asked if the height difference between the proposed home and the homes next
30 to it would be a problem for a neighbor. Mr. Thomson stated the homes are a little shorter, but have
31 a similar mass to the proposed home.

32 Chris and Delphine Kahler, 152 Circle A Drive, stated they are excited to move to Wayzata
33 and feel their proposed home falls within the requirements given them by the prior City Planner.
34 They would not have purchased the lot if they were told they could not build a two-story home. In
35 the alley they share with other homes, there are currently three homes that are two stories and have
36 all been built in the last one to two years. With the design of their home, they are intentional in
37 keeping with the character of the neighborhood.

38 Mrs. McCarthy asked if the modifications made to the other homes in the subdivision came
39 before Council. Mr. Thomson stated they did not, but were reviewed and approved based on what
40 was originally approved by the Council.

41 Mrs. Anderson asked about the dimension of the right side wall. Mrs. Kahler commented
42 the house on the lot next to theirs has a larger sidewall so the Kahlers adjusted their plans to
43 accommodate that. Mrs. Anderson asked staff to make sure the length and height of the wall is
44 conforming to code.

45 Mr. Kahler stated they submitted a request before they bought the lot to see if they could
46 build a two-story home. The response was they needed to meet the requirements.

47 After discussion, the Council stated support for the application and that the conditions in
48 the resolution were not clearly stated.

49 Mr. Tyacke made a motion, seconded by Mr. Mullin to approve the House Plans for New
50 Home at 152 Circle A Drive.

1 Mrs. McCarthy clarified the motion needs to include the revised house plans that reflect
2 the six inches in height difference. Mr. Willcox polled the Council and everyone agreed on this
3 change to the motion.

4 Mr. Tyacke made a motion, seconded by Mr. Mullin to approve the revised house plans
5 that reflect a reduction of six inches in height for a new home at 152 Circle A Drive. The motion
6 carried 5/0.

7
8 **b. 2015 City of Wayzata Annual Report**

9 Interim City Manager Reeder provided a 2015 Annual Report on Lake Effect milestones,
10 downtown parking, and areas of Administration, Communications, Fire, Building and Inspections,
11 Planning, Police, Public Works, Finance, Motor Vehicle, Wayzata Wine and Spirits, and Wayzata
12 Bar and Grill.

13 Mrs. Anderson referred to motor vehicles, and asked where the difference goes if the net
14 income is \$176,000 and the City is contributing \$50,000 to the general fund. Mr. Reeder stated
15 more than \$50,000 will be transferred in to the general fund or CIP.

16 Mrs. McCarthy referred to Wayzata Wine and Spirits and asked for clarification as to why,
17 with sales up almost \$200,000, the gross profit is only up \$2,000 and the net income is down \$9,000.
18 Mr. Reeder stated Wayzata Wine and Sprits is trying to reduce the inventory that had been sitting
19 there so items were sold, but no profit was made. Mr. Mullin stated previously there was also a
20 higher labor cost due to employee health care costs and money was spent on marketing. Mrs.
21 McCarthy requested this be looked at more closely.

22 The Council indicated they are impressed with what staff does and thanked them for their
23 work.

24
25 **AGENDA ITEM 7. City Manager's Report and Discussion Items.**

26 **a. Hiring City Manager**

27 Interim City Manager Reeder reported they have received 19 applications so far. They have sent
28 out over 600 letters to City Managers and Assistant City Managers and advertised in many different
29 states.

30
31 **b. Hiring Administrative Assistant/Payroll Clerk**

32 Mr. Reeder reported they have received 49 applications that have been narrowed down to five and
33 will be conducting interviews this week.

34
35 **c. Lake Street Closure**

36 Mr. Reeder announced Lake Street will be closed from the roundabout to the Village Shoppes
37 driveway from February 15-25 due to construction at the hotel. A letter will go out to residents and
38 detour signs will be posted this week.

39
40 **d. Other**

41 Mr. Reeder announced the ice rink is closed today so the ice can be fixed.

42 Mr. Reeder requested residents make sure cars are off the road tonight so the streets can be
43 cleared of the snow.

44 Mr. Willcox announced the Chili Open on Saturday, February 6th. The tent will be in the
45 parking lot, not on the ice where it usually is located. Skating Under the Stars on Friday night is
46 going to be in the Marina, not out on the Lake.

47
48 **AGENDA ITEM 8. Public Forum Continued (if necessary).**

49 There were no comments.

1 **AGENDA ITEM 9. Adjournment.**

2 Mrs. Anderson made a motion, seconded by Mrs. McCarthy to adjourn. There being no further
3 business, Mr. Willcox adjourned the meeting at 8:42 p.m.

4

5 Respectfully submitted,

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8

Becky Malone 02-16-2016

9

Becky Malone

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Deputy City Clerk

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Drafted by Shannon Schmidt

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TimeSaver Off Site Secretarial, Inc.

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