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**WAYZATA CITY COUNCIL
MEETING MINUTES
March 2, 2016**

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: Police Chief Risvold, Director of Public Service Dudinsky, City Engineer Kelly, and City Attorney Schelzel.

Mayor Willcox reported that Council met in Workshop prior to the meeting to meet with the Executive Search Team regarding a new City Manager and discussed the impending closure of Shoreline Drive.

Mayor Willcox reported on the results of the Caucus in Wayzata. Democrats: Clinton had 100 votes and Sanders had 90 votes. Republicans: Rubio had 102 votes, Trump had 36 votes, Cruz had 17 votes, and Kasich and Carson tied with 15 votes.

AGENDA ITEM 2. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 16 Minutes (3 minutes per person).

None.

AGENDA ITEM 4. New Agenda Items.

Mr. Tyacke requested three items to be added to future agendas: 1) Concerns with continuing traffic problems in the south central neighborhood; 2) Problems with the Glenbrook settling pond and the drainage system between Park Street and Glenbrook that is overflowing, smelling, and becoming a nuisance to the neighborhood; and, 3) The Tree Preservation Ordinance be brought back before the Council for completion. Mrs. Anderson stated she would like to address the drainage issues in other neighborhoods as well and to see a broader report on how it all works. The Council agreed to add these topics to a future Council meeting.

AGENDA ITEM 5. Consent Agenda.

Mr. Tyacke made a motion, seconded by Mrs. Anderson, to approve the consent agenda:

- a. Approval of City Council Workshop Minutes of February 16, 2016 and City Council Regular Meeting Minutes of February 16, 2016
- b. Approval of Check Register
- c. Municipal licenses which received administrative approval (informational only)
- d. Approval of Municipal Licenses
- e. Adoption of Part 2 Wellhead Protection Plan which was Approved by the Minnesota Department of Health on September 2, 2015

The motion carried 5/0.

AGENDA ITEM 6. New Business.

a. Update on Highway 12 Initiative

Police Chief Risvold reported on the safety improvements that have been made to address the safety concerns on Highway 12. They continue to work with law enforcement partners, Minnesota Department of Transportation (Mn/DOT), and elected officials to make short, mid-range, and long-term improvements to the corridor. The Minnesota State Patrol has provided additional troopers in that area. State Representatives plan to request money to fund Mn/DOT's

1 plan to put in a center barrier wall on the Highway 12 bypass from Wayzata to County Road 6,
2 make intersection improvements at Highway 12 and County Road 90 and County Road 92, and
3 perform a traffic study to see what can be done to improve the highway.

4 Police Chief Risvold stated it would be helpful if each City along the Highway 12
5 corridor adopted a resolution in support of additional funding from the Legislature for safety
6 improvements.

7 Mr. Mullin stated the transition from 394 and County Road 112 should also be looked at
8 as a safety concern. Chief Police Risvold stated that area will be worked on beginning in 2017
9 with a redesign of that road.

10 By request of Mrs. McCarthy, Police Chief Risvold pointed out the areas of concern on a
11 map. She requested a map identifying the location of all the crashes on Highway 12 out to
12 Delano.

13 Mr. Tyacke asked if temporary barriers can be brought in until a permanent wall can be
14 built. Police Chief Risvold stated Mn/DOT was discussing making the permanent wall a 2016
15 project. A temporary wall would cause more safety concerns by pushing barriers into oncoming
16 traffic.

17
18 **c. Consider Resolution 06-2016 Regarding Huntington Heights at 173 Huntington**
19 **Avenue South**

20 Mr. Eric Zweber, City consultant with WSB and Associates, reported the applicant, Mr. Bruno
21 Silikowski, is requesting to subdivide the property at 173 Huntington Avenue South into two
22 single-family residential lots. Staff recommends the City Council adopt the draft resolution
23 approving the concurrent preliminary and final plat.

24 Mr. Zweber reported the Planning Commission had recommended looking at two trees on
25 the lot to be saved. City Forester Klapprich recommended the tree to the southwest could be
26 saved, but not the tree to the north, and this is reflected in the resolution.

27 Mrs. Anderson stated she has concerns with all the runoff from Lot 1 draining into Lot 2.
28 She asked what is being done so this does not happen and how does it affect other homes in the
29 neighborhood. City Engineer Kelly stated they requested the downspouts on the home be directed
30 to the east and west instead of the north and south as originally proposed and to implement yard
31 drains on the south side of the yard.

32 The applicant, Mr. Bruno Silikowski, 173 Huntington South, stated there have been
33 recent revisions to the grading plan on the southwest portion of Lot 1 that include creating a berm
34 and directing the water away from the lot line. The plan for the gutters now shows they are
35 directed to the east and west and they have also created areas for water to be captured and not
36 immediately flow off.

37 Mrs. Anderson suggested including these changes as conditions in the draft resolution.

38 Mr. Tyacke asked if there was any requirement for fencing around the pool. Mr.
39 Silikowski stated they will comply with that requirement.

40 The Council indicated support for the application; however, Mrs. Anderson stated she
41 would feel more comfortable if the drainage requirements were noted somewhere.

42 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to adopt Resolution 06-2016
43 approving subdivision and concurrent preliminary and final plat at 173 Huntington Avenue
44 South. The motion carried 5/0.

45
46 **b. Telecommunications Tower Feasibility Study at Wayzata W. Middle School Update**

47 Director of Public Service Dudinsky reviewed the background of the Telecommunications Tower
48 Feasibility Study at Wayzata West Middle School and provided an update on the status of the
49 project. The school district has agreed to have the construction vehicles access the construction
50 site through the school parking lot. A boring was redrilled to a depth of 100 feet, and bearing
51 ground was found at 90 feet. After the completion of additional soil tests and a final

1 Geotechnical Report was completed by Braun Intertec, SEH obtained two quotes for the
2 installation of a 195-foot tall monopole at the Wayzata West Middle School site. The quotes came
3 from Vinco, Inc., and Vertical Limit Cost, LLC with a cost that ranges from \$328,087 to
4 \$384,600 with a total estimated cost close to \$800,000. It will cost about \$250,000 more to build
5 at the Middle School site instead of at Public Works.

6 Mrs. McCarthy asked how the specific spot was picked and about the access road and
7 existing parking lot. Mr. Dudinsky stated the location of the tower started with a suggestion from
8 the school district, the addition of a clear zone, and enough room for a 75-foot compound built
9 around it. It is expected the existing parking lot can withstand the construction traffic and if there
10 is damage, the City will repair it.

11 Mrs. Anderson asked if the Letter of Intent from the school district has been seen by the
12 school board. Mr. Dudinsky stated it is unclear if this needs to go before the school board. City
13 Attorney Schelzel stated the Letter of Intent is binding on the school district and usually does not
14 need school board approval.

15 Mrs. Anderson asked for clarification on the bids, additional legal fees, and costs to the
16 tenants. Mr. Dudinsky stated they may be able to pass some legal fees on to the tenants. Mr.
17 Schelzel stated it is accurate to say the City will be incurring some legal fees when the leases are
18 up for renewal. Mrs. McCarthy stated it is too early to know what costs are expected to be
19 covered by the tenants.

20 Mrs. Anderson asked if the City can move on to the next phase if the exact location of the
21 tower is not determined yet. She noted the level and quality of service on the east end of town has
22 not yet been discussed with the tenants. Mr. Dudinsky stated the first preferable site from the
23 tenants is the current one. The study did not include the need for service on the east end of town.

24 Ms. Jess Davison, Telcom Administrator for SEH, stated they need the exact coordinates
25 because there are so many government agencies involved. Once it is determined, it is a four-
26 month process to obtain licensing. Mrs. McCarthy asked about the timeframe of the project. Ms.
27 Davison stated construction needs to be completed within two years.

28 Mr. Tyacke stated this site is best because it only required one tower and is still a lower
29 cost than other sites that required two towers. He stated concern with school bus traffic and
30 construction traffic in the school parking lot and supported having an access road behind the
31 tennis courts. Mr. Dudinsky stated the location of the access road does not need to be decided
32 upon yet.

33 Mrs. Anderson stated with parents picking up and dropping off students, the traffic on
34 Berry Street would be more congested than with construction traffic going through a wider
35 parking lot. Mr. Dudinsky stated the highest intensity of construction traffic will be during the
36 summer months when school is not in session.

37 Mrs. McCarthy supported the school parking lot entrance and suggested including in the
38 agreement that construction vehicles should avoid trying to access the site during a particular time
39 frame when school traffic heavy.

40 Mr. Mullin suggested writing a letter to the tenants stating the water tower will be
41 refurbished in 2018 in order to motivate the tenants to begin negotiations. Mr. Dudinsky stated
42 once staff has the final results of the study, then negotiations for new leases will begin with the
43 tenants and they will be asked to participate in building the new tower. Mr. Schelzel stated the
44 2018 refurbishment of the water tower will be made clear to the tenants and create a financial
45 incentive to work with Wayzata.

46 Mr. Tyacke asked if a higher tower would solve some of the service issues. Mr. Dudinsky
47 stated the response from the tenants was for a 195-foot tower, noting a tower over 200 feet will
48 require lighting. Mrs. Anderson asked if some contingencies can be put into the contract if the
49 coverage on the east end of Wayzata becomes worse. Mr. Dudinsky stated when the feasibility
50 study is complete, then the four tenants can respond to that issue. Mr. Mullin stated there is also a

1 plan to have a micro site on the east end. Ms. Davison stated the micro site will have to pull from
2 the macro site and could possibly fill in the gaps.

3 The Council directed staff to move forward with completion of the feasibility study.
4

5 **d. Consider Bid for Sealcoating Project**

6 City Engineer Kelly reported on the three bids received by the Public Works Department for the
7 bituminous seal coating of certain streets in Wayzata. This project will be funded using the Street
8 CIP and is expected to be completed by July 15, 2016. Staff recommends approval of the low bid
9 of \$149,267.55 from Allied Blacktop Company.

10 Mrs. McCarthy asked if there is anything in the contract to protect the City from a
11 difference in price if the contractor is unable to do the project this year. Mr. Kelly stated he is not
12 concerned because it is already on their calendar and in the past, they have been able to maintain
13 quoted prices with this contractor.

14 Mrs. Anderson asked why all of Holdridge is on the list when it was just repaved. Mr.
15 Kelly explained that three years after a new construction, a street is sealcoated.

16 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the low bid of
17 \$149,267.55 from Allied Blacktop Company. The motion carried 5/0.
18

19 **e. Consider Bid for Sewer Lining Project**

20 City Engineer Kelly reported on the areas involved for sewer lining and the six bids received by
21 the Public Works Department for the 2016 Sanitary Sewer Rehabilitation Project. The Sewer CIP
22 currently has \$231,800 budgeted and the project is expected to be completed by October 21,
23 2016. Staff recommends approval of the low bid of \$169,717.10 from Insituform Technologies
24 USA, Inc.

25 Mrs. Anderson asked why they are not including a larger area. Mr. Kelly stated the
26 budget for the year is \$250,000 and staff will evaluate whether there are any areas to add.

27 Mrs. Anderson made a motion, seconded by Mrs. McCarthy, to approve the low bid of
28 \$169,717.10 from Insituform Technologies USA, Inc. The motion carried 5/0.
29

30 **f. Authorize Ad for Bid for Street Reconstruction Project**

31 City Engineer Kelly reported the Public Works Department is proposing the following streets be
32 considered for rehabilitation as part of City Street Project STR-2016-02:

- 33 1. Full Reconstruction: Gleahaven Road, Chicago Avenue South, and City Parking lot (behind
34 CōV and Steele Fitness)
- 35 2. Mill and Overlay: Central Avenue South (Wayzata Boulevard to Circle E), Manitoba
36 Avenue, Lake Street E (Barry Avenue to Ferndale, and Indian Mound (Broadway cul-de-sac)
- 37 3. Additional roadways in need of rehabilitations to consider: Cross Street and Glenbrook Road.

38 The project is being designed by WSB and Associates with a total project cost of
39 \$736,000 and is proposed to be funded using the Street CIP and the Stormwater CIP. The Street
40 CIP is approximately \$100,000 short to fund the proposed projects and staff would like Council
41 to consider utilizing 2015 excess revenues for this shortfall. The project is proposed to begin in
42 early July and be completed in late September.

43 Mr. Tyacke stated he supports concrete curb and gutter systems. Mrs. Anderson and Mr.
44 Willcox support what the neighbors want. Mr. Kelly stated staff will ask the property owners.

45 Mrs. Anderson made a motion, seconded by Mr. Tyacke, to approve the request to
46 advertise for bid with a bid opening date of April 28, 2016. The motion carried 5/0.
47

48 **g. Authorize Ad for bid for 2016 Watermain Project**

49 City Engineer Kelly reported the Public Works Department is proposing that two segments of
50 watermains at Ridgeview Drive and Eastman Lane be addressed as part of City Watermain

1 Project WAT-2016-01. The project is proposed to be funded through the Water CIP with a total
2 project cost is \$369,500, expected to start in early-June, and be completed in mid-July.

3 Mrs. McCarthy made a motion, seconded by Mrs. Anderson, to approve the request to
4 advertise for bid with bid opening date of April 27, 2016. The motion carried 5/0.

5 Mr. Tyacke requested a copy of the map that lists projects through 2018. Mr. Kelly stated
6 it will be available on the website.

7
8 **AGENDA ITEM 7. City Manager's Report and Discussion Items.**

9 **a. State of the City Luncheon**

10 Director of Public Service Dudinsky announced the State of the City Luncheon will be on
11 Wednesday, March 9, at 11:30 a.m. at Wayzata Country Club.

12
13 **b. Wayzata Beach Fire Pit**

14 Mr. Dudinsky announced the outdoor fire pit at Wayzata Beach has been constructed and
15 used for the first time.

16
17 **c. Mill Street Parking Ramp Meetings**

18 Director of Public Service Dudinsky announced there will be a Steering Committee meeting on
19 March 9, at 2:00 p.m.; a Workshop with the Steering Committee and Council on Tuesday, March
20 15, at 5:00 p.m.; and, an Open House for the public on Wednesday, March 16, at 6:30 p.m.

21
22 **AGENDA ITEM 8. Public Forum Continued (as necessary).**

23 There were no comments.

24
25 **AGENDA ITEM 9. Adjournment.**

26 Mr. Tyacke made a motion, seconded by Mrs. McCarthy to adjourn. There being no further
27 business, Mr. Willcox adjourned the meeting at 9:21 p.m.

28
29 Respectfully submitted,

30
31 *Becky Malone 03/15/2016*

32
33 Becky Malone
34 Deputy City Clerk

35
36 Drafted by Shannon Schmidt
37 *TimeSaver Off Site Secretarial, Inc.*