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**WAYZATA CITY COUNCIL
MEETING MINUTES
June 7, 2016**

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AGENDA ITEM 1. Call to Order and Roll Call.

28 Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson,
29 McCarthy, Mullin, and Tyacke. Also present: City Manager Dahl, City Attorney Barnard, City
30 Engineer Kelly, and Director of Planning and Building Thomson.

31 Mayor Willcox stated the Council met in Workshop prior to the meeting and discussed the
32 County 101 project with Xcel Energy and the Schematic Design for Mill Street Ramp.

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AGENDA ITEM 2. Approve Agenda.

37 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda. The motion
38 carried 5/0.

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AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

44 None.

45 Mr. Willcox commented that Wheelock Whitney, a distinguished citizen and former mayor of
46 Wayzata passed away last week.

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AGENDA ITEM 5. Consent Agenda.

City Manager Dahl referred to the Agreement for Assessor Services and commented the updated
contract in the packet was an old version that included the commercial portion of the City and
will still be done by Hennepin County. The revised version only shows the residential portion.

Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to approve the consent agenda:

- a. Approval of City Council Workshop Minutes May 24, 2016 and City Council Regular Meeting Minutes of May 17, 2016
- b. Approval of Check Register
- c. Municipal licenses which received administrative approval (informational only)
- d. Approval to reschedule the June 21, 2016 City Council meeting to June 14, 2016
- e. Approval of Agreement for Assessor Services

The motion carried 5/0.

AGENDA ITEM 4. New Agenda Items.

Mr. Mullin stated the World Expo is coming to Minnesota in 2023 and requested the Council add
consideration of endorsement to a future agenda. The Council agreed.

Mr. Mullin commented he has noticed more handicap people in wheelchairs using
Wayzata Boulevard due to disjointed sidewalks and requested an update from staff on the status
of when the sidewalks will be fixed. City Engineer Mike Kelly stated the area in front of the BP
will be part of the 101 reconstruction, and he will provide an additional update at a future Council
meeting.

Mrs. Anderson requested an update on the Wayzata Boulevard landscaping project. The
Council agreed.

Mr. Tyacke commented residents in the Quayside Apartments continue to have
interrupted coverage with cable, Wi-Fi, and cell phones. He requested an update from Mediacom
and other telecommunication providers to see how they plan to address this issue. The Council
agreed.

1 **AGENDA ITEM 6. New Business.**

2 **a. Consider Agreement for Owners Representative for Mill Street Ramp**

3 City Manager Dahl reported on the background of the project and stated staff presented the three
4 finalists to the Council in a Workshop that included SEH, Inc., TEGRA Group, and Terranova,
5 LLC. The Council agreed that TEGRA Groups was the preferred firm because they had the most
6 experience as an Owner's Representative and were most familiar with this scale of a project in
7 close proximity of residential neighborhoods.

8 Mr. Tyacke referred to page 57, section 10, and asked if this service would be included
9 with the TIF bonding plan or if an additional line item in the budget is needed for this type of
10 service. City Manager Dahl stated this fee would be an eligible soft cost and would be part of the
11 project costs.

12 City Manager Dahl stated due to extensive Council discussion, a paragraph will be added
13 to the contract ensuring that the Owner's Representative would acquire a second opinion on the
14 engineering of the wall to make sure it is built with the highest quality and with limited risk. He
15 requested this contract be approved contingent on this addition of language.

16 City Manager Dahl informed the Council the Owner's Representative will begin as soon
17 as possible.

18 Mr. Tyacke made a motion, seconded by Mr. Mullin, to approve the contract between
19 TEGRA Group and City of Wayzata for Owner's Representative service to facilitate design,
20 bidding and construction of the Mill Street Parking Ramp, with the addition of language to
21 include third party oversight engineering expertise. The motion carried 5/0.

22
23 **b. Consider First Reading of Ordinance #759 and Resolution #15-2016 for UUCM at**
24 **2030 Wayzata Boulevard**

25 Director of Planning and Building Thomson reported staff has drafted an ordinance and
26 resolution based on Council discussion. The applicant has not made any changes and
27 recommends the Council adopt Resolution No. 15-2016 and the first reading of Ordinance No.
28 759.

29 Mr. Thomson reported the resolution takes the following action on the development
30 application: 1) Approval of design review, including deviations from the design standards for the
31 primary exterior building material and roof color; 2) Approval of PUD amendment; 3) Approval
32 of the subdivision to combine the two parcels and subdivide the easterly portion of Parcel B into a
33 separate lot for use as a single-family home; 4) Approval of the rezoning of Parcel B to PUD for
34 the westerly part and R-1 for the easterly part; 5) Approval of the Comprehensive Plan
35 amendment for the land use designation for Parcel B to Public/Institutional for the westerly part
36 and One Acre Single Family for the easterly part; and, 6) Approval of the lot area and lot width
37 variances for the residential lot.

38 Mr. Thomson highlighted two changes made to the conditions of approval associated
39 with the resolution: 1) The exterior lighting must be turned off whenever the property is not in
40 use; and 2) Proof of parking can be installed if a need for additional parking is demonstrated.

41 Mr. Willcox commented on the subdivision of the easterly lot. The City does not make a
42 habit of authorizing a subdivision that creates a non-conforming lot and does not support that part
43 of the resolution.

44 Mrs. Anderson made a motion, seconded by Mr. Mullin, to adopt Resolution No. 15-2016
45 Approving Project Design, PUD Amendment, subdivision/preliminary plat, zoning amendment,
46 comprehensive plan amendment, and variances for 2030 Wayzata Boulevard East. The motion
47 carried 4/1 (Willcox).

48 Mrs. Anderson made a motion, seconded by Mr. Mullin, to accept the first reading of
49 Ordinance No. 759, amending the official zoning map of the City to rezone property to PUD
50 Planned Unit Development District and R-1 Residential. The motion carried 4/1 (Willcox).

1 **c. Consider Preliminary Plans for New Home at 181 Huntington Avenue South**

2 Director of Planning and Building Thompson reported the applicant, Anthony and Rebecca
3 Welter, have submitted plans to construct a two-story home on Lot 2 on the property of 181
4 Huntington Avenue South.

5 Mr. Thomson reported the Planning Commission reviewed the plans and recommended
6 approval of the preliminary house plans. Additionally, they requested the applicant provide a
7 grading and drainage plan, and a landscape plan with the application to the City Council. The
8 proposed grading limits have been adjusted in the southwest corner of the lot to reduce impacts to
9 the critical root zones of the large oak trees and maple trees that would be preserved during
10 construction. The landscape plan includes five whitespire birch trees along the front walkway,
11 four additional whitespire birch trees on the north side of the driveway, and no mow fescue
12 along the north side of the home.

13 The Council commented the design is a great addition to the community, thanked the
14 applicant for reworking the grading plan, and thanked the applicant for investing in Wayzata.

15 Mr. Tyacke asked if there were any issues with the drainage and landscaping plans that
16 were submitted by the applicant. Mr. Thomson stated there were no issues.

17 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the preliminary
18 house plans for 181 Huntington Avenue South. The motion carried 5/0.

19
20 **d. Discuss MCES Shoreline Drive Project**

21 City Engineer Kelly reported the Metropolitan Council Environmental Service (MCES) and
22 Council met in Workshop and discussed delaying the Shoreline Drive Project until 2017 to
23 eliminate conflicts with the on-going Bushaway Road construction. The Council asked MCES to
24 get input from the Wayzata Chamber and Blake School regarding a possible start date for the
25 project.

26 Mr. Kelly reported the Wayzata Chamber received 40 responses that showed a slight
27 preference for construction during the August-October 2017 timeframe. Blake School indicated
28 no preference for a starting date, but requested a few weeks' notice before the closure of
29 Shoreline Drive.

30 Mr. Kelly reported MCES confirmed the current contractor is willing to extend the
31 contract to 2017, but would prefer to do the work as early as possible. Bus routes will not be
32 affected for the Orono and Wayzata School District.

33 Mr. Kelly reported if the work is performed in the fall of 2017 (August – October), it will
34 likely have to be rebid, due to costs. Staff recommends the work be completed in the spring of
35 2017 (May – July) and that the contractor be allowed to begin work as soon as weather and road
36 restrictions permit. If something unforeseen happens, it can be dealt with in a timely fashion
37 without being up against winter weather.

38 Mrs. McCarthy stated she originally supported the later start date, but understands the
39 need to start earlier. She is concerned with building the ramp and the effect the closures will have
40 if they are worked on simultaneously. She would consider supporting the earlier start date if there
41 was a mitigation plan in place.

42 Mr. Kelly stated there would be about a two-week overlap with the projects and will
43 discuss this with the contractor and MCES.

44 Mrs. McCarthy stated it will be important to have directional signage to direct people the
45 correct way to downtown Wayzata. She also requested MCES provide a communication plan to
46 staff that includes email updates.

47 Mr. Kelly stated MCES is aware of the importance of signage and will provide additional
48 signage. They provide regular updates with a twitter account, emails, and on a webpage.

49 The majority of the Council agrees with the recommendation to have the project
50 completed in the spring and thanked MCES for being cooperative.

1 Mr. Kelly commented Commissioner Zelle will be meeting with staff to discuss current
2 and upcoming projects.

3 Mr. Tyacke made a motion, seconded by Mrs. Anderson, to authorize MCEC and their
4 contractor to perform their work on Shoreline Drive as soon as possible in spring of 2017, and
5 provide a communication plan to staff. The motion carried 5/0.

6
7 **AGENDA ITEM 7. City Manager's Report and Discussion Items.**

8 **a. Wayzata Boulevard Closure**

9 At the request of City Manager Dahl, City Engineer Mike Kelly reported work under Wayzata
10 Boulevard will begin on Monday, June 13 and will be closed for three to four nights during
11 overnight hours from 9:00 p.m. and 5:00 a.m.

12 Mrs. McCarthy expressed concern for the residents regarding noise and communication
13 of the project.

14 Mr. Kelly stated at the end of each work night, there will be a hard surface laid for
15 vehicles and pedestrians to traverse during the day. The residents will receive notices of the work.
16 It has been included in the past three Friday updates and detour information will be on the
17 website. Mr. Kelly commented that CenterPoint will be repaving the road.

18 Mrs. Anderson commented on the construction work on Central and asked if anything
19 can be done to mask the large pipe sticking out of ground. Mr. Kelly stated it is an air release that
20 keeps pressure in the system equalized and he will look into a way to mask it.

21 Mr. Mullin asked when the stoplight will be restored on the east corner of Wayzata
22 Boulevard at the entry to the freeway. Mr. Kelly stated it may be back in place as soon as this
23 Friday.

24
25 **b. Other**

26 City Manager Dahl reported Chief Risvold and the Highway 12 Safety Coalition secured funding
27 for the initial phase for a divider on Highway 12 towards Long Lake.

28
29 Mr. Dahl announced the following:

- 30 • Wayzata Beach lifeguards begin on Thursday, June 9, and will be at the beach from
31 12:00 p.m. to 6:00 p.m.
- 32 • McCormick's Beachside is now open through Labor Day daily from 11:00 a.m. to 7:00
33 p.m.
- 34 • Book sales will be next week, Monday through Friday, from 12:00 p.m. to 4:00 p.m.
- 35 • The Trolley begins on June 14 through September 1 on Tuesdays and Thursdays from
36 10:00 a.m. to 4:00 p.m.
- 37 • Wayzata Bar and Grill uses the Trolley service in July on Wednesday nights from 5:30
38 p.m. to 9:30 p.m.

39
40 Mr. Willcox asked about the speed humps. Mr. Dahl stated it will be discussed in Workshop on
41 Tuesday, June 14, following the Council meeting at 6:00 p.m.

42
43 **c. Wayzata Art Experience**

44 Ms. Becky Pierson announced the Wayzata Art Experience will be on June 25 and 26. The event
45 will take up a smaller footprint than in the past and some of the booths will be shifted into the
46 municipal lot. On Sunday, there will be an antique boat show at the Cöv docks.

47
48 **AGENDA ITEM 8. Public Forum Continued (as necessary).**

49 There were no comments.

1 **AGENDA ITEM 9. Adjournment.**

2 Mrs. Anderson made a motion, seconded by Mrs. McCarthy to adjourn. There being no further
3 business, Mayor Willcox adjourned the meeting at 8:03 p.m.

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5 Respectfully submitted,

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8

Becky Malone 07-05-2016

9

Becky Malone

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Deputy City Clerk

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Drafted by Shannon Schmidt

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TimeSaver Off Site Secretarial, Inc.