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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
July 19, 2016**

5:00 PM Discuss Administration Staffing Needs

Mayor Willcox called the workshop meeting to order at 5:08 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, Mullin and Tyacke. Council Member Absent and Excused: McCarthy. Also present: City Manager Dahl, Director of Planning & Building Thomson, Deputy City Clerk Malone, Director of Public Service Dudinsky, and City Attorney Schelzel.

Mr. Dahl reported that City Hall needs additional full-time administrative support given the continued increase in workload. Mr. Dahl explained that he normally would advise that new positions are created as a result of going through the budget cycle AND after he, as the new Manager, has had a chance to better learn the “lay of the land.” However, staff are handling more work than ever, and we are still two staff members short of that time period. Mr. Dahl reviewed the funding for the position, and stated that generally, adding the position should have minimal financial impacts to the City and would predominately be paid out of the general fund.

Ms. Malone reviewed examples of the increase in workload in the administration department since the City Clerk position was eliminated in December of 2009. Several examples were provided.

The Council general consensus was in support of adding a full-time administrative support position as soon as possible to help assist with the elections. In addition, the Council supported staff finding ways to utilize technology to improve efficiencies as well as possibly utilizing volunteers for office support assistance. The Council also asked that staff look into changing Ms. Malone’s title to City Clerk.

5:30 PM Discuss Peter Herfurth’s Proposal to Purchase Mill Street and Superior/Lake Street Properties

Mayor Willcox called the workshop meeting to order at 5:30 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, Mullin and Tyacke. Council Member Absent and Excused: McCarthy. Also present: City Manager Dahl, Director of Planning & Building Thomson, Director of Public Service Dudinsky, and City Attorney Schelzel.

Mr. Dahl informed the Council that Peter Herfurth, on behalf of “Bar Lazy H Five, LLC” has submitted an offer to the City to purchase the “Muni” building and the adjacent corner parking lot at Superior Blvd. and Lake Street. Mr. Dahl stated that all of the “City” properties at this site are officially owned by the HRA. However, because the offer was submitted to the City and it brings up questions related to the overall operations and strategic direction of the City, the offer has been presented to the City Council. Mr. Dahl stated the HRA has been informed of the offer as well.

Mr. Dahl reviewed the proposal from Bar H Five, LLC and reviewed background considerations. Mr. Dahl directed the Council to discuss the proposal from a strategic perspective. If the City was open to selling both parcels, then it should direct staff to utilize consultants to analyze the proposal, develop a solicitation process, and then, if needed, hold a closed session to negotiate a sale.

Mr. Herfurth answered questions about his proposal and discussed parking in the area.

The Council directed staff to not consider the purchase offer from Bar Lazy H Five, LLC as soliciting the muni building property and corner parking lot as it is not consistent with its strategic plan.

1 **6:00 PM Discuss Updated Noise Wall Study**

2 Mayor Willcox called the workshop meeting to order at 6:00 pm in the Community Room at Wayzata
3 City Hall. Council Members present: Anderson, Mullin and Tyacke. Council Member Absent and
4 Excused: McCarthy. Also present: City Manager Dahl, Director of Public Service Dudinsky, and City
5 Attorney Schelzel.

6
7 Mr. Dudinsky informed the Council that at least a couple of times a year, we receive calls from residents
8 adjacent to the TH 12 (Trunk Highway 12) corridor inquiring about the possibility of getting noise walls
9 built along the TH 12 corridor. Mr. Dudinsky has had two inquiries so far this year.

10
11 Mr. Dudinsky contacted MnDOT in June to report a noise complaint and was informed MnDOT was just
12 finishing up a 5-year update to their 2011 Highway Noise Abatement Study, which includes new
13 information that pertains to residents that live along the TH 12 corridor within Wayzata.

14
15 John Griffith, MnDOT Metro West Area Manager and Natalie Ries, MnDOT Metro Noise/Air Quality
16 Supervisor summarized the results and conclusions of an updated Noise Abatement Study completed in
17 June 2016.

18
19 The workshop meetings were adjourned at 6:50 pm.

20
21 Respectfully submitted,

22
23 *Becky Malone 08-03-2016*

24
25 Becky Malone
26 Deputy City Clerk