

**WAYZATA CITY COUNCIL**  
**WORKSHOP MEETING MINUTES**  
**September 6, 2016**

**4:45 PM Discuss Communications Board Status**

Mayor Willcox called the workshop meeting to order at 4:45 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, and Tyacke. Council Member Absent and Excused: Mullin. Also present: City Manager Dahl, Director of Planning & Building Thomson, and City Attorney Schelzel.

Mr. Dahl reviewed the history of the Communications Board. He stated that as of 2016, the board consisted of seven voting members along with the City Manager and Communications Specialist as liaisons. In February 2016, the chair resigned from the Communications Board bringing the membership to six. A Communications Board meeting was held in July and two of the six members attended. The board has struggled to have a quorum since 2014 to elect a vice chair and now a chair. The Communications Board has struggled with engagement and attendance; there are no immediate projects for the board's expertise to recommend to the Council that the staff couldn't bring forward with a communications task force on individual major projects. Mr. Dahl reviewed the role of the Communications Specialist position, which was added after the Board started, as well as future goals for City communications.

The group discussed the current status of the board and its effectiveness. The Council directed staff to move forward with a resolution for dissolution of the Communications Board.

**5:15 PM General Fund Budget and Parking Ramp Finance Update**

Mayor Willcox called the workshop meeting to order at 5:15 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, and Tyacke. Council Member Mullin arrived at 5:30 pm. Also present: City Manager Dahl, Director of Planning & Building Thomson, Contracted Finance Director Steve McDonald with AEM, and Jason Aarsvold with Ehlers.

Mr. McDonald reviewed the 2017 preliminary general fund budget as revised by City Staff following the August 3, 2016 Council Budget Workshop Meeting. He highlighted changes made to the budget since the last workshop meeting. The proposed 2017 levy includes an overall 2.24 percent increase from 2016. Mr. McDonald reviewed a summary of the City's tax capacity. He reviewed data related to staffing numbers by department. Mr. McDonald also reviewed a General fund budget summary.

Council Member Mullin arrived at 5:30 pm.

Council direction was not to make any significant changes to the preliminary budget for the September 20 hearing.

Mr. Dahl provided the Council with a financial update for the Mill Street Parking Ramp and indicated financial options for the bid alternate of the roof. The Council directed Dahl to provide an additional update within a month that explored what items of the existing Capital Improvements Program could be moved to help finance the roof of the parking and looking if the City could assess neighboring benefiting property owners.

**6:15 PM Tree Ordinance Discussion**

Mayor Willcox called the workshop meeting to order at 6:15 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: City Manager Dahl, and Director of Planning & Building Thomson.

1 The Council discussed potential amendments to the Tree Ordinance that would allow a one-year look  
2 back to ensure new developments could not take advantage of the ordinance. Staff proposed to bring this  
3 amendment back to the Planning Commission for their review.

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5 The workshop meetings were adjourned at 6:50 pm.

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7 Respectfully submitted,

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9 *Becky Malone 09-20-2016*

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11 Becky Malone

12 Deputy City Clerk