

**WAYZATA PLANNING COMMISSION
MEETING MINUTES
MARCH 19, 2018**

AGENDA ITEM 1. Call to Order and Roll Call

Chair Buchanan called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Plantan, Murray, Buchanan, and Iverson. Absent: Young, Flannigan, and Douglas. Director of Planning and Building Jeff Thomson and City Attorney David Schelzel were also present.

AGENDA ITEM 2. Approval of Agenda

Commissioner Murray made a motion, Seconded by Commissioner Plantan, to approve the March 19, 2018 meeting agenda as presented. The motion carried unanimously.

AGENDA ITEM 3. Consent Agenda

- a.) Approval of February 5, 2018 Meeting Minutes
- b.) Approval of February 26, 2018 Meeting Minutes
- c.) Approval of March 5, 2018 Meeting Minutes
- d.) Adoption of Report and Recommendation of Approval of Combined Preliminary and Final Plat and Conditional Use Permits at 649 Ferndale Rd W
- e.) Adoption of Report and Recommendation for Approval of Shoreland Setback Variance for Alterations to the Residence at 532 Ferndale Rd W

Chair Buchanan read the items on the Consent Agenda and asked if the Commissioners wished to remove any items for further discussion. Hearing no such requests, Chair Buchanan asked for a motion to approve the Consent Agenda as presented.

Commissioner Murray made a motion, Seconded by Commissioner Plantan to approve the Consent Agenda as presented. The motion carried unanimously.

AGENDA ITEM 4. Old Business Items:

- a.) None.

AGENDA ITEM 5. Public Hearing Items:

- a.) None.

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3 **AGENDA ITEM 6. Other Items:**
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5 **a.) March 6th City Council Meeting Report – Chair Buchanan**
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7 Chair Buchanan gave a report on the March 6 City Council meeting, which included the approval
8 of a future joint workshop with both the City Council and Planning Commission to review the
9 City’s Tree Ordinance, the acceptance of the Future IQ Report on the 2040 Comprehensive Plan,
10 the approval of a contract with Civitas for design services for the Lake effect, and the approval of
11 the development application for The Retreat as recommended by the Planning Commission.
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13 **b.) 2040 Comprehensive Plan Update**
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15 Director Of Planning and Building Jeff Thomson stated the City Council updated the Visioning
16 Report for the 2040 Comprehensive Plan at their March 6 meeting. He reviewed the timeline and
17 process for the upcoming work on the Comp Plan updates. He discussed the community
18 engagement done by Future IQ. He reviewed the reports that have been completed to date in the
19 process, and the City’s Vision Statement that was approved by Council. He explained the next
20 steps in the process, including the City Council considering proposals from consultants for drafting
21 the land use, housing, transportation, water supply, and waste water chapters, and the Parks and
22 Trails Plan for the Comp Plan. Future items will include surface water management, natural
23 resources, historic and cultural resources and implementation. The completed Comp Plan must be
24 submitted to the Met Council by the end of the year.
25

26 **c.) Review of Development Activities**
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28 Director of Planning and Building Jeff Thomson stated the City Council would be reviewing the
29 Verizon Telecom Facilities CUP Application at their next meeting. He noted that this item had
30 been previously tabled, and was expected to be tabled again in order to provide additional time
31 for Verizon to put together the additional information requested by Council. The City Council
32 would also be discussing the Wayzata Boulevard and Superior Boulevard intersection design and
33 potential construction project. The next Planning Commission meeting would include an
34 application for a fence on Bushaway Road. The joint workshop meeting for the Planning
35 Commission and City Council to discuss the Tree Ordinance would possibly be scheduled in
36 May.
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38 **d.) Next Meeting is April 2, 2018**
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41 Director of Planning and Building Thomson noted that the next regular meeting of the Planning
42 Commission is scheduled for April 2, 2018.
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44 **AGENDA ITEM 7. Adjournment.**
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46 There being no further business on the agenda, Chair Buchanan asked for a motion to adjourn.

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2 Commissioner Murray made a motion, Seconded by Commissioner Iverson, to Adjourn the
3 Planning Commission meeting. The motion carried unanimously.

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5 The Planning Commission meeting was adjourned at 7:21 p.m.

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7 Respectfully submitted,

8 Tina Borg

9 *TimeSaver Off Site Secretarial, Inc.*