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**WAYZATA CITY COUNCIL**  
**WORKSHOP MEETING MINUTES**  
**July 31, 2018**

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**5:00 PM General Fund & Fee Schedule Budget Meeting**

Mayor Willcox called the meeting to order at 5:00 pm in the Community Room at Wayzata City Hall. Council Members present: Koch, McCarthy, Plechash and Tyacke. Also present: City Manager Dahl, Director of Planning and Building Thomson, Interim Public Works Director/City Engineer Kelly, Fire Chief Kevin Klapprich, and Financial Consultant Steve McDonald with AEM.

Mr. Dahl reviewed the 2019 general fund budget memo recapping the preliminary budget, including the increase in expenditures and the overall tax levy increase.

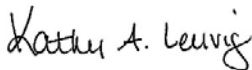
Mr. McDonald outlined revenue and expenditure changes to the 2019 budget.

Mr. Dahl asked each department head to go through their individual budgets. The group discussed the need for additional personnel resources specifically for Police, Planning, and Administration. The Council directed staff to explore reducing the budget for the contingency fund, increasing the amount budgeted for building permit revenues, eliminating the amount budgeted for outsourcing of payroll, and possibly reducing the amount budgeted for IT services with Loffler. Overall, the Council general supported the draft preliminary budget, but asked for more information regarding the need for an Administrative Services Director. The Council asked that the overall levy be reduced to below five percent, at a minimum, and asked staff to return with a revised budget reflecting this. The Council also asked about what other cities are planning for their 2019 budgets.

Mr. Dahl reviewed the fee schedule, which reflects an average overall two and three quarters percent increase to most fees.

The workshop meeting was adjourned at 6:55 pm.

Respectfully submitted,



Kathy Leervig  
City Clerk  
September 20, 2018