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**WAYZATA CITY COUNCIL
MEETING MINUTES
November 7, 2018**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch, McCarthy, Plechash and Tyacke. Also present: City Manager Dahl, Director of Planning and Building Thomson, Public Works Director/City Engineer Kelly, and City Attorney Schelzel.

Mr. Wilcox noted that the Council had met in closed session at 6:00 p.m. to evaluate the performance of City Manager Dahl and explained that pursuant to Minnesota State Statute 13D.05, Subd. 3A, a summary of the meetings conclusion is required. He gave a brief overview of the evaluation of City Manager Dahl.

AGENDA ITEM 4. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Introduction of Liquor Store Supervisor Erin Johnson

Wine and Spirits Manager Castellano introduced the new Liquor Store Supervisor Erin Johnson.

Ms. Johnson provided information on her background in customer service, which she feels helps her take care of her customers. She noted that she has been at the Liquor Store for three years and has learned a lot in that time.

b. Letter of Acknowledgement for the Army for Samantha Day

Sergeant Oliva explained that Samantha Day has enlisted in the United States Army Reserve as a 25 Quebec which is a multi-channel systems operator and will also be attending University of Colorado-Boulder as an ROTC cadet. He noted that she has plans to commission after graduation and eventually attend medical school.

Mr. Willcox read aloud a letter from the Council regarding her enlistment.

Ms. Day thanked the Council for their letter of acknowledgement and noted that her attendance at tonight's meeting was a complete surprise to her.

AGENDA ITEM 6. New Agenda Items.

Mr. Plechash requested that City staff look at the wave of cities around the State that are eliminating dog licenses. City Manager Dahl stated that staff will dig into that issue and bring it back to the council.

Mrs. McCarthy stated there has been an outreach around sound abatement for Highway 12. She would like to invite MnDOT to come to the City and explain the process and perhaps get some decibel readings at various locations. Mr. Dahl stated that he will contact MnDOT to find out their process for a future meeting.

AGENDA ITEM 7. Consent Agenda.

With regard to Item 7b, Approval of Check Register, Mr. Koch stated that he had a comment on page 27, the line item for Ferndale Road/BNSF watermain repair. He noted this was approximately

1 a \$70,000 expense that was not accounted for but noted that this was the best-care scenario and
 2 could have been a lot worse. He commended Public Works Director/City Engineer Mike Kelly for
 3 being so accurate in his cost estimate for this project.

4 Mr. Tyacke asked if there was any budget impact to the City by adopting the Hennepin
 5 County All-Hazard Mitigation Plan. Mr. Dahl stated that there will not be any budget impact to
 6 this plan. Mr. Tyacke noted that language on the bottom of page 12 of the materials provided that
 7 talks about potential funding sources.

8 Mr. Dahl will confirm with Chief Risvold, but he believes this would be in the event of
 9 emergency and working with outside agencies, such as FEMA.

10
 11 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the consent agenda:

- 12 a. Approval of Workshop Minutes of October 16, 2018 and Minutes of October 16, 2018
- 13 b. Approval of Check Register
- 14 c. Approval of Municipal Licenses
- 15 d. Consider Approval of Resolution 63-2018 Approving the Hennepin County All-Hazard
 16 Mitigation Plan

17 The motion carried 5/0.

18
 19 **AGENDA ITEM 8. New Business.**

20 **a. Consider Approval of Strategic Plan Update**

21 Mr. Dahl presented the Strategic Plan update and items to consider at the 2019 Retreat. He noted
 22 the mission and vision for the City is to preserve and enhance the quality of life of the community
 23 in order to be the idyllic City on Lake Minnetonka to live, work, shop, and play. He stated that at
 24 the mini-retreat in October 2018, the Council discussed the ever-changing priorities in the City and
 25 discussed revising the Strategic Plan to have more realistic goals. He noted that seven initiatives
 26 were removed and the following were added: explore electronic bill pay, timesheets, and utility
 27 billing; implementation of new organization structure and human resources practices; update
 28 downtown parking study; and, develop a development handbook that addresses noise and trees.

29 Mr. Tyacke clarified that by removing the seven initiatives the City was simply trying to
 30 balance the available resources with things that could get done.

31
 32 **b. Consider Resolution No. 62-2018 Approving the Zitzloff Redevelopment at 305 and
 33 309 Lake Street East**

34 Director of Planning and Building Thomson presented the background for the Zitzloff
 35 Redevelopment at 305 and 309 Lake Street East. He noted the Planning Commission reviewed the
 36 application and directed staff to prepare a Report and recommendation for denial of (1) building
 37 height variance, and (2) building height shoreland impact plan/conditional use permit, and approval
 38 of (1) design review, (2) 3rd story setback variance, (3) floor area ratio variance, (4) shoreland
 39 impact plan/conditional use permit for impervious surface, (5) joint parking conditional use permit,
 40 and (6) preliminary and final plat subdivision.

41 Mr. Plechash asked what the true historical significance of the bank façade is and how
 42 important it is to be maintained. Mr. Thomson stated the Planning Commission has been very
 43 pleased about the possibility of preserving the bank face. He stated spoke with Joannie Holst who
 44 is the president of the Historical Society about the history of the structure and she relayed a few
 45 things that may be of interest to the Council. He explained that the structure was built in 1908 and
 46 the exterior structure is original and would qualify for the National Register of Historic Structures.

47 Mr. Plechash asked if this plan would not actually preserve the structure, but simply
 48 replicate it. Mr. Thomson stated his understanding is that the developer will look at preserving the
 49 actual structure; however, they feel it may be difficult due to its age and conditions and it is more
 50 likely that it will be an exact replica of the façade.

1 Mr. Plechash asked if that would destroy the historical significance of the structure. Mr.
2 Thomson stated it is a level of preservation for the building, noting the marquis on the 600 building
3 is not the original marquis but a replica of the previous version.

4 Mr. Tyacke confirmed this application is under a C-4 zoning and not a PUD. He stated his
5 concern is what it will look like on the Wayzata Blue side of the building if the setback is limited
6 and run the full length of the building on Barry Avenue. Mr. Thomson stated no deviations were
7 granted for the second or third story setback along Barry Avenue for the Wayzata Blue property.

8 Mr. Tyacke stated that the aesthetic would then basically be a full three-story structure on
9 Barry Avenue. Mr. Thomson explained that the third story will be setback from the second floor
10 entirely, so it will essentially look like a two-story building with a third-story recession.

11 Mr. Tyacke stated there will still be a shadow effect and much less sunlight getting through
12 with a full two-story building without the setback. He stated that is unclear on the building plans
13 because the back elevation also shows a 35-foot building height and the street is clearly sloped. He
14 asked how the height limit was calculated under the ordinance. Mr. Thomson explained that this
15 building height was quite difficult to calculate because he needed to find the average grade around
16 the perimeter of a building to the top of the roof. He stated that what made it difficult to establish
17 the average grade as that there is essentially no adjacent grade because of its location. He noted
18 that the developer had used the average grade information for the 315 building because they are
19 planning to tie into both the roof and the floor elevations. He reiterated that using this information,
20 the plans do meet the 35-foot height requirement.

21 Mr. Willcox stated that he would have liked to see the renderings with the proposed third
22 story attached, so the Council could get a more accurate idea of how the building will look in its
23 entirety.

24 Mrs. McCarthy asked about shared parking and confirmed that if there were to be a new
25 owner in either building, they would have to agree to honor the shared parking agreement. Mr.
26 Thomson noted it is a CUP and there is language in the resolution that says they are required to
27 enter into a written agreement across the properties so any future owners for either property would
28 be subject to that same agreement.

29 Mrs. McCarthy asked what type of commercial uses are planned for the subject property
30 and if the usage changed, whether another CUP would be to be entered into if additional parking
31 was required because of the different use. Mr. Thomson confirmed that if any of the uses changed
32 and increased the parking requirement, the applicant would have to come back and amend their
33 approvals.

34 Mrs. McCarthy asked for clarification of the setbacks for the second floor in relation to the
35 bank columns. Mr. Thomson stated that because of the height of the bank façade columns, the size
36 of the second floor is impacted and the developer is trying to add some additional square footage
37 along Barry Avenue to make up for it being impacted along Lake Street.

38 Mrs. McCarthy clarified that it was a design choice to maximize square footage. She
39 stated this is essentially an extension of the building to the east and asked about the history of that
40 building and any variances that may have been granted. Mr. Thomson stated that he does not know
41 the full history and what variances or deviations may have been granted for that building and would
42 have to go back and take a closer look.

43 Mr. Willcox stated that in addition to asking for more square footage in order to preserve
44 the bank columns, the applicant is also asking for Tax Increment Financing (TIF) money in order
45 to preserve the columns. He asked if the applicant would essentially be rewarded twice for
46 preserving the bank columns. Mr. Thomson stated that the applicant could answer that more
47 specifically, but he knows that there are increased construction costs because of the columns and if
48 there is a reduction in the size of the building because of the columns, there will be a loss of income
49 as well.

50 Mr. Willcox asked about the water table at this location. Mr. Thomson stated that he wasn't
51 sure if the City had soil borings, so he was not sure about the water table.

1 Mrs. McCarthy asked about using massing models since there is such a large amount of
2 construction going on in a small amount of space and noted that she would find them very useful
3 in making decisions. Mr. Thomson stated that the City can request massing models as part of an
4 application, but hadn't asked for them as part of this project.

5 Mr. Koch asked about the variance for impervious surface in the shoreland overlay district.
6 He asked if the City had a plan from the applicant that showed an acceptable mitigation of how the
7 water is being taken off the site and treated. Public Works Director/City Engineer Kelly stated the
8 City does not have this information yet because it is a challenging site. He noted that today the site
9 is 100% hard cover and as the applicant progresses with the final design of their building and brings
10 it to the City for a building permit, staff will review exactly how it will work on the site. He stated
11 that it will likely be handled somehow on the interior of the building.

12 Mr. Plechash stated that the current setback requirements are somewhat for aesthetic
13 purposes, but believes they are also for sightline effect on adjacent properties. He asked what the
14 setback variance would do to the properties to the north. Mr. Thomson stated that he does not
15 believe the City has any specific views on what the sight impact would be from the north. He
16 explained that there are two different requests, one is for a deviation from the design standards for
17 a recession on Barry Avenue and the second is the variance for the third-story setback. He stated
18 that the third-story setback meets the design standards but does not meet the C-4 district
19 requirement.

20 Mr. Plechash stated in looking at the building plans, it appears there will be a negative
21 sightline impact to the property to the north. Mr. Thomson stated that on page 110 of the packet,
22 there is a rendering that is roughly the view of the building from the property to the north.

23 Mr. Willcox asked if there was a hierarchy of deviations, for example a deviation from
24 design standards not being as important as a deviation from a zoning requirement. City Attorney
25 Schelzel stated that technically, a deviation is just a deviation from a design standard and the
26 standard for granting a deviation is much less than for a variance which has a much more rigorous
27 standard. He noted that design standards are part of the zoning ordinance. He stated that there
28 appears to be a peculiarity with this particular application where there are two setbacks that are at
29 odds and it is not the fault of the application, it is just something that is within the City's code.

30 Mr. Thomson noted there are very few properties along Lake Street that are zoned C-4 and
31 this is the only recent project within this zoning.

32 Mrs. McCarthy stated because this is a fairly complicated application, it would be helpful
33 if every request was clearly laid out before a final discussion. She asked for specific information
34 surrounding the sidewalk setback variance request. Mr. Thomson showed the site plan from page
35 113 of the packet that showed the landscape plan, the building plan, and the sidewalk widths.

36 Mrs. McCarthy confirmed that sidewalks to the north of this property were 6 feet wide.
37 She noted that by asking for a 6-foot sidewalk variance, is, in effect, asking for a larger building.
38 Mr. Thomson clarified this is a deviation and not a variance because it is in the design standards.
39 He stated the sidewalk does have to be located in the City's right-of-way, so he wasn't sure if it
40 would impact the building location as much as what the City is doing within the right-of-way line.

41 Mr. Tyacke asked if the roof elevation of this building without the terrace is higher or lower
42 than Wayzata Blue. Mr. Thomson stated he doesn't have the exact measurements, but is guessing
43 that it is higher, but similar.

44 Lowell Zitzloff, 319 Barry Avenue, stated that north of Lake Street there are not 12-foot
45 sidewalks. He stated the view from the north has about 15 or 16 feet looking over his building right
46 now and he doesn't feel this will really block their view. He gave an overview of the challenges
47 and expenses involved in trying to save the bank façade.

48 Mr. Koch asked about the second floor and step-back and terrace on the east side of the
49 building. Mr. Zitzloff stated he is gaining 234 square feet and giving up more than 1,000 square
50 feet. Mr. Koch asked why the step-back can't be moved to the west side along Barry Avenue.

1 Darrin Schmitt, Bruce W. Schmitt and Associates, 320 Manitou Avenue South, stated the
2 terrace is an actual connection to the 315 building. He noted in early September, they had submitted
3 plans that did not save the bank and were asked to consider trying to save the bank which is where
4 some of the deviations have arisen in order to make up for some of the lost square footage. He
5 explained that their intent is to use the existing bank columns if they are structurally sound,
6 however, they may need to be recreated.

7 Mrs. McCarthy stated a few plans have been discussed and asked which application was in
8 front of the Council tonight and whether it included a structure on the third floor. She stated this
9 has gotten confusing and asked that in the future there just be one rendering, one application, and
10 one request for the Council to consider. Mr. Thomson explained there have been two sets of plans
11 submitted to the City and the only difference is that one includes a partial fourth floor and rooftop
12 terrace. He stated the resolution in the packet would approve the plans that do not have the fourth
13 floor and rooftop terrace.

14 Mr. Willcox asked why the renderings showed the third floor floating above the building
15 and was not attached to give a better idea of the scale of the building. Mr. Schmitt explained
16 because the building isn't square to Barry Avenue, they pulled it up and drew the rendition of the
17 third floor straight on rather than at an angle.

18 Mr. Plechash expressed his appreciation for Mr. Zitzloff's history with the City. He asked
19 whether the proposed building would be different if the footprint of the building did not include the
20 area with the bank façade. Mr. Zitzloff stated without the bank façade, they would pick up an
21 additional 1,000 square feet per floor and build all the way up to the lot line.

22 Mr. Plechash clarified if the entire footprint of the bank was removed and he was left with
23 an irregular lot, what the building would look like and whether the project would move forward.
24 Mr. Schmitt stated that would make the building many thousands of square feet short of their goal
25 and he feels the bank would be gone because the project wouldn't work.

26 Mr. Zitzloff stated he has to make the project make financial sense and this is a difficult
27 project. He stated he doesn't want to talk about the financial numbers in public but is willing to
28 submit them to the Mr. Dahl.

29 John Nolan, 328 Barry Avenue, stated he owns the building directly behind the proposed
30 building site. He stated he is not opposed to the project but a lot of relief is being sought by the
31 applicant. He feels this plan conflicts with the objectives of the Comprehensive Plan, violates the
32 ordinance, and adversely affects neighboring properties and their views of Lake Minnetonka. He
33 does not believe there are any practical difficulties. He stated he has an issue with the City granting
34 a height variance and the shoreland impact planned CUP for height in design review. He also has
35 an issue with the design deviation of the second-floor setback along Barry Avenue because it will
36 bring the bulk of the second and third floor out to Barry Avenue and obstruct their view. He would
37 like a condition placed on the roof design making the compliance mandatory and not voluntary for
38 the roof penetrations to be contained within the hatched area on the plans.

39 Mr. Koch stated he does not understand the numbers the applicant gave for the amount of
40 square footage they will lose because of the bank façade. Mr. Schmitt stated the 1,000 square foot
41 number came from the thought that the bank wouldn't be there at all, so they could build in that
42 space on three floors.

43 Mr. Zitzloff stated that Mr. Nolan has a variance for his building and is sixteen feet above
44 the proposed building. He stated the elevator will block a small portion of his view.

45 Mr. Plechash asked for clarification of how the 25% setback requirement was calculated.
46 Mr. Thomson stated the width of the building is measured and then 25% of the distance is calculated.

47 Mr. Plechash stated he doesn't think the terrace along the north side of the building will
48 cause an aesthetic issue because of its location. He thought the setback was for the aesthetic of the
49 areas that have a public view which, in this case, would be the south and west sides of the building.
50 Mr. Thomson clarified there are no public recessions required on the north and east side of the
51 building because they are not on public streets.

1 Mr. Willcox suggested that perhaps the lost square footage could be made up by removing
2 one of the indoor parking stalls and converting it to rentable space. He stated the parking space
3 could be made up across the street in the other parking area, since there is ample room over there,
4 which means the applicant would essentially meet all the design requirements and have the same
5 amount of rentable space available in the building. Mr. Thomson stated that would be possible
6 under the current ordinance.

7 Mr. Schmitt stated that Mr. Willcox's idea is, in theory, a good idea, but not every square
8 footage is the same in the City. He stated if the Council was looking at requiring the 25% setback,
9 he would like to be able to spend a little more time on the design process rather than designing on
10 the fly during the Council meeting.

11 Mr. Willcox stated that he would like to see the large mass of building broken up.

12 Mr. Tyacke stated that he has an issue with the practical difficulty in this situation because
13 the only thing the Council has heard about is the lost square footage and loss of rental income,
14 which is an economic issue and isn't a good reason for a variance. He asked about the value of
15 preserving the bank façade.

16 Mr. Thomson explained the difference between a variance request and a deviation request
17 for this application.

18 Mr. Schelzel clarified that the standards for deviation are generally whether the overall
19 positive effect of the plan outweighs any of the negative effects from the deviation.

20 Mr. Tyacke asked for clarification of what the Planning Commission had recommended to
21 the Council. Mr. Schelzel stated that the Planning Commission had recommended approval of the
22 recommended deviations.

23 Mr. Plechash asked if there was any absolute requirement that the developer has to preserve
24 the bank façade. Mr. Thomson stated there is no strict restriction or prohibition in the ordinance
25 regarding demolishing the bank, nor is there anything that states the bank must be saved. He stated
26 the Comprehensive Plan does have text relating to a balance of historic preservation and
27 redevelopment.

28 Mr. Plechash stated his question was to find out if the developer is preserving this bit of
29 Wayzata history because he wants to or because he feels compelled to do so because of the outcry
30 from the community.

31 Mr. Tyacke asked about the timeline for making a decision in order to give the architect
32 more time to look at possible trade-offs if they used some of the parking area for lease space. Mr.
33 Thomson noted the deadline is the end of November, so action would need to be taken, at the latest,
34 by the next meeting.

35 Mr. Schmitt stated the goal is to start building in the spring and their deadline is already
36 tight.

37 Mr. Dahl stated the Council has three options: vote on the application as it is presented
38 tonight; table it with the direction of removing the bank façade; or, have them come back with the
39 bank façade and their creative approach to make up some of the square footage.

40 Mr. Willcox asked for a specific run-down of what the Council is being asked to do with
41 regard to this application. Mr. Thomson noted it starts on page 154 of the packet but did not include
42 the request for three deviations on the design review. He stated those deviations are decreasing the
43 setback for the second floor from 25% to 15%, decreasing the Lake Street ground level transparency
44 from 50% to 41.5%, and decreasing the sidewalk width on Barry Avenue from 12 feet down to 6
45 feet. He explained the three variances were for building height in a C-4 district from 35 feet to 48
46 feet, the third-floor setback and the floor area ratio (FAR). He noted there are also two Shoreland
47 Impact Plan/Conditional Use Permit requests, one for the building height from 35 feet to 48 feet.

48 Mr. Schelzel stated the building height variance and the building height CUP are both
49 related to the four-story option.

50 Mr. Thomson explained the second Shoreland Impact Plan/Conditional Use Permit is for
51 impervious surface greater than 75%. He stated there is also a CUP for joint parking with the

1 shared properties to the west and the preliminary and final plat subdivision to combine the three
2 lots into one lot. He stated the resolution, as written, would approve all of these requests, with the
3 exception of the building height and the Shoreland Impact Plan for building height, which would
4 remove the fourth floor that is proposed.

5 Mr. Willcox asked for Council thoughts on the items listed for consideration and after
6 discussion, concluded that the Council has issues with the request for the second-floor setback and
7 building height.

8 Mr. Plechash reiterated that he would like to see a roof penetration compliance rather than
9 having it be voluntary.

10 Mr. Thomson stated staff will update the language and bring that back to the Council.

11 Mr. Schmitt asked for clarification from the Council on where they landed on the FAR
12 requirements.

13 Mr. Willcox noted he isn't personally hung up on the FAR number because in order to get
14 the required setback for the second-floor, this will give them an opportunity to move around the
15 pieces a bit.

16 Mr. Koch confirmed that he felt the Council was saying they were willing to give up a little
17 on the FAR, but in return were asking the applicant to comply with the second-floor setback
18 requirement.

19
20 Mr. Koch made a motion, seconded by Mrs. McCarthy, to table action on Resolution 62-2018
21 regarding the Zitzloff Redevelopment at 305 and 309 Lake Street East, until the November 20,
22 2018 Council meeting and ask that the applicant work on a revised application to meet the second-
23 floor setback requirement, eliminate the request for the deviation, and direct staff to prepare a
24 revised approval that includes language regarding compliance with roof penetration. The motion
25 carried 5/0.

26
27 **c. Consider Approval of Plans and Authorization to Solicit Public Bids for the**
28 **Reconstruction of Wayzata Boulevard/Superior Boulevard Intersection**

29 Mr. Kelly presented the background and financial consideration for the reconstruction of Wayzata
30 Boulevard/Superior Boulevard intersection.

31 Mr. Tyacke confirmed signage would be included in the construction contract. He asked
32 about the financial impact of the project. Mr. Kelly stated staff had discussions with Presbyterian
33 Homes and their intent is that this project would be specially assessed. He stated the City will need
34 to figure out how to fund the project up front. He noted there is an estimated cost of \$1.6 million
35 but if the bid comes in higher, the City will need to have another conversation with Presbyterian
36 Homes to make sure they approve the higher number before moving forward with the project.

37 Mr. Dahl stated the City will need to have a firm idea of how much the project will cost
38 and have reviewed a few possible options for financing it via reserve funds or to go out for bonds.

39 Mr. Tyacke asked how long Presbyterian Homes would have to pay off the assessment.
40 Mr. Dahl stated it would be for a period of approximately 10 years.

41 Mr. Kelly explained the development agreement gives options such as paying for it in cash
42 or they can choose to have it assessed, noting for this project, they have chosen to have it assessed.

43 Mrs. McCarthy asked if there were cameras represented on the diagrams. Mr. Kelly
44 confirmed there are traffic cameras that will pick up the motion of the vehicles to determine how
45 many vehicles are in line at the intersection, to assist in triggering the traffic signal, but noted they
46 were not video cameras. He explained that these cameras will be present on all the mast arms.

47 Mrs. McCarthy expressed concern about the design regarding the opening on the
48 westbound side of Wayzata Boulevard to be able to turn into the buildings on the south side. She
49 is concerned that somehow eastbound traffic will be using those lanes to turn into Walgreens. She
50 stated she hopes the City is really considering the implications of having the cut across so there
51 isn't a head-on accident in this location.

1 Mr. Kelly stated this design is called $\frac{3}{4}$ access and allows a left-hand turn into the site and
2 will allow right-in and right-out. He stated there will be 6-inch curbs as part of that opening, and
3 he feels there will be adequate signage that makes sense to motorists.

4 Mr. Koch asked whether the City had worked closely with the Benton Avenue
5 neighborhood to communicate and get feedback on the project. Mr. Kelly stated they have worked
6 with that neighborhood to help mitigate their concerns and done as much as they can.

7
8 Mr. Tyacke made a motion, seconded by Mr. Plechash, to approve plans and authorize staff to
9 solicit public bids for the reconstruction of Wayzata Boulevard/Superior Boulevard Intersection.
10 The motion carried 5/0.

11
12 **d. Consider First Reading of Ordinance 786 Amending the Fire Prevention Code**

13 Mr. Thomson presented the background for Ordinance 786 Amending the Fire Prevention Code.

14
15 Mr. Plechash made a motion, seconded by Mr. Koch, to approve First Reading of Ordinance 786
16 Amending the Fire Prevention Code. The motion carried 5/0.

17
18 **e. Consider Resolution 60-2018 Amending the Fee in Lieu of Parking (FILOP) Policy**

19 Mr. Dahl presented the background and financial consideration in order to amend the Fee in Lieu
20 of Parking (FILOP) Policy.

21
22 Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to approve Resolution 60-2018
23 Amending the Fee in Lieu of Parking (FILOP) Policy. The motion carried 5/0.

24
25 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

26 **a. Upcoming Events/Announcements**

- 27
- 28 • Reminder that the City is still looking for quality applications for the vacant positions on
Boards and Commissions. The deadline is November 16, 2018.
 - 29 • Congratulations to Mrs. McCarthy on her re-election and newly elected Council Member
30 Jeff Buchanan who will fill the position being vacated by Mr. Tyacke.

31
32 **b. Council Member Updates/Announcements**

33 Mr. Willcox noted the day after Thanksgiving will be the Light Up the Lake event.

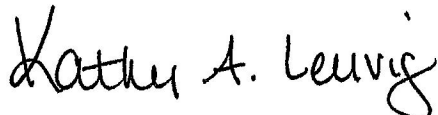
34
35 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

36 There were no comments.

37
38 **AGENDA ITEM 11. Adjournment.**

39 Mr. Tyacke made a motion, seconded by Mrs. McCarthy to adjourn. There being no further
40 business, Mr. Willcox adjourned the meeting at 10:08 p.m.

41
42 Respectfully submitted,



43
44 Kathy Leervig
45 City Clerk

46
47 Drafted by Kayla Rokosz

1 *TimeSaver Off Site Secretarial, Inc.*