



City of Wayzata Public Works

299 Wayzata Blvd. West
Wayzata, MN 55391

Office: 952-404-5363 Fax: 952-404-9417

**2017 PERMIT APPLICATION FOR
CONSTRUCTION ACTIVITY ON
PUBLIC RIGHT-OF-WAY**

Applicant: _____

Address: _____

Office Phone: _____

Cell Phone: _____

24 Hr. Emergency Phone: _____

Submit two (2) copies of drawings folded to 8.5" X 11"

For **REQUIRED FINAL INSPECTION** call 952-404-5363

WORK IS BEING DONE FOR:

CenturyLink Xcel CenterPoint

Other: _____

Proposed Start Date: ____/____/____

Proposed Completion Date: ____/____/____

Street Address / Location of Work: (attach additional information if necessary)

Road Closures or Detours: Yes No

If yes, Traffic Control Plan **MUST** be submitted

Installation or Construction Method

Boring – Jacking – Pneuma Gopher

Open Cut Casing – Carrier Pipe

Areas to be Disturbed

1. Traveled Surface: Bituminous Concrete

2. Shoulder: Bituminous Gravel

3. Other: Curb & Gutter Sidewalk Driveway

4. Boulevard: Sod Trees/Shrubs Curb & Other

The Permittee agrees to defend, indemnify and hold harmless the City, its officials, officers and agents from any liability, claims, causes of action, judgments, or expenses, including reasonable attorneys' fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable, arising out of the work to be done under this Permit, and against all loss by reason of the failure of the Permittee to perform fully, in any respect, all obligations under this Permit. Permittee herewith accepts the terms and conditions of the regulations as laid down by the City and agrees to fully comply therewith to the satisfaction of the City of Wayzata.

Signature: _____ **Printed Name:** _____

Email: _____ **Date:** _____

APPLICATION WILL BE REJECTED IF NOT SIGNED BY REPRESENTATIVE AUTHORIZED TO BIND APPLICANT TO ALL TERMS AND CONDITIONS CONTAINED HEREIN.

Permit Fees

Street Excavation Fee: \$137.00

Street Inspection Fee: \$ 84.00

Minimum permit fee submitted with application: **\$221.00**

Driveway Only Permit = \$47.00

Check, Credit Card or Cash

Road Restoration Fees

(If restored by City)

Asphalt: \$23.00 / ft²

Concrete: \$23.00 / ft²

Heavy Duty Asphalt: \$28.00 / ft²

Minimum restoration deposit submitted with application: **\$1,019.00**

Deposit returned ONLY after completed final inspection

Check or Cash Only

(Public Utilities exempt)

IF SUBMITTING BY CHECK(S), MAKE PAYABLE TO "CITY OF WAYZATA"

TO BE COMPLETED BY CITY

Rev. C

Date Paid ____/____/____ Fee Paid _____

Receipt # _____ Date Received ____/____/____

Deposit Paid \$ _____ (IF Check) # _____

PERMIT # _____

Drawings:

Initials: _____

MK:

Traffic Plan:

Date: ____/____/____

JE:

DD:

INSPECTION RECORD

Size of Excavation: _____ **ft²** **Street Degradation Fee (\$5.00 ft²) \$** _____ **.00**

Comments: _____

Inspected & Approved By: _____

Date of Inspection: ____/____/____

STREET DEGRADATION FEE

PERMITTEE agrees to pay the City of Wayzata a Street Degradation Fee of **\$5.00 per Square Foot**. This fee will be invoiced to the Permittee after Final Inspection (which will verify actual size of road excavation). *Public Utility Companies are exempt. All others will be invoiced after final inspection has been completed.*

GENERAL REQUIREMENTS FOR STREET EXCAVATION PERMIT

1. All warning devices and barricades shall conform to the Minnesota Manual on Uniform Traffic Control Devices, current edition, and any and all updates or supplements thereto.
2. All warning devices, barricades, flagmen and equipment shall be provided by parties or organizations performing the work. Said devices shall be removed from the job site promptly upon completion of work.
3. Standard warning devices, barricades and safety vests shall be kept clean and in good repair at all times.
4. Detours on a City roadway requires ten (10) working days advance notice to the Public Works Department.
5. Excavations shall be cribbed, sheeted and/or fenced when necessary, or as required by the Public Works Department.
6. Inclement weather shall be reason for delay of the project start or suspension of the project as determined by the Public Works Department.
7. Safety vests shall be worn by ANYONE occupying City right-of-way.
8. **Permit on Job** - Permits or copies shall be kept on the work site, while work is in progress, in the custody of the individual in charge, and shall be exhibited upon request by any City official.
9. **Provisions and Specifications** - These general permit requirements and specifications shall be considered as forming an integral part of each and every permit issued for Operations on City roadways. The work authorized by this permit shall be done at such time and in such manner as shall be consistent with the safety of the public and shall conform to all requirements and standards of the City of Wayzata as herein specified. If at any time, it shall be found by the City that the work is not being, or has not been, properly performed, the Permittee, upon being notified, shall immediately take the necessary steps, at their own expense, to place the work in conformance to said requirements or standards.
10. **Annulment** - In the event of failure or neglect, will or not, by said Permittee or Permittee's employees, to perform and comply with the prescribed conditions, restrictions and regulations, the City of Wayzata may revoke and annul this permit and order said Permittee to immediately remove any and all structures or property belonging to said Permittee from the legal limits of the roadway or City property.
11. **Execution** - The Permittee shall use due diligence in the execution of the work authorized under this permit in order not to endanger or unnecessarily obstruct travel along the said roadway. Operations shall be so conducted at all times as to permit safe and reasonably free travel over the roads within the limits of the work herein prescribed. All safety measures for the free movement of traffic shall be provided by the Permittee at its own cost.
12. **Conformity to Laws** - The installation shall be made in conformity with all applicable laws, regulations and codes covering said installations. All installations shall be made in conformity with regulations of governmental agencies for the protection of the public.
13. **Removal** - If at any time the permitted structure or facility shall fail from any cause whatsoever, the Permittee shall have the same removed or repaired immediately upon receipt of written notice to do so.
14. **Existing Facilities** - Applicant must protect all existing installations.
15. **Private Property** - The permit as issued does not in any way imply an easement on private property or grant a right to encroach on private property.
16. **Damage to Roadway** - If pavement, roadway or right-of-way is damaged, same shall be restored, in a timely manner, to its original or better condition, at the sole expense of the Permittee. Permittee's failure to correct such damage in a timely manner will result in the City, through its own forces or contractors, making such repairs and billing Permittee for all costs and expenses related thereto. Permittee shall make payment to the City of Wayzata within fifteen (15) days of receipt of said bill. Permittee agrees that if it fails to make payment of said amounts within the specified time, to the City of Wayzata, it shall pay all costs relating to debt collection, including, but not limited to, court costs, fees, interest and attorney's fees.
17. **Quality of Work** - Finished surface, base and sub-base of road upon completion of work shall be equal to or better than specifications for original road.
18. **Cutting Trees** - The permission herein granted does not confer upon the Permittee the right to cut, remove or destroy trees or shrubbery within the legal limits of the roadway or relieve Permittee from obtaining any consent otherwise required from the owner of the property adjacent thereto.
19. **Drainage** - The existing drainage patterns shall not be altered unless approved by the City. Watershed District approval and drainage calculations are required if plan alters existing drainage patterns.
20. **Driving Limitations** - No driving onto roadway from ditch or driving on shoulders or over curbs where damage will occur.
21. **Clean Up** - Street surface and roadside shall be kept clean, neat and presentable throughout construction as determined by the Public Works Department.
22. **Dust Control** - Shall be the responsibility of the Permittee.
23. **Trees and Vegetation** - Cutting and / or trimming of trees within the right of way requires a permit from the City Forester or an authorized representative of the City.
24. **Restoration** - It shall be further understood that the Permittee will be responsible for maintenance or repair of any and all failures due to settlement, erosion, lack of vegetation growth, rutting or other job related problems for a period of two (2) years after project completion and Notice of Work deficiency. Permittee shall be responsible for all costs and expenses related to said maintenance. Permittee's failure to perform said maintenance immediately will result in the City, through its own forces or its contractors, performing said maintenance and billing Permittee for all costs and expenses related thereto. Permittee shall make payment to the City of Wayzata within fifteen (15) days of receipt of said bill. Permittee agrees, that if it fails to make payment of said amounts within the specified time, to the City of Wayzata, Permittee shall pay all costs related to debt collection, including, but not limited to, court costs, fees, interest and attorneys' fees.
25. **Manholes** - All manhole covers, valve covers, etc., shall be placed no more than 1/2" lower than finished grade.

Insurance: - The Permittee shall have in force during the operation of Permittee's vehicles and equipment over and/or adjacent to Minnesota roadways, (1) Commercial General Liability Insurance with each occurrence and general aggregate limits of \$1,000,000, and (2) Automobile Liability Insurance with combined single limit each occurrence coverage for bodily injury and property damage limits of \$1,000,000. These are minimum insurance requirements. It is the sole responsibility of the Permittee to determine the need for and to procure additional insurance which may be needed in connection with this Permit. If requested, a Certificate of Insurance must be provided naming "City of Wayzata" as certificate holder and as an additional insured for the Commercial General Liability coverage with respect to operators.