

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
January 21, 2020**

5:00 p.m. Interview for Boards and Commission Candidate Terri Huml

Mayor Willcox called the meeting to order at 5:00 p.m. in the Community Room at Wayzata City Hall. Council Members present: Buchanan, Koch, McCarthy and Plechash. Also present: City Manager Jeff Dahl, Community Development Director Emily Goellner, Public Works Director/City Engineer Mike Kelly, Scott Jordan, and Jessie Houlihan from Stahl Construction.

This fall, the City solicited applications for vacancies on all commissions including the Housing and Redevelopment Authority. Currently, an open seat is still vacant. An application was received from community member Terri Huml. The City Council interviewed the candidate and consensus was to recommend appointment at the regular meeting on February 4, 2020.

5:10 p.m. Update of Panoway on Wayzata Bay Phasing & Logistics Plan

Mr. Dahl provided an update on the phasing and logistics plan for the first phase of the Panoway Construction Project (Lake Street, Lake Street Plaza, and Dakota Rail Trail Regional Extension) and construction impact mitigation tactics, prior to soliciting bids.

Ms. Houlihan from Stahl Construction summarized the feedback received and provided the preferred phasing and logistics plan which address the main objectives of the construction project which were to mitigate negative impacts to community stakeholders as well as property and business owners adjacent to or near Lake Street; and to complete the construction as quick and financially efficient as possible. Ms. Houlihan discussed the pros and cons of two different phasing options and ultimately recommended the phasing option that would start the earliest and span only one construction season. The Council concurred.

Ms. Houlihan and Mr. Dahl also discussed potential tools that could help reduce the impact on businesses such as valet parking (public), allowing construction work during off hours to allow for the potential to complete construction at an earlier date, a robust communication plan, increased signage for wayfinding and on site, builders risk insurance, taking a pre-construction inventory, and waiving of fees.

6:00 p.m. Discussion of Long Term Options for Gianni's Patio

Mr. Dahl provided background on the CUP for a temporary outside patio extender on City Right-of-way approved in 2012 for Gianni's Restaurant. The owner of the restaurant, Terri Huml, discussed the various options for the covered patio that affected the footprint size of the patio, the amount of potential seating, the sidewalk size and placement, and amount of off-street parking. Mr. Jordan provided input on the options from a design perspective. The Mayor and Council Members asked questions regarding the impacts of each option and decided that the current plan for that patio, as shown in the current design documents for the construction of Lake Street, was the best option at this point in the process. It was noted that there could be the potential for other options at a later date, but that the design documents would not be altered at this point in the bid preparation process.

6:20 p.m. Review of Panoway on Wayzata Bay Marketing and Communications Launch Plan

Ms. Goellner discussed the Launch Plan and walked through the budget. Overall, the City's portion would be \$70,000 and the Conservancy's portion would be \$30,000. The Council asked for ways to reduce the total budget from \$100,000. Goellner suggested that instead of budgeting for communication work through December 2020 that the scope be adjusted to include work through the month of June. This

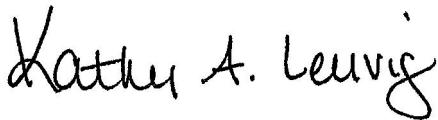
1 would reduce the total budget by \$30,000. The 70/30 cost split between the City and Conservancy would
2 remain. The Council agreed to this revision. They also agreed to revisit this again in June to decide
3 whether additional services and funding are necessary from July through December 2020. Goellner stated
4 that the Launch Plan and contract with consultants would be brought forward to the Council for
5 consideration at the regular meeting on February 4, 2020.

6
7 **6:50 p.m. Update of City Hall Remodel Costs**

8
9 Mr. Dahl provided an update on the City Hall Remodel Costs and how the funding in the General Fund
10 could be adjusted to absorb the costs of the remodel. Discussions included options to scale back the
11 project or generally approve as originally proposed with some modifications in furniture and materials.
12 Council directed staff to move forward with the project with minor modifications to the furniture in areas
13 that could be omitted.

14
15
16
17 The workshop meeting was adjourned at 06:55 pm.

18
19 Respectfully submitted,



20
21 Kathy Leervig
22 City Clerk