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**WAYZATA CITY COUNCIL  
MEETING MINUTES  
January 21, 2020**

**AGENDA ITEM 1. Call to Order.**

Mayor Willcox called the meeting to order at 7:00 p.m.

**AGENDA ITEM 2. Pledge of Allegiance.**

**AGENDA ITEM 3. Roll Call.**

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also present: City Manager Dahl, Community Development Director Goellner, Assistant Planner Kieser, and City Attorney Schelzel.

**AGENDA ITEM 4. Approve Agenda.**

Mr. Plechash made a motion, seconded by Mr. Koch, to approve the agenda, as presented. The motion carried 5/0.

**AGENDA ITEM 5. Public Forum.**

**a. Overview and Kickoff of Diamond Lake Regional Trail Master Plan by Three Rivers Park District**

Danny McCullough, Three Rivers Park District Regional Trail System Manager, presented an outline, Master Plan, and map for the newest Diamond Lake Regional Trail. He explained the vision for the twenty-one-mile corridor was to be a ten-foot wide paved multi-use trail. The Three Rivers Park District would be the primary party responsible for development, Master Plan, land acquisition, etc. The Park District would work with Wayzata's Park Department on route alignment and options. They would also be at events in communities this summer engaging the public and collecting feedback.

Mayor Willcox asked if this was designed to mesh with Dakota Trail. Mr. McCullough answered yes, it would originate off the Lake Effect Project in downtown Wayzata and head north. The goal was to connect all of the regional trails. Mayor Willcox asked about the construction timeframe. Mr. McCullough explained it would take a while, possibly ten years total. The plan was to construct it in logical segments connecting regional trails together. Mayor Willcox asked if there was a natural corridor. Mr. McCullough said they wanted it to be a natural trail, but it would run along the road in some places. The Diamond Lake Regional Trail was meant to connect public parks and points of interest.

**b. Plastic Policy**

Morgan Truscott, 16400 Holdridge Road W, had attended the British Arrows awards and was moved by an advertisement by Green Peace. He asked the City Council if it had considered a ban on plastics similar to what some other cities had done.

Mayor Willcox asked Mr. Buchanan to respond as a member of the Energy and Environment Committee. Mr. Buchanan said the Committee's focus was primarily on renewable energy, but suggested a Council workshop to consider what the Council might

1 do. Mayor Willcox said the Council had not engaged on plastics, but thought it was a  
2 worthy cause. He suggested it be discussed at the next agenda item.

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4 **AGENDA ITEM 6. New Agenda Items.**

5 Mayor Willcox explained this item provided the opportunity for Council Members to  
6 recommend new items or issues for the Council to consider. He asked for the Council's  
7 thoughts on considering a City plastic policy.

8 Mr. Koch supported having a workshop on the topic.

9 The rest of the Council agreed.

10 Mayor Willcox recommended the Energy and Environment Commission to put  
11 together information and a recommendation for the Council to consider if appropriate. Mr.  
12 Buchanan agreed the Commission would be happy to work on that.

13  
14 **AGENDA ITEM 7. Consent Agenda.**

15 Mayor Willcox read the items on the consent agenda and asked if any Council member  
16 wished to pull an item for further discussion.

17 Mr. Dahl, referencing Item 7.f., recognized Nate Leding and his work for the City.  
18 He suggested inviting Mr. Leding back so he could be officially recognized.

19 Mayor Willcox, referencing Item 7.h., asked the City Manager to comment on the  
20 Ordinance changes. Mr. Dahl noted the Federal law that went into effect recently and  
21 explained the changes made the Ordinance consistent with Federal law. Mr. Koch asked  
22 if removing the criminal penalties for a person under twenty-one was in line with the  
23 Federal law. Mr. Schelzel explained the criminal penalties were in State law. The best  
24 practice was to rely on the state statute.

25 Mayor Willcox asked for a motion to approve the Consent Agenda as presented.  
26 Mr. Buchanan made a motion, seconded by Mrs. McCarthy, to approve the consent agenda:

- 27 a. Approval of City Council Workshop and Regular Meeting Minutes of January 7,  
28 2020
- 29 b. Approval of Check Register
- 30 c. Approval of Municipal Licenses
- 31 d. Receipt of Police Activity Report
- 32 e. Receipt of Building Activity Report
- 33 f. Acceptance of Nate Leding's Resignation from the Heritage Preservation Board
- 34 g. Acceptance of Gary Orris' Resignation from the Charter Commission
- 35 h. Approval of First Reading of Ordinance 795 Amending Chapter 512 for Tobacco  
36 Products

37 The motion carried 5/0.

38  
39 **AGENDA ITEM 8. New Business.**

- 40 **a. Consider Accepting Section Foreman House Preservation Reports from New  
41 History**

42 Mr. Dahl stated the City Council contracted with New History in the Spring of 2019 to  
43 create a preservation and re-use plan for the Section Foreman House.

44 Andrew Mullin, Wayzata Lake Effect Conservancy, reiterated the connection the  
45 work had to do with the Conservancy's fundraising. He said the Council's perspective and  
46 guidance on the use of the property was helpful so the Conservancy could do its work.

1 Peter Brown, New History, said the mission of their firm was to help property  
2 owners put significant historical properties back into service. He stated they had been  
3 working with Wayzata City staff and other representatives of the community. The work  
4 on the home had two basic goals. One was stabilization of the exterior prior to the current  
5 winter weather and to develop a long-term plan for the future reuse of the building.

6 Quentin Collette, New History, discussed the four deliverables including conditions  
7 assessment update, construction documents for stabilization, design framework for reuse,  
8 and plan for reuse.

9 Mr. Plechash asked about project costs. Mr. Collette explained that in order to  
10 answer that question additional work was needed because it depended on the level of  
11 intervention and reuse. Mr. Mullin added that the plug number in the construction budget  
12 of phase two was slightly less than \$1 million. However, the Council's guidance was  
13 needed.

14 Mrs. McCarthy asked how many people the classroom would accommodate. Mr.  
15 Collette said the architect would be able to refine the numbers, but they could assume the  
16 capacity would be approximately fifteen to twenty people. Mrs. McCarthy asked if that  
17 was sufficient space. Mr. Mullin said the plan was to create a cost saving outdoor  
18 classroom to accommodate larger groups.

19 Mr. Buchanan asked how much of the stabilization work was completed. Mr. Dahl  
20 replied approximately 90%. Mr. Buchanan asked if the planned use was finalized. Mr.  
21 Dahl said there was an idea, but the next step would be to move forward with all the groups  
22 that were involved. Mr. Mullin added the intent was around history and environment. Mr.  
23 Buchanan asked if the public would have a chance to weigh in on the use. Mr. Dahl said  
24 that was the next step

25 Mr. Koch thought the stabilization was most important. He liked the idea of  
26 moving forward with an educational center and thought it was an important asset for the  
27 City for historical purposes. He was opposed to including an elevator.

28 Mayor Willcox asked if the second floor was original. Sue Sorrentino, Wayzata  
29 Historical Society, shared the two stories were original from 1902. In 1940 the part facing  
30 the lake was added while it was still used as the Section Foreman house. The porch was  
31 added during the 1960s under private ownership.

32 Mayor Willcox said the question was how much preservation verses adapting the  
33 building to be able to accommodate a larger classroom. Mr. Brown said the building could  
34 be restored using the ground floor and still be historic. If you use the second floor and add  
35 an elevator, it would become less historic. The firm's recommendation was to put the  
36 ground floor back into use. Mayor Willcox asked if the restroom would be accessible. Mr.  
37 Brown recommended having one accessible unisex toilet. There was already plumbing  
38 and he believed one unisex toilet would fit on the ground floor.

39 Mayor Willcox asked the City Manager what action was needed from the Council.  
40 Mr. Dahl said the Council should consider whether to accept the report. The next step  
41 would be to move forward with the engagement process. Mr. Mullin added it would helpful  
42 to engage New History to start the national registry process as it would open more funding  
43 sources.

44 Mayor Willcox asked for a motion. Mrs. McCarthy made a motion, seconded by  
45 Mr. Buchanan, to Accept the Conditions Assessment Update, Construction Documents for

1 Stabilization, Design Framework for Reuse, and Plan for Reuse from New History. The  
2 motion carried 5/0.

3  
4 **b. Consider Adoption of Resolution 03-2020 Approving a Heritage Preservation  
5 Site Designation for the Section Foreman House at 738 Lake Street East**

6 Mr. Kieser presented the outline and the effect of a Heritage Preservation Site Designation.  
7 He shared the Planning Commission's discussion, Public Hearing, and report and  
8 recommendation.

9 Dan Gustafson, Heritage Preservation Board Chair, said the Board was excited to  
10 see the application before the Council. He thanked everyone involved for the work that  
11 had already been done. The Board was open to partnering with the Conservancy and New  
12 History on the national application.

13 Mayor Willcox asked what a national designation meant to the City. Meghan  
14 Elliott, New History Founder and Principal, said the local designation was a city process  
15 and would aid in decision making for reuse of the building. The national registration was  
16 a federal designation that was honorary only. There was not any federal oversight through  
17 the registration process. There would be oversight if the City applied for federal money  
18 through grants.

19 Mayor Willcox asked staff about the federal designation of the Depot. Mr. Dahl  
20 said there could have been an issue if the City wanted to add bathrooms. Ms. Elliott added  
21 the main reasons to apply for the national registration were funding and the honor.

22 Mr. Koch asked about the cost in applying for the national registration. Ms. Elliott  
23 said the typical benchmark was \$10,000; however, the City had already completed a lot of  
24 the work.

25 Mayor Willcox asked if there was any further discussion or comments. Hearing  
26 none, he asked for a motion on the draft Resolution. Mr. Buchanan made a motion,  
27 seconded by Mr. Plechash, to Adopt Resolution No. 03-2020, Designating the Section  
28 Foreman House at 738 Lake Street East a Heritage Preservation Site. The motion carried  
29 5/0.

30  
31 **c. Presentation of 2019 Annual Report**

32 Mr. Dahl presented the 2019 Annual Report for the City of Wayzata. He talked about the  
33 Administration including City Manager's Office, Lake Effect/Panoway on Wayzata Bay  
34 Initiative, Licensing, Communications, Finance, Human Resources, and Motor Vehicle;  
35 Community Development including Planning and Building Inspections; Fire Department;  
36 Police Department; and, Public Works Department. The Strategic Plan Priorities were to  
37 maintain and enhance community amenities, maintain and enhance infrastructure, increase  
38 operational effectiveness, and manage thoughtful development.

39 Mrs. McCarthy thanked Mr. Dahl for the report and commented on the amount of  
40 work done in a year. She noted the water usage increased by 9%, but thought the usage  
41 had been going down over time. Mr. Dahl said the per capita usage was going down, but  
42 the overall use was increasing due to more businesses/residents and the rehab of the water  
43 tower. He said he would get more detail from City Engineer/Public Works Director Kelly.

44 Mayor Willcox added his thanks. He said the staff accomplished a lot and did it  
45 with a smile.

1 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

2 **a. Upcoming Events/Announcements**

3 None.

4  
5 **b. Council Member Updates/Announcements**

6 Mrs. McCarthy asked a follow-up question on the pedestrian/vehicle accident on Wayzata  
7 Boulevard. She had not heard an update, but wanted to respond to residents with questions.  
8 Mr. Dahl said he had spoken with the Police and Fire Departments. The crash was a result  
9 of a vehicle heading westbound that did not stop at the stop light. He said he would provide  
10 more information to the Council.

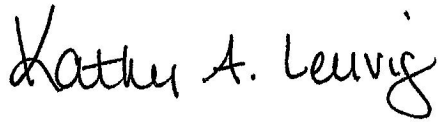
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12 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

13 There were no comments.

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15 **AGENDA ITEM 11. Adjournment.**

16 There being no further business, Mayor Willcox asked for a motion to adjourn. Mrs.  
17 McCarthy made a motion, seconded by Mr. Plechash to adjourn. Mayor Willcox adjourned  
18 the meeting at 8:32 p.m.

19  
20 Respectfully submitted,



21  
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23  
24 Kathy Leervig  
25 City Clerk

26  
27 Drafted by Sarah Peterson  
28 *TimeSaver Off Site Secretarial, Inc.*