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**WAYZATA CITY COUNCIL
MEETING MINUTES
February 5, 2019**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also present: City Manager Dahl, Public Works Director/City Engineer Kelly, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Mrs. McCarthy, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Charter Commission Update from Chair Dan Day - Postponed

b. Wayzata Chamber of Commerce Chilly Open

Becky Pierson, Wayzata Chamber of Commerce, shared about the upcoming Chilly Open on February 8-9, 2019. Golfing was sold out, but she encouraged families to attend Cinema & Skates on Friday evening at 6:00 p.m. and other activities on Saturday.

Ms. Pierson answered questions of the Council concerning the chili competition and volunteering.

AGENDA ITEM 6. New Agenda Items.

a. Door to Door Solicitation Permits

Mr. Plechash asked what type of businesses should be allowed permits for soliciting door to door.

Mr. Dahl answered that he had more information for the Council from the City Clerk and would provide that to them. At that point, the Council could decide if it should be considered at a future workshop or council meeting.

b. Consider T21 Ordinance

Mrs. McCarthy requested to have a conversation about the pros and cons of restricting the legal age to purchase tobacco to 21 years and above like other nearby cities had done.

The Council agreed to add the item to a future workshop or Council meeting.

AGENDA ITEM 7. Consent Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Plechash, to approve the consent agenda:

a. Approval of City Council Workshop Meeting Minutes of January 22, 2019 and City Council Regular Meeting Minutes of January 22, 2019

b. Approval of Check Register

c. Approval of Municipal Licenses

d. Approval of 2018 Open to Business Report

e. Approval of Resolution No. 05-2019 Approving Encroachment Permit at 373 Park Street East

f. Approval of Professional Services Agreement with WSB for services related to 2019 Street Improvements Project

The motion carried 5/0.

1
2 **AGENDA ITEM 8. New Business.**

3 **a. Consider Approval of Request for Qualifications for 2019 Construction Mitigation**
4 **Plan**

5 Mr. Dahl described the three major road construction projects starting in April. Staff had drafted a
6 Request for Qualifications that, if approved, would be sent to a select group of public
7 communications groups. The partner selected would assist with additional marketing and
8 communication efforts for the 2019 constructions season. The City would be able to contribute up
9 to \$50,000 based on the funds allocated for the Lake Effect Project and the Wayzata
10 Boulevard/Superior Boulevard Intersection Reconstruction Project. In addition, staff expected to
11 receive contributions from the Chamber and Hennepin County.

12 Mr. Plechash asked if the marketing materials would include additional wayfinding signs.
13 Mr. Dahl answered it could potentially be part of the group's purview.

14 Mrs. McCarthy was concerned that the City was paying to push out the County's
15 communications. Mr. Dahl explained that the County would provide communications, but it would
16 be in the City's best interest to push out those communications with all available avenues. Mr.
17 Kelly added that the Minnesota Department of Transportation would provide a communication
18 person, but their sole interest was moving motorist. Staff wanted to help better inform the
19 businesses and residents of Wayzata. Mayor Willcox noted that Hennepin County had provided
20 that service before. Mr. Kelly explained the reason the County provided that resource during the
21 Bushway project was because the City required it in the specifications.

22 Mrs. McCarthy noted the City had a communication person on staff and wondered why the
23 City needed to spend extra dollars. Mr. Dahl thought the services were above and beyond the
24 normal day to day requirements. Mrs. McCarthy was also concerned about the lack of scope of the
25 project and the funding. Mr. Dahl said the hope was to find a partner to help identify the scope and
26 be able to adapt as the scope changed. Staff was not requesting the funding tonight, but was only
27 identifying potential funding sources.

28 Mr. Buchanan was supportive. He thought it was important to over-anticipate the
29 disruption and that this was a branding opportunity for Wayzata.

30 Mr. Koch liked the idea of letting the experts identify the scope.

31 Mrs. McCarthy was more comfortable knowing that staff was not asking the Council to
32 award any funds tonight. She was still concerned that a firm would not provide any ideas without
33 a contract.

34 Mr. Koch made a motion, seconded by Mr. Buchanan, to approve a Request for
35 Qualifications for 2019 Construction Mitigation Plan. The motion carried 5/0.

36
37 **b. Consider Award of Contract for Water Tower Rehabilitation Project**

38 Mr. Kelly discussed the four bids received by the Public Works Department on January 24, 2019
39 for the Water Tower Rehabilitation Project. The project would be funded by the City's Water
40 Capital Improvement Program. Staff recommended awarding the project contract to the low bidder,
41 Osseo Construction Company, LLC including Alternatives 1 and 2.

42 Mr. Koch asked whether the Osseo Construction Company could handle a fourth project
43 this year. Mr. Kelly felt comfortable moving ahead with the Osseo Construction Company. Once
44 approved, the contractor would be expected to provide a detailed schedule that fell within time
45 frame. Mr. Koch asked about the warranty. Mr. Kelly answered the alternate stretched the warranty
46 from three years to five years.

47 Mrs. McCarthy asked about the vendors still on the tower. Mr. Kelly explained that the
48 last vendor was AT&T and that staff was working with them to work out details.

49 Mayor Willcox asked about the logo alternatives and was concerned with "Wayzata" being
50 visible. Mr. Kelly discussed the size of the logo and said it would be visible.

1 Mr. Plechash asked about compliance with the Occupational Safety and Health
2 Administration. Mr. Kelly talked about a hand full of items that were acceptable, but not fully
3 compliant. As part of the rehabilitation each item would be brought into full compliance.

4 Mrs. McCarthy asked a question about the color of the tower and the colors of the logo.
5 Mr. Kelly said there would be another opportunity to look at mock ups and choose colors.

6 Mrs. McCarthy made a motion, seconded by Mr. Buchanan, to award the Water Tower
7 Rehabilitation project contract to the low bidder, Osseo Construction Company, LLC, in the
8 amount of \$557,684.00. The motion carried 5/0.

9
10 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

11 **a. Upcoming Events/Announcements**

- 12 • Dakota Rail Regional Trail Extension Open House on Wednesday, February 6, 2019
13 • Congrats to Corinn Jimenez on being hired to the Wayzata Police Department
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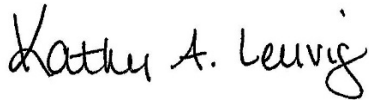
15 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

16 There were no comments.
17

18 **AGENDA ITEM 11. Adjournment.**

19 Mrs. McCarthy made a motion, seconded by Mr. Buchanan to adjourn. There being no further
20 business, Mr. Willcox adjourned the meeting at 7:50 p.m.

21
22 Respectfully submitted,
23



24
25 Kathy Leervig
26 City Clerk
27

28 Drafted by Sarah Peterson
29 *TimeSaver Off Site Secretarial, Inc.*