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**WAYZATA CITY COUNCIL
MEETING MINUTES
February 16, 2021**

AGENDA ITEM 1. Call to Order.

Mayor Mouton called the meeting to order at 7:00 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Meeting was being held remotely by electronic means using the audio and video conferencing platform, Zoom. Mayor Mouton shared the multiple options for members of the public to submit comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Iverson, MacDonald, and Plechash. Also present: City Manager Dahl, Public Works Director/City Engineer Kelly, Assistant Planner Kieser, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Ms. Iverson, to approve the agenda, as presented. Upon roll call vote, the motion carried 5/0.

AGENDA ITEM 5. Public Forum.

There were no comments.

AGENDA ITEM 6. New Agenda Items.

Ms. Iverson suggested discussing the creation of a community garden at a future Council Workshop. Mr. Dahl said a community garden had been suggested by Mr. Plechash and was considered previously by the Energy and Environment Committee. The Energy and Environment Committee ultimately decided not to recommend pursuit a garden. The reasons included lack of land, administration costs, and uncertainty of community desire or need. Mr. Dahl said that a more appropriate committee for review might be the Parks and Trails Board. Mr. Buchanan said the Energy and Environment Committee did look at it and also had conversations with the City Engineer. He said the City provided land to St. Bartholomew for a garden who used it as an educational tool. Mr. Buchanan also noted they had not heard a demand for this feature from the community.

Mayor Mouton asked staff to come up with some options before it came to a Council Workshop. Mr. Dahl said staff could provide more information, but asked for time to do so since there seemed to be support.

AGENDA ITEM 7. Consent Agenda.

Mayor Mouton read the items on the consent agenda and asked if any Council member wished to pull an item for further discussion.

Mr. Plechash requested to pull Item 7.f. for discussion.

Mayor Mouton requested to pull Item 7.c. for discussion.

1 Ms. Iverson made a motion, seconded by Mr. Plechash, to approve the consent
2 agenda:

- 3 a. Approval of City Council Workshop and Regular Meeting Minutes of February 2,
4 2021
- 5 b. Approval of Check Register
- 6 ~~e. Approval of Municipal Licenses~~
- 7 d. Receipt of Police Activity Report
- 8 e. Receipt of Building Activity Report
- 9 ~~f. Approval of Plans and Authorization to Solicit Bids for the Hollybrook Road and
10 Circle A Drive Trail Project~~
- 11 g. Approval of Contract for Professional Services with Converjint Technologies for
12 Software and Hardware Upgrade of the City's Security System

13 Upon roll call vote, the motion carried 5/0.

14
15 **AGENDA ITEM 8. New Business.**

16 **a. Consent Agenda Item f. Approval of Plans and Authorizations to Solicit Bids
17 for the Hollybrook Road and Circle A Drive Trail Project**

18 Mr. Kelly said there were two trail projects for Council consideration. The second was
19 petitioned by five townhome associations and was brought forth last fall during the Capital
20 Improvement Projects process. Mr. Kelly said staff was working with WSB to design the
21 trail along Hollybrook Road and Circle A Drive. He talked about the trails and financing.

22 Ms. Iverson asked about a landscape plan. Mr. Kelly said there was not a landscape
23 plan. He said there was a stipulation in the Development Agreement with Presbyterian
24 Homes for the east block that they were supposed to maintain a buffer area. Because
25 Presbyterian Homes had not managed the area, staff would be working to implement a
26 \$25,000 landscape project from an escrow fund that Presbyterian Homes contributed to.

27 Mr. Dahl said prior to construction, the City would send out notices. He said it was
28 also important to know that two of the projects were part of the Parks and Trails Master
29 Plan.

30 Mayor Mouton asked if the bid included safety personnel to help people navigate
31 during construction. Mr. Kelly said yes, there were planned traffic control measures for
32 both parts of the project.

33 Mr. Plechash said this went with the City's plan to become more pedestrian
34 friendly. He said another priority was to do something similar along Ferndale Road
35 between Wayzata Boulevard and Lake Street. He said it was a more complicated project,
36 but would be coming down the road.

37 Mayor Mouton said she disappointed with the developers of the East Block of the
38 Promenade development and their failure to follow through on the Development
39 Agreement in terms of landscaping. She said in the future if any prior agreement had not
40 been followed through, it was important for the Council to know.

41 Mr. Plechash made a motion, seconded by Mr. Buchanan, to approve the plans and
42 authorize staff and WSB to solicit bids for the Hollybrook Road and Circle A Drive Trail
43 Project. Upon roll call vote, the motion carried 5/0.

44
45 **b. Presentation of Annual Reports for Boards and Commissions**

1 Mr. Dahl stated that it was always a goal to involve all of the City's Boards and
2 Commissions more. The Annual Reports were led by Community Development Director
3 Goellner and the report was completed by Communications Coordinator Liv Lasky. The
4 Chair of each of the City's Boards and Commissions, except the Charter Commission,
5 would present their 2020 Annual Reports and answer any questions.

6 Housing and Redevelopment Authority Chair Thomas Shaver talked about their
7 mission and provided a summary of 2020 Tax Incremental Financing Projects.

8 Planning Commission Chair Christine Plantan talked about the Planning
9 Commission and provided a summary of 2020 meetings and development applications.

10 Ms. Iverson was shocked that 32% of development applications were variances and
11 the majority were impervious surface. She talked about the possible long-term impacts.

12 Mayor Mouton reiterated that the Planning Commission does the heavy lifting for
13 the Council and thanked them all for their work.

14 Parks and Trails Board Chair Tory Schalkle talked about the Parks and Trails Board
15 and provided a summary of 2020 and goals of 2021.

16 Ms. Iverson said COVID forced people to get outside more. She had never seen
17 the parks and trails used like they were in 2020. She commended the Parks and Trails
18 Board for all of their hard work.

19 Mayor Mouton asked where the nature center fell in the overall timeline. Mr.
20 Schalkle said he would have to look at the Master Plan. Mayor Mouton said there were
21 already several aggressive initiatives, but she didn't want it to be forgotten about.

22 Energy and Environment Committee Member Polly Anderson talked about the
23 Energy and Environment Committee and provided a summary of 2020 focus items and key
24 accomplishments.

25 Mayor Mouton said hats off to the Energy and Environment Committee on their
26 inaugural year. She said they had taken on a lot.

27 Ms. MacDonald asked if there was any plan to engage the youth. Ms. Anderson
28 said there was. She also noted the newest committee member was a science teacher and
29 they also had a student member,

30 Mr. Buchanan said he was so proud of the Committee. He said the members took
31 the roll very seriously and he was so proud of their hard work and devotion.

32 Heritage Preservation Board Chair Dan Gustafson talked about their mission and
33 provided a 2020 overview.

34 Ms. Iverson asked how many 100-year-old homes there were in Wayzata. Mr.
35 Gustafson was not sure. She asked if that data could be added to the next update.

36 Mayor Mouton said she had just received an email about another house being torn
37 down. The Heritage Preservation Board was invaluable in keeping Wayzata's history
38 alive.

39 Mr. Dahl said the Charter Commission held one required annual meeting and did
40 not have any Council driven initiatives in 2020.

41 Mayor Mouton said Wayzata was a charter city and most charter cities have a strong
42 mayor. Wayzata was a charter city with a weak mayor. Mr. Dahl said staff could take a
43 look and provide a brief explanation in a weekly Council update. Based on that
44 information, the Council could choose to pass it on to the Charter Commission.

45 Mr. Dahl thanked everyone for their time and work. Mayor Mouton added her
46 thanks and said all of the work of 2020 was inspiring.

1 **c. Consider Adoption of Resolution 04-2021 Approval of a Heritage Preservation**
2 **Site Designation for the Trapper’s Cabin at 220 Grove Lane East**

3 Mr. Kieser presented the application for a Heritage Preservation Site designation for the
4 Trapper’s Cabin at 220 Grove Lane East. He talked about the Trapper’s Cabin site location
5 and history, Heritage Preservation site designation, criteria, and action steps.

6 Mr. Gustafson talked about the history of the Trapper’s Cabin.

7 Mayor Mouton opened the opportunity for questions and comments from the
8 Council.

9 Ms. Iverson thanked and applauded all of the people involved in saving the
10 Trapper’s Cabin.

11 Mayor Mouton asked for a motion on the draft resolution. Ms. Iverson made a
12 motion, seconded by Mr. Buchanan, to Adopt Resolution No. 04-2021 Designating the
13 “Trapper’s Cabin” in Shaver Park a Heritage Preservation Site. Upon roll call vote, the
14 motion carried 5/0.

15
16 **d. Consider Adoption of Resolution 05-2021 Approval of a Preliminary and Final**
17 **Plat at 314 and 322 Broadway Avenue North**

18 Mr. Kieser presented the development application from 314 and 322 Broadway LLC for a
19 proposed lot subdivision at 314 and 322 Broadway Avenue North. He discussed the
20 surrounding neighborhood zoning, Comprehensive Plan land use, proposed subdivision,
21 tree removal, request and questions for consideration, and staff’s recommendation.

22 Mayor Mouton asked about the lot width, depth, and area requirements. Mr. Kieser
23 said there are quite a few lots in the R-3A district that do not meet the lot width, depth, or
24 area requirements. The northern lot is not conforming, but moving the lot line would bring
25 it into conformance.

26 Ms. Iverson mentioned a house on a different property on 314 Broadway. She
27 asked if there was any way for the road to be extended so the backlot could be subdivided
28 and a house could be built. Mr. Kieser said there was discussion about combining all of
29 the lots together, but there were a lot of difficulties to make it work. Ms. Iverson said 314
30 Broadway had some of the oldest trees in Wayzata and asked the applicant to please
31 preserve those trees.

32 Lori Serum, Regency Homes, said they fully respect the trees. The two new homes
33 would not affect the existing trees.

34 Ms. MacDonald said she lived in the neighborhood and thought this was a great
35 idea. She thought the applicant appreciated the trees and lot depth.

36 Mr. Buchanan supported the findings of the Planning Commission and was in favor
37 of the application.

38 Mr. Plechash said the Planning Commission did a great job. He liked that the lots
39 would be conforming.

40 Ms. Iverson agreed with her fellow Council Members and appreciated the care of
41 the trees.

42 Mayor Mouton said they were beautiful lots. She agreed with the Planning
43 Commission’s findings and supported the application.

44 Mayor Mouton asked for a motion on the draft resolution. Mr. Plechash made a
45 motion, seconded by Ms. Iverson, to Adopt Resolution No. 05-2021 Approving Combined

1 Preliminary and Final Plat Residential Subdivision 314 and 322 Broadway Avenue North.
2 Upon roll call vote, the motion carried 5/0.

3
4 **e. Consent Agenda Item c. Approval of Municipal Licenses**

5 Mayor Mouton requested this item be pulled because the previous owner's tobacco license
6 was not renewed.

7 Mr. Dahl explained at the Council's last meeting in December, it denied renewal of
8 a tobacco license at this location for a different owner. The tobacco license application in
9 question was for a new owner. The City Clerk and Police Department had worked with
10 the proposed new owner and recommended approval based on the new application.

11 Mayor Mouton asked the applicant if they were familiar with the history of the
12 location. Mr. Cade Chouinard said he had watched the meeting where the renewal was
13 denied, but that was the extent of his knowledge. Mayor Mouton noted that the law should
14 be observed and the applicant agreed that it should not have to be discussed. She asked if
15 he had a relationship with the previous owner. Mr. Chouinard said he had been a customer
16 in one of his stores.

17 Ms. Iverson asked how many violations were allowed. Mr. Dahl said he would
18 have to look at the ordinance. He noted that a revocation was a different process than
19 denying a renewal. Mr. Schelzel said it would depend on the violation and the
20 recommendation from the Police Chief. A license could be revoked based on one infraction
21 depending on the severity.

22 Mr. Buchanan made a motion, seconded by Ms. Iverson, to approve the municipal
23 licenses as listed in the Consent Agenda. Upon roll call vote, the motion carried 5/0.

24
25 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

26 **a. Upcoming Events/Announcements**

- 27 • Cinema & Skates would take place on February 19 and 20.
28 • Wayzata Bar & Grill now had online ordering.

29
30 **b. Council Member Updates/Announcements**

31 Mayor Mouton mentioned her first podcast coming up this week with Mr. Dahl and former
32 Mayor Willcox.

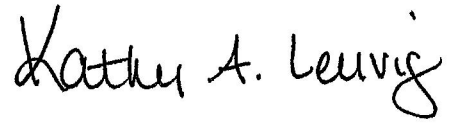
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34 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

35 There were no comments.

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37 **AGENDA ITEM 11. Adjournment.**

38 There being no further business, Mayor Mouton asked for a motion to adjourn. Mr.
39 Plechash made a motion, seconded by Mr. Buchanan to adjourn. Mayor Mouton adjourned
40 the meeting at 9:17 p.m.

1 Respectfully submitted,
2

A handwritten signature in black ink that reads "Kathy A. Leervig". The signature is written in a cursive style with a small dot above the 'i' in "Leervig".

3
4
5 Kathy Leervig
6 City Clerk

7
8 Drafted by Sarah Peterson
9 *TimeSaver Off Site Secretarial, Inc.*