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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
March 2, 2021**

5:00 p.m. Update of Zoning Study

Mayor Mouton called the meeting to order at 5:00 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Workshop was being held remotely by electronic means using the audio conferencing platform, Zoom. Council Members present: Plechash, Buchanan, Iverson and MacDonald. Also present: City Manager Jeff Dahl, Community Development Director Emily Goellner, Mike Kelly, Public Works Director/City Engineer, Police Chief, Mike Risvold, Deputy Police Chief, Marc Schultz, and Assistant Planner, Nick Kieser.

Mr. Dahl provided background that the Zoning Study Task Force started meeting monthly in September 2020 to review and discuss updates to the Zoning Code noting the most important goal of this work is to align the Zoning Code with the 2040 Comprehensive Plan.

Ms. Goellner provided an update on initiatives assigned to the task force which included Design Standards, Commercial and Residential Zoning District Standards, Tree Preservation Ordinance, and Planned Unit Developments. Discussion included reviewing a proposed schedule for other future initiatives as the council directed.

Staff will request the Zoning Study Task Force to meet on a less frequent basis to review the proposed changes to the initiatives. Staff will also work to involve the Planning Commission more with the proposed changes. The City Council should anticipate to review proposed language to the initiatives that the Task Force is working on in the next couple of months.

5:30 p.m. Discussion of Draft Panoway Naming and Dedication Design Guide

Ms. Goellner noted Building off of the Naming and Dedication Policy that is under consideration, more details are needed in terms of design, location, and thresholds of the signage and memorials for Panoway on Wayzata Bay.

The Wayzata Conservancy has worked with architectural firm HGA on a draft design guide for consideration with the primary objective to streamline all signage and compliment the built landscape of Panoway rather than clutter or compromise it. It was noted that the overall private fundraising goal of \$5 million is not dependent upon having to “sell” ALL of the naming and dedication opportunities. It is merely a part of the overall bigger fundraising plan of the Conservancy.

The policy and design standards will guide the process when the Conservancy engages potential supporters (individuals, families, foundations, and corporations) of Panoway.

Andrew Mullen, Chair of the Conservancy, presented the draft design guide. Next steps will be to make any needed changes and formally approve it the March 16th Council Meeting.

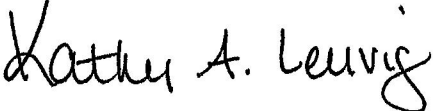
5:30 p.m. Presentation of Emergency Management Operations

Elected officials and city staff have specific roles when it comes to emergency management in any city. To prepare for and respond to emergencies, cities develop and utilize an emergency operations plan. The City of Wayzata has adopted an emergency plan titled the Lake Minnetonka Regional Emergency Operations Plan. Because of the role that elected officials play before, during, and after a disaster or emergency situation, an overview of emergency management and the City’s Emergency Operations Plan is prudent, especially when onboarding new elected officials or when elected officials are assuming new roles.

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2 Police Chief Risvold presented the plan to the council and answered questions.

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4 The workshop meeting was adjourned at 6:30 pm.

5 Respectfully submitted,



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8 Kathy Leervig
9 City Clerk

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