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**WAYZATA CITY COUNCIL
MEETING MINUTES
March 10, 2020**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also present: City Manager Dahl, Community Development Director Goellner, City Engineer/Director of Public Works Kelly, Assistant Planner Kieser, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Mrs. McCarthy, to remove Item 8.b. The motion carried 5/0. Mr. Buchanan made a motion, seconded by Mr. Koch to approve the agenda.

Mr. Buchanan made a motion, seconded by Mr. Koch, to approve the agenda, as amended. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Coronavirus Update from Emergency Management Director Chief Risvold
Emergency Management Director Chief Risvold updated the Council on preparation for the Coronavirus. He said individuals should follow the Center for Disease Control's recommendations. As a City, they were taking their lead from Hennepin County Emergency Management who was working closely with Public Health. A conference call was scheduled the following day with Hennepin County Emergency Management and all of the emergency managers in the area. Thursday, March 12th, the League of Minnesota Cities was hosting a webinar. He talked about what different areas of the City were doing and ensured everyone that the plan would continue to evolve as new information came in.

Mrs. McCarthy asked who was in charge of the communication plan to distribute information to the public. Mr. Dahl said some basic information had been distributed on the City's social media and website. It would be updated as the plan evolved through all of the normal methods of communication. Mrs. McCarthy asked about cleaning protocols for the Wayzata Bar & Grill and Wayzata Wine & Spirits. Mr. Dahl answered both managers would be present for the conference all tomorrow with that issue being a major topic of conversation. Mrs. McCarthy asked about staff travel and City sponsored events. Mr. Dahl said there was not any significant travel currently planned and the current events were still scheduled, but would need to be evaluated for risk. Chief Risvold added Wayzata was taking its lead from the Minnesota Department of Health and Hennepin County Emergency Management.

Mayor Willcox said caution was the main concern and mentioned the Department of Defense announced it was going to start implementing social distancing. Mr. Dahl added that this was a top priority and stay tuned for more information.

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2 **AGENDA ITEM 6. New Agenda Items.**

3 None.

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5 **AGENDA ITEM 7. Consent Agenda.**

6 Mayor Willcox read the items on the consent agenda and asked if any Council member
7 wished to pull an item for further discussion.

8 Mr. Koch, referencing Item 7.e., mentioned a couple of items that came in well
9 under budget and asked if quality was a concern. Mr. Kelly said each contractor was
10 provided the work scope which laid out the required qualifications. He said Mr. Stahl noted
11 he might have been high on the painting estimate. Mayor Willcox asked if the contractors
12 were all credible vendors. Mr. Kelly said they had been vetted by Stahl.

13 Mrs. McCarthy mentioned that Central Roofing at \$103,200 was not the lowest bid
14 for the metal panels. Mr. Kelly explained the lowest bid was materials only.

15 Mayor Willcox asked for a motion to approve the Consent Agenda as presented.
16 Mr. Koch made a motion, seconded by Mr. Plechash, to approve the consent agenda:

- 17 a. Approval of City Council Workshop and Regular Meeting Minutes of February 18,
18 2020
- 19 b. Approval of Check Register
- 20 c. Approval of Municipal Licenses
- 21 d. Approval of Professional Service Contract with Braun Intertec for Pre-Construction
22 Survey and Monitoring Services Related to the Panoway Construction
- 23 e. Approval of Smaller Contracts for Panoway Project

24 The motion carried 5/0.

25
26 **AGENDA ITEM 8. New Business.**

27 **a. Consider Approval of the First Reading of Ordinance 797 Amending Chapter**
28 **302 Pertaining to Parking Regulations**

29 Police Chief Risvold discussed parking in Wayzata. He talked about the history and
30 changes made over the years to deal with different issues. He said the current Ordinance,
31 regarding parking on-street or in public areas outside of the Limited Parking Zone, allowed
32 parking in one location for up to 72 hours. If a vehicle was moved even slightly, the
33 Ordinance could not be enforced. Staff recommended adding language that required a
34 vehicle be moved at least 500 feet.

35 Mr. Buchanan asked if 500 feet was enough. Chief Risvold thought it was
36 reasonable. Based on City maps, it generally moved a vehicle at least one block.

37 Mrs. McCarthy mentioned the City's delivery vehicles parked in the Mill Street
38 Ramp for more than the new limit of 24 hours. She also encouraged employees to not park
39 in the prime spots for residents and visitors.

40 Mayor Willcox asked for a motion. Mr. Buchanan made a motion, seconded by
41 Mr. Plechash, to Approve the First Reading of Ordinance No. 797, Amending Chapter 302
42 (Parking Regulations) of the Wayzata City Code. The motion carried 5/0.

43
44 **~~b. Consider Adoption of Resolution 11-2020 Modifying Construction Hours for~~**
45 **~~the Panoway (Lake Effect) Construction Project~~**

46

1 **c. Consider Adoption of Resolution 10-2020 Approving Design for a Detached**
2 **Garage at 214/216 Minnetonka Avenue South**

3 Mr. Kieser presented the development application from Dr. Bruce Merry and Peter Slocum
4 for a design review for a new detached garage at 214/216 Minnetonka Avenue S. He
5 presented the proposed site plan, proposed rendering, Planning Commission discussion and
6 recommendation, and action steps.

7 Mayor Willcox thought it was a pretty straight forward application and asked for a
8 motion on the draft resolution. Mrs. McCarthy made a motion, seconded by Mr. Buchanan,
9 to Adopt Resolution No. 10-2020, Approving Project Design for New Garage at 214/216
10 Minnetonka Ave S. The motion carried 5/0.

11
12 **d. Consider Acceptance of Information from the Wayzata Yacht Club & Sailing**
13 **Center for a Marina Reconfiguration Proposed to the Lake Minnetonka**
14 **Conservation District (LMCD) at 1000 Eastman Lane and 456 Arlington**
15 **Circle South**

16 Mrs. Goellner shared the Wayzata Yacht Club and Sailing Center were requesting Lake
17 Minnetonka Conservation District's approval of a reconfiguration to the Marina Sites 2
18 and 3. The proposal relocated nine boat slips and increased the length of portion of the
19 dock structures. The reconfiguration did not result in an increase in the number of slips on
20 the sites. The Council was asked to review the proposal and provide staff with comments
21 for a formal letter to the Lake Minnesota Conservation District.

22 Mayor Willcox asked if Council had questions for staff. Mr. Plechash asked if the
23 extensions created navigation hazards. Mr. Kelly explained Lake Minnetonka
24 Conservation District had modified its rules in the last year to allow dock structures to
25 extend beyond the previous 100 feet limit. The District would also look at navigation when
26 it reviewed the proposal. Mr. Plechash asked if this would exacerbate the parking situation.
27 Mr. Kelly said there was a large overflow lot on the north side of Eastman Lane. Mayor
28 Willcox asked how the parking situation worked the previous year. Mr. Kelly said staff
29 did not receive any complaints.

30 Mrs. McCarthy mentioned the traffic issues that occurred every year when people
31 were maneuvering boats in and out of the parking lot. She asked if there were any
32 restrictions as to when people could bring boats. Mr. Kelly said there were not any
33 restrictions currently. He said the slips being added were for larger sail boats which were
34 lifted in. Mrs. McCarthy noted both the Wayzata Yacht Club and Sailing Center were on
35 the application. She asked which legal entity was applying. Mr. Schelzel said, from a
36 process stand point, both entities had to follow the same process and were part of the same
37 Planned Unit Development.

38 Mr. Buchanan confirmed that the Council was only being asked for comments.
39 Mayor Willcox said yes; however, the Council need to come to a general consensus.

40 Jonathan McDonagh, Wayzata Yacht Club, answered questions that had been
41 raised. He said the boats were not larger, but were deeper. He also said none of their boats
42 were ramp launched. The sail boats were launched at the beginning of the season by a
43 crane. Last, the Lake Minnetonka Conservation District considered some of the sites as
44 Wayzata Yachts Club and some as Sailing Center.

1 Cathy Iverson, 220 Central Avenue S, said the Yacht Club and Sailing Center
2 visitors parked in the Regatta parking ramp and were off the streets and out of the
3 neighborhoods.

4 Mayor Willcox talked about the history, relationship, and issues between the City
5 and the Yacht Club. The biggest issue was continued expansion in a tiny property. The
6 message he wanted to send was enough.

7 Mrs. McCarthy asked about the special density permit mentioned in the application
8 to the Lake Minnetonka Conservation District. Mr. McDonagh said the density was not
9 changing and it probably referenced density that was granted in the mid-1970s. Mrs.
10 McCarthy asked about the maximum capacity for people expected versus current. Mr.
11 McDonagh said the boat trend was moving to smaller crews so the total number of people
12 at a Regatta might be down five to six people.

13 Mayor Willcox wanted to get a sense of the Council and took a straw poll. Mayor
14 Willcox and Mrs. McCarthy were not supportive of the application. The rest of the Council
15 was supportive. Mayor Willcox asked if the Council needed to make a motion. Mr.
16 Schelzel advised the Council should make a motion to provide feedback to staff to be
17 drafted in a letter to the Lake Minnetonka Conservation District.

18 Mayor Willcox asked for a motion on the application. Mr. Plechash made a motion,
19 seconded by Mrs. McCarthy, to draft a letter to the Lake Minnetonka Conservation District
20 indicating majority support for the proposal with minority concern about further expansion
21 of the docks. The motion carried 5/0.

22 23 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

24 **a. Upcoming Events/Announcements**

- 25 • Special thanks to the City Clerk's office and all involved with the primary election.
26 There were 957 voters which was a 30% turn out.
- 27 • The City Hall remodel project commenced, but all normal services were open.
- 28 • Census 2020 on April 1, 2020.
- 29 • Best wishes to
- 30 • Summary of primary election results 957 voters, most done 3/3. 30% turn out. State
31 was at 21%. No issues. Special thanks to City Clerk's office
- 32 • City Hall remodel project had commenced. All normal services were open, you'll
33 see signage if where to go
- 34 • Census April 1, 2020
- 35 • Best wishes to Kathy Ovshak on Medical Leave.

36 37 **b. Council Member Updates/Announcements**

38 Mrs. McCarthy asked a follow-up question concerning the Census. She asked about the
39 Census takers having access to multi-unit dwellings. Mr. Dahl said the main goal was to
40 count everyone. The two critical areas were multi-unit dwellings and snow birds. The
41 Census Committee had talked to the property managers to ensure they had access to the
42 residents. Mayor Willcox added that every person counts. 5,000 residents would qualify
43 Wayzata for state highway funding. He also added a concern that the library was not the
44 best place to reach the most people. He recommended tables at churches.

45 Mayor Willcox said he attended the Regional Mayor's meeting on Monday, March
46 9th. The Chief Executive Officer of the Minneapolis Airport presented on the airport's

1 updates and expansion. He said residents could have issues getting to the airport over the
2 summer because the Minnesota Department of Transportation was planning to close
3 Highway 5.

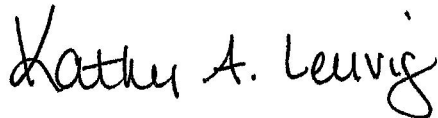
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5 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

6 There were no comments.

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8 **AGENDA ITEM 11. Adjournment.**

9 There being no further business, Mayor Willcox asked for a motion to adjourn. Mrs.
10 McCarthy made a motion, seconded by Mr. Plechash to adjourn. Mayor Willcox adjourned
11 the meeting at 8:22 p.m.

12
13 Respectfully submitted,

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16
17 Kathy Leervig
18 City Clerk

19
20 Drafted by Sarah Peterson
21 *TimeSaver Off Site Secretarial, Inc.*