



**Parks and Trails Board Meeting Minutes
March 16, 2022**

Board Member Attendees: Tyler Purdy, Jon Erickson, Sarah Randolph, Sarah Showalter, Graciela Gonzalez.

Board Member Attendees via Zoom: Chair Tory Schalkle, Merrily Babcock

Staff: Jeff Dahl, City Manager, Nick Kieser, Parks Planner

Public Attendees: Peter Hitch

1. **Call to Order:** Meeting was called to order at 6:31 by Acting Chair Purdy.
2. **Approval of the Agenda:** Gonzalez motioned to approve the agenda, seconded by Erickson. Motion approved 5-0.
3. **Approval of Minutes:** Babcock proposed amendments to the minutes. Gonzalez motioned to approve minutes as amended, seconded by Erickson. Motion approved 5-0.
4. **Public Comments:**
 - a. Panoway Update (City Manager Jeff Dahl)
 - First phase of Panoway complete which is the plaza, trail/sidewalk, street and streetscape.
 - Future phases of Panoway:
 - Depot park – make the park ADA accessible with potentially a public bathroom.
 - Improved docks – replace temporary docks with permanent docks.
 - Boardwalk – create a new boardwalk that connects the Depot Park and future Eco park.
 - Shoreline restoration – ecological improvements in specific areas along the lakeshore.
 - Section Foreman House (SFH) – preservation/restoration of the SFH is underway to create a new programmable lakeshore learning center.
 - Eco Park – creates a space for educational programing located near the SFH.
 - Question: Does the railroad control any portion of land included in Panoway project? Railroad owns part of the land effected by Panoway but city has easements and the Railroad is aware of plans.
 - Question: who will create landscape plan that is appropriate for climate/use? Yet to be determined, but Civitas is working with Lake Minnetonka Garden Club and local consultants to create a sustainable and comprehensive landscape plan.

- Question: What number of docks is being contemplated? No approval for additional slips above what is already available.
 - Question: Is Civitas conducting an in-depth study of the shoreline and other logistical aspects of the projects? It is being lead be Civitas but consulting with many other permitting agencies including; Lake Minnetonka Conservation District, Minnehaha Watershed District, Army Corps of Engineers, and the Department of Natural Resources.
 - Question: will taxpayers be responsible for any future funding of Panoway? The intent was to never raise taxpayer's dollars for funding or maintenance of project. To date, this has been true.
- State Funding to date for boardwalk portion is \$4 million.
- Tax Increment Financing for boardwalk and docks is \$4 million.
- City is looking into other public funding opportunities via grants or additional state funds.
- Next steps:
 - Kick-off design process with public feedback lead by Civitas (summer 2022).
 - Working though approvals from permitting agencies (Fall 2022).
 - Bidding (Winter 2023).
 - Construction (Spring 2023).
 - Question: is there any revenue creating ideas to offset maintenance costs? That is the hope. The City hopes that the conservancy can help with funding ideas.
 - Comment: one of the pillars of the project was lively, not rowdy. The city staff, property owners, business owners, Chamber of Commerce are aligned and engaged in in the ongoing management of the project. Several issues have already been addressed.

5. Old Business:

a. Playground Update

- Staff discussed with other communities to see how they managed public open houses.
 - Question: Are we moving too quickly to have an open house prior to settling on a design?
 - Question: Given the need to be ADA accessible, would a good first step be to complete the site plan to ensure there is a feasible/practical ADA route?
- Board decided to have MN/WI figure out where the ADA accessible routes should be.
- Cancel the April 14th community meeting to allow time for review of the ADA routes.

b. Platform Tennis

- Randolph gave an update on the Council workshop and that the proposed location was favorable with the Council. The Board can move forward in gathering additional information and determine the details of the platform tennis project.
- Ensure that there is a detailed agreement with the School District and the City for this kind of project to ensure that the project stays an amenity for the Wayzata community for a long time.
- The next steps for this project will be to create a Board Sub-Committee to manage platform tennis moving forward and meet with the School District to determine the details.

- Security, programming, alcohol/smoking requirements, and association fees were all topics of discussion at the workshop that need to be figured out.
 - Conversations with the APTA stated that they are able to give funds for platform tennis projects at 10% of the total project cost.
- c. Fall and Spring Tree Plantings
- Event is still on schedule for April 23rd and a flyer has been created to advertise for the event.
- d. Maple Tree Tapping Event
- The tree tapping has begun. Board member Babcock will give an update on items at the next Board meeting on the tree tapping.
- e. Sunday Music in the Park
- Board member Erickson stated that he reached out to 925 and they are interested in serving alcohol/food at the event.
 - City staff will also work to send out the contracts to the bands.
- f. Parks Rezoning
- Staff gave an update of the community open house that was held the week prior with around 15-20 participants. The meeting went well and the rezoning request will move onto the Planning Commission in April and the City Council after that.
- g. Boat Slip Survey
- Question: should the Board bring forward a recommendation to the Council for the security reasons?
 - The Board requested additional information in regards to the security at the Marina. Staff will bring forward additional information at the next Board meeting.
- h. Brochure
- The Board reviewed the brochure template. A QR Code could be added to the brochure.
 - Staff will bring a more detailed brochure at the next meeting for the Board to review.
 - Overall, the general outline of the brochure was fine with the Board.
- i. Spring Splash Discussion
- Board member Showalter asked the Board if there was interest in participating at the Spring Splash. Showalter motioned to participate at Spring Splash, seconded by Randolph. Motion approved 5-0.

6. New Business

- a. Adult Exercise Equipment
- Staff will look into the history of the adult exercise equipment discussion and the public input that was given at that time to help with the discussion of the adult exercise item.

7. Other Business

- a. Budget Update
- Board reviewed the March budget and CIP.
- b. Communication Recap
- Ensure there is no communication going out for the Klapprich Park open house and potentially schedule a new open house in the future once more information is gathered.
 - It was also noted that the tree giveaway event will be advertised in the City outlets.

- c. Revenue Generating Ideas
 - No new ideas were brought up.
- d. Next Meeting – April 20
 - Security at marina
 - Spring Splash
 - Old business items

8. Adjourn

- Gonzalez motioned to adjourn meeting, seconded by Randolph. Motion approved 5-0.