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**WAYZATA CITY COUNCIL
MEETING MINUTES
March 19, 2020**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the special City Council meeting to order at 1:00 p.m.

Mayor Willcox explained the special meeting was called to address the COVID-19 pandemic. The meeting was being held in part by telephone pursuant to Minnesota Statute 13D.021. Other members of the City Council were participating via conference call. City Hall was closed to public and media access; and, public comment would not be taken.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also present: City Manager Dahl, City Clerk Leervig, and City Attorney Schelzel.

AGENDA ITEM 4. New Business.

a. Consider Adoption of Resolution 12-2020 Extending the Mayor's Declaration of Local Emergency for Purposes of Minnesota Statutes Sections 12.29, 12.37 AND 13D.021

Mr. Dahl said staff recommended adoption of the draft resolution declaring a local state of emergency in order to assist the City of Wayzata's efforts in combating the effects of the COVID-19 pandemic. The Federal Government, State of Minnesota, and Hennepin County had all declared emergencies due to the pandemic. The City had scaled down operations, cancelled public meetings, closed most facilities, and had limited hours and encouraged remote working. The City had and would continue to spend unbudgeted dollars in order to combat the pandemic, protect the health of its employees and public, and maintain City services. The Local Emergency Declaration would allow the City to take action quickly and protect public well being rather than waiting to adhere to public meeting timelines.

Mr. Dahl updated the Council on what the City was doing. He said staff created an Emergency Management Team that met at least daily. The team was led by the Emergency Management Director, Police Chief Risvold. At meetings local, state, and national updates were shared. The team discussed logistics, operations, finances, and communications. He provided an update on each department including Administration, Community Development, Public Works, Police Department, Fire Department, and the Wayzata Wine & Spirits and Wayzata Bar & Grill. Mr. Dahl said the City was responding and planning all for the sake of protecting its employees and the public. He was confident that the City would get through the pandemic together.

Mr. Plechash was in favor of the Declaration, but asked what it would do above and beyond the Federal, State, and County Declarations. Mr. Schelzel explained the draft resolution would form the legal basis that was outlined by the City Manager. The City had in the

1 Code, a provision that went into effect when a local emergency was declared. A local
2 emergency was also outlined in State law. In fact, it allowed this meeting to happen
3 telephonically. There were a host of things legally and operationally that this Declaration
4 would do and it was designed to work in tandem with the other Declarations.

5
6 Mayor Willcox assured people that the Declaration was not for optics or to increase fear.
7 It was a practical, administrative step that enabled the City to be more flexible. The
8 Declaration would also make the City eligible for potential reimbursement by the State and
9 Federal Governments if it incurred any extraordinary expenses related to the pandemic.

10
11 Mr. Dahl noted a letter was received from Dan Gustafson regarding today's meeting that
12 was noted in the public record.

13
14 **Mayor Willcox read the draft resolution and asked for a motion. Mr. Plechash made**
15 **a motion, seconded by Mr. Buchanan, to Adopt Resolution No. 12-2020 Adopting and**
16 **Extending the Mayor's Declaration of Local Emergency Under Minnesota Statutes**
17 **Sections 12.29, 12.37 AND 13D.021. Upon roll call vote, the motion carried 5/0.**

18
19 Mr. Dahl said for the latest information go to the following sites:

20 <https://www.cdc.gov/>

21 <https://www.health.state.mn.us/>

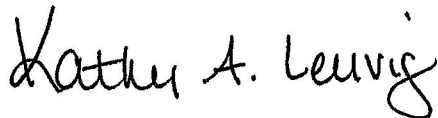
22 <https://www.wayzata.org/AlertCenter.aspx>

23
24 Mayor Willcox said the City was adapting day by day and would get through the pandemic;
25 however, he recognized the strain it was putting on the community, especially businesses.

26
27 **AGENDA ITEM 12. Adjournment.**

28 There being no further business, Mayor Willcox asked for a motion to adjourn. Mr.
29 Buchanan made a motion, seconded by Mr. Koch to adjourn. Upon roll call vote, the
30 motion carried 5/0. Mayor Willcox adjourned the meeting at 1:21 p.m.

31
32 Respectfully submitted,

33


34
35
36 Kathy Leervig
37 City Clerk

38
39 Drafted by Sarah Peterson
40 *TimeSaver Off Site Secretarial, Inc.*