

1 Commissioner Merriam made a request for a change in the meeting minutes. She stated that on
2 page 12, line 12 of the meeting minutes it stated that “Commissioner Merriam asked if this was
3 being used as a means of bypassing...” She stated that she had not asked a question. She would
4 like the statement changed to “Commissioner Merriam stated that a PUD cannot be used as a
5 means of bypassing underlying zone restrictions.”
6

7 Community Development Director, Emily Goellner, stated that the referenced information may
8 not be in the same location on the current agenda packet. She wanted to make sure everyone had
9 access to the information for the discussion.
10

11 City Attorney, David Schelzel, stated that the referenced information could be found on page 14
12 line 12 of the agenda packet.
13

14 Commissioner Merriam stated that she would also like line 16 of the same page to be changed.
15 Line 16 starts with “because of that, it seems to her...” She would like the statement removed
16 because she never said “because of that.” She wants the statement replaced with “Also, there are
17 concerns that this project would devalue properties on the north side of Lake Street.”
18

19 Director Goellner stated that she would watch the portion of the meeting in question and update
20 the meeting minutes prior to those being officially published.
21

22 Commissioner Bashioum stated she would like to highlight her comment of line 21 through 35 on
23 page 11 of the agenda. She stated that she has significant concerns that the project not be permitted
24 to encroach on the present shoreline and that everything is done to maintain and protect the most
25 precious asset which is Lake Minnetonka, that is adjacent to the Boatworks project.
26

27 Director Goellner stated that she would review the video of the meeting and update the meeting
28 minutes before they are officially published.
29

30 City Attorney Schelzel asked for clarification if the commission was approving the consent agenda
31 with the minutes amended as discussed or if Director Goellner would be bringing the meeting
32 minutes back for another approval.
33

34 Director Goellner stated that she would be comfortable making the changes and officially
35 publishing. She is recommending a motion of approval based on the changes that were discussed.
36 She added that the changes were fairly straightforward, if there was any ambiguity, she would
37 recommend bringing it back for approval.
38

39 Chair Plantan asked for a motion to approve the Consent Agenda with the changes to 4a based on
40 the discussion.
41

42 Commissioner Bashioum made a motion, seconded by Commissioner Parkhill to approve the
43 Consent Agenda as presented. The motion carried unanimously.
44
45

46 **AGENDA ITEM 5. Other Items:**

1
2 **a.) Review of Development Activities**
3

4 Assistant Planner, Nick Kieser stated the next meeting will have three public hearings. There will
5 be a design review for an exterior façade renovation at 16100 Wayzata Blvd, a design review for
6 a new medical building at 1200 Wayzata Blvd E, and a drive-way curb cut spacing variance
7 request.
8

9 Director Goellner stated that she had more details on the Boatworks project that was scheduled to
10 be going to the City Council on April 7. She added that due to the necessity of the remote meeting
11 formats and the anticipated public comments, Staff asked the applicants if they would be willing
12 to delay their regular review schedule in order to give City staff, Commission, and Council time
13 to get comfortable with the new format. The Boatworks project has been rescheduled to go to the
14 May 5th City Council meeting.
15

16 Director Goellner added that the public is highly encouraged to provide their comments prior to
17 the April 20, 2020 meeting due to technical difficulties that could make providing comments
18 difficult during the meeting. Addressing as many comments from the public ahead of the meeting
19 is highly encouraged. The contact information was shared at the beginning of this meeting.
20

21 Chair Plantan thanked staff for their work on connecting the Commission through the digital
22 format.
23

24 **b.) Planning Commissioner Liaison Report from the March 10, 2020 City Council**
25 **Meeting**
26

27 Commissioner Iverson stated the City Council approved the first reading of ordinance 797
28 amending Chapter 302 pertaining to parking regulations. She added that the regulation would
29 require a parked car to be moved every 72 hours 1000 feet. The prior regulation was 2-300 feet.
30 Resolution 11-2020 which modified construction hours for the Panoway Lake Effect construction
31 was handled with an interim ordinance and was pulled from the agenda.
32

33 Director Goellner stated that the pulled item would be reviewed at the April 7, 2020 City Council
34 meeting.
35

36 Commissioner Iverson stated that the City Council approved the detached garage at 214 & 216
37 Minnetonka Ave S. Wayzata Yacht club and Sailing Center provided the Lake Minnetonka
38 Conservation District with a marine reconfiguration update.
39

40 **c.) Planning Commissioner Liaison Report from the April 7, 2020 City Council**
41 **Meeting**
42

43 Commissioner Bashoum will provide the Commission with a report at the next Planning
44 Commission meeting.
45

46 **d.) Public Meeting Changes in Response to COVID-19 Pandemic**

1
2 Director Goellner stated that the Planning Commission will continue to follow the meeting
3 schedule through the use of a digital format for as long as necessary. She added that a definite
4 date has not yet been determined of when meetings will return to the Council chambers. Some
5 Commissions have canceled their meetings for the month of April so that the City can focus on
6 essential and critical services. The May schedule will be evaluated as guidance is provided from
7 the State and National leaders.

8
9 A Virtual City Hall has been created for anyone interested in contacting those working in City Hall
10 and a link has been added to the City website. A COVID-19 webpage has also been added to the
11 City website and it is updated daily.

12
13 The Planning Commission and the Community Development department will continue to function
14 largely like it was prior to the health crisis began and will continue to adapt to the changes.

15
16 The next Planning Commission meeting will be April 20, 2020.

17
18 **AGENDA ITEM 8. Adjournment.**

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20 There being no further business on the agenda, Chair Plantan asked for a motion to adjourn.

21
22 Commissioner Merriam made a motion, seconded by Commissioner Douglas to adjourn the
23 Planning Commission meeting. The motion carried unanimously.

24
25 The Planning Commission meeting was adjourned at 6:54 p.m.

26
27 Respectfully submitted,

28 Jenny Groess

29 *TimeSaver Off Site Secretarial, Inc.*