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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
April 7, 2020**

5:45 p.m. Discussion of Proposal from 600 Lake Street East Property Owner for Heated Public Sidewalks

Mayor Willcox called the meeting to order at 6:00 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Meeting was being held remotely by electronic means using the audio conferencing platform, Zoom. Council Members present: Buchanan, Koch, McCarthy and Plechash. Also present: City Manager Jeff Dahl, Community Development Director Emily Goellner, and Public Works Director/City Engineer Mike Kelly.

Mr. Dahl provided background regarding a proposal from Stacy Carisch, representing the owner of the Marquee Building (600 Lake Street East) to construct heated sidewalks in public right-of-way as well as a request of the City to contribute half of the cost. At a minimum, an encroachment agreement was needed in order to install private infrastructure in public right-of-way.

Ms. Carisch provided information on the proposal and suggested the City would benefit from the sidewalk enhancements. Her plan would take advantage of the Panoway construction and install the infrastructure this year. The overall benefits would include less maintenance and wear and tear on the new streetscape and less salt needed, and little safety concerns with the freezing of the surface.

The Council indicated that it was generally in favor of accommodating the private improvements on public right-of-way, however, there were concerns about:

- The level, if any, of public contribution as there was no budget for this;
- Delay in construction; and
- Ability to protect the City from additional maintenance/liability.

Mr. Dahl indicated that he would discuss these concerns with Ms. Carisch and ensure they are addressed prior to this item coming back to the City Council.

6:15 p.m. Discussion of Panoway Business Impact Mitigation Plan (6:15 pm)

Ms. Goellner provided an update on the Business Impact Mitigation Plan for Panoway of Wayzata Bay Phase I stating that staff was currently exploring all options including waiving or reducing fees for liquor and health licenses, sidewalk café permit, and/or municipal water fees. She stated that the City is committed to supporting the business community amid the disruption caused by the construction on Lake Street and the current CIP includes \$200,000 for this purpose. She said that staff conducted a high-level cost level analysis to determine whether all of these fees could be partially or fully waived. Fee waivers for liquor, health (food), and sidewalk café permits for business on or near Lake Street would cost approximately \$135,000, but more analysis was needed to finalize this estimate. Additional work to estimate the cost of waiving municipal water fees was still necessary. Staff was also determining which properties would be eligible for the partial or full waivers. She asked for input and ideas for staff to research further.

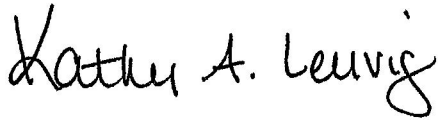
The focus before COVID-19 was on using the fund to pay for complimentary and public valet parking and enhanced signage in the area to promote business. Goellner stated that about \$30,000 should remain budgeted for valet and signage in June and July for the time when businesses reopen. The remainder could be used for fee waivers. Council was supportive of the fee waivers and asked that a detailed cost analysis, including municipal water fees, be presented at a future meeting. The Council agreed that the waiver of municipal water fees should be focused on restaurants and retail and not on general office tenants.

1 Mr. Dahl clarified that the cost of providing water service and oversight of the liquor, food (health)
2 licenses, and sidewalk café permit fees still incurs costs for the City. The fees that are waived for
3 businesses would instead be paid for by this fund in the CIP to ensure that these lines of business within
4 the City are financially supported.

5
6 Ms. Goellner stated that in the coming weeks, staff can present ideas and options to Lake Street business
7 owners for input. Based on a more detailed cost analysis, particularly for municipal water fees, staff will
8 bring forward a set of recommendations at a future Council meeting. A Resolution approving these
9 waivers using this fund would be on a Council meeting as well.

10
11 The workshop meeting was adjourned at 06:55 pm.
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13
14 Respectfully submitted,

A handwritten signature in black ink that reads "Kathy A. Leervig". The signature is written in a cursive, flowing style.

15
16 Kathy Leervig
17 City Clerk