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**WAYZATA CITY COUNCIL
MEETING MINUTES
June 2, 2020**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Meeting was being held remotely by electronic means using the audio and video conferencing platform, Zoom. Mayor Willcox shared the multiple options for members of the public to submit comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also present: City Manager Dahl, Public Works Director/City Engineer Kelly, Interim Community Development Director/Planning Consultant Zweber, Assistant Planner Kieser, and City Attorney Schelzel.

Mayor Willcox read aloud a statement regarding the events of the last week. He expressed his disgust over the tragic killing of Mr. George Floyd, noting that kind of excessive aggression is not acceptable nor part of the culture of the Wayzata Police Department. He stated that the City is diligent and proactive in enforcing the laws, but treats everyone with respect. He explained that since the incident in Minneapolis, the City has been focusing on ensuring the safety of the community and gave an overview of the steps that have been taken. He stated that to date, there have been no incidents in the City related to the unrest happening in Minneapolis and St. Paul. He expressed his appreciation to the Police Department, the Fire Department, Public Works staff, and especially Police Chief Risvold and City Manager Dahl for their tireless and effective work throughout this strange time.

AGENDA ITEM 4. Approve Agenda.

Mr. Dahl noted that the agenda being considered is an amended agenda that was sent out earlier today.

Mayor Willcox asked for a motion. Mrs. McCarthy made a motion, seconded by Mr. Plechash, to approve the amended agenda, as presented. Upon a roll call vote, the motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Tour de Tonka Presentation

Tim Litfin, Director Tour de Tonka, gave a brief presentation regarding the Tour de Tonka event scheduled for Saturday, August 1, 2020. He presented Tour de Tonka by the numbers for past events, including volunteer opportunities, 2019 statistics, 2020 plans, Police and Fire Department involvement, and sponsors. He gave an overview of the survey responses regarding interest in person participation for the event this year. Mr. Litfin also provided a brief overview of possibilities they have come up with in the event there needs to be a

1 virtual version of the event. He expressed his appreciation for the cooperation and
2 collaboration the City has had with this event in past years.

3
4 **AGENDA ITEM 6. New Agenda Items.**

5 None.

6
7 **AGENDA ITEM 7. Consent Agenda.**

8 Mayor Willcox read the items on the consent agenda and asked if any Council member
9 wished to pull an item for further discussion. He noted that he would like City Engineer
10 Kelly to speak to the alternate route for the Three Rivers Park District Diamond Lake
11 Regional Trail location. He stated that one of the off-road trails that is listed is Ferndale
12 North and asked if that makes sense

13 Director of Public Works/City Engineer Kelly stated this alternate route is the most
14 direct and he feels it should be included for consideration as one of the alternatives. He
15 noted it has been a challenging route to consider, but there is a potential public benefit to
16 this route.

17 Mr. Plechash stated that he feels this item deserves some Council discussion and
18 thanked Mayor Willcox for asking for more information. He stated another item that he
19 questioned being placed on the Consent Agenda was the Annual Renewals for the 2020
20 Outdoor Sidewalk Café Permits. He stated that he has no problem with the renewals;
21 however, two or three had changes that were fairly significant. He felt the Council or City
22 staff should at least comment on these changes.

23 Mr. Dahl agreed that two of the permits for Gianni's and McCormick's have
24 substantial changes to their terms and both are on the 600 block of Lake Street. He
25 explained that Gianni's patio has been considered by the Council quite a few times, which
26 is why it was included on the Consent Agenda. He stated that McCormick's permit is
27 different than in the past and would extend along the Lake Street side of the right-of-way.
28 He noted that is consistent with what the City hopes to see with Panoway, the new
29 streetscape, and increased width in the sidewalk area. He thanked Council Member
30 Plechash for bringing up this issue and noted he is happy to answer more questions. He
31 reminded the Council that it can be pulled from the Consent Agenda if they would like.

32 Mr. Plechash stated that he does not have any problems with approving these
33 permits, but did not want it to appear underhanded, that the Council was trying to slide
34 something through on the Consent Agenda that was actually a fairly substantial change
35 from past permits. He did not think this item needed to be pulled, but did want it on the
36 record that the permit requests for these two businesses are different.

37 Mayor Willcox asked if any of the Council Members would like to pull that item
38 from the Consent Agenda.

39 Councilmember Koch stated the Council held a special meeting last week, gave
40 staff more latitude and authority to make these kinds of decisions, and he took this as an
41 example of that kind of leeway for staff. Mr. Dahl stated these permits are for when
42 everything is normal and there is no State of Emergency. He clarified that what was
43 approved at the special meeting last Friday is a relaxation of the approval process for things
44 like temporary patio permits that wouldn't have to go through the Council, which is a
45 different approval process.

46

1 Mayor Willcox asked City Engineer Kelly to review the objections to some of the past trail
2 plans along Ferndale.

3 Mr. Kelly stated the challenges in the past have to do with the landscaping that
4 exists outside of the edge and the street of the right-of-way. He reiterated that he feels this
5 route should be considered for a regional trail because it is the most direct route between
6 the two regional trails. He stated that it is up to Three Rivers Park to determine what impact
7 there will be if there is a regional trail in this location. He noted another alternative is the
8 bike lane on Berry Avenue, which has a less steep terrain, that would take the trail to
9 Wayzata Boulevard. Mr. Kelly stated this route may mean modifications along Wayzata
10 Boulevard to accommodate a regional trail. He noted that he believes these can both be
11 left as viable alternatives through the community engagement process.

12 Hearing no additional comment, Mayor Willcox asked for a motion to approve the
13 Consent Agenda as presented. Mr. Koch made a motion, seconded by Mr. Buchanan, to
14 approve the consent agenda:

- 15 a. Approval of Check Register
- 16 b. Approval of Municipal Licenses
- 17 c. Approval of the 2020 Comprehensive Sewer Plan
- 18 d. Approval of the Annual Renewals for the 2020 Outdoor Sidewalk Café Permits
- 19 e. Support Alternate Routes for Three Rivers Park District Diamond Lake Regional
20 Trail Study

21 Upon a roll call vote, the motion carried 5/0.

22
23 **AGENDA ITEM 8. New Business.**

24 **a. Consider Adoption of Resolution 28-2020 Granting City Manager Authority**
25 **to Approve and Issue All Special Event Permits**

26 Mr. Dahl noted that last Friday, a special Council meeting was held in which authorization
27 was given to allow staff to administratively approve temporary patio seating. He explained
28 the Council had also directed staff to look for other ways that the City could assist
29 businesses by reducing obstacles or help to streamline the City processes during these
30 times. He reviewed a policy document that was adopted in 2015, that showed what type
31 of special events require staff approval and which require Council approval. He explained
32 this Resolution would allow staff to approve larger events that normally would have to go
33 through the Council for approval.

34 Mayor Willcox noted this authorization expires at the end of the year or when the
35 local emergency ends, whichever comes first, and asked if that was referring to the local
36 emergency the City has recently declared or if was referring to the Governor's emergency.
37 Mr. Dahl stated that it means when the Governor's Executive Order is done. Mr. Schelzel
38 stated that there are currently two Local Emergencies that have been declared. He
39 explained that one was related to COVID-19 and the other to the civil unrest in the area.
40 He noted that as long as there is a Local Emergency related to COVID-19, this would stay
41 in effect.

42 Mrs. McCarthy stated she and Mr. Plechash met virtually with several restaurant
43 owners in the City and representatives from the Chamber of Commerce to discuss what
44 things will look like for them starting on June 1, 2020. She explained they discussed both
45 short-term and long-term needs the restaurant and retail businesses may have. She noted
46 they put together a survey to garner information from them on ways the City can support

1 the commercial sector moving forward. She explained that one of the ideas was the ability
2 to close the 600 block of Lake Street and also along Mill Street in order to assist the
3 businesses in recouping some of the losses they have sustained over the last 6 weeks or so.

4 Mayor Willcox asked if this would be handled through a Special Event Permit
5 process because it would require Lake Street to be closed. Mr. Dahl confirmed that was
6 correct, but this resolution would enable to it be handled at a staff level. He asked for
7 Council feed back on this possibility.

8 Mr. Koch thanked Mrs. McCarthy and Mr. Plechash for taking this on and working
9 on ways to assist local businesses. He suggested that the City consider closing off Lake
10 Street at the 700 block as well rather than closing Mill Street because Mill Street is where
11 parking is located. Mrs. McCarthy stated re-opening up the intersection of Broadway and
12 Lake Street is important. She explained a few technical and traffic issues that were behind
13 the recommendation to close Mill Street and the 600 block of Lake Street.

14 Mayor Willcox asked for a motion. Mr. Buchanan made a motion, seconded by
15 Mr. Plechash to adopt Resolution 28-2020 Granting the City Manager Authority to
16 Approve and Issue All Special Event Permits. Upon a roll call vote, the motion carried
17 5/0.

18
19 **b. Consider Adoption of Resolution 29-2020 Adopting and Extending the**
20 **Mayor's Declaration of Local Emergency Related to Civil Unrest**

21 Mr. Dahl noted this item is also about giving staff more flexibility given the recent
22 circumstances related to civil unrest. He stated staff is hoping to have another curfew
23 issued from 10:00 p.m. to 4:00 a.m., which requires adoption of the proposed resolution by
24 the entire Council. He explained rather than a specific timeframe, it would direct the
25 decision to the Emergency Management Director, which is Police Chief Risvold, and
26 would allow for flexibility to issue a curfew as needed.

27 Mrs. McCarthy asked if this is an indefinite action to turn the authority over to the
28 Emergency Management Director. Mr. Dahl stated it would be in place while the State of
29 Emergency is in place, and revert back to the Council once the Governor's declaration
30 expires. The Council shared their opinion on the proposed resolution.

31 Mayor Willcox noted if this resolution is approved, he would ask staff to make sure
32 all the Council Members are informed so if there are questions from residents, they can
33 give an educated answer regarding the specifics of the decision. Mayor Willcox asked for
34 a motion. Mr. Koch made a motion, seconded by Mrs. McCarthy, to Adopt Resolution 29-
35 2020 Adopting and Extending the Mayor's Declaration of Local Emergency Related to
36 Civil Unrest. Upon a roll call vote, motion carried 5/0.

37 Mr. Dahl reiterated that there will be a curfew tonight from 10:00 p.m. to 4:00 a.m.
38

39 **c. Consider Adoption of Resolution 27 -2020 Approving the Preliminary and**
40 **Final Plat, and Amendment to Review for Ventana Apartments at 253 Lake**
41 **Street East**

42 Mr. Zweber presented the application from Berry & Co., Inc. and their request for
43 approvals for a preliminary and final plat, an amendment to a Planned Unit Development
44 (PUD) general plan, a shoreland impact plan/conditional use permit (SIIP/CUP) for
45 impervious coverage, and design review to redevelop the properties located at 253 Lake
46 Street E., Ventana Apartments). Mr. Zweber reviewed the applicant's previous approvals.

1 He shared the proposal; a bird's eye view; zoning of the surrounding neighborhood; 2030
2 Comprehensive Plan land use and draft 2040 Comprehensive Plan land use; existing site
3 and existing conditions; proposed renderings; Planned Unit Development Concept Plan
4 including site plan, ground floor plan, second floor plan, third and fourth floor plans,
5 parking, and City Engineer/Public Works Director comments; Planning Commission
6 meeting and recommendation; and, action steps.

7 Mrs. McCarthy asked about the request to convert from condos to apartments. She
8 also asked for help to understand what is driving this change and noted this is the second
9 time this has occurred in this area. She asked if a change from owner-occupied to rental
10 will have any affect on the City's Comprehensive Plan. Mr. Zweber noted her first question
11 can be better answered by the applicant. He stated regarding the Comprehensive Plan, this
12 would comply with it because the City is looking for a variety of housing options.

13 Mrs. McCarthy asked about the parking expansion and whether it was due to the
14 change from owner-occupied to rental. Mr. Zweber stated the parking requirements are
15 the same whether it is a rental or owner-occupied unit. He explained that the parking
16 expansion was due to the increased number of units. Mrs. McCarthy asked about the
17 change in land donation due to this usage change, noting it appears to make the land
18 donation unusable. Mr. Zweber confirmed there is a change, but he does not believe it will
19 make the land unusable. He stated the public parking ramp will still function, there will be
20 a very minor impact to the overall number of stalls, and it does not change the feasibility
21 of the parking lot or ramp.

22 Mr. Plechash read aloud a portion of the report that stated the stormwater
23 management infrastructure is overly complicated. He asked for an explanation of what
24 was meant by "overly complicated". Mr. Kelly stated it means that they are proposing
25 something he believes isn't feasible and is unnecessary for this development. He gave an
26 overview of their stormwater management infrastructure plans and his suggested response
27 that would also meet the requirements.

28 Mr. Koch asked where staging would happen with moving trucks since an
29 apartment building will have more frequent action surrounding moving in and out. Mr.
30 Zweber explained all the access to the building and garage are off the joint access to the
31 west. He noted that more of the design is scheduled for review at the next Council work
32 session. He explained that there will be two entrances to the public parking lot, so if a
33 moving truck is parked on the joint access drive, it would not be the only ingress or egress
34 into the parking ramp. Mr. Koch stated he is not necessarily opposed to the use of
35 composite metal materials, but without having seen a sample of what the materials actually
36 look like, it is hard to make a decision. He stated the marketing material made it look quite
37 shiny and reflective. Mr. Zweber explained the composite metal material can be selected
38 in a matte finish and doesn't have to be the shiny, reflective version that was shown in the
39 marketing materials. Mr. Dahl displayed examples of the samples he had received earlier
40 in the day.

41 Mr. Buchanan asked where guests will be parking in the overall allotment. Mr.
42 Zweber stated City Code outlines that 50 parking stalls for this building would be available
43 for guests as well as residents and, if there is an overflow of guests that the public parking
44 ramp would be utilized. Mr. Buchanan asked if the entrance was always planned along the
45 west side. Mr. Zweber explained that it had been on the north side; however, it occupied

1 what was Lot 2. Mr. Buchanan confirmed with Mr. Zweber that Lot 3 is what will be
2 donated to the City.

3 Mayor Willcox asked about the lack of a pedestrian entrance along Lake Street. Mr.
4 Zweber noted the approval in 2018 also had the entrance off the west side and Melvin's
5 235 building also has this same deviation of no entrance along Lake Street. He stated that
6 it is uncommon, but not unknown. Mayor Willcox asked about the impervious surface
7 coverage requirements as part of the Shoreland Impact Plan (SIP) and what the hardship or
8 practical difficulty was to consider granting the request. Mr. Zweber stated the SIP is a
9 CUP, not a variance, so a hardship or practical difficulty was not required to grant this CUP
10 if the applicant can reasonably show they can treat the additional coverage and meet the
11 City Stormwater Management Plan requirements. He stated this is also a unique situation
12 in that the applicant is donating Lot 3 to the City because if they weren't, he is confident
13 they would be under the 75% in impervious surface. Mayor Willcox expressed concern
14 about the entrance to the parking area and whether it would be too steep during the winter
15 months. Mr. Zweber assured the Council that their plans meet code.

16 Mayor Willcox noted that the composite metal materials keep coming up and
17 recommended that the Council find some time to discuss this type of building material and
18 educate themselves about it. He agreed with staff's comments regarding the plantings
19 along Lake Street but noted has concerns about the other side where they are planning
20 hydrangeas. Mayor Willcox suggested that perhaps the City take another look and
21 recommend something a little more stable in this location such as evergreens because all it
22 takes to wipe out hydrangeas in one big storm. He asked if anyone on staff could be
23 considered a kind of 'guru' in this area. Mr. Zweber noted the City has a contract with a
24 City Forester but noted that once hydrangeas are established, they are a very hearty plant.
25 He gave an overview of the renderings for the landscape plan and the additional plants that
26 are planned. He noted that the City could include a longer letter of credit in the
27 Development Agreement for those hydrangeas that may happen to fail. He reiterated that
28 once they are established, hydrangeas are quite hearty.

29 Neil Weber, architect for the applicant, noted the landscape architect is the same
30 one that did the landscaping for Wayzata Blue. He stated he had an extended conversation
31 with them regarding the hydrangeas and will concur with Mr. Zweber's statement that once
32 they are established, they are very hearty in the winter time. He discussed the width of the
33 pedestrian walkway in the area and the possibility for heavy usage. He stated they are
34 willing to work with the City if they would like to see something else.

35 Mayor Willcox asked if the City had a preference for whether the public accessed
36 the lot from Lake Street or Berry Street. Mr. Zweber stated there are development
37 agreements for easements with the properties for access to the public parking lot.

38 Mayor Willcox asked if the City wanted to put up signage at one or the other to
39 ensure people know how to access it. Mr. Dahl stated the City could probably put up
40 signage in both locations and noted that the City just wants to make sure people know
41 where it is and how to get to it. Mayor Willcox stated he remembers there were concerns
42 about blind sight lines at the Berry entrance for Wayzata Blue so if that ended up as the
43 primary entrance for the public parking area, it may be problematic.

44 Mrs. McCarthy stated she received some feedback regarding concerns about the
45 land donation and the impact it may have on the water that is between Coldwell Banker
46 and the Melvin 235 property. She explained there is an abundant amount of water and

1 wildlife in this area. She noted she had looked at the site and found there is a lot of water,
2 but there is also an enormous amount of refuse such as old tires. She expressed her concern
3 for possible environmental impacts that the City would have to address and asked if the
4 City was aware of this refuse, where it came from, and why it is still there. Mr. Dahl stated
5 he is aware the site was an old dump as well as a storage area for industrial activities so he
6 is not surprised there is still some refuse on the site. He explained that clearing the site and
7 taking care of trash is the responsibility of the property owner. He stated what the City can
8 do in the interim, is work with the property owners and the likely culprits to help clean up
9 the site. He noted the proposed parking lot on Lot 3 still needs to be approved by both the
10 Council and the Watershed District. He stated this process can ensure that, if anything, it
11 is a benefit and not a detriment to the community. Mrs. McCarthy stressed that she would
12 like the trash on the site to be cleaned up.

13 Mr. Koch asked if there was a Phase 1 or Phase 2 environmental assessment for
14 this site. Mr. Kelly stated the City does have this and noted the Ventana property has a
15 remediation plan in process if the City were to encounter contaminated soils and the types
16 of things that Mrs. McCarthy mentioned seeing on the site.

17 Mr. Buchanan stated that he likes the planter-scape recommendations from staff but
18 is not in favor of decreasing the width of the sidewalk. He asked how the City could
19 accomplish both things. Mr. Zweber reviewed the landscape plans and noted there are two
20 triangular sections near the sidewalk that may allow for some of the landscaping to take
21 place on the applicant's property, not the right-of-way. He explained staff would like the
22 flexibility to be able to incorporate landscaping and hardscaping together. He stated they
23 do want to maintain as much of the sidewalk as possible, but want the flexibility on how it
24 is accomplished. Mr. Zweber gave the example of a planter that is in place for spring,
25 summer, and fall, but is removed during the winter.

26 Mr. Dahl recommended that before the Council moves forward, to open the
27 discussion for the public that may want to speak on this topic. He read aloud a statement
28 that explained how the public can get access to speak during this meeting being held via
29 Zoom. There were no members of the public that asked to comment on this item.

30 Mr. Schelzel pointed out that the resolution included in the packet has a few more
31 conditions than what the City may normally see on this type of item because this is a project
32 that was approved a few years ago and the City already has some of the existing agreements
33 in place that will either have to be replaced or amended. The Council discussed their desire
34 to maximize the attractiveness of the landscaping along the south side of the building but
35 also maintain as much width as possible for the sidewalk.

36 Mayor Willcox asked for a motion on the draft resolution. Mr. Koch made a
37 motion, seconded by Mr. Buchanan, to Adopt Resolution No. 27-2020 Approving the
38 Preliminary and Final Plat, and Amendment to Review for Ventana Apartments at 253
39 Lake Street East, subject to the south elevation landscape plan and construction plan being
40 approved by the City Manager. Upon a roll call vote, motion carried 5/0.

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42 **d. Consider Adoption of Resolution 18-2020 Adopting the 2040 Wayzata**
43 **Comprehensive Plan**

44 Mr. Dahl noted that over the last two years, the City has worked with residents, staff,
45 elected and appointed officials, stakeholders, surrounding communities, and other agencies
46 to update its Comprehensive Plan. In 2019, the City submitted a draft plan to the Met

1 Council and after a number of tweaks, the Met Council approved the plan in April of 2020.
2 Mr. Dahl thanked everyone that has been involved in the very extensive process of updating
3 the Comprehensive Plan.

4 Stephanie Falkers, SRF Consultant, gave a presentation that outlined what is
5 included in a Comprehensive Plan and highlighted changes made to the 2040
6 Comprehensive Plan. She noted the Comprehensive Plan is amendable and does not have
7 to only be done every ten years. She explained if the Comprehensive Plan before the
8 Council is adopted, then the implementation steps can begin.

9 Mayor Willcox stated the resolution presented includes adoption of the
10 Comprehensive Plan and the Sewer Plan. He noted the Sewer Plan had been adopted as
11 part of the Consent Agenda and asked if this is a double approval. Ms. Falkers explained
12 the resolution provided was a blanket resolution provided by the Met Council. She assumes
13 that since the Sewer Plan had been adopted separately, it would be fine to remove that
14 portion of the language from the resolution and the City would just have to provide the
15 surrounding documentation. Mr. Kelly stated that he had spoken with Mr. Zweber earlier
16 this week about whether or not the Sewer Plan needed to be adopted via resolution. He
17 explained Mr. Zweber had told him it did not usually need to be done that way and could
18 be approved separately. He stated he also has not seen anything in the Met Council
19 documentation that stated the Sewer Plan needed to be approved via resolution, which is
20 why it was on tonight's agenda. However, he does not think it would hurt for the Council
21 to approve the resolution in its current form because they are both happening at the same
22 meeting. Mr. Schelzel stated because the resolution language is based on something that
23 the Met Council expects to see from cities, he would suggest the language be left as
24 presented, even though it may appear to be somewhat redundant.

25 Mr. Buchanan noted one of the things that has not happened in the past is to put a
26 process together that would have the Planning Commission conduct a bi-annual review of
27 the Plan to see if there are necessary amendments rather than waiting until 10 or 20 years
28 from now to make sure it is really meeting the City's needs.

29 Mr. Zweber stated one required element is that a copy of the City's CIP is submitted
30 along with the Comprehensive Plan. He thinks there may be other larger areas where the
31 City can have the Planning Commission see what broader elements may apply to the entire
32 City. He stated that the next step is to look at existing ordinances and make changes to
33 implement the Comprehensive Plan that is being adopted today. Mayor Willcox suggested
34 the City schedule times to take a look at the Comprehensive Plan and other things like the
35 Strategic Plan.

36 Mr. Plechash stated the Comprehensive Plan is generally something that will be
37 implemented over the next 10 years or so, but there are some elements that need to be
38 implemented more quickly. He read a portion of the Comprehensive Plan regarding
39 "official controls" that needed to be implemented with the next 9 months and asked what
40 the "official controls" were. Mr. Schelzel advised that "official controls" usually refer to
41 zoning ordinances and land use controls. He explained that as a result of adopting this new
42 Comprehensive Plan, the City will now need to look at its zoning codes and ordinances to
43 ensure they line up.

44 Mr. Plechash read aloud another portion of the document that talks about adopting
45 official controls or fiscal devices that conflict with our Comprehensive Plan or which
46 permit activities conflict with the metropolitan systems plans. He stated this particular

1 language does not make sense to him and asked if anyone was present on the call that could
2 explain this to him. Mr. Zweber noted it looked like Ms. Falkers' internet had dropped her
3 from the meeting, but noted that they had spoken about this earlier. He stated that he thinks
4 it is an error and the word should be "amend" not "adopt."

5 Mr. Dahl suggested opening up the meeting for possible public comment and
6 explained how they could access the Zoom meeting and participate electronically.

7 Jeff Zitzloff, 319 Berry Avenue, noted as a Chamber of Commerce member and a
8 business owner, he wanted to thank the Council for their earlier resolution in support of
9 local businesses as they reopen. He stated he would like to speak on behalf of his father
10 who is home caring for his mother tonight. He stated they have been working on
11 development plans for the lots on 304, 312, and 318 Berry Avenue, set up an LLC, and
12 have preliminary plans for affordable condominiums that would be attractive to families
13 and year-round residents. He stated all the feedback received thus far from the City has
14 been positive so they were under the impression that it would be okay to continue their
15 plans. He is concerned about the City changing the zoning in the middle of their
16 development process and would like the City to consider the possibility of grandfathering
17 their condominium project. Mr. Dahl explained that the proposal Mr. Zitzloff is referring
18 to has not undergone any official review and just been a back and forth with the staff in
19 providing feedback on what they generally believe would be appropriate. He noted the
20 2030 Comprehensive Plan will not allow them to build what they would like to build
21 without an amendment of the Plan. Mr. Dahl explained the 2040 Comprehensive Plan
22 reduces the density of two of their parcels, but noted that either way, they will need to come
23 back for a Comprehensive Plan amendment.

24 Mayor Willcox asked for a motion on the 2040 Comprehensive Plan. Mr.
25 Buchanan made a motion, seconded by Mrs. McCarthy, to Adopt Resolution 18-2020
26 Adopting the 2040 Wayzata Comprehensive Plan. Upon a roll call vote, the motion carried
27 5/0.

28 29 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

30 **a. Upcoming Events/Announcements**

31 Mr. Dahl expressed his appreciation to Community Development Director Goellner and
32 Assistant Planner Kieser for their hard work in getting the Comprehensive Plan updated.

33 Mr. Dahl reported Panoway construction is moving along fairly quickly and gave
34 an update on its progress. Also, City Hall opened to the public today and staff has been
35 working on a plan to ensure that both employees and the public are protected and safe. He
36 encouraged people to continue to conduct their business on-line, when possible. He stated
37 that if you need to come into the building, please wear a mask and abide by the social
38 distancing spacing that has been put into place.

39 Mr. Dahl expressed his appreciation to Fred Miller and Director of Public
40 Works/City Engineer Kelly for their work on tonight's meeting because of the technical
41 challenges they had just prior to the meeting.

42 43 **b. Council Member Updates/Announcements**

44 Mrs. McCarthy stated there are some things the City needs to take a look at when things
45 calm down a bit, such as lawn mowing and maintenance for the property on the corner of
46 Ferndale and Lake Street. She stated another item to address, which she noticed when

1 walking around the inner marina at the beach, is the dip that is frequently muddy by the
2 dock. She asked if there was something the City could do so people can more easily get to
3 the dock. Mr. Kelly stated he is aware of this issue regarding access to the dock and will
4 see if something that can be done.

5 Mrs. McCarthy asked about the delivery fee for Wayzata Wine and Spirits. She
6 stated she knows that the City has implemented procedures to keep everyone safe, such as
7 limiting the number of people inside to 10. She noted that throughout this whole situation,
8 the sign in the window still stated that a \$100 minimum purchase was required for delivery.
9 Mrs. McCarthy suggested the City re-evaluate whether that is the right price limit for
10 delivery since the City is trying to limit the number of people inside the building. Mr.
11 Dahl stated he has spoken with the General Manager at Wayzata Wine and Spirits and he
12 does have reasons why the limit should stay the same. He stated that he will relay those
13 reasons to the Council.

14 Mrs. McCarthy stated this last week has been particularly challenging with the
15 events going on and expressed her appreciation to Mayor Willcox for his leadership as well
16 as City staff. She stated she really appreciated the words that were conveyed by Mayor
17 Willcox at the beginning of the meeting.

18 Mayor Willcox stated all of the preparations unfolding at City Hall with social
19 distancing and sanitizing took a lot of work and orchestration by staff. He stated it is
20 amazing how many little things need to be considered and taken care of in order to keep
21 everyone safe.

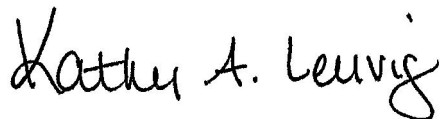
22
23 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

24 There were no comments.

25
26 **AGENDA ITEM 11. Adjournment.**

27 There being no further business, Mayor Willcox asked for a motion to adjourn. Mrs.
28 McCarthy made a motion, seconded by Mr. Koch to adjourn. Mayor Willcox adjourned
29 the meeting at 9:55 p.m.

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31 Respectfully submitted,



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35 Kathy Leervig
36 City Clerk

37
38 Drafted by Kayla Rokosz
39 *TimeSaver Off Site Secretarial, Inc.*