

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
June 7, 2022**

5:30 p.m. Update of Parks Maintenance and Staffing

Mayor Pro Tem Plechash called the meeting to order at 5:30 p.m. Council Members present in the community room at City Hall offices: Iverson, MacDonald, and Buchanan. Mouton was absent. Also present: City Manager Jeff Dahl, Administrative Services Director Aurora Yager, Public Works Director/City Engineer Mike Kelly, and Parks Planner Nick Kieser.

Mr. Kelly provided background noting during the 2021 CIP and long-term staffing discussions, staff mentioned that it has struggled for the last few years to find seasonal help and was considering possible alternatives to ensure proper maintenance and prioritization of the City's parks, public spaces, and manicured areas in the right-of-way. Alternatives discussed included the following: offering a higher starting wage, contracting out specific maintenance tasks, and if those were unsuccessful, hiring an additional full-time Parks employee.

Mr. Kelly stated that the Public Works department will have 5 seasonal employees in 2022. The Parks Department is also compiling an inventory of maintenance activities for each of the City's parks, public spaces, and manicured areas in the right-of-way. This inventory is intended to become a Maintenance and Operation manual which will allow the Parks Department, as well as management, to better prioritize activities. Staff will continue to monitor activities and may choose to contract out some work to ensure consistent delivery of services. The Council appreciated the update and would like to review the Maintenance and Operations plan and make sure it is out on the website so we can refer to it if folks want to know why we do what we do.

5:45 p.m. Discussion of Municipal Marina Operations and Accounting Structure

As part of the 2022 Budget process, the Parks and Trails Board proposed raising boat slip fees about 53% over 2 years in order to assist in funding other parks-related investments. This proposal generated some confusion and frustration from boat slip holders regarding the City's operation of a municipal marina.

At that time, the Council ultimately raised fees 5%, consistent with other City fee increases, and directed staff to conduct an analysis into the history and profitability of the operation and provide a proposal on how to resolve these issues and better plan for future fee increases. Staff has since been researching the City's historical operation of the marina, engaging boat slip holders via a survey to get feedback about operations/needed investments, and engaging a committee of boat slip holders to talk through the findings and recommendations outlined in the attached memo.

Staff and the committee of slip holders are in agreement regarding the recommended next steps in the memo with a few exceptions. The boat slip committee prepared the attached "Boat Slip Committee Proposal" which outlines what they think should be included in the new Marina Fund.

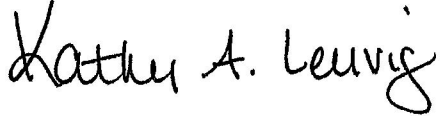
The Council discussed the differences in the proposals and directed staff to make the Marina Fund more limited to just the boat slips and to exclude charter boat permit revenues and expenses related to the docks, dockmasters, and the LMCD levy. Members of the ad-hoc boat slip committee in attendance, Dennis Marhula, Christina McCullough, and Brian McCullough, thanked staff and the Council for listening to them and asked that they continue to be involved in the decision making as it relates to the boat slips.

Next steps will be to revise the proposed Marina Fund to incorporate the Council's direction and incorporate it into the 2023 Budget process. The new Marina Fund will be included in the Capital Improvement Plan Workshop on June 21 and starting in 2023, future fee increases would be directly tied to the expenses listed in its own fund.

1
2
3
4
5
6
7

The workshop meeting was adjourned at 6:40 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy A. Leervig". The signature is written in a cursive style with a distinct dot over the letter 'i' in "Leervig".

Kathy Leervig, City Clerk