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**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
June 21, 2022**

4:15 p.m. Update of Panoway Roadmap and Review of Community Feedback on Future Phases

Mayor Mouton called the meeting to order at 4:15 p.m. Council Members present in the community room at City Hall offices: Iverson, MacDonald, and Buchanan. Plechash was absent. Also present: City Manager Jeff Dahl, Administrative Services Director Aurora Yager, Community Development Director Emily Goellner, Civitas Consultant Scott Jordan, and Onyx Strategic Partners Consultants Jessie Houlihan and Kyle Manske.

Mr. Jordan of Civitas, presented the updated Panoway Roadmap, which is a timeline showing the major thresholds of the engagement, design, and funding of the future phases of Panoway.

In addition, Mr. Jordan reviewed results from the recent community engagement as a part of the design validation process. Feedback included: 1) Appropriateness and location of "step downs" on the boardwalk; 2) Appropriateness and location of bathroom at Depot Park; 3) Materiality of boardwalk; and 4) Number/size of community docks. City Council provided feedback that will be incorporated into the plans by Civitas. There was consensus on preference of having two step downs, a bathroom at the Depot but out of the viewshed, and to limit any increase in community docs for loading or "quick" stops. There was also consensus on varying the size of docks in order to accommodate different kinds of boats. Mr. Jordan noted that the next open house will take place on July 27.

Ms. Goellner provided an update on the project budget. She noted that additional cost estimating will be conducted by Onyx Strategic Partners in the coming weeks. Ms. Houlihan summarized the unique needs of this project from a materials purchasing and construction staging perspective. Ms. Goellner noted that it is anticipated that the City Council will review the final design and an updated budget for Panoway at the August 16 City Council meeting.

5:15 p.m. Review the Capital Improvement Plan (CIP) and Discuss Excess Fund Reserves

Ms. Yager provided feedback on updates to the Capital Improvement Plan and discussed future projects, fund balances, and funding sources.

The City Council reviews the Capital Improvement Plan twice per year—once in the fall as a part of the budget process and then again in the spring. The spring review is timed to allow the Council the opportunity to prioritize any excess fund reserve transfers and "close out" the following year before starting the following year's budget process. Ms. Yager discussed the plan in more detail and provided an overview of the status significant projects planned for the next few years, any significant updates since the last Council review, and additional projects being considered. Ms. Yager explained that a few funds are projecting negative fund balances in the next few years and that some options to combat this could be to utilize excess reserve transfers, delay projects, increase the levy or fees, pursue new revenue sources, and issuing debt.

Consensus from the Council was to follow the staff recommendation to utilize the 2021 excess reserves for the Facilities and Infrastructure Fund. The Council also discussed the need to review the priorities and timelines of the Parks and Trails CIP and to bring back a comparison of financing options for the Fire Department Ladder Truck. A resolution authorizing the 2021 excess reserve transfers would be brought forward at the next regular City Council meeting.

5:45 p.m. Discussion of Long-Term Staffing Plan

Ms. Yager provided a review of long-term staffing needs by the Council which was incorporated into the annual budget calendar and noted any new additions or changes since the last Council review. The

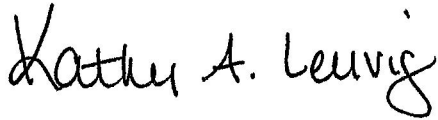
1 identification of staffing needs does not commit the City to fill these positions, but rather gives the
2 Council and staff an idea of the impact those positions could have on the budget to better evaluate
3 priorities and plan for these in advance. Their impact on the levy is subject to Council approval as part of
4 the annual budget process and will be reviewed more comprehensively in the City's Long-Term Financial
5 Plan.

6
7 Council discussed the plan and directed staff to move up the Police Officer from 2027 to 2023 so that two
8 officers would be added that year.

9
10 Next steps include incorporating these positions into the 2023 budgets and Long-Term Financial Plan
11 update which will be presented to the Council at the August 3, 2022 workshop.

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13 The workshop meeting was adjourned at 6:30 p.m.

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15 Respectfully submitted,

A handwritten signature in black ink that reads "Kathy A. Leervig". The signature is written in a cursive style with a distinct loop for the letter 'y'.

16
17 Kathy Leervig, City Clerk