



City of Wayzata Construction Management Agreement

This agreement applies to all construction projects of wrecking, new build, or major remodeling of any structure in the City of Wayzata.

*The undersigned hereby acknowledges that they are responsible for complying with the conditions listed below. Failure to do so may result in fines and/or construction delays. **General contractors are responsible for any and all subcontractors.***

Project Address:	Proposed Start Date:	Proposed Completion Date:
Applicant Name:		
Applicant Address:		
Applicant Phone Number:	Applicant Email:	
Applicant Signature:		Date:
Contractor:	Contractor Contact Name:	
Contractor Address:		
Contractor Phone Number:	Contractor Email:	
Contractor Signature:		Date:
Office Use Only	Permit#	Date Issued: 1



This agreement must be attached to approved site plans and be present on-site at all times during active construction. Failure to post and follow agreement may result in fines/fees and/or immediate stop work orders.

1. **Hours of Operation:** The erection, demolition, alteration or repair of any building and any other construction activity including but not limited to highway construction, piling, grading and excavation other than between the hours of 7 a.m. and 6 p.m. is prohibited, except in case of urgent necessity in the interest of public health and safety, in which case the City Manager may grant a permit for such work for a period of not to exceed 3 days. (Wayzata City Code 708.03)
2. **Noise Reduction:** The Contractor shall implement reasonable measures to mitigate nuisance noise by limiting use of noise generating equipment, vehicles, and avoid using such equipment in immediate proximity to an adjacent residential use to the extent reasonable. Construction shall be in compliance with and regulated by the State of Minnesota Pollution Control Standards, Minnesota Regulations NCP 7010, as amended.
3. **Approved Plans:** An approved/stamped set of building (construction) plans shall be present and available on site as required by Minnesota State Building Code (MSBC1300.0130)
4. **Contact Information:** Prior to commencement of work at construction site, a sign must be installed identifying the developer and main contractor, company name, contact name with accessible phone number and an email address for each person identified, and the address of the project. All information posted must remain current and the sign must be posted, without obstruction in the front yard visible from the street of the project until final inspection has been completed.
5. **Dumpsters and Street Use:** Minnesota State law requires a five foot (5') parking setback from driveways and a thirty foot (30') setback from intersections. When possible dumpsters shall be located completely on the project site.
6. **Debris/Dumpster Maintenance:** Area around the dumpster shall be neat and orderly. Dumpsters must be covered during all non-work hours.
7. **Building Materials:** Construction equipment and materials shall be stored and placed so as not to endanger the public, the workers or adjoining property for the duration of the construction project. (MSBC 3301.2)
8. **Work Crew Parking:** Contractor/employee parking shall comply with all applicable parking regulations, including but not limited to compliance with no parking zones or other on-street parking restrictions as well as snow emergencies and winter parking restrictions. Parking shall be limited to one side of the street.
9. **Site and Surrounding Maintenance:** The site must be maintained in a neat and orderly condition. Prior to leaving the construction site at the end of each day, the permit holder must remove empty cans, paper, plastic and other material that is not needed for construction from the site or deposit them in a dumpster. The permit holder must keep streets, sidewalks, boulevard areas and adjacent properties clean from waste, materials or refuse resulting from operations on the site. No material may be deposited or stockpiled on the public streets, boulevards, sidewalks or adjacent property.



10. **Dust Control:** Contractor shall be responsible for all dust control. (Wayzata City Code 916.08) The emission of dust, fly ash or other particulated matter by any use shall be in compliance with and regulated by the State of Minnesota Pollution Control Standards, Minnesota Regulation APC 7005, as amended.

11. **Erosion & Sediment Control:** The Contractor shall conduct all activity in a manner designed to minimize surface runoff, erosion and sedimentation. Proper erosion and sediment control measures shall be provided to prevent soils from being deposited on adjacent properties, rights-of-way, public storm drainage systems or wetlands.

12. **Drive Entrance:** All construction entrances and exits shall consist of an all-weather, large aggregate material, such as gravel or rock, capable of minimizing the tracking of dirt from the permit site.

13. **Tree Protection:** Installation of snow fencing, silt fence, or polyethylene laminate safety netting shall be placed at the Critical Root Zone of Significant and Heritage Trees to be preserved on or adjacent to the property being developed. (Wayzata City Code 906.07)

14. **Portable Restroom Placement:** Portable restrooms shall not be located within the applicable front yard setback of a worksite. When possible portable toilets should not be visible from the view of adjacent properties. No portable toilets shall be placed on City Right-of-Way. The building permit holder is responsible for the security and maintenance of all portable toilets on site.

15. **Damage to Public Property:** The permit holder must repair any damage to public property streets and sidewalks. If damage occurs to the foregoing, the contractor assumes all responsibility for repairs to be made in a time as determined by the Building Official.

16. **Protection of Adjoining Property:** Adjoining properties shall be protected from damage during any construction work on the permit site. Excavations for any purpose shall not remove lateral support from any footing or foundation without first protecting the footing of foundation against settlement or lateral translation. Any damage made to adjoining properties must be repaired, this includes but is not limited to damage done to fences, landscaping or driveways.

17. **Stop Work Order:** If the building official or designee finds any work regulated by the code being performed in a manner contrary to the provisions of the code or in a dangerous or unsafe manner, the building official may issue a stop work order. The stop work order shall be in writing and issued to the owner of the property involved, to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work will be permitted to resume. (MSBC 1300.0170)