



## **PEDDLERS, SOLICITORS & TRANSIENT MERCHANTS LICENSE - APPLICATION INFORMATION**

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- Wayzata City code requires that peddlers, solicitors and transient merchants obtain an annual license. \*Licenses are valid for one calendar year and shall expire each year on December 31<sup>st</sup>
- Each individual applicant wishing to obtain “Peddlers, Solicitors, & Transient Merchants License” must complete an application and pay an application fee.
- Background checks are reviewed by the Wayzata Police Department then applications will be subject to approval by the Wayzata City Council. After your application has been approved, you will be issued an ID badge and license.
- Each licensed solicitor must have the license and identification card upon his/her person at all times while engaged in solicitation, and the ID needs to be in plain view on the front upper half of the body

*\*\*See ordinance 453 chapter 520 for further information & requirements (attached).*

### **Please complete and return the following to Wayzata City Hall:**

*2026 Peddlers, Solicitors, Transient Merchants License application Data*

*Practices Advisory - Tennesen Warning form*

*Wayzata Police Department Authorization/Release form & Background Check*

*Digital photograph of Applicant for ID badge- Email the photo to [jmyhran@wayzata.org](mailto:jmyhran@wayzata.org) or turn it in to Wayzata City Hall via mail or in person. (ID badge is created & provided by the City).*

*Application fee- **fees are non-refundable.***

- Checks must be payable to the “City of Wayzata”.
- Credit card- a 3% credit card convenience fee is applied at the time of payment.
- Cash



## 2026 Application for a Peddlers, Solicitors, & Transient Merchant License

LICENSEE INFORMATION	
Applicant's Full Name (First, Middle and Last)	
Applicant's Home Address, City, State, Zip	
Applicant's Phone Number	
Applicant's Email	
SSN, if MN or Federal Tax ID not available	
INFORMATION REGARDING THE LICENSED BUSINESS THAT YOU WILL BE WORKING FOR	
Business Name	
MN Tax ID	
Federal Tax ID	
Business Address, City, State and Zip	
Business Phone Number	
Type of Business/Items or Services to Be Sold	
Manager Name	
Manager Phone Number	
Manager Email	
ADDITIONAL INFORMATION	
Vehicle Make, Model, and Year	
Vehicle License Number, State	
Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance, other than a traffic violation? If yes, please explain.	
LICENSE FEE	
<b>AMOUNT DUE: <u>\$256.00</u></b>	
<p>I, (WE) THE UNDERSIGNED, HAVE COMPLIED WITH ALL REQUIREMENTS OF THE CITY CODE OF THE CITY OF WAYZATA NECESSARY FOR OBTAINING THIS LICENSE. NOW, THEREFORE, I (WE) HEREBY MAKE APPLICATION TO OPERATE THE ABOVE NAMED ESTABLISHMENT SUBJECT TO ALL CONDITIONS AND PROVISIONS OF THESE ORDINANCES.</p> <p><b><u>Notice Regarding Proposed City Ordinances:</u></b>            The City of Wayzata distributes general city information and notices electronically through an electronic notification system. As an applicant for a new business license or for a renewal of an existing business license, you can sign up to receive notices through the city's electronic notification system at the city's website at <a href="http://www.wayzata.org">www.wayzata.org</a>, and click on the subscriptions button, under agendas &amp; minutes. This would include getting notifications of any proposed ordinances at least ten days before the city council of Wayzata conducts a final vote on the proposed ordinance.</p>	
_____	_____
Applicant Signature	Date
_____	
Print Name and Title	

# DATA PRACTICES ADVISORY

## TENNESSEN WARNING – PERMITS AND LICENSES

You are being asked to answer questions and provide information pursuant to the license and application process that is required by Minnesota state law and/or the Wayzata City Code. The purpose and intended use of the requested data is to verify that applicants meet the requirements of the state statutes and city code provisions and, if the license or permit is approved, to verify that all required data remains current.

Some of the information you provide on this application is considered private data under the Minnesota Government Data Practices Act (the "Act"). This information will be used by the City and its agents involved in the review of this application. You are not required by state law or City Code to answer questions or provide the information requested. However, a refusal to answer questions or provide the information requested will prevent the City from processing the permit or license for which you are applying.

The following data collected, created, or maintained is classified under the Act as public data once a license has been approved (Minn. Stat. § 13.41, subd. 5):

1. Data submitted by applicants (including name, email, telephone numbers, and addresses).
2. Orders for hearing, findings of fact, conclusions of law, and specification of any final disciplinary action.
3. Entire record concerning any disciplinary proceeding.
4. License numbers and status.

The following data collected, created, or maintained is classified under the Act as private and/or confidential data (Minn. Stat. § 13.41, subd. 2; Minn. Stat. § 13.37, subd. 1):

1. Active investigative data relating to complaints against any license.
2. The identity of complainants who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to disclosure.
3. The information related to unsubstantiated complaints when it is not maintained in anticipation of legal action.
4. Inactive investigative data relating to violations of statutes or rules.
5. Record of disciplinary proceedings, except as limited by the provisions above.
6. Trade secrets, as defined under Minnesota law.
7. Sensitive security and safety information.

The City of Wayzata may make any private or confidential data accessible to an appropriate person or agency if the City determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

**Certification:** I have read and certify the information in this application is true and correct. I further understand that the giving of false information in this form and/or the failure to give requested information may be cause for immediate revocation of any and all licenses and/or permits issued hereunder. I understand the above information regarding my rights as a subject of government data and applicant for a license or permit from the City of Wayzata.

Note: Proper signature is required. If a corporation owns this establishment, an officer of the corporation must sign below; if a partnership, the managing partner; if an individual, the owner.

Signature	Date
Print Name	Print Title
Establishment Name (DBA) or Trade Name	



# WAYZATA POLICE DEPARTMENT

600 Rice Street  
Wayzata, MN 55391-1734  
(952) 404-5340  
Fax: (952) 404-5359

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## AUTHORIZATION / RELEASE FORM

The CITY OF WAYZATA has a significant interest in protecting the general public during the performance of government services. Wayzata City Ordinance requires the city to perform background checks as a part of this application.

I hereby authorize the CITY OF WAYZATA and its agents to secure any and all information they may require about me, including checks with local, state, and federal law enforcement agencies, the Minnesota Bureau of Criminal Apprehension, the Federal Bureau of Investigation, the National Crime Information Center, local and national warrant information, Department of Motor Vehicles, Minnesota Department of Human Services, Educational Institutions, and any other source of information deemed relevant to this application..

This information is subject to the Minnesota Data Privacy Act and for the express purpose of determining my eligibility for a license required by city ordinance other than liquor license under authority of Minnesota State Statutes. This authority to release information is irrevocable.

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Full Name (last, first, middle)

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Date of Birth (00/00/0000)

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Signature

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Date



**List the kind, name(s) and address(es) of your business(es), employer(s) & occupation(s) for the past five years (attach additional pages if necessary):**

<u>Business Type:</u>  <u>Business Name:</u>  <u>Business Address:</u>  <u>Occupation:</u>  <u>Is this your employer or your business:</u>	FROM:	Month	Year
	TO:	Month	Year
<u>Business Type:</u>  <u>Business Name:</u>  <u>Business Address:</u>  <u>Occupation:</u>  <u>Is this your employer or your business:</u>	FROM:	Month	Year
	TO:	Month	Year

**List your former home address(es) for the past ten years (attach additional pages if necessary):**

<u>Address:</u>	FROM:	Month	Year
	TO:	Month	Year
<u>Address:</u>	FROM:	Month	Year
	TO:	Month	Year
<u>Address:</u>	FROM:	Month	Year
	TO:	Month	Year

**Reason for License Request:**

Business Establishment Name:
Business Establishment Address:
Position Held:

**Your signature below affirms the information you have provided is true and complete.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## CHAPTER 520

### PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

#### 520.01. Definitions.

- a. "Peddler" shall mean any person with no fixed place of business who goes from house to house, from place to place, or from street to street, carrying or transporting goods, wares or merchandise and offering or exposing the same for sale, or making sales and deliveries to purchasers.
- b. "Solicitor" shall mean any person, charitable organization or fraternal society which goes from house to house, from place to place, or from street to street soliciting or requesting money, donations of money, property or financial assistance of any kind, or taking or attempting to take orders for any goods, wares, merchandise or services, including books, periodicals, magazines or personal property of any nature whatsoever for future delivery.
- c. "Transient Merchant" shall mean any person, firm or corporation who engages temporarily in the business of selling and delivering goods, wares or merchandise within the City, and who, in furtherance of the purpose, hires, leases, uses or occupies any building, structure, vacant lot, motor vehicle, trailer or railroad car.

*(Ord. 453 [5-20-1986])*

**520.02. License Required.** No peddler, solicitor or transient merchant shall sell or offer for sale any goods, wares, merchandise or services within the City without first having been issued a license therefor.

*(Ord. 453 [5-20-1986])*

#### 520.03. Application and Issuance.

- a. Application for such license shall be made to the City Clerk on a form supplied by the City. The application shall state:
- (1) The name and address of the applicant and of all persons associated with him/her in his/her business;
  - (2) The type of business for which the license is desired;
  - (3) In the case of transient merchants, the place where the business is to be carried on;
  - (4) The length of time for which the license is desired;
  - (5) A general description of the thing(s) or service(s) to be sold;

- (6) The places of residence of the applicant for the five years immediately preceding the date of application;
- (7) The name and address of the employer, principal or supplier of the applicant, together with credentials therefrom establishing the exact relationship;
- (8) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, other than traffic violations, the nature of the offense and the punishment or penalty assessed therefor.

**b.** Upon receipt of each application, it shall be referred to the City Council which shall immediately institute the investigation of the applicant's business and moral character as it deems necessary for the protection of the public good and shall endorse the application as to the City Council's approval or disapproval within three weeks after its filing with the City Clerk.

**c.** If as a result of such investigation the applicant's character or business is found to be unsatisfactory, the City Council shall endorse on such application its disapproval and its reason(s) therefor and return the application to the City Clerk, who shall so notify the applicant.

**d.** If as a result of the investigation, the character and business responsibility of the applicant are found to be satisfactory, the City Council shall endorse on the application its approval and return the application to the City Manager, who shall deliver to the applicant his/her license.

*(Ord. 453 [5-20-1986])*

**520.04. Exemptions.** The terms of this Chapter do not include the acts of persons selling personal property at wholesale to dealers in such articles, nor to newspaper deliveries, nor to the acts of merchants or their employees in delivering goods in the regular course of business. This Chapter does not apply to any sale under court order, to any bona fide auction sale, nor to a sale at wholesale to a retail dealer. This Chapter does not apply to children, age eighteen or under, soliciting for school-sponsored activities or for charitable organizations, as defined in Section 520.05.

*(Ord. 453 [5-20-1986])*

**520.05. Religious and Charitable Organizations Exemption.** If an applicant for a license hereunder is a religious or charitable organization recognized as such by the State's Attorney General, the City Clerk shall issue such applicant a license without approval by the City Council.

*(Ord. 453 [5-20-1986])*

**520.06. License Fees.** The license fee charged to any individual shall be as established by City Council resolution per person per year.

*(Ord. 453 [5-20-1986, 2008 Recodification.]*

520.07. License Not Transferable. All licenses shall be nontransferable. No refunds shall be made on unused portions of licenses except by resolution of the City Council. Each peddler, solicitor or transient merchant shall secure a separate license.

In the case of a license issued to an organization under this Chapter, such license shall authorize any member of such organization or any duly authorized volunteer worker the right to solicit for the organization, provided that each such member or volunteer worker shall be required to wear on his or her person a plainly visible identification card, as provided in Section 520.08 herein.

*(Ord. 453 [5-20-1986])*

520.08. Identification Card. Upon the granting of a license, the City Clerk shall issue to each individual employee, agent, representative or salesperson licensed, an identification card. Such card shall contain a photograph of such employee, agent, representative or salesperson, his/her name, age, address, a brief physical description, the name of the supplier for whom he/she is an employee, agent, representative or salesperson, and the trade or brand name of its goods or services being sold or promoted by him/her. On the identification card shall be printed the word "solicitor," "peddler" or "transient merchant," the year for which it is issued, and the number of the identification card which shall be registered with the City offices. Every solicitor licensed hereunder shall have his/her license and identification card upon his/her person at all times while engaged in solicitation, and shall exhibit the same in plain view on the front upper half of his/her body.

*(Ord. 453 [5-20-1986])*

520.09. License to be Carried. All licenses shall be carried by the licensee or, in the case of transient merchants, conspicuously posted in his/her place of business, and the license shall be exhibited to any officer or citizen upon his/her request.

*(Ord. 453 [5-20-1986])*

520.10. Practices Prohibited. No licensee hereunder shall make or cause to be made any loud or unusual noise(s) within the City, nor shall any such licensee by any means whatsoever call about him/her on the streets or sidewalks of the City any number of people or in any way interfere with the free passage of vehicles or pedestrians thereon.

*(Ord. 453 [5-20-1986])*

520.11. Duration of License. Each license shall be valid only for the period specified therein and no license may extend beyond the 31st day of December of the year in which granted.

*(Ord. 453 [5-20-1986])*

520.12. Revocation. Any license may be revoked by the City Council for a violation of any provision of this Chapter pursuant to the provisions of Chapter 501.09 of the City Code.

*(Ord. 453 [5-20-1986])*

**520.13. Penalty.** Any person who violates any provision of this Chapter is guilty of a misdemeanor and upon conviction shall be subject to the penalties therefor established by State Statute.

*(Ord. 453 [5-20-1986])*

*(7-21-81 Code; Chapter repealed and replaced by Ord. 453 [5-20-1986])*

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- c. "Transient Merchant" shall mean any person, firm or corporation who engages temporarily in the business of selling and delivering goods, wares or merchandise within the City, and who, in furtherance of the purpose, hires, leases, uses or occupies any building, structure, vacant lot, motor vehicle, trailer or railroad car.

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